

WATER POLLUTION CONTROL AUTHORITY
Town of Trumbull
CONNECTICUT

TOWN HALL
(203) 452-5048



5866 MAIN STREET
TRUMBULL, CT 06611

MINUTES
Water Pollution Control Authority Meeting
January 22, 2014

Members Present:

Jeffrey Wright, Chairman
Laura Pulie
Fred Palmieri, Vice Chairman

Members Absent:

Timothy Hampford, Secretary

Also Present:

Frank M. Smeriglio, PE, Town Engineer
Joseph Solemene, Assistant WPCA Administrator
Dennis Kokenos, Esq. Town Attorney
Christine Kurtz, Wright-Pierce
Fred Mascia, Tighe & Bond, Project Manager

Chairman Wright called the January 22, 2014 WPCA meeting to order at 7:09 p.m.

The chairman wanted to recognize three previous commission members, Karen Egri the past commission chairman, Ennio DeVita and Edna Colucci. He said serving on commissions takes a lot of effort, time and dedication. Karen did it for five years, Ennio did it for five years and Edna for a number of months and it takes a lot of commitment. He wanted them recognized and referenced in the minutes.

MOTION made Wright seconded Palmieri that this sitting Commission here now recognizes their service and their time. No Discussion. MOTION CARRIED UNANIMOUSLY.

1. Minutes to previous meetings.

November 13, 2013. The chairman stated commissioner Hampford is not present at this time. He requested the approval of these Minutes be delayed until his arrival.

January 9, 2014. There were no questions, comments or additions regarding the January 9, 2014 Minutes. MOTION made Wright seconded Palmieri to approve the January 9, 2014 Minutes as written. No Discussion. ONE ABSTENSION (Pulie). MOTION CARRIED.

2. Contract 4.

Progress report.

Paving: Frank Smeriglio said there are four roads in Contract 4 left to pave, Kingsbury, a portion of North Stowe, Carrousel and Copper Kettle. All the drainage is done and they are set up to pave. We are not doing any paving over the winter, but we are getting the four roads set up so as soon as the plants open in April we can pave those roads. They were set up to be paved in the fall, but in November it was too cold. We needed a two week window where we knew it was going to be 45 degrees and we did not have that window and it was too much of a risk. O&G will be doing the paving and working with DPW and Engineering.

Easement restorations: There is one easement that we have to completely restore and over the winter we have to work with the property owner to come up with a scope of work. It is a large easement by Briarwood and Shelton

Road. There are two other easements on Dogwood Lane that have a few little punch list items to touch up and then that will be it for easement areas. Joe noted these easements are cross country connections. Commissioner Pulie questioned who would be working on the easement on Briarwood. Frank said he has not decided and noted with the other easements we used an on call landscaper as part of an on call bid that we had. The restoration work is landscaping work restoring grass and/or if we cut down trees to come up with a scope of trees and bushes to put back. Then Contract 4 is going to be pretty much completed with those items. Commissioner Wright's questions regarding Contract 4 and Frank's responses included: are all the mechanical requirements on Contract 4 checked list off; are we really down to the aesthetic punch list; and is that all that remains? Frank said that is correct. Is it the obligation of Mark IV or the town? Frank briefly explained it is an obligation of the town because when it went out to bid the landscaping restoration was not defined between the town and the owners. As the properties were disturbed we then came up with a scope of what had to be restored and none of those items were part of Mark IV's contract. What was a part of Mark IV's contract is grass restoration and putting the property back to a non-construction area so if there was grass they put back grass. We tried to come up with a scope of work before Mark IV did the grass so we could do some of the landscaping and then Mark IV came back in.

Also, On Dogwood there are two other things that are on the punch list. Two homeowners claimed there are cracks from the construction of the project either through blasting or through the vibrations to the dwellings. The owners have been dealing with Mark IV's insurance company for about the last five months. Frank explained as part of the contract Mark IV's insurance company defends Mark IV and us. Attorney Kokenos explained there is an indemnity provision in the contract and the insurance company knows it and they know they will eventually have to indemnify and hold the town harmless.

That concluded Frank's Contract 4 update and he told the commissioners to feel free to call him anytime with any questions.

