

TRUMBULL HOUSING AUTHORITY
200 Hedgehog Circle
Trumbull, CT 06611

The Board of Directors of the Trumbull Housing Authority met for a regular meeting on Monday, April 25, 2011 in the Community Room of Stern Village.

Members Present: Judi Stern, Chairperson
Thelma Burr and Ed Coyne

Also Present: Harry Wise, Executive Director

A quorum being present, the Chairperson called the meeting to order at 7:19 p.m.

Approve of Minutes

MOTION MADE (Coyne), seconded (Burr) and unanimously carried to accept the minutes of the March 28, 2011 regular meeting, as submitted.

Treasurer's Report

The financial figures for the month of March were reviewed

A loss in revenue was indicated in the Village. The Executive Director attributed this to the inability to keep up with the refurbishing of apartments for rental due to being tied up with snow plowing this winter.

The overage in the attendant wages line item was noted. This resulted from having to utilize outside agencies to replace employees out on sick leave. Harry Wise indicated that the two main reasons for the Congregate's deficit were the need to hire outside attendant services and the cost of food, which is expected to go up even further. Additional funding will be incorporated into next year's budget to cover the shortfall.

New/Old Business

The Executive Director informed that the outside benches are unsafe and need to be replaced. The prison has submitted a quote of \$2,650 for five new benches. Upon further discussion and review the following motion was made.

MOTION MADE (Coyne), seconded (Burr) and unanimously carried to accept the quote of \$2,650.00, as submitted by the prison, for the construction of five new benches.

Prison inmates will also be on site within the next two weeks to install the two swing sets.

The write-off of a previous tenant's rent was then considered. Numerous letters have been written to the family with no response coming. It was the suggestion of the Executive Director that the \$470.00 be written off as an uncollectible expense and then have a collection agency pursue it.

MOTION MADE (Burr), seconded (Coyne) and unanimously carried to write-off \$470.00 in unpaid rent money, as a non-collectable expense.

The proposed 2011/2012 budget was then presented. Harry Wise provided a detailed breakdown on all the financial components pertaining to the Village, Congregate Services and Congregate Operating budgets. Each line item was reviewed with the Executive Director clarifying how these figures were attained.

The Executive Director advised that the proposed budget has not as yet received State approval but indicated that he did not anticipate any problems with it.

MOTION MADE (Coyne), seconded (Burr) and unanimously carried to approve the 2011-2012 budget, as presented.

The Executive Director informed that the proposed catastrophic plan is in the process of being put together.

At this point, a motion was made by Thelma Burr and seconded by Ed Coyne to enter into Executive Session to hold discussion on pending legal issues. The Board of Directors, along with Executive Director, Harry Wise entered into Executive Session at 8:20 p.m.

The regular meeting resumed at 9:00 p.m.

There being no further business to discuss a motion was made and seconded to adjourn. The April 25, 2011 meeting of the Trumbull Housing Authority adjourned at 9:05 p.m. with unanimous consent.

The next regularly scheduled meeting of the Trumbull Housing Authority will be held on Monday, May 23, 2011 at 7:15 p.m. in the Community Room of Stern Village.

Respectfully submitted,

Helen Granskog
Clerk of the Board

