

TRUMBULL HOUSING AUTHORITY
200 Hedgehog Circle
Trumbull, CT 06611

The Board of Directors of the Trumbull Housing Authority met for a regular meeting on Monday, January 24, 2011.

Members Present: Judi Stern, Chairperson
Thelma Burr, Gail Hanna and Robert Marconi

Also Present: Harry Wise, Executive Director

A quorum being present the Chairperson called the meeting to order at 7:15 p.m.

Approval of Minutes

MOTION MADE (Marconi), seconded (Burr) and unanimously carried, to approve the minutes of the November 22, 2010 regular meeting, as presented.

Treasurer's Report

The financial report for the month of December was reviewed. The figures indicated that the Village continues to be within budgeted amounts. The Congregate's services budget showed a \$2,000 deficit, which was off-set by the \$2,000 overage in the operating budget.

Old/New Business

A letter from Thea Bartlett requesting that her application for residency be reconsidered was addressed. There was a consensus of agreement that there were extenuating circumstances present and that the application warranted reconsideration.

MOTION MADE (Marconi), seconded (Burr) and unanimously carried to approve the application for residency, as submitted by Thea Bartlett.

The Executive Director informed that an employee, who is scheduled to retire a year from this March, has asked for permission to take next year's vacation time in 2011.

It was the unanimous consensus of the Board that the employee's request was against policy and cannot be permitted.

The new telephone system is scheduled to be installed on Friday.

Upon inquiry, the Executive Director informed that the proposed contract between Charter Communications and the Housing Authority is still in the hands of the attorney for review.

Harry Wise then apprised the Board of the problems incurred, as a result of the numerous winter storms. Six of the five pieces of equipment were damaged, which hampered snow removal. The Executive Director relayed that the staff did an exceptional job, with two employees in particular going above and beyond what is required of them. Harry Wise suggested and the Board unanimously agreed to allow Jeff Holt and Bob Donnelly to take a day, of their choosing, off with pay, as a thank you for a job well done.

The energy assistance being offered by the ARRA Weatherization Program was reviewed. The list of measurers provided by the program, for the most part, were not applicable to this complex and no significant cost savings were evident. Harry Wise agreed to inform the program's representative of the Board's decision.

No written tenant complaints were submitted this month.

Three bids have been received for the installation of surveillance cameras. Each vendor will be asked to make a presentation before the Board.

There being no further business to discuss a motion was made by Robert Marconi and seconded by Thelma Burr to adjourn. The January 24, 2011 meeting of the Trumbull Housing Authority adjourned at 7:40 p.m. with unanimous consent.

The next regularly scheduled meeting of the Trumbull Housing Authority will be held on Monday, January 28, 2011 at 7:15 p.m. in the Community Room of Stern Village.

Respectfully submitted,

Helen Granskog
Clerk of the Board