3. Wright-Pierce Update.

Frank Smeriglio said since the new commissioners are not familiar with the background for Wright-Pierce's update he passed out a map and gave the following explanation. We had an overflow at one of our pump stations that was partially due to heavy rains. What happens when we get heavy rains is a lot of ground water infiltrates into our piping system and it causes a higher than normal flow through our system. A couple years ago there was an overflow at the Beardsley pump station and as a result of that the State required us to do an evaluation of our sanitary sewer system. He said before his time here Wright-Pierce was hired to do an evaluation of the pump station and the pipes tributary to that pump station to do an I/I study. An I/I study means infiltration and inflow study. Infiltration is ground water coming into the pipes and inflow analysis is when you have property owners who have sump pumps or catch basins that tie into our sanitary system. Wright-Pierce divided up the tributary area to the Beardsley pump station into five phases. Christine Kurtz said she thinks they studied eight basins the eight veered areas to determine where the excess flow was. Frank passed out a map and said the different colors and bubbles represent the different phases that Wright-Pierce studied. Christine also had a handout and explained the first step was the I/I evaluation. As a result of that they came up with a four phased approach to look for where these defects, leaks, rain leaders or catch basins are hooked in. It was a four year program but they have been a little more aggressive and phase 3 and phase 4 are the last two phases that they have been working on.

Joe Solemene said the average daily flow at Beardsley is about 3,000,000 gallons a day and when we get a sustained heavy rain we could see flows of 9,000,000 or higher. Sewage overflow during extreme conditions and situations was explained. Frank said the tributary factors that play into this is ground water coming into our lines, residential sump pumps and various catch basins in parking lots that are not supposed to be tied into sanitary lines and those are things we are looking for. Commissioner Pulie said we are trying to remove it and that is the point of the I/I study. It is costly but it has to be done. Currently the pump station can handle about 6,000,000 to 7,000,000 gallons. The contract stipulates 4.2 million gallons a day is the maximum we could send to Bridgeport and if we

exceed that average for a month then we're liable for a surcharge. Frank explained the way we track our cost to Bridgeport is through Aquarion's meter readings which is the inflow of water going into individual homes.

Christine Kurtz explained there are three steps to fulfilling the requirements of the violation by the state. One is the I/I study and that has been completed. As a result of that you have four SSES evaluations and we are on the fourth one right now which would be step two. Step three is implementing the changes recommended in the SSES evaluations. Right now we are working on one piece of that which is the I/I rehab design of how to fix manholes and pipes that were determined to be cost effective to fix versus letting it go and being treated in Bridgeport from the phase 2 work. This is shown on the diagram she passed out. Commissioner Palmieri asked if the state has a timetable and Frank said the State has been involved at every step that we're working on. As part of phase 2 area that we studied we have in our capital plan to address these leaks. Wright-pierce has identified the pipe runs that are showing leaks and she is putting a bid together to either line those pipes or replace the pipe section or manhole to deal with these leaks. At every step of the phases the State has been involved with knowing where we are. Christine also noted the state is funding part of these evaluations and are 55% grant funded right now but the design or the fixes will not be.

In response to if we are eventually looking at replacing or upgrading or duplicating the pump station Christine said that is in our budget. Frank explained in our capital budget that was just approved in November was a design to upgrade our Beardsley pump station. Joe said the pump station is from 1969. Christine said whether the town had this I/I problem or not it would have been time to evaluate the station. In response to a question regarding the general accepted life span of this kind of station Christine said equipment 10 to 20 years the infrastructure 50. Commissioner Pulie pointed out we are limited to what we can pump to Bridgeport. Frank said basically we have to analyze our pump station to upgrade it and also remove the flow coming in and come up with a balance. Wright-Pierce is also looking at the force main and plan on evaluating the condition of the force main. Joe said every sewer system has I/I. Commissioner Pulie noted we also did smoke testing which was never done before and illegal connections were found. We're in the evaluation phase of phase 3 where they did the videoing and inspection and they are just in the process of writing their reports and giving us recommendations. As far as phase 4 they are about to start the process where they are videoing pipe runs. Frank said in last year's 2013-2014 capital plan we have money in there for phase 2 repairs. As part of this current capital plan we have costs in there for phase 3 fixes and next year's budget will deal with the repairs for the phase 4 area. It is going to be ongoing and he recommends every year we should pick an area in Trumbull and do smoke testing, videoing inspections and just work our way through the town. It will be a forever process because as soon as it is finished it would have to start all over again. Christine said to keep in mind that this work was focusing on the Beardsley pump station side of the town which is two-thirds of the town to fulfill the requirements of the L&E. The same thing should be and will be ongoing for the west side of town which is gravity into Bridgeport. Discussion included upgrading the pump station, adding another pump station, current infrastructure, one central location, bigger pumps, enlarging or adding another force main, same physical location, everything flows by gravity or is pumped to one area and the gravity flow area that goes directly to Bridgeport.

