

Trumbull High School Building Committee
October 17, 2012

Minutes

- Called to Order: Chairman, James Nugent called the meeting to order at 7:05 p.m.
- Present: Ms. Bivona, (arrived at 7:11 p.m.), Mr. Doyle, Ms. Flynn, Mr. Nugent, Mr. Lemay, Mr. McCabe, Mr. Preusch, Ms. Timpanelli and Mr. Meisner.
- Absent: Mr. Chmielewski, Mr. Jenkins and Mr. Ronnow.
- Also Present: Principal of THS Dr. Robert Tremaglio, Mr. Ralph Iassogna Superintendent of Schools, Mr. Jeff Hackett BoE Director of Technology, Dawn Contafio PTA Co-President, Ms. Vicki Tesoro Town Council Member, Mr. Tony Scinto Town Council Member, Mr. Al Barbarotta of AFB Construction, Mr. John Barbarotta of AFB Construction Management, Mr. Tom Walsh of AP Construction, Mr. Greg Smolley of JCJ, Mr. Brian Holmes of O&G, Mr. Joe Vetro of O&G and Attorney Jeff Donofrio.

Approval of Minutes: Moved by Ms. Flynn, seconded by Mr. Lemay to approve the 10-03-12 meeting minutes.

Mr. McCabe moved, seconded by Mr. Lemay to amend the minutes to read on page 3, the last paragraph to read as "Nic Card".

VOTE: Motion as amended carried 7-0-1 (Abstention: Preusch).

(Ms. Bivona arrived at 7:11 p.m.)

Mr. Iassogna thanked all those involved in this process especially Mr. Nugent, Ms. Bivona and Ms. Timpanelli they have worked in concert with Dr. Tremaglio, the house principals and the staff. If not for the Owner's Rep this project would be at a stand still, they have been flexible and cooperative above and beyond the call of duty. At the BoE meeting frustration was expressed with the constant disruption to the instructional and operational process at THS. There has been myriad of issues they are very close to the end, as they get closer to the end of the process the number of issues have increased. The BoE is frustrated. There was a motion made by the BoE with regard to their displeasure with the process and will be sending a letter to JCJ, O&G, the THSBC and the Town Council Chairman Carl Massaro. They had first heard the project would be completed by September 2012, and then by December 2012, they are hoping the punch list will be completed by June 30, 2013. John Verag has been a key technician who has had to spend an inordinate amount of time dedicated to the technology component of this project. In response to the Chair, Mr. Hackett indicated that 90% of the infrastructure is installed, 100% of the staff computers are installed, 85 of the 97 smart boards are installed, and they do have possession of the remaining 12 smart boards. The P.O. # has been cut there are 91 in stock and paid for. The security cameras as of last week are installed, there is still some tweaking that needs to be done. There are 4 wireless that will be in the field that still need to be installed. 95% of the Channel 17 studio is completed, outlets and trim are still to be done.

Mr. Hackett reported the outstanding issues are as follows:

- There is no wireless in the building - it had been bid but not purchased.
- There are three more switches needed due to the fact that labs were missed.

- Video on Demand is not purchased yet.
- Laptops have not been purchased to date. A year ago it had not been designed, although this will be the same dollar amount as in budget. They would like to purchase 45 laptops. 270 computers were budgeted for.
- Channel 17 is not operational to date. The Building Committee discussed the cable issue in detail with Mr. Hackett. Mr. Hackett indicated that Charter is scheduling the connection to a single cable and has no idea why Charter is not moving forward on this item. AT&T Uverse is operational. AT&T is an entirely different infrastructure as Charter.

Mr. Hackett indicated for Mr. Meisner that he believes the computer labs that have lost connectivity due to the fact that when the roof had leaked. The equipment had been replaced, but the plugs had not been and that the plugs may need to be replaced. This connection issue seems to only be happening in the Media Center and that is the area that those plugs serve. Mr. Hackett further explained that the 270 laptops had never been purchased two years ago. The \$121,000 recently discussed represents iPads and Macbooks.

The iPads are \$399 each and the carts are \$1,200. The laptops are a hybrid. The special ed program requires the hybrid lap tops. The iPads can work with a white board but that is not the plan. In response to Ms. Flynn, Mr. Hackett stated that of the 270 pieces are made up of 5 carts of 30, 150 IPADS and 45 laptops. The budget dollar amount is the same. The original technology budget was \$750,000.

In response to Mr. A. Barbarotta, Mr. Smolley clarified that the 90 computers for the labs are outside of the budget and does bring this part over budget. The 90 computers are to staff the labs. The numbers do match, the committee needs to be comfortable with the purchase orders and they will be able to get them ordered tomorrow or Friday. The bids did keep them within budget it is only the 90 computers that they move over budget on. Mr. Hackett indicated that the budget deficit is \$131,000. Mr. Smolley indicated that 2-3 % of the project budget usually is allocated to the technology and this is not out of line with that. The budget had been previously increased by the 18 smart boards; \$90,000 was not in the original budget. Mr. Hackett stated they had wanted to buy the iPads, laptops and the servers at the end of the project. There are 150 iPads, Carts and the back book with each cart. This represents the \$131,000 plus \$30,000 for two servers. In response to Mr. McCabe, Mr. Hackett stated that Mr. Smolley has a copy of the bids so does the Town purchasing department. The bids do include 3 laser color printers. The 237 computers represent 65% of the THS computers. They have repurposed many of the school's computers during this project. Mr. Hackett, Ms. Bivona and Mr. J. Barbarotta discussed the 25 drops that are owed by the contractor. Mr. A. Barbarotta indicated that the numbers can be verified if they are owed by DTC they will make sure they are done.

