

TOWN COUNCIL  
**Town of Trumbull**  
CONNECTICUT  
www.trumbull-ct.gov

TOWN HALL  
Trumbull

TELEPHONE  
(203) 452-5005



AGENDA No .714

- I CALL TO ORDER
- II MOMENT OF SILENCE
- III PLEDGE OF ALLEGIANCE
- IV ROLL CALL
- V APPROVAL OF MINUTES
- VI NEW BUSINESS

DATE: October 7, 2013  
TIME: 8:00 P.M.  
PLACE: Town Hall

NOTICE is hereby given that the Town Council of the Town of Trumbull, Connecticut will hold a regular meeting Monday, October 7, 2013 at 8:00 p.m. at the Trumbull Town Hall, for the following purpose:

DISCUSSION ITEM:

- Trumbull High School Building Committee Update
- THS Renovation Audit Update

- 
1. RESOLUTION TC24-159: To consider and act upon a resolution which would amend Section 18, Taxation of the Trumbull Municipal Code to include Article V, Police and Firefighter Surviving Spouse Tax Relief Regulations enacting a tax abatement program to abate all or a portion of the property taxes due with respect to real property owned and occupied as the principal residence of the surviving spouse of a police officer or firefighter who dies while in the performance of such officer's or firefighter's duties pursuant to C.G.S. Sec. 12-81x. (Public Hearing L&A)
  2. RESOLUTION TC 24-160: To consider and act upon a resolution which would approve the appointment by the First Selectman of Guido Picarazzi, Sr. of 51 Hillston Road as a member of the Inland Wetlands and Watercourse Commission for a term extending until December 1, 2014. (Wang) (L&A)
  3. RESOLUTION TC24-161: To consider and act upon a resolution which would \$97,226 from the General Fund, \$6,863 to 01012600-501105 Technology-Salaries-OT, \$2,482 to 01023400-501102 Emergency Management-Salaries-PT, \$1,531 to 01023400-501105 Emergency Management-Salaries-OT, \$24,117 to 01030101-501105 HWY-Snow Removal-Salaries-OT,

\$60,635 01030400-522204 Recycling-Services & Fess Contractual, \$1,598 to 01060200-501105 School Nurses-Salaries-OT. (L&A)

4. RESOLUTION TC24-162: To consider and act upon a resolution which would approve the appointment by the First Selectman of Mark MacKeil of 27 Edgewood Avenue as an alternate member of the Inland Wetlands and Watercourse Commission for a term extending until December 1, 2014. (Vacancy) (L&A)

## VII ADJOURNMENT

COPY OF THE RESOLUTION ATTACHED HERETO

Carl A. Massaro, Jr., Chairman  
Trumbull Town Council

## RESOLUTIONS

1. RESOLUTION TC24-159: BE IT RESOLVED AND ORDAINED, That Chapter 18 of the Municipal Code be amended to include Article V, Police and Firefighter Surviving Spouse Tax Relief Regulations, enacting a tax abatement program for spouses of police and firefighters. *(Full Resolution Attached)*
2. RESOLUTION TC24-160: BE IT RESOLVED, That the appointment by the First Selectman of Guido Picarazzi, Sr. of 51 Hillston Road as a member of the Inland Wetlands and Watercourse Commission, be and the same is hereby approved for a term extending until December 1, 2014.
3. RESOLUTION TC24-161: BE IT RESOLVED, That \$97,226 is hereby appropriated from the General Fund, \$6,863 to 01012600-501105 Technology-Salaries-OT, \$2,482 to 01023400-501102 Emergency Management-Salaries-PT, \$1,531 to 01023400-501105 Emergency Management-Salaries-OT, \$24,117 to 01030101-501105 HWY-Snow Removal-Salaries-OT, \$60,635 01030400-522204 Recycling-Services & Fess Contractual, \$1,598 to 01060200-501105 School Nurses-Salaries-OT.
4. RESOLUTION TC24-162: BE IT RESOLVED, That the appointment by the First Selectman of Mark MacKeil of 27 Edgewood Avenue as an alternate member of the Inland Wetlands and Watercourse Commission, be and the same is hereby for a term extending until December 1, 2014.