Phase 3. Christine Kurtz said the draft report is in and Frank and Joe are each reviewing it.

Phase 4. Christine Kurtz said they are doing CCTV work in the spring in a month or two then they will draft up that report. I/I rehab design is about eighty percent complete and when it is finished they will give it to Joe and Frank for review and she presumes that the town will be ready to put it on the street.

4. Old Business.

2014-2015 budget. Frank Smeriglio said we are in the middle of the budget process and we need to review, make comments and tentatively approve this for the next step which is Tim Herbst's review and comment. He provided the commissioners with a munis printout from the town's system, a summary sheet showing what was approved last year and what is proposed in this year's budget and the year-to-date budget report. He said he will go through

each line item and explain what everything is. Frank went over the proposed budget and he and Joe Solemene summarized the accounts, notes and details regarding each account. No discussion took place on -0- accounts.

20100000 - 2014-15 Budget

501101 – Salaries-FT/Permanent (will increase based on contract amounts)	\$ 197,539.00
501102 – Salaries-PT/Permanent	\$ -0-
501103 – Salaries-Seasonal/Temp	\$ -0-
501105 – Salaries-Overtime	\$ 18,000.00
501106 – Salaries-Longevity	\$ 925.00
501888 – Uniform Allowance	\$ 1,500.00
511159 – Fringe Benefits-Clerical fees	\$ -0-
522201 – Services & Fees Clerical	\$ 2,600.00
522202 – Services & Fees Professional	\$ 428,000.00
522204 – Services & Fees Contractual	\$6,947,050.00
522205 – Program Expenses	\$ -0-
522210 – Reimbursable Services to GF – estimated	\$ 429,624.00
534402 – Program Supplies	\$ 25,000.00
545501 – Communications – Legal Notices	2,500.00
567701 – Transportation-Gas, Oil, Grease	\$ 8,700.00
567702 – Transportation – Vehicle Repair	\$ 6,200.00
578801 – Mntnce/Repair Service Contract	\$ 65,000.00
578802 – Mntnce/Rep – Equipment/Building	-0-
578803 – Mntnce/Rep – Program Related	\$ 31,800.00
578805 – Extraordinary Items	\$ 80,000.00
581888 – Capital Outlay	\$ 314,000.00
589901 – Rentals-Annual Rentals/Lease	\$ 12,000.00
590011 – Utilities-Heat	\$ 15,353.00
590012 – Utilities – Electricity	\$ 152,525.00
590013 – Utilities – Water	\$ 2,025.00
590014 – Utilities – Telephone	\$ 13,800.00
590017 – Sewer Fees	-0-
593888 – Depreciation Expense	-0-
595888 – Interest on G/Oblig Bonds*	\$ 83,625.00
597888 – Principal – G/Oblig Bonds*	<u>\$ 100,067.00</u>
	\$8,745,933.00

Budget Discussion:

501101 – Salaries-FT/Permanent

This figure is provided from Maria Pires for union contract obligations for three WPCA employees, Joe Solemene, Tom Zadlo and Marc Kuczo.

501105 – Salaries-Overtime

Based on year-to-date figures for this year, Frank lowered this line item from \$20,000 last year to \$18,000 for this year.

501106 – Salary Longevity

2 employees – union contract obligation

501888 – Uniform Allowance

Union contract obligation

522201 – Services & fees clerical

Clerk fees for WPCA night meetings added 3% to last year’s budget

522202 – Services and Fees Professional

Frank went over the following line items and revisions:

\$ 50,000	\$ 25,000	Consultant services for Contract 4 settlement negotiation
\$ 125,000	\$125,000	Contract 3 litigation
\$ 40,000	\$ 15,000	Sewer assessment appeals
\$ 90,000	\$150,000	Bpt Contract ext/regionalization (legal)
\$ 87,000	\$ 50,000	Regionalization (consulting)
\$ <u>13,000</u>	\$ <u>13,000</u>	Clerk to collect on usage/assessments – tax collector’s office
\$425,000	\$428,000	

Legal fees for law suits – Contract 4, Contract 3 and Bridgeport lawsuit/contract

Consultant Services for Contract 4 settlement negotiation and Contract 3 Litigation:

Frank went over the munis report pertaining to the breakdown of anticipated services and fees. The figures included for this account can be moved around between categories but the total account amount cannot be changed. He updated consulting services for contract 4 from \$50,000 to \$25,000 and said he went over this with Attorney Kokenos.

