

**HOUSING AUTHORITY
200 Hedgehog Circle
Trumbull, CT 06611**

The Board of Directors of the Trumbull Housing Authority met for a regular meeting on Monday, October 22, 2012 in the Community Room of Stern Village.

Members Present: Ed Coyne and Bob Marconi

Also Present: Harry Wise, Executive Director

As there was not a quorum of members present, tonight's meeting was for discussion purposes only with no votes being taken.

The meeting convened at 7:25 p.m.

Harry Wise reported as follows.

The open position in the Maintenance Department was readdressed. The Executive Director contacted the Veteran's Administration hoping to secure candidates from them. The one applicant sent to be interviewed could not be considered due to his living some distance away. The position is now scheduled to be advertised in the newspaper this coming weekend.

A capital needs assessment, which is required every five years, will be undertaken shortly. Joe Migani, our maintenance building architect, will conduct the evaluation, as he has the required certification. Upon inquiry, the Director noted the Congregate roof as an capital improvement project that can be anticipated.

The Director advised that the water heaters purchased in 2003 are now three years past their warranty and need to be replaced. Once purchased, the installation will be done in-house. A proposal is expected to be brought to the Board at the next meeting. Harry Wise is also considering having the warranty period increased to nine years this time around.

The meeting ended with a discussion on the pending applications for residency. In the next two to four weeks approximately ninety applications will need to be reviewed. Upon inquiry, the Director advised that the current waiting list is now down to 25 applicants.

There being no further business to discuss, the October 22, 2012 meeting of the Trumbull Housing Authority adjourned at 8:00 p.m.

The next regularly scheduled meeting of the Trumbull Housing Authority will be held on Monday, November 26, 2012 at 7:15 p.m. in the Community Room of Stern Village.

Respectfully submitted,

Helen Granskog
Clerk

