

TRUMBULL SENIOR CITIZEN COMMISSION
MINUTES
MAY 20, 2011

Commission members in attendance: Linda Ciocci, Chm.; Joan Mehlhorn, Vice Chairman; Helen Weinstein, Secretary; Dee Chiota, Connie Cleary; Amy DeZenzo; Fran Hanna; Gary Raytar (11:00am) and Dorothy Merritt, Alternate

Public Attendance: Edward Stanczyk, 14 Fairlane Road, Trumbull, Connecticut
Edward Aldo, 84 Hedgehog Circle, Trumbull, Connecticut

Meeting called to order: 10:00AM

Public Session

Edward Stanczyk introduced himself and expressed his interest in possibly becoming a commission member of the Trumbull Senior Citizen Commission. He indicated to the commission that he has previously submitted his resume and has also spoken with Tim Herbst and Amy DeZenzo.

Approval of Minutes

Amended the Minutes of April 29, 2011 as follows:

Page 2, second paragraph, insert "nutrition center" after "commercial stove".

Page 2, second paragraph, replace "but" with "and".

Page 2, third paragraph, replace "complementing" with "complimenting".

Page 2, last paragraph, delete "a" before "criteria" and word "criteria" corrected to "criterion".

MOTION made by J. Mehlhorn to approve the Minutes of April 29, 2011 as amended, seconded by D. Chiota.
Vote: Motion carried unanimously.

Chairman Report

L. Ciocci notified the commission that the gravel for the bocce court has been added and the pantry shelving was installed.

L. Ciocci also informed the commission she hopes to start the Walking Program in June but it has not been scheduled as yet. It will start at 8:00AM at the Senior Center. The Center bus will take the walkers wherever they would like, i.e. trails, schools, or the mall. The cost for this program will be \$30.00 a week for the Program Director, Simone, which is consistent with other program costs sponsored by the Senior Center. A. DeZenzo questioned if this could be a liability? The commission members agreed to get legal advice from the Town Attorney. H. Weinstein suggested the Walking Program run on a trial basis and C. Cleary suggested that it possibly be a seasonal program.

Center Director Report (copy attached)

L. Ciocci noted the donation from Stop and Shop in the amount of \$3,157.00. Also, J. Ferreira, Director, is planning a Luau and bingo game to be held in July. J. Ferreira will invite the managers at Stop and Shop Trumbull. This should not exceed \$450.00 with approximately 90 people.

L. Ciocci questioned the transfer of money from the Beautification Account to the Senior Commission Account and that the Beautification Account is closed.

L. Ciocci commented that the Finance Report looks good and that the program is up and running with J. Ferreira.

J. Mehlhorn indicated that the employees' information sheet and handbook will be submitted to Dan Nelson and Tim Herbst for their review after the commission approves same. L. Ciocci stated that the Senior Citizen Commission should submit a corrected copy.

Secretary Report

H. Weinstein read a letter from Loretta Cerrato addressed to the First Selectman complimenting the work of J. Ferreira at the Senior Center.

H. Weinstein also made reference to an email from Jeannie Ferreira sent to Tim Herbst and Dan Nelson on the subject of the safety of Stern Village. The commission members commented that Tim Herbst and the Chief of Police are addressing the problem and they all agreed this is not the responsibility of Social Services.

L. Ciocci requested a gavel be purchased in order to better conduct the Senior Citizen Commission meetings.

Old Business

Memorial plaque sub-committee members C. Cleary and D. Merritt reported to the commission. D. Merritt submitted a form (attached) with suggested criteria. Suggestion to delete "per year" stipulation. Discussion regarding format of proposed plaque. Members to review and discuss at next meeting. We shall begin the memorial plaque with Wanda Dick and Doris Tkacs.

Gary Raytar arrived at 11:00AM.

G. Raytar indicated he has researched the options of purchasing a new projector. His first thought of purchasing an "all-in-one" projector would not fit the needs for the Center. He is looking at having someone come in and evaluate what is needed. He will get some quotes.

G. Raytar informed the commission members that he has been checking out prices of the bistro tables. It was recommended by the commission to purchase cast iron tables without glass tops.

G. Raytar will report on the status of the projector and the bistro tables to the commission at the next meeting.

MOTION made by L. Ciocci to open an Executive Session for the purpose of discussing personnel at 11:15AM, seconded by D. Chiota.

Vote: Motion carried unanimously.

End of Executive Session at 11:30AM.

New Business

MOTION made by A. DeZenzo to purchase a gavel, seconded by J. Mehlhorn.

Vote: Motion carried unanimously.

MOTION made by J. Mehlhorn for \$450.00 for the Luau and Bingo, seconded by H. Weinstein.

Vote: Motion carried unanimously.

MOTION made by J. Mehlhorn to pay \$30.00 a week for a trial run of the Walking Program with Simone for June, July, August and September pending approval from the Town Attorney, seconded by D. Chiota.
Vote: Motion carried unanimously.

The commission discussed the revisions of the Trumbull Senior Center Pamphlet as follows:

- D. Merritt noted that the time for the Dispatcher available should be changed to **1:00PM to 4:30PM**.

Finding #1.

- L. Ciocci noted change in the **Mission Statement** – Insert “of seniors” after “well being”.

Finding #2.

- **Goals** – approved as presented.

MOTION made by J. Mehlhorn to pass Mission and Goals, Finding 1 and Finding 2, as corrected, seconded by C. Cleary.

Vote: Motion carried unanimously.

Finding #3.

- **Objective** – third paragraph, insert “by professionals” in 3rd paragraph after the word “provided”.

MOTION made by J. Mehlhorn to pass Objective, as corrected, seconded by A. DeZenzo.

Vote: Motion carried unanimously.

MOTION made by J. Mehlhorn to table the revision of the By-Laws until the next meeting, seconded by A. DeZenzo.

Vote: Motion carried unanimously.

Finding #5

- Personnel policies and procedures - The commission members agreed this should not be in the handbook.

The commission will continue with the revision of the Senior Center Mission and Purpose Statement at the next meeting on June 24, 2011 at 10:00AM.

Meeting Adjourned: 12:25PM

Respectfully submitted:

Marilou Mangiamele, Commission Clerk