

TCT October 29, 2014

Members present: John Annick, Roy Fuchs, Byron Campbell, Donna Cassidy, Jim Lang, Peg Perillie, Susan Horton, Donna Girot, Vince Fini, Jeff Hackett, Susan LaFrance, Shawn Tait, Bill Chin

Meeting called to order by Byron at 7:55am

Minutes of September 18 reviewed by members. Motion to approve minutes made by Jim, seconded by Roy. Discussion~John would like quorum defined in minutes. Motion to approve minutes unanimous.

Updates:

Administrative;

Budget~on target.

Membership Committee~ Roster distributed to members. John brought roster to First Selectman's office to clarify terms of members.

Programming; report given by Donna G.

Donna reviewed current and potential programs. Health topic series, Sandwich Series, designed for adult caregivers. Programs also connected to breast cancer awareness month. Donna would like to increase cooperation with new Monroe Library. Donna also building relationship with St. Joe's through working with Dana. Other programs include Mallet Lecture series and upcoming Great Minds exhibit at Library. Donna also working with library on One Book, One Town projects. Donna is trying to improve the video release form to ease tapings and potentially increase projects. Better, more clearly defined release form will also assist Donna with any liability issues that could arise. Paid athletic events are now being taped. Byron suggested adding video release info on back of tickets as well as post signs at entrances informing public that the event is being taped. Donna would like to better define what a competent videographer is and Shawn will train videographers to the defined level. Bill Chin is emergency contact person between Town Hall and Police Dept. He is working to put a crawl on programs when an emergency situation needs to be announced to the public. Donna would also like to create more in-studio shows. Byron asked if the station is connected to the high school generator in case of a power outage. Shawn believes it is. He stated the last time the power went out at the high school, the studio equipment was all still up and running. Jeff stated there is an upcoming power outage test at the high school and he will see how studio performs during this test. Byron also requested videographers use camera bags to cover cameras in inclement weather. THS soccer games are now being videotaped. Susan stated the Library is still receiving requests for copies of shows from the public. Brief discussion ensued on where the monies received from these requests should go. Byron will ask Kate to follow up on this. Donna has increased membership in the Madison MS Film Club.

Technical;

Shawn stated two 42" monitors are set up and ready in the studio. Students will

start training tomorrow. Shawn would like to set up future TCT meeting in the studio. John suggested inviting St. Joe's and Christian Heritage to the studio for a tour. Byron will give Donna login info for music, stock footage, templates and more.

AT&T UVerse;

No update

Charter~Charter has boosted its signal and completed its code update. The channel is now stable. Jeff will bring in Charter to schools. Susan stated the same for library. Jeff stated Charter is now charging and he feels there is no need to pay Charter with new on line options that are available. Byron will also contact Donna G. on how VOD feeds through the station.

Byron left meeting and chair at 8:40am. Roy assuming chair position.

Auditorium line~ Shawn is getting quote for DNR adaptor will hopefully be up and running by the end of the year.

Council Chambers~Bill stated a piece of equipment was broken and has been repaired.

THS sign~ no update

501C3~ John updated Town Hall on need for 501C3. Donna stated 501C3 board should be a fundraising board. Roy stated being a 501C3 might draw potential fundraising members.

Alliance for Community Media~ committee recently had their northeast conference. PEG/PETIA monies have been promised but have yet to be voted on for bonding by state legislators. Roy suggested committee think of how to get some of those funds. Suggestion was made to contact Tony Hwang for assistance with this.

Charter Advisory Committee~ no update

New Business:

John stated properly defining quorum should be in TCT policy. Motion made by Roy that quorum be defined as 50% of 1/2 of total membership of committee plus 1. Motion seconded by Jim. Motion unanimously approved.

Meeting adjourned at 8:55 am