

WATER POLLUTION CONTROL AUTHORITY

Town of Trumbull

CONNECTICUT

TOWN HALL
(203) 452-5048



5866 MAIN STREET
TRUMBULL, CT 06611

MINUTES

Water Pollution Control Authority Special Meeting January 5, 2011

In attendance:

Jeanine Maietta Lynch, Chairman
Paul Kallmeyer, Vice Chairman
Ennio DeVita
Laura Pulie
Timothy Hampford, Alternate - voting
Karen Egri, Alternate

Also In Attendance:

Joseph Solemene, Assistant WPCA Administrator
Stephen M. Savarese, PE, LS, Town Engineer
Dennis Kokenos, Esq., Town Attorney (left at 7:50)
Daniel Nelson, Chief of Staff

The following is a brief summary of the meeting. A recording was made on tape and is on file in the office of the WPCA/Town Engineer, Town Hall, and Trumbull, CT.

Chairman Lynch called the special meeting of the Water Pollution Control Authority to order at 7:05 p.m.

MOTION made (Lynch) 2nd (Kallmeyer) to move item number 3rd on the Agenda up for the first item. No discussion. ALL IN FAVOR. MOTION CARRIED UNANIMOUSLY.

MOTION made (Lynch) 2nd (Hampford) to go into Executive Session at 7:10 p.m. to discuss with the Town Attorney strategy and negotiations with respect to pending litigation as defined by 1-200(6) and/or to discuss attorney client-privileged information as set forth in 1-210 relating to the following:

- Use of the Retainer for camera testing for Contract 3.

No discussion. ALL IN FAVOR. MOTION CARRIED UNANIMOUSLY.

Attending the Executive Session: Commission members, Attorney Kokenos, Steve Savarese, Joe Solemene and Dan Nelson. The tape recorder was turned off at 7:10 p.m. the clerk left the room and the Commission went into executive session.

The clerk was called back into the room at 7:45 p.m. and the recorder was turned on.

MOTION made (Lynch) 2nd (Kallmeyer) to close the Executive Session at 7:45 p.m. and to state for the record that no vote was taken. No discussion. ALL IN FAVOR. MOTION CARRIED UNANIMOUSLY.

MOTION made (Lynch) 2nd (Hampford) to authorize the use of the existing retainage for Contract 3 for additional camera testing in an amount not to exceed \$30,000.00. No discussion. ALL IN FAVOR. MOTION CARRIED UNANIMOUSLY.

WPCA 2011-2012 Budget: (Including changes and notes)

501101 – Salaries-FT/Permanent	\$ 249,268.00 – approved
501102 – Salaries-PT/Permanent (32,428 + (3%) 972.84)	\$ 33,401.00 – approved
<ul style="list-style-type: none"> • Changed from \$32,428.00 • Commission looking for partial reimbursement from Public Works – keep it all in this account and make adjustment in account #522210 	
501103 – Salaries-Seasonal/Temp	\$ -0-
501105 – Salaries-Overtime	\$ 20,000.00 - approved
<ul style="list-style-type: none"> • Changed from \$16,000.00 • Includes overtime for Administrator and Assistant Administrator, emergency service calls and clerical 	
501106 – Salaries-Longevity	\$ 850.00 – approved
501888 – Uniform Allowance	\$ 1,490.00 – approved
<ul style="list-style-type: none"> • Changed from \$1550.00 	
511159 – Fringe Benefits-Clerical fees	\$ -0-
522201 – Services & Fees Clerical	\$ 2,500.00 – approved
<ul style="list-style-type: none"> • Changed from \$1,000.00 	
522202 – Services & Fees Professional	\$ 105,000.00 – approved
<ul style="list-style-type: none"> • Changed from \$35,000.00 	
including but not limited to:	
<ul style="list-style-type: none"> • \$35,000.00 – attorneys - fees • \$35,000.00 – engineers - fees • \$35,000.00 – accounting - fees 	
522204 – Services & Fees Contractual	\$4,906,100.00 – approved
<ul style="list-style-type: none"> • Changed from \$4,766,365.00 • \$ 4,539,400 Projected Bridgeport WPCA • \$ + 84,000 Computil • \$ +282,700 Reservoir Pump station FS 	
522205 – Program Expenses	\$ -0-
522210 – Reimbursable Services to GF	\$ 321,463.00 – approved
<ul style="list-style-type: none"> • Changed from \$321,414.00 • Adjustments: \$321,514.00 - \$25,051* + \$25,000** 	
*\$25,051 credit - 75% reimbursement from account #501102 for P/T Engineer	
**\$25,000 Attorneys	
534402 – Program Supplies	\$ 20,000.00 – approved
545501 – Communications – Legal Notices	5,000.00 - approved
567701 – Transportation-Gas, Oil, Grease	\$ 6,500.00 - approved
<ul style="list-style-type: none"> • Changed from \$4,000.00 	
567702 – Transportation – Vehicle Repairs	\$ 8,000.00 – approved
578801 – Mntnce/Repair Service Contract	\$ 60,000.00 – approved
578802 – Mntnce/Rep – Equipment/Building	-0-
578803 – Mntnce/Rep – Program Related	\$ 30,000.00 – approved
578805 – Extraordinary Items	\$ 60,000.00 – approved
581888 – Capital Outlay	\$ 60,000.00 – approved