RESOLUTION TC24-159; BE IT RESOLVED AND ORDAINED, That Chapter 18 of the Municipal Code be amended to include Article V, Police Officers and Firefighters Surviving Spouse Tax Relief Regulations, enacting a tax abatement program for surviving spouses of police officers and firefighters; and

WHEREAS, Police Officers and Firefighters provide life-saving public safety service to the Town of Trumbull; and,

WHEREAS, The Town of Trumbull is enabled by Connecticut General Statute 12-81x to provide for an abatement of all or a portion of property taxes due with respect to real estate owned and occupied as the principal residence of the surviving spouse of a police officer or a firefighter who dies in the performance of such police officer's or firefighter's duties; and,

WHEREAS, the Town of Trumbull desires to recognize the courageous service of police officers and firefighters by providing tax relief for their spouses in the event of their death in the performance of their duties;

NOW THEREFORE, BE IT RESOLVED AND ORDAINED, That Chapter 18 of the Municipal Code be amended to include Article V, Police and Firefighter Surviving Spouse Tax Relief Regulations and the following:

**Sec. 18-60. – Generally.**

The Town hereby enacts a tax abatement program with respect to real property owned and occupied as the principal residence of the surviving spouse of a police officer or firefighter who dies while in performance of such officer's or firefighter's duties pursuant to Connecticut General Statute § 12-81x and on the terms and conditions provided herein.

**Sec. 18-61. – Purpose.**

The purpose of this Ordinance is to honor police officer's and firefighter's who die while in the performance of his or her official duties and to ease the resulting financial burden on such officer's or firefighter's surviving spouse.

**Sec. 18-62. – Definitions.**

For purposes of this Ordinance, the following terms shall be defined as follows:

(1) Police Officer. The term "*police officer*" shall be defined as any person who is a duly employed member of a state or municipal police department in the State of Connecticut, serving in an official capacity, full-time or part-time, with or without pay.

(2) Firefighter. The term "*firefighter*" shall be defined as any person who is a duly employed or volunteer member of a fire department in the State of Connecticut, serving in an official capacity, full-time or part-time, with or without pay.

(3) Police Duties. The term "*police duties*" shall be defined as duties which an officer is obligated or authorized by law, regulation, or written condition of employment to perform.

(4) Fire Duties. The term “*fire duties*” shall be defined as duties performed while traveling to, at, or returning directly from fires or fire related calls, alarms of fires or calls for mutual aid assistance, or tests or trials of any apparatus or equipment normally used by the fire department; while instructing or being instructed in fire duties; or while engaging in any other duty ordered to be performed by a superior or commanding officer in the fire department.

(5) Surviving Spouse. The term “*surviving spouse*” shall be defined as the spouse of a police officer or firefighter at the time such police officer or firefighter dies in the performance of his or her police duties or fire duties.

**Sec. 18-63. – Tax Abatement Program**

Subject to the eligibility terms and conditions set forth herein, there is hereby established effective the Grand List of October 1, 2013 an abatement of 100% of municipal real property taxes due or \$7,500 per year, whichever is less, with respect to real property in the Town of Trumbull owned and occupied as a primary residence by the surviving spouse of the following persons:

- (1) a police officer who dies in the performance of his or her police duties; or
- (2) a firefighter who dies in the performance of his or her fire duties.

**Sec. 18-64. – Eligibility.**

Municipal real estate taxes due on the real property shall be abated until the earlier of the following events:

- (1) the real property ceases being the surviving spouse’s primary residence;
- (2) the surviving spouse conveys legal title to the real property;
- (3) remarriage of the surviving spouse; or
- (4) 90 days after the death of the surviving spouse.

**Sec. 18-65. – Administration.**

The Tax Collector and the Tax Assessor shall prescribe such forms and procedures as they deem necessary and appropriate to implement this Ordinance.

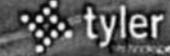
The Tax Assessor, in addition, shall take steps as necessary and appropriate to satisfactorily establish the facts that support the eligibility of the surviving spouse for abatement of municipal real property taxes on an initial and continuing periodic basis.

Further, the Tax Collector and the Tax Assessor shall create and maintain records of the sum of the total monies abated as a result of this Ordinance on a fiscal and ongoing basis to be submitted for review by the Town Council and Board of Finance upon request.

**Sec. 18-66. – Effective Date.**

This Ordinance shall be effective upon the date of adoption.