Mr. Smolley indicated that the number goes down to 8 smart boards and believes the number is included in the above portion of the budget. A lot of the funds are over the 1/3 of the contract. 91 of the 97 has been delivered. 6 smart boards had been approved but not invoiced.

In response to Mr. Lemay, Mr. Smolley indicated that the original budget was created by a grant without the school's input. The \$750,000 budget was an arbitrary number. When JCJ engaged with the BoE it was realized that they would end up at the low end of 2% of the total budget cost. The budget precedes this project. Mr. Lemay indicated that the committee had asked these

questions three years ago and were concerned that the number was low. Ms. Flynn voiced her concern with the timing of this, she supports technology for the school, the only problem is that money is tight at the end of the project; she wants what is best for the students,

In response to Mr. Meisner , Mr. A. Barbarotta indicated that the funds budgeted for the phones is in the technology line item, it does appear that the \$115,000 for the phones may be in the budget in two places, which means \$115,000 may be able to be backed out of this line item and offset the \$190,000. He will need to do his homework.

There is \$1,153,000 - \$82,000 represents the 90 computers and there may be the \$115,000 representing the phones that can be removed from that number as well, bringing the number down to \$1,400,000 This needs to be further researched and will continue to work on this and indicated that they may not be as far out of budget and spoke in favor of approving the \$131,000.

Mr. Doyle spoke in favor of the iPads, laptops and wireless throughout the building. The Video on Demand is included in the \$131,000 as well as the network care pack.

Moved by Ms. Flynn, seconded by Ms. Bivona to increase the technology budget by \$161,000.

Moved by Ms. Flynn, seconded by Mr. Doyle to amend the motion to read as

To increase the technology budget by \$161,015 in order to move forward with the following items to be purchased:

Color network laser printers

Laptop & carts

Wireless network with manage

Network Carc Packs

IP Video & VOD System

2 servers and the 90 lab computers.

VOTE: Motion carried 8-0-1 (Abstention: McCabe).

Owner's Rep Update:

Mr. A. Barbarotta reported that everything had been negotiated down to no claims for delays. Change orders and over time issues have been resolved as well. They are within budget; the legal issue is no longer a legal issue. At this time they are going to sit down with the contractors involved to try to resolve. They are currently working on reducing the punch list items and are getting close to the final punch list and schedule. He had told the Town Council at their last meeting that they did not need to go into executive session to discuss and that there is a small chance they will be able to resolve the issue. O&G is consolidating the punch list for all sub contractors. They expect to present the punch list at the next THSBC meeting. It will be the owner and the JCJ list.

Construction Manager Update:

Mr. Holmes reported that the owner's contingency had increased by \$36,000. Mr. A. Barbarotta indicated that the vestibule ceiling, the structural wind damage, roof access & lighting is not included in the budget numbers and had asked for a price from Frank Zaino before the next meeting. They will need to look at additional fencing to block the view of the mechanicals as well. Other than those items everything else is included in the budget. The \$161,000 discussed earlier in the meeting would be coming from the owner's contingency although the \$115,000 for the telephones may not need to be included in the \$161,000.

Ms. Bivona reported that she and Ms. Timpanelli have been working with regard to the desk combinations through out the school. 278 desk chair combinations will need to be replaced in the near future, They will get a price for 300 as a bare minimum, 278 units have been identified to date although they were not able to access all the areas for a final count. It could be as many as twice that number. They will get a price for 300 or 600 units. Mr. A. Barbarotta stated that all that was in the bid was purchased. Ms. Timpanelli stated that JCJ had recently let go the FF&E design team, Ms. Timpanelli spoke against the timing of that decision with regard to the school's project. Bill Ayles is now coordinating the FF&E services, which is not fair for him to have to handle that portion of the project. Ms. Timpanelli did write a letter to the CEO of JCJ. Mr. Smolley stated that he appreciates the frustration, the furniture has been delivered and coordinated, Mr. Ayles did have back up from the main office anything missing is easy to check, and everything that has been shipped has been received to date. As a project team it was frustrating to them as well.