Attorney Kokenos - comments and explanations:

He explained a lot of things are under legal services and many of these things are for consulting services for experts pertaining to the law suits. He said in Contract 3 we know we are going to have to rely heavily on consultants’ expert testimony for the trial in that litigation. In Contract 4 we are the defendants and we don’t have the burden of proof at this time. So initially he doesn’t anticipate that much of a need especially because a lot of the things were done by the commission and Tighe & Bond and his office as Contract 4 was administered. That is why that figure is less and it is his best estimate.

Bridgeport Contract Ext/Regionalization (legal) and Regionalization (Consulting): Those two numbers include estimated fees to the three panelists who are the arbitrators in this matter. Again, he is doing his best to estimate what the cost will be for that and many of those numbers are due to the consulting and arbitration fees.

In response to inquiries regarding a timeframe for concluding these matters Attorney Kokenos said Contract 3 is going to trial in the fall 2014, he anticipates Contract 4 will not be resolved this year and as to regionalization he will defer that to executive session.

Sewer Assessment Appeals: He said there is only one sewer assessment appeal from Contract 4 and it is pending. The plaintiff has not done much with the case to date. We have to defend it properly and uphold the WPCA’s sewer assessments. He referenced the state’s appeal statute and explained the user’s right to appeal.

Frank reiterated we are not locked into each of the line items for each topic we are locked into the bottom line number.

522204 – Services & Fees Contractual

\$6,545,000		Bridgeport WPCA sewage treatment
\$ <u>327,250</u> =		Add 5% for potential rate increase from Bridgeport
	\$6,872,250	Projected Bridgeport WPCA
	\$ 70,000	QDS – WPCA sewer usage billing
	\$ 2,600	QDS – Software maintenance fee for sewer assessment collection
	\$ <u>2,200</u>	EnerGov IG inspection license fee
	\$6,947,050	

Bridgeport WPCA sewage treatment; Add 5% for potential rate increase from Bridgeport: This is the largest account. Frank said we’re appropriating money for what we believe we would have to pay the City of Bridgeport to treat our sewage for next fiscal year. We average about 1,100,000 ccf of sewage that we send to Bridgeport and

the current rate they charge us is \$5.95/ccf. What typically happened in past years is that we deduct 13.5%. This item relates to the arbitration Attorney Kokenos is currently handling and he inquired about making changes to the budget after the arbitration decision. Brief discussion ensued regarding processing and timeframe for finalizing the budget. Attorney Kokenos said he anticipates the arbitrators' decision by the end of February prior to the next meeting and if we are successful then having budgeted that additional is not necessary. He said right now we are budgeting the 13.5% in the event that it has to be paid. If we are successful then we renew the contract with the 13.5% discount until 2017. Attorney Kokenos said he should find out by the next meeting and if we are successful he will have a conversation with the first selectman and the director of finance to see what can be done, if anything, to make this budget item more accurate due to the decision. Frank said we pay Bridgeport \$5.95 per 1,100 cubic feet minus 13.5% and this line item does not include the 13.5% adjustment.

Commissioner Palmieri commented on the disparity between the 2014 revised and 2013 budgets. Frank said in 2014 we approved our budget and then Bridgeport did a 35% increase and that is why the numbers changed. Commissioner Pulie summarized Bridgeport's increase and explained in May they redo their rates and then it gets approved by the end of May after our budget is set. Frank said in the beginning of this current fiscal year we went through the whole process where we had to increase our rates by 35% so we have already accounted for that difference. The reason why the 4.9 million dollars is here is because we went through our budget process first with the lower rate before they informed us of their rate increase and that could happen again. Discussion and comments regarding the increased rate followed. Frank explained the beginning of this fiscal we had to had to adjust our rate to the tax payers from 4.25 to 5.95 so that increase was already seen in the beginning of this year and we are already collecting the higher rate. He said there are two different issues going on. The rate increase from 4.25 to 5.95 is one issue and the second issue is what we believe is our discount to Bridgeport. Christine Kurtz noted the reason for the huge increase from Bridgeport primarily is because they have new contract operators operating their treatment plant and hired the new firm at somewhere in the order of a five million dollar increase. Attorney Kokenos explained a little of prior dealings regarding the contract with Bridgeport and said that information is included in the information he provided the commissioners for executive session. Additional comments included the figures are based on averages over prior years; numbers will change once we get the final numbers as to what the discount is; and being able to explain the numbers.