REVISED 9/10/2013				REVISED 9/10/2013			
TRANSFER NUMBER	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	BALANCE BEFORE SUPPLEMENTAL	ESTIMATED STORM REIMB	BALANCE AFTER STORM REIMB	AMOUNT OF SUPPL	BALANCE AFTER SUPPL
	<b>SUPPLEMENTAL APPROPRIATIONS-STORMS RELATED</b>						
	<b>FISCAL YEAR 2012-13</b>						
<b>09-13-01</b>	<b>Supplemental Appropriations from the General Fund</b>						
	Technology-Salaries-OT (Storm related and vacancy)	01012600-501105	(6,862.33)	-	(6,862.33)	6,863.00	0.67
	Emerg. Management-Salaries-PT (Storm related)	01023400-501102	(2,481.49)	-	(2,481.49)	2,482.00	0.51
	Emerg. Management-Salaries-OT (Storm related)	01023400-501105	(1,530.11)	-	(1,530.11)	1,531.00	0.89
**	HWY-Snow Removal-Salaries-OT (net of FEMA reimb)	01030101-501105	(54,454.37)	30,338.00	(24,116.37)	24,117.00	0.63
*	Recycling-Services & Fees Contractual (net of FEMA reimb)	01030400-522204	(224,527.09)	163,893.00	(60,634.09)	60,635.00	0.91
	School Nurses - Salaries -OT (Storm Reimb)	01060200-501105	(1,597.12)	-	(1,597.12)	1,598.00	0.88
			(291,462.51)	194,231.00	(97,221.51)	97,226.00	
*	\$54,631 represents the 25% not to be reimbursed by FEMA. See revised transfer #9-13-04						
**	Schedule revised because FEMA reimbursed was charged incorrectly						



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TOWN OF TRUMBULL  
YEAR-TO-DATE BUDGET REPORT

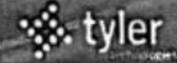
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FOR 2013 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>01 GENERAL FUND</b>							
<b>03 PUBLIC WORKS</b>							
<b>01030100 PUBLIC WORKS - HIGHWAY</b>							
01030100 501101 SALARIES-FT/PERMAN	1,762,808	-22,092	1,740,716	1,646,108.00	.00	94,608.00	94.6%
01030100 501102 SALARIES-PT/PERMAN	24,853	1,333	26,186	26,185.67	.00	.33	100.0%
01030100 501103 SALARIES-SEASONAL/	7,500	8,000	15,500	14,152.00	.00	1,348.00	91.3%
01030100 501105 SALARIES-OVERTIME	42,500	11,445	53,945	81,667.69	.00	27,722.69	151.4%*
01030100 501106 SALARIES-LONGEVITY	1,000	0	1,000	1,000.00	.00	.00	100.0%
01030100 501888 UNIFORM ALLOWANCE	20,815	380	21,195	20,099.60	1,095.24	.16	100.0%
01030100 522203 SERVICES & FEES-AN	37,000	6,146	43,146	43,145.64	.00	.36	100.0%
<b>TOTAL PUBLIC WORKS - HIGHWAY</b>	<b>1,896,476</b>	<b>5,212</b>	<b>1,901,688</b>	<b>1,832,358.60</b>	<b>1,095.24</b>	<b>68,234.16</b>	<b>96.4%</b>
<b>01030101 HW-SNOW REMOVAL</b>							
01030101 501105 SALARIES-OVERTIME	165,000	0	165,000	189,116.19	.00	-24,116.19	114.6%*
01030101 522203 SERVICES & FEES-AN	0	26,340	26,340	26,340.00	.00	.00	100.0%
<b>TOTAL HW-SNOW REMOVAL</b>	<b>165,000</b>	<b>26,340</b>	<b>191,340</b>	<b>215,456.19</b>	<b>.00</b>	<b>-24,116.19</b>	<b>112.6%</b>
<b>01030200 PUBLIC WORKS - BLD MAINTENANCE</b>							
01030200 501101 SALARIES-FT/PERMAN	496,004	-30,579	465,425	465,424.48	.00	.52	100.0%
01030200 501102 SALARIES-PT/PERMAN	13,639	424	14,063	14,062.46	.00	.54	100.0%
01030200 501105 SALARIES-OVERTIME	2,600	13,621	16,221	16,220.52	.00	.48	100.0%
01030200 501106 SALARIES-LONGEVITY	425	425	850	850.00	.00	.00	100.0%
01030200 501888 UNIFORM ALLOWANCE	1,225	0	1,225	983.96	.00	241.04	80.3%
01030200 522203 SERVICES & FEES-AN	95,000	-2,226	92,774	80,128.56	7,276.97	5,368.47	94.2%
01030200 522204 SERVICES & FEES-CO	5,270	0	5,270	4,820.83	.00	449.17	91.5%
<b>TOTAL PUBLIC WORKS - BLD MAINTENANCE</b>	<b>614,163</b>	<b>-18,335</b>	<b>595,828</b>	<b>582,490.81</b>	<b>7,276.97</b>	<b>6,060.22</b>	<b>99.0%</b>
<b>01030300 FLEET MAINTENANCE</b>							
01030300 501101 SALARIES-FT/PERMAN	507,979	0	507,979	487,043.13	.00	20,935.87	95.9%