Mr. A. Barbarotta indicated that JCJ's proposal as discussed at the last meeting has been reassessed. They can not finish the project without JCJ; they have to get the project to substantial completion and full completion to come. Mr. Smolley indicated that a letter was sent late this afternoon and they will revisit the contract language. The contract contains the project schedule; it included the building occupancy as September 2012. JCJ believes that is September 1, 2012 AFB spoke to September 30, 2012. There is 120 day period to close the project out and the building committee would typically be meeting one time a month. There are 4 areas that do not have substantial completion they are as follows: the gym, culinary/café, the custodial back of the house and the 4 class rooms in the old boiler room area. Mr. A. Barbarotta indicated that the 4 classrooms in the old boiler room area have been completed, there are really only 3 areas left at this time.

The committee discussed the commissioning process. Mr. A. Barbarotta stated that they need M.J. Daley to be on site in order to proceed. O&G has to do what they need to do to get them to do what needs to be done to get this portion finished. Mr. Meisner spoke to information he had received with regard to a HVAC system that had the non chemical treatments systems fail nearly 100% of the time. If a certain issue is not discovered in time it can do permanent damage to the system. Mr. Meisner cautioned the professionals and asked that they check into this issue. Mr. A. Barbarotta indicated that they did not feel they were at risk. The Chair indicated that they are running out of time and would need to get M.J. Daley back on the job to finish this.

After discussion and review the THSBC approved the following PCO's. All three PCO's would be coming from the CM contingency. All work has been verified and all prices charged are within reason.

Moved by Ms. Flynn, seconded by Ms. Bivona to approve PCO# 220 Phase I Masonry issues in the amount \$20,926.

VOTE: Motion Carried unanimously.

Moved by Ms. Flynn, seconded by Ms. Bivona to approve PCO# 218 Masonry issues in the amount \$25,522.

VOTE: Motion Carried unanimously.

Moved by Ms. Flynn, seconded by Ms. Bivona to approve PCO# 246 Steel issues in the amount \$22,463.

VOTE: Motion Carried unanimously.

Mr. Vetro stated to Ms. Timpanelli that there are a variety of electrical issues throughout the school, the majority is design related, and there are some construction issues as well. There is a ballast issue throughout the school, which is why the manufacture rep is coming to the school. Mr. Doyle questioned if the ballasts had been stored in a trailer? Mr. Vetro indicated that was very good point. Mr. Vetro indicated that the to-do list involves 10-12 electricians every night on the job; he will not call it a punch list because these are items that should be done. There have been more than a few electrical issues. Ms. Timpanelli agreed.

Mr. A. Barbarotta stated that the budget allowed for painting of the stair wells. They have not been painted to date because they do not believe people will be happy with that in the end; they are waiting to see what is available in the budget to better this area.

Moved by Ms. Flynn, seconded by Ms. Bivona to approve Atlantic Leasing Inv. 19381 dated 10-01-12 in the amount of \$325.00 representing rental of storage containers.

VOTE: Motion Carried unanimously.

Moved by Ms. Flynn, seconded by Ms. Timpanelli to approve the Midwest In. #7258 dated 09/12/12 in the amount of \$884.02 representing technology products.

VOTE: Motion carried unanimously.

Moved by Ms. Flynn, seconded by Ms. Bivona to approve O&G App. #41 dated October 12, 2012 representing services through 09-3-12 in the amount of \$363,121 (This reflects a deduction of \$216,649 for M.J. Daley).

VOTE: Motion carried unanimously.

Moved by Ms. Flynn, seconded by Ms. Bivona to approve the TelServ Inv. # 17610 dated 09/24/12 in the amount of \$170 representing labor to reprogram and re-label ext. numbers in room #'s C-15, 16 & 17.

VOTE: Motion carried unanimously.

Moved by Ms. Flynn, seconded by Ms. Bivona to approve the William B. Meyer Invoices, #'s COM-906-2-2 dated 09/27/12 in the amount of \$5,907, C1165/5 dated 10/11/12 in the amount of \$364 and C1150/8 dated 10/11/2012 in the amount of \$75. The total amount of \$6,346 is approved representing delivery work and storage trailers.

VOTE: Motion carried unanimously.

Moved by Ms. Flynn, seconded by Ms. Bivona to approve the M&M Fencing Inv. # 16053 dated 10/17/12 in the amount of \$1,500 representing installation of posts and chain link fencing for Football Field gates.

VOTE: Motion carried unanimously.

Moved by Ms. Flynn, seconded by Ms. Bivona to approve the RnB Inv. # 50307 dated 8/25/2011 in the amount of \$13,425.56.

VOTE: Motion carried unanimously.

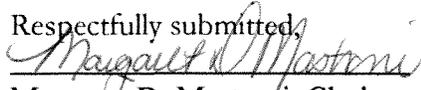
Moved by Ms. Flynn, seconded by Ms. Bivona to approve the Ciulla & Donofrio, LLP Inv. #15984 dated 10/01/12 representing services rendered 09/12/12 and 09/14/12 in the amount of \$544.50.

VOTE: Motion carried unanimously.

By unanimous consent the THSBC agreed the next scheduled meeting is November 14, 2012 at 7:00 p.m. location at the Helen Plumb Building.

There being no further business to discuss the THSBC adjourned by unanimous consent at 9:35 p.m.

Respectfully submitted,



Margaret D. Mastroi

Margaret D. Mastroi, Clerk