QDS – WPCA Sewer Usage Billing: QDS is the company that provides the program that does the billing. Last year we had a different billing software program for sewer usage and a different software program for the taxes. What was happening was everytime you had to update the data base for one you had to manually update the data base for the other one. They were completely totally separated so we solicited prices from both of those vendors for the services to do the billing and QDS was the lower price. They already do our taxes and now it is one software program and when a change in made to a property owner it makes changes throughout the system and it is more efficient. Commissioner Palmieri asked if it could be handled in-house. Frank said this is just a service to send out the bills where they take the readings from Aquarion and it's the software program that sends out the bills. Commissioner Palmieri wanted to know why it wouldn't be cheaper for us to handle it here opposed to sending it out to a third party. Frank said we couldn't handle doing 10,500 bills, we collect and process all the checks and maintain the software program but there is no way we could handle it all. Brief discussion followed.

QDS – Software maintenance fee for sewer assessment collection: This is the maintenance fee for this program to deal with the sewer assessments.

EnerGov IG Inspection license fee: This is inspection software for the engineering department for house lateral inspections.

522210 – Reimbursable Services to GF

Frank said the Munis report he printed out is before he received the final figure from Maria Pires so it shows \$416,402 and it should be \$429,624.

The town pays for all the benefits for the three fulltime employees so they look to the WPCA for reimbursement. Frank's time gets charged out of the engineering department which is the town but half of his work is for the WPCA. He explained part of his time, part of the director of public works time and a fulltime employee from the tax department get charged to this account. The tax department employee deals with managing the software program, resident complaints, processing checks and payments. This number is the amount that the town seeks reimbursement for from the WPCA and is plugged in by Maria Pires. Commissioner Palmieri commented that for five people \$429,624 is a lot of money and Joe and Frank explained that it is a large pool of people town wide. Tracking and documenting time and work being charged to WPCA was discussed. Frank offered to provide the commission members with a copy of the finance department's spreadsheet and documentation.

534402 – Program Supplies

Joe said this is the account we use for general supplies.

545501 – Communications legal

This account is for public hearing notices and publications. The amount is a lot lower because Contract 4 is completed. Joe said it was previously \$16,000 because we had the assessments last year and those were large ads that were very costly. We won't have assessments this year so we were able to cut it down.

567701 – Transportation - gas, oil, grease

Joe said this is for gasoline for the sewer trucks for the year. Frank said he added 10% to the 2012-13 actual to date total.

567702 – Transportation – vehicle repair

WPCA has two cars and three trucks. Frank said the amount is based on 2012-13 actual expenses plus 10%.

578801 – Maintenance-Service

This account is primarily for the contracted maintenance that we do every year. We do wet well cleaning and we have a jetter company come in to do the problem lines and we do generator maintenance. These are contracts that we bid out every year. Commissioner Pulie wanted to know if we could do some of this work with the new flusher truck and Frank said we are. Joe explained at one time we had four men in the sewer maintenance department and the four was reduced to two. The other two guys used the jetter to rod all spring, summer and fall. In lieu of having the other two we now subcontract that work out. We only have two guys to do the daily maintenance of the pump stations and during the afternoon they do whatever else there is and they are very busy. If we have a problem or there is a blockage we jet that and we have also been doing some preventative maintenance work with the jetter. To do all our lines with two guys would be too much. He said we are ahead of the game by eliminating the two full time guys and having a company come in and do the problem lines once a year for about \$23,000.00.

578803 – Maintenance/Repair

Joe said this is for parts and repair and we use it to fix everything we need to repair.

578805 – Extraordinary Items

This account is for the unforeseen calamities that occur. Frank said an example of an extraordinary item is *there is a blockage in the sewer line and we have to have a contractor go out there and spend the day and take it down and unclog that line*. In response to asking to justify the increase for this account Frank said if there is a repair, each day of a repair is about \$10,000 per crew to go out and do the digging. He said this number is always underfunded. This year we

spent \$17,000 but we have another \$26,000 encumbered so we only have 25% left and if there is a problem we won't have enough.

