

**HOUSING AUTHORITY
200 Hedgehog Circle
Trumbull, CT 06611**

The Board of Directors of the Trumbull Housing Authority met for a regular meeting on Monday, September 24, 2012 in the Community Room of Stern Village.

Members Present: Judi Stern, Chairperson
Gail Hanna and Robert Marconi

A quorum being present the Chairperson called the meeting to order at 7:15 p.m.

Approval of Minutes

Upon review the following motion was made.

MOTION MADE (Marconi), seconded (Hanna) and unanimously carried to accept the minutes of the August 27, 2012 regular meeting, as recorded.

Bills and Communications

Account payables for the month of August were reviewed and shown to be up to date.

Treasurer's Report

The financial figures for the month of August were addressed. The Congregate was indicated as being slightly under budget with the Village continuing to do well financially. The Director made note that we are not far enough into the new fiscal year to have a clear idea as to how the finances will play out.

Old/New Business

Harry Wise reported as follows.

The Mac Gray laundry service contract was readdressed. Harry Wise went over the final negotiated terms. The contract was for a ten year period, which will include a five year opt-out provision. The other notable stipulation was that the vending cost can only be changed by mutual consent. The Director advised that these were the only significant changes to the terms of the prior contract.

MOTION MADE (Hanna), seconded (Marconi) and unanimously carried to authorize the Executive Director to finalize and sign-off on the Mac Gray laundry service contract, as it was presented.

The next item for discussion was the account balances on two deceased residents. As these amounts are most likely uncollectible, permission was asked to eliminate these two outstanding amounts from the balance sheet.

MOTION MADE (Stern), seconded (Marconi) and unanimously carried to authorize the Executive Director to remove the Vincent Zukauskas and Frank Lacroix accounts from the balance sheet.

There was a brief discussion, in which Dan Cronin participated, regarding the disaster preparedness plan. Harry Wise commented that the generators at the Congregate and the Community Room should make us somewhat self-sufficient and reminded those present that Trumbull High is also there as back-up.

The Director then informed the Board that Mel Gonzalez, of the maintenance crew, has resigned his position. In order to discuss proposed hiring policies, Harry Wise requested that the meeting move into Executive Session.

MOTION MADE (Hanna), seconded (Marconi) and unanimously carried to enter into Executive Session to hold discussion on personnel issues.

The Board of Directors along with Harry Wise entered into Executive Session at 7:40 p.m.

The regular meeting reconvened at 8:00 p.m.

There being no further business to discuss a motion was made by Gail Hanna and seconded by Bob Marconi to adjourn. The September 24, 2012 meeting of the Trumbull Housing Authority adjourned at 8:02 p.m. with unanimous consent.

The next regularly scheduled meeting of the Trumbull Housing Authority will be held on Monday, October 22, 2012 at 7:15 p.m. in the Community Room of Stern Village.

Respectfully submitted,

Helen Granskog
Clerk