

**Trumbull High School Building Committee**  
**MINUTES**  
**December 08, 2010**

Called to Order: The Chairman, Mr. Nugent called the meeting at 7:10PM.

Present: Ms. Bovina, Mr. Chmielewski, Ms. Flynn, Mr. Lemay, Mr. Meisner, Mr. McCabe, Mr. Nugent, Mr. Preusch, Mr. Ronnow and Ms. Timpanelli

Absent: Mr. Doyle Mr. Jenkins

Also Present: Mr. A. Barbarotta, AFB, Stephen Burgess of JCJ; Brian Holmes of O&G; Randy Swinford of O&G, Mr. Craig Wiles of Wiles Architecture, Chief of Police Thomas Kiely, and Sergeant James Arlio.

**Approval of Minutes:**

MOTION made by Mr. Chmielewski, seconded by Ms. Bovina to approve the November 10, 2010 minutes as submitted.

VOTE: Motion carried 9-0-1 (Abstentions: Mr. Lemay)

**Police Communication Amplifier Discussion:**

Chief Kiely explained to the Building Committee that the proposed communication system (amplifier) is not uncommon and is currently used at the Westfield Mall and the Marriott Hotel. When a major incident occurs at the high school the police department brings a truck with the amplifier to the location, which acts as a repeater entails calling in an officer off-duty who then responds and comes to the site, if an a major incident were to occur it is possible that the incident could be over before the truck is in place. It is not possible to communicate until the amplifier is in place which can take between 20-25 minutes. By installing the amplifier at the high school it gives the police the ability to communicate with one another from the moment they are on-site. This is strictly for police use. The system's cost is approximately \$97,000 (there is a prevailing price and a non-prevailing price). This system would provide 24/7 communication for the officers instead of transporting the truck. Every officer is trained to respond immediately, it is no longer necessary to wait for the SWAT team. Sergeant Arlio explained that there has always been a communication issue at the high school, this request had been made several years ago it did not move forward. Since the school is now under construction it is the optimum time to install the system, other wise the ceilings would have to be opened again to run the cables. Motorola is the system that police department has, therefore that would be the only system compatible. The Chair stated that there may be bidding requirements that the project has to adhere to. Sergeant Arlio stated that the system would involve installing entail two antennae on the roof and an amplifier system the size of chair. The amplifier would be installed in a closet. There is no other alternative to the system. The system would include a service contract.

The Chair stated that when the technical data is reviewed by AFB the Building Committee could then vote on the proposal.

**Construction Manager Update:**

Mr. Swinford reviewed the phasing report with the Building Committee – all of the painting will take place in the summer of 2011. They will be asking the school administration if they can get into certain areas before school gets out. Mr. Barbarotta stated that they will need to pick up a month on their summer schedule starting work in June 2011 by possibly shutting down the kitchen and setting up sandwich stations. The administration

area occupancy date is December break. Mr. Swinford explained the fabrication of the administrative area glass has an 8-10 week lead time (a conservative time-frame). The classroom glass is the same contractor; those can be fabricated in the shop and will work proactively on those glass items; fabrication will not be an issue on those items. The 8 rooms in C-House will be started after midterms of this semester. Mr. Lemay requested that if any decisions are made outside of this committee which will impact the finish date of 2012 that the Building Committee is made aware of them.

PCO Approvals:

- MOTION made by Mr. Meisner, seconded by Mr. Chimielewski to approve PCO #46 to in the amount of \$2,534.00.  
Mr. Swinford explained that the new slab going in was lower than what was existing, therefore what was there needed to be chipped away. This was an unforeseen field issue.

VOTE: Motion carried unanimously.

- MOTION made by Ms. Flynn, seconded by Mr. Ronnow to approve PCO #49 to in the amount of \$3,869.00.

Mr. Swinford stated the electrical contractor added data and phone lines and some relocation of drops in various rooms. Mr. Hackett requested the additional drops as back-up security to be wireless. In addition to that some of the drops were designed but relocated per the individual teachers' direction. Mr. Preusch questioned how many more of these types of changes could be expected. Ms. Timpanelli stated that sometimes things occur during construction which is unanticipated; the teachers are double checking that items are in place correctly for the purpose of functionality. Renovations have certain elements that do have to evolve through the process. The Chair questioned if the system was designed as wireless why would they need the drops? Mr. Burgess explained that they were requested as back-up. The Chair stated that the wireless is state of the art technology questioning why it would be necessary to add the old technology. Mr. Lemay agreed speaking in favor of sign-off procedures starting now. Mr. Lemay spoke to putting into place a plan to determine what changes will be necessary before the walls are opened. Mr. Swinford agreed. Mr. Barbarotta stated that the majority of these changes have to do with phone lines. The Building Committee discussed the potential of change orders and how best put a plan into place to better anticipate and identify the changes in advance.

VOTE: Motion carried 9-0-1 (Opposed: Mr. Nugent)

- Mr. Meisner moved Bivona to approve PCO #50 in the amount of \$4,403 representing 6 heat detectors and 2 smoke detectors; they will be taken and reused in other areas throughout the renovation. The Chair questioned whether this was a code issue? The code is up for interpretation. Mr. Preusch explained that the code is a minimum requirement. The Building Committee discussed the possibility of identifying the changes and working proactively with the Fire Marshal ahead of time to alleviate the premium costs to the changes.