581888 – Capital Outlay

Capital projects are broken out into two categories. The top half of the list on the proposed budget munis printout (as shown below) are things we want to do that doesn't add a 20 year life to the infrastructure. He explained we feel the projects listed are a capital project but it doesn't add a 20 year life to the infrastructure so that is something that we fund and pay for in one year. Everything below the line are projects that were approved in November as part of the capital plan.

Requesting \$125,000.00

\$ 5,000	I/I study – Phase 3 – infiltration/inflow general public information sheets
\$15,000	GIS – import as-built information into GIS programs
\$35,000	Jet vac truck lease (3rd year - \$325,000/2 over 5 years)
\$25,000	Adjust manholes on various paving road
\$25,000	Maintenance of various sewer easement areas
\$20,000	Sanitary sewer inspection on 2015-16 roads

\$ 69,000	All pump station-master plan
\$ 441,100	I/I – Phase 3 – leaks – repair list
\$ 600,000	I/I – Phase 3 – Immediate repairs
\$ 120,000	I/I Phase 5 study – smoke testing, video inspection, etc.
\$ 448,500	Beardsley pump station design
\$ 44,400	Merritt Boulevard pump station – emergency generator transfer switch replacement
\$ 117,600	150 kilowatt portable generator
<u>\$ 82,080</u>	Secondary transfer switch & socket (@ 9 stations)
\$1,922,680	

I/I study – Phase 3 – infiltration/inflow general public information sheets: This is to get information out to residents for things they may not know like letting them know sump pumps should not be connected to the sanitary lines. Pamphlets would be sent to residents explaining what is allowed and what is not allowed.

GIS – import as-built information into GIS programs: Basically what we have set up right now are 3 i-pads which we can pull up our sanitary sewer as built information on. If there is a blockage we can pull up on the i-pad where the sewer lines go in the streets. We have to continuously feed information to those GIS layers to actually add as-built drawings into the program so when you click on a manhole on the i-pad you want the as-built drawing to pop up. What we have on the layer now is just the direction where the sanitary sewers go so we need to continuously feed into this GIS layer. Currently we have about 80% of the as-builts scanned and now each one has to be linked to the manholes.

Jet vac truck lease: The \$35,000 is our portion of the jet vac truck. It is a 5 year loan and we pay for half and the highway department pays for half.

Adjust manholes on various roads: An example the state paved Route 111 and their direction to the town is they are going to pave the road, overlay it and then we go in afterwards to raise the manholes. This is to raise all the manholes on Route 111.

Maintenance of various sewer easement areas: We found over the last few years that 70% of the easement areas that are through woods are way over grown. If there is ever a blockage we can't get a truck in there. We own clearing any shrubs that are either on park land or state owned land. This is to hire someone to start a program where we can go through our easements and hire someone to cut brush so that the easements are set up to allow

for any of our trucks to go into these easements if there is a problem. Joe said they are supposed to be 20 feet wide. Frank said these are more for wooded areas like state or town property.

Sanitary sewer inspection of 2015-16 roads: What we have been doing is when we are paving a road we've been setting aside money to do a video inspection of the sanitary line because if we find there are problems under the roads we don't want to pave the road and then find there is a problem.

Everything below (bottom half of list on the munis proposed budget printout) are improvements to our infrastructure that we believe adds a 20 year life to the project so we pay for those expenses with the town. Those items were discussed as part of our meeting in November for our capital plan for 2014 and are all the different projects that were approved for this coming fiscal year.

Chairman Wright wanted to know when the Phase 3 study was completed. Frank said where it says I/I phase 3 leaks repair list this is part of Wright-Pierce's study of the phase 3 area. They have a list of areas where they saw infiltration leaks and leaks in manholes. So what we are doing is we are going to be putting out a project this year to either reline a pipe or cement grout a manhole to prevent these leaks from coming in that adds to the overflow that we had at the Beardsley pump station. Wright-Pierce found the leaks now we have to come up with the money to eliminate them. The study has been done but the work has not been done yet.

Commissioner Pulie wanted to know if we get reimbursed the 45% as part of this for the Beardsley pump station design. Christine Kurtz said no but you could do a DEEP loan for both the design and the construction. She said that is the way the clean water fund priority list is set up right now. She said we did submit and they are about to finalize the list and should hear on that shortly. Frank said we submitted potential projects to get on their master plan so when there is a program that we could take advantage and the very first question they ask for whatever we're applying for is it part of the master plan. So it has to be on the master plan.

