

Trumbull High School Building Committee (“THSBC”)
Wednesday, September 11, 2013
Helen Plumb Building

Call to Order: The Chairman, James Nugent, called the THSBC Meeting (“Meeting”) to order at 7:04 PM.

Members Present: Chairman James Nugent; Vice Chairman Arthur Lemay; Kathleen Bivona; Douglas Doyle; Sally Flynn; Jeff Jenkins; James Meisner; Rob McCabe; David Preusch; Lucinda Timpanelli

Also Present: Bill Ayles of JCJ Architecture; John Barbarotta of AFB Construction; Steve Burgess of JCJ Architecture; Brian Holmes of O&G

Approval of Meeting Minutes:

Jenkin’s motion for approval of THSBC August 14, 2013 meeting minutes was seconded by McCabe, and approved by Vote 6-0-2.

Joint Update by AFB Management & Construction Manager:

Holmes handed out a Trumbull High School Renovation Project Current Cost Analysis 9/10/2013 having an updated Cost Summary Data, list of Draft Additional Scope Items, and Change Over (“CO”) Log. (Hard copy of handout submitted with meeting minutes.)

The remaining COs included addressing signage (to be performed off peak hours since drilling, not hammering, is involved), air circulation (to be performed off peak hours), coach area, and roof access. Also, there are 18 remaining to do items concerning commissioning.

The Cost Summary Data included the Current Totals for the Additional Scope Items at 1,027,162, the Variance being an Estimated Owner Contingency of 1, 049848, and CM Contingency Remaining of 924,162.

The CM Contingency of 924,162 should be released once the Project is finished since Holmes does not anticipate additional contingency costs. Holmes is working with the State of Connecticut to approve a portion of the Concession Stand cost of \$295,000. Also, Burgess will consider similar work to that of the Concession Stand, and review with the State of Connecticut for reimbursement once the Project is nearing the close out process.

Approval of PCOs:

Flynn's motion for approval of PCO #250 in the amount of \$75,000 for Titan (Compression, Summer 2001 Claim) was seconded by Bivona, and unanimously approved, Vote 8-0.

Flynn's motion for approval of PCO #306 in the amount of \$124,990 for PEC (Supervision, Sept. – Dec. 2012 Claim) was seconded by Bivona, and unanimously approved, Vote 8-0.

Holmes will work with AFB Management on the remaining pending punch list items, and bring a bill to the next THSBC meeting.

Change Order Log:

Holmes requested Change Order #2 (listing previously reviewed PCO #s 186, 249, 263, 266 & 289, 269, 270, 272, 273, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 288, 291, 293, 294, 295, 296, 297, 298, 300, 301, and 305) in the total amount of \$869,333 be signed by Chairman Nugent. Chairman signed since Attorney Jeffery Donofrio already reviewed Change Order #2, and, upon the Chairman's request, Barbarotta of AFB Construction confirmed the listed PCO values were accurate.

Contracts:

Jenkin's motion for approval of O&G to contact with Bismark Construction where O&G would supervise Bismark's future work in particular areas, such as gym locker room, mobile media, and rooftop, was seconded by Timpanelli and unanimously approved, Vote 8-0. Additionally, Holmes and Barbarotta both agreed to independently submit a proposal on costs for overseeing rooftop work.

Proposed Costs:

Flynn's motion for approval of having Insalco install remaining 5 new sanitizing goggle cabinets in the amount of \$9,691.20 was seconded by Bivona, and unanimously approved, Vote 8-0.

Flynn's motion for approval of purchasing and installing 16 PA system telephones in the amount of \$7,013.89 was seconded by Bivona, and unanimously approved, Vote 8-0.

Per the Chairman's request, Burgess will consider if additional items could be brought to Town Council's attention considering the remaining contingency, and email an itemized list with associated costs to the Chairman for review and circulation.

Invoices:

Flynn's motion for approval of invoice #2446 regarding AFB Management in the amount of \$15,480.00 was seconded by Timpanelli, and unanimously approved, Vote 8-0.

Flynn's motion for approval of 3 invoices (#40265, #40265A; #41947) regarding Allston in the total amount of \$673.17 was seconded by Timpanelli, and unanimously approved, Vote 8-0.

Flynn's motion for approval of invoice #53042904 regarding HP in the amount of \$15,161.77 was seconded by Timpanelli, and unanimously approved, Vote 8-0.

Flynn's motion for approval of invoice #58 regarding JCJ Architecture to acknowledge the amount of \$0.00 was seconded by Bivona, and unanimously approved, Vote 8-0.

Flynn's motion for approval of invoice Application No. 54 regarding O&G in the amount of \$165,475 was seconded by Bivona, and unanimously approved, Vote 8-0.

Flynn's motion for approval of invoice #30374 regarding Robert H. Lord Co. in the amount of \$1,319.53 was seconded by Bivona, and unanimously approved, Vote 8-0.

Flynn's motion for approval of 5 invoices regarding William B. Meyer in the total amount of \$1,508 was seconded by Timpanelli, and unanimously approved, Vote 8-0.

Flynn's motion for approval of invoice #16757 regarding Attorney Donofrio services rendered in the amount of \$1,296 was seconded by Meisner, and unanimously approved, Vote 8-0.

Adjournment:

Chairman's motion to schedule the next THSBC meeting for October 9, 2013 at the Helen Plumb Building and adjourn today's meeting was approved. Accordingly, the meeting adjourned at 8:15PM with unanimous consent.

Respectfully submitted,

Leslie A. Jaluria, Esq.