Transfer 9-13-04A

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TOWN OF TRUMBULL  
YEAR-TO-DATE BUDGET REPORT

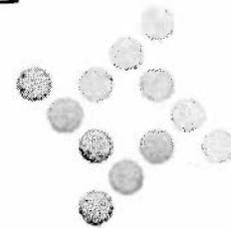
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FOR 2013 13

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01030300 501105 SALARIES-OVERTIME	10,200	0	10,200	6,012.52	.00	4,187.48	58.9%
01030300 501106 SALARIES-LONGEVITY	500	0	500	500.00	.00	.00	100.0%
01030300 501888 UNIFORM ALLOWANCE	5,575	0	5,575	1,764.97	.00	3,810.03	31.7%
TOTAL FLEET MAINTENANCE	524,254	0	524,254	495,320.62	.00	28,933.38	94.5%
<b>01030400 RECYCLING CENTER</b>							
01030400 501101 SALARIES-FT/PERMAN	189,038	0	189,038	189,165.74	.00	-127.74	100.1%
01030400 501105 SALARIES-OVERTIME	29,840	0	29,840	15,594.34	.00	14,245.66	52.3%
01030400 501888 UNIFORM ALLOWANCE	500	0	500	587.98	.00	-87.98	117.6%
01030400 522204 SERVICES & FEES-CO	1,849,334	0	1,849,334	1,867,098.96	68,020.13	(A) -85,785.09	104.6%
TOTAL RECYCLING CENTER	2,068,712	0	2,068,712	2,072,447.02	68,020.13	-71,755.15	103.5%
TOTAL PUBLIC WORKS	5,268,605	13,217	5,281,822	5,198,073.24	76,392.34	7,356.42	99.9%
TOTAL GENERAL FUND	5,268,605	13,217	5,281,822	5,198,073.24	76,392.34	7,356.42	99.9%
TOTAL EXPENSES	5,268,605	13,217	5,281,822	5,198,073.24	76,392.34	7,356.42	
GRAND TOTAL	5,268,605	13,217	5,281,822	5,198,073.24	76,392.34	7,356.42	99.9%

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(A)  
Transfer of  
9-14-04  
used suppl  
(85,785.09)  
25,151.00  
(60,634.09)