Frank explained everything below the line are projects that were approved in November and now what happens and how this effects our budget is that the very last two items of the budget is our principal and interest for a 20 year loan to pay for this. In this year's budget it is P&I for last year's capital plan and this year's capital plan.

595888 – Interest-Bond and 597888 – Principal-Bond

\$ 83,625.00 – interest payment on bonds

\$100,067.00 – principal payment on bonds

\$183,692.00

Frank said the \$183,692 is for principal and interest for last year and this current capital year. For this current capital year it is P&I for half of the year because we haven't done the project yet. He explained if we start the work July 1st it really takes the whole year to do all the work so by the time the work is completed when Maria does the short term loans and the long term 20 year loans for this year's capital amounts we're only funding it for half the year. Budgeting for the capital plan, proposed projects, funding and payments were discussed. Frank said the big picture of what we found last year is that a lot of the existing sewer systems were not being addressed. The town of Trumbull has been focusing on doing new sewer lines, but no one was going back to check the old sewer lines so the commission will have to see what we want to propose next year. Further discussion included general concerns about bonding costs for future capital projects and its effect on the operating budget to fund the bonding costs. Frank explained when the town looks at projects we look at what the project is and what kind of life does that add to that infrastructure. So if we do something that really doesn't add life, like change manhole tops, you want to pay for it in that year. If we're doing work that is going to add 20 years life to the infrastructure then it is bonded over 20 years.

Commissioner Palmieri suggested that bonding may not be the way to go for some of the items, his example, I/I phase 3 leak repair list because he doesn't know if fixing those leaks and repairs necessarily adds a timeframe to the project compensatory with the term of the bond. He said there is unenviably going to be repairs that have to be addressed on an ongoing basis and it is tough for him to justify to take out a 20 year bond for something we

may have to repair again in 4 years. Christine Kurtz said the repairs that are suggested for I/I rehab do have a life expectancy beyond 5 years. Frank Mascia said the repairs that we are talking about are leaks Wright-Pierce identified and those are permanent repairs and are good for 20 or 30 years. Commissioner Palmieri said he is not questioning the validity of the projects on the list he is questioning the process that we are suggesting to pay for those items. It was questioned why are we going to spend money for bonding on pump stations where at some point in the near future we are going to replace those pump stations. The Chairman asked for and Joe Solemene confirmed that the 150 kilowatt portable generator has a 20 year life.

After discussion it was suggested the following items be moved from bonding to the current budget:

- All pump station master plan - \$69,000
- I/I Phase 5 study – smoke testing, video inspection, etc. - \$120,000

After further discussion Chairman Wright asked if the other commissions are in agreement. The commissioners agreed to the changes.

REVISED:

\$ 5,000	I/I study – Phase 3 – infiltration/inflow general public information sheets
\$15,000	GIS – import as-built information into GIS programs
\$35,000	Jet vac truck lease (3rd year - \$325,000/2 over 5 years)
\$25,000	Adjust manholes on various paving road
\$25,000	Maintenance of various sewer easement areas
\$20,000	Sanitary sewer inspection on 2015-16 roads
\$69,000	All pump station-master plan
\$120,000	I/I Phase 5 study – smoke testing, video inspection, etc.

\$ 441,100	I/I – Phase 3 – leaks – repair list
\$ 600,000	I/I – Phase 3 – Immediate repairs
\$ 448,500	Beardsley pump station design
\$ 44,400	Merritt Boulevard pump station – emergency generator transfer switch replacement
\$ 117,600	150 kilowatt portable generator
\$ 82,080	Secondary transfer switch & socket (@ 9 stations)

The chairman made comments relating to setting up guidelines for future commissions to follow for budgets.

589901 – Rentals-annual rentals/lease

The finance department uses the word lease but we own the cars. This is for 2 cars. The first car is in the third year of a 5 year loan and the second car is in the second year of a 5 year loan. Discussion took place regarding vehicle life span, maintenance records, vehicle logs, comparison of keeping a vehicle until 85,000 instead of 200,000 miles, and cost comparisons for buying new versus keeping older vehicles. Chairman Wright wants a log maintained for each WPCA vehicle.