<ul style="list-style-type: none"> • Changed from \$95,000.00 • \$30,000 Flygt submersible pumps • \$30,000 Check valve replacement for Whitney Avenue • Removed closed circuit television camera - \$35,000.00 (will rent as needed) 	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">589901 – Rentals-Annual Rentals/Lease</td> <td style="text-align: right;">\$ 2,797.00 – approved</td> </tr> <tr> <td>590011 – Utilities-Heat</td> <td style="text-align: right;">\$ 11,647.00 – approved</td> </tr> <tr> <td>590012 – Utilities - Electricity</td> <td style="text-align: right;">\$ 187,000.00 – approved</td> </tr> <tr> <td>590013 – Utilities – Water</td> <td style="text-align: right;">\$ 1,880.00 – approved</td> </tr> <tr> <td>590014 – Utilities – Telephone</td> <td style="text-align: right;">\$ 11,647.00 – approved</td> </tr> <tr> <td>590017 – Sewer Fees</td> <td style="text-align: right;">-0-</td> </tr> <tr> <td>593888 – Depreciation Expense</td> <td style="text-align: right;">-0-</td> </tr> <tr> <td>595888 – Interest on G/Oblig Bonds</td> <td style="text-align: right;">-0-</td> </tr> <tr> <td>597888 – Principal – G/Oblig Bonds</td> <td style="text-align: right;">\$ -0-</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">\$6,104,543.00</td> </tr> </table>	589901 – Rentals-Annual Rentals/Lease	\$ 2,797.00 – approved	590011 – Utilities-Heat	\$ 11,647.00 – approved	590012 – Utilities - Electricity	\$ 187,000.00 – approved	590013 – Utilities – Water	\$ 1,880.00 – approved	590014 – Utilities – Telephone	\$ 11,647.00 – approved	590017 – Sewer Fees	-0-	593888 – Depreciation Expense	-0-	595888 – Interest on G/Oblig Bonds	-0-	597888 – Principal – G/Oblig Bonds	\$ -0-	TOTAL	\$6,104,543.00
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The Chairman called a recess at 8:20 p.m. and reconvened the meeting at 8:30 p.m.

Budget discussion included:

The Commission discussed the permanent part time engineer position and related duties for that position. They want Public Works to reimburse the WPCA 75% of the salary for work performed that is not sewer related. They approved \$33,401.00 for account 501102 with 75% (\$25,051.00) returned to account 522210.

Account 501105 – The Commission took into consideration additional meetings and emergency calls.

Account 522201 – Additional meetings reflected in the increase.

Costs for account 522202 include but are not limited to fees for attorneys, engineers, and accounting services and are based on services required for litigation for Contract 3, regional contract, sewage treatment plant options, arbitration, and audit.

Changes to account 522204 included budgeting 100% instead of 45% of \$282,700 for the Reservoir Avenue pump station area I&I study and using funds from the 2010 budget now towards Wright-Pierce’s studies. Discussion took place regarding the recommendations and studies from Wright-Pierce and the Commission decided to contract with Wright-Piece \$15,000.00 for the Reservoir Avenue pump station study and \$20,000.00 for the Beardsley pump station study. Commissioner Kallmeyer gave the Commission members a copy of his Phasing I&I e-mail to Wright-Pierce dated January 4, 2011. Commissioner Kallmeyer summarized his conversation with John Braccio of Wright-Piece which included a construction time frame of 5 to10 years, estimated pump station costs, I&I costs, total projected costs, DEP, and what other area towns have done. He also talked about the WPCA 59 account, previous withdrawal and ideas on how to replenish the account, assessments and bonding.

Account 522210 – Requesting \$ 25,051.00 reimbursement from account 501102.

Account 567701 – Increased based on increasing prices.

The Commission agreed to remove closed circuit television camera from account 581888 capital outlay and if a camera is needed to rent it and use account 578801.

MOTION made (Lynch) 2nd (Pulie) to adjourn the special meeting of January 5, 2011 at 9:40 p.m. No discussion.
ALL IN FAVOR. MOTION CARRIED UNANIMOUSLY.

Submitted by,

Joyce Augustinsky