VOTE: Motion carried.

Invoice payments:

- MOTION made by Ms. Flynn, seconded by Mr. Meisner to approve payment to Enviro-Shield in the amount of \$9,325.00 representing removal/excavation for ground contamination as discussed at a previous meeting. There is no mark-up or CMP on this item.  
VOTE: Motion carried unanimously.

Mr. Burgess reported that he has been in communication with DTC. Phase II has tested. They have not found any contamination of the soil and groundwater of Phase 2 to date. There will be a recommendation of glass removal and replacement with polyethylene forthcoming.

Mr. Barbarotta reported that the Concession Stand had been passed to the Education Committee of the Town Council and will then be considered by the Town Council at their next scheduled meeting. The Chair stated that he had been in attendance at the Town Council meeting. There did not seem to be an overwhelming support for option #5. Mr. Barbarotta clarified that the concession stand does not have to be done this summer it can wait; there is not the urgency to this portion of the project. There is a new law which will result in receipt of a letter condemning the existing concession stand due to non-compliance. Mr. Meisner stated that there does seem to be support to complete the concession stand by the fall, but not at a cost.

Mr. Barbarotta stated that the final FF&E package will be brought to the Building Committee on January 12, 2011.

Invoice & Requisition Approvals:

Mr. Barbarotta explained the JCJ invoice(s) shows unpaid balance which has been paid after the invoice was printed.

MOTION made by Ms. Flynn, seconded by Mr. Lemay to approve the JCJ Architecture Invoice #5 in the amount of \$12,633.83.  
VOTE: Motion carried unanimously.

MOTION made by Ms. Flynn, seconded by Mr. Ronnow to approve the JCJ Architecture Invoice #26 in the amount of \$60,271.75.  
VOTE: Motion carried unanimously.

MOTION made by Ms. Flynn, seconded by Ms. Timpanelli to approve the AFB Application #29 in the amount of \$13,100.00. The Chair noted that the application has been certified for payment.  
VOTE: Motion carried unanimously.

MOTION made by Ms. Flynn, seconded by Ms. Bovina to approve the O&G Construction Application #17 in the amount of \$1,175,914.00. the amount was verified by AFB, the original amount was \$2.00 more, AFB has reduced the and verified the correct as \$1,175,914.00  
VOTE: Motion carried unanimously.

MOTION made by Ms. Flynn, seconded by Ms. Bovina to approve CT Materials Testing Lab Invoice dated 10/29/2010 and Invoice dated 11/26/2010 in a total amount of \$3,587.50. There is determination by the state that removal can not take place during the year, however it is deemed an emergency it can be removed during the school year that is why the invoice reads, "emergency".  
VOTE: Motion carried unanimously.

MOTION made by Ms. Flynn, seconded by Mr. Ronnow to approve the AAIS Invoice #08731 in the amount of \$8,022.97.

VOTE: Motion carried unanimously.

MOTION made by Ms. Flynn, seconded by Mr. Ronnow to approve the AAIS Corp. Invoice #08739 in the amount of \$3,032.91.

VOTE: Motion carried unanimously.

MOTION made by Mr. Nugent, seconded by Mr. Meisner for payment of the Ciulla & Donofrio Invoice #13595 dated June 01, 2010 to in the amount of \$1,320.75. This invoices had been previously approved by the committee; the purchasing agent has requested authorization for payment by the building committee.

VOTE: Motion carried unanimously.

MOTION made by Mr. Nugent, seconded by Mr. Meisner to approve the Ciulla & Donofrio Invoice #13752 dated August 03, 2010 in the amount of \$1,584.00. This invoices had been previously approved by the committee; the purchasing agent has requested authorization for payment by the building committee.

VOTE: Motion carried unanimously.

Mr. Barbaratta stated that the Like-New-Renovation application has been submitted to the state, they have all the required documentation for the application; they anticipate a decision in January 2011.

MOTION made by Ms. Timpanelli, seconded by Ms. Bovina to approve the JCJ (Forte acoustical) not to exceed the total amount of \$166,000.00 as previously discussed at the last meeting. The Building Committee had been determined that there was no other source. The piano is an additional separate purchase at \$40,000. The \$166,000 includes associated JCJ costs.

VOTE: Motion carried 9-0-1 (Abstentions: Mr. Lemay).

MOTION made by Ms. Bovina, seconded by Mr. Meisner to purchase the piano not to exceed \$40,000.00. The purchase is to be added to "FF&E" Package and will be reimbursable

VOTE: Motion carried 9-0-1 (Abstentions: Mr. Lemay).

Mr. Meisner stated a teacher had approached with a concern that the teachers' chairs did not have arms and would like consideration made. Ms. Timpanelli stated there is a sample at her office many teachers have tried the chairs and have had only favorable responses.

Next scheduled meetings and locations are as listed:

January 12, 2011 at 7:00 p.m. to be held at the Helen Plumb Building

January 26, 2011 at 7:00 p.m. to be held at the Trumbull High School

The Trumbull High School Building Committee adjourned by unanimous consent at 9:00 p.m.

Respectfully Submitted,

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Margaret D. Mastroni