Frank said utilities numbers get plugged in by Maria.

590011 – Utilities-Heat

Projected 3% increase. Commissioner Palmieri questioned the 11.8% increase. Frank explained it is 11.8% of the previous year but when you look at the current year and you project that for the remainder of the year you take that number and add 3%.

590012 – Utilities-Electricity

Projected 5% decrease.

590013 – Utilities-Water

Current to date for half the year is \$913.00 x2 = \$1800 so \$2,000 was budgeted.

590014 – Utilities-Phone

Based on fiscal year 2012-13 amount plus 10%. Joe said the phone charges includes all the alarm systems for all the pump stations, communications and cell phones.

595888 – Interest G/Oblig bonds*

597888 – Principal-G/Oblig bonds*

These last two accounts are principal and interest for the capital outlay and these numbers changed because of two projects/items that were just taken out.

Frank said the first line item was (522202) professional services that went from \$425,000 to \$428,000 and then (581888) capital outlay from \$125,000 to \$314,000. He will work with Maria to get the final bond numbers and that will bring it down a little and then he will add into munis those 2 line items and get the final numbers to the commissioners. Commissioner Palmieri suggested when Frank gets the final numbers this be finalized through e-mail or teleconference instead of waiting to the next meeting. He said they have gone through everything and once we have final number and the breakdown we can say yes or no. The chairman confirmed all the commission members agreed and Frank said he will take care of the two line items and e-mail it.

MOTION made Palmieri seconded Pulie that the final vote on the 2014-2015 budget be tabled until we get the final figures pending conversation between Frank and Maria. Discussion. MOTION CARRIED UNANIMOUSLY.

4. Old Business:

Blum Shapiro invoice. The Chairman requested to move this item after Executive Session.

6. Executive Session.

MOTION made Wright seconded Pulie to move into executive session to discuss preliminary drafts and/or notes as set forth by C.G.S. 1-20(b)(1) and/or discuss with the Town Attorney strategy and negotiations with respect to pending litigation as defined by 1-200(6) and/or to discuss attorney client-privileged information as set forth by 1-210 relating to the following:

- Mark IV – Contract 3 and Contract 4
- Regionalization and/or re-negotiation of Bridgeport Sewer Treatment Contract
- Update of the 20 and 59 account audit.

No Discussion. MOTION CARRIED UNANIMIOUSLY.

Remaining in the executive session will be Attorney Kokenos, Commissioners Palmieri, Pulie, Wright, Christine Kurtz, Frank Smeriglio, Fred Mascia and Joseph Solemene.

At 9:29 p.m. the tape recorder was turned off, the clerk left the room and the Commission went into executive session.

At 10:17 p.m. the clerk was called back into the room and the recorder was turned on.

The chairman asked for a motion to close executive session.

MOTION made Palmieri seconded Pulie to close executive session and to state for the record that no vote was taken. No discussion. MOTION CARRIED UNANIMIOUSLY.

The WPCA monthly meeting was reopened at 10:18 p.m.

4. Old Business.

Blum Shapiro Invoice.

MOTION made Wright seconded Pulie to approve the Blum Shapiro invoice. No Discussion. MOTION CARRIED UNANIMOUSLY.

5. New Business.

Steiber & Shopick Invoice. Attorney Kokenos said Attorney Shopick was a former town attorney who helped negotiate the 1997 Sewer Agreement. Attorney Kokenos said what he has been tasked to do in the arbitration a lot of it required some assistance from Attorney Shopick to understand the facts. As they talked it was evident he would have to be a witness and he was also deposed by the City of Bridgeport. Attorney Shopick is a practicing attorney and he has spent a significant amount of time on this and has submitted his bill. He was present in Stamford at our request to testify on behalf of the Town of Trumbull which he did willingly and honestly. This is the invoice for his time and he courtesy discounted it as much as he could for the town.

MOTION made Palmieri seconded Pulie to approve the Steiber & Shopick invoice. No Discussion. MOTION CARRIED UNANIMOUSLY.

7. Any other business that may come before the Authority.

There being no other business before the Authority, Chairman Wright asked for a motion to close the January 22, 2014 meeting.

MOTION made Palmieri seconded Pulie to adjourn the January 22, 2014 WPCA meeting at 10:21 p.m. No discussion. MOTION CARRIED UNANIMOUSLY.

Submitted by,

Joyce Augustinsky
Clerk of the Commission