Account Code	FEMA Storm	FEMA Category	Category Description	Approved Expenses	FEMA Reimb.
01000026-420062	CAT A Storm Sandy	ADMIN	ADMIN	1,800.79	1,350.59
01000026-420062	CAT A Storm Sandy	EQUIPMENT	EQUIPMENT (less 25% to revenue acct)	56,883.32	42,662.49
01000026-420062	CAT B Storm Nemo	EQUIPMENT	EQUIPMENT (less 25% to revenue acct)	13,883.21	10,412.41
01000026-420062	CAT B Storm Sandy	ADMIN	Admin	1,363.00	1,022.25
01000026-420062	CAT B Storm Sandy	EQUIPMENT	EQUIPMENT (less 25% to revenue acct)	8,426.67	6,320.00
01000026-420062	CAT B Storm Sandy	MATERIALS	Materials - Generators Town 75% (Less 25% to revenue acct)	11,636.00	8,727.00
01013400-511150	CAT A Storm Sandy	LABOR	LABOR - FICA for OT (combined)	10,535.82	7,901.87
01013400-511150	CAT A Storm Sandy	LABOR	LABOR - FICA for Reg Hours (combined)	12,062.34	9,046.76
01013400-511150	CAT B Storm Nemo	LABOR	LABOR - FICA	3,295.00	2,471.25
01013400-511150	CAT B Storm Sandy	LABOR	Police FICA	9,451.96	7,088.97
01013400-511150	CAT B Storm Sandy	LABOR	Senior Ctr/Social Svcs FICA	1,747.49	1,310.62
01013400-511150	CAT B Storm Sandy	LABOR	WPCA FICA	500.43	375.32
01022000-501105	CAT B Storm Nemo	LABOR	LABOR - POLICE OT	22,815.00	17,111.25
01022000-501105	CAT B Storm Sandy	LABOR	Police OT	223,555.04	92,666.28
01022000-534402	CAT B Storm Sandy	MATERIALS	Materials - TPD Tape and Flares	745.00	558.75
01023400-534402	CAT A Storm Sandy	MATERIALS	MATERIAL	442.81	332.11
01023400-534402	CAT B Storm Sandy	MATERIALS	Materials - EOC Food	1,727.32	1,295.49
01030100-501101	CAT A Storm Sandy	LABOR	LABOR - Highway Reg Hours (80%)	126,142.93	94,607.20
01030100-501105	CAT A Storm Sandy	LABOR	LABOR - Highway OT (80%)	110,178.54	82,633.91
01030101-501105	CAT B Storm Nemo	LABOR	LABOR - SNOW OT	40,450.91	30,338.18
01030101-534402	CAT B Storm Nemo	MATERIALS	MATERIAL - SNOW SUPPLIES	32,463.55	24,347.66
01030300-567701	CAT A Storm Sandy	EQUIPMENT	EQUIPMENT (less 25% to revenue acct)	170,650.72	127,988.04
01030300-567701	CAT B Storm Nemo	EQUIPMENT	EQUIPMENT (less 25% to revenue acct)	41,649.63	31,237.22
01030300-567701	CAT B Storm Sandy	EQUIPMENT	EQUIPMENT (less 25% to revenue acct)	25,280.02	18,960.01
01030300-567701	CAT B Storm Sandy	MATERIALS	Materials - Generators Town 75% (Less 25% to revenue acct)	34,907.99	26,180.99
01030400-522204	CAT A Storm Sandy	CONTRACTS	CONTRACTS - Debris Removal	218,524.00	163,893.00
01050000-501105	CAT B Storm Sandy	LABOR	Social Services OT	19,789.45	14,842.09
01050600-501105	CAT B Storm Sandy	LABOR	Senior Center OT	3,053.55	2,290.16
01060000-578805	CAT A Storm Sandy	CONTRACTS	CONTRACTS - BOE Tree Work	8,000.00	6,000.00
01060000-578805	CAT A Storm Sandy	LABOR	LABOR - BOE FICA	487.21	365.41
01060000-578805	CAT A Storm Sandy	LABOR	LABOR - BOE Reg Hours	6,368.79	4,776.59
01060000-578805	CAT B Storm Nemo	CONTRACTS	CONTRACTS	137,905.13	103,428.85
01060000-578805	CAT B Storm Sandy	LABOR	BOE FICA	920.49	690.37
01060000-578805	CAT B Storm Sandy	LABOR	BOE OT	12,035.05	9,026.29
01060000-578805	CAT B Storm Sandy	MATERIALS	Materials - Generators BOE 25%	15,514.66	11,636.00
01080600-501101	CAT A Storm Sandy	LABOR	LABOR - Parks Reg Hours (20%)	31,535.53	23,651.65
01080600-501105	CAT A Storm Sandy	LABOR	LABOR - Parks OT (20%)	27,544.64	20,658.48
01080600-534402	CAT B Storm Sandy	MATERIALS	Materials - PARKS - Transfer Pumps	451.36	338.52
01080800-578806	CAT A Storm Sandy	CONTRACTS	CONTRACTS - Emergency Tree	39,374.74	29,531.06
20100000-501105	CAT B Storm Sandy	LABOR	WPCA OT	6,541.57	4,906.18
0100000-534402	CAT B Storm Sandy	MATERIALS	Materials - WPCA - Wildwood Generator	1,390.16	1,042.62
0100000-578801	CAT B Storm Sandy	RENTAL EQUIP	Rental Equip - WPCA Generator Rentals	5,472.00	4,104.00
2130077-522205	CAT B Storm Sandy	MATERIALS	Materials - Shelter Food	2,182.33	1,636.75
				1,399,685.15	1,049,764.61

FY13 MSW Account - Year End Variance Analysis  
01030400-522204

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
MSW	\$ 1,623,758.00	\$ 1,637,445.30	\$ (13,687.30)
Leaf Hauling	\$ 117,700.00	\$ 110,035.30	\$ 7,664.70
Brush	\$ 32,856.00	\$ 134,784.23	\$ (101,928.23) *
Demo Hauling	\$ 17,920.00		
Tires Hauling	\$ 2,400.00		
Metal Hauling	\$ 21,000.00		
Recycling Hauling	\$ 25,200.00	\$ 47,365.60	\$ 19,154.40
Freon Removal	\$ 3,500.00	1134	\$ 2,366.00
Miscellaneous	\$ 5,000.00	4354.36	\$ 645.64
	<u>\$ 1,849,334.00</u>	<u>\$ 1,935,118.79</u>	<u>\$ (85,784.79)</u>

*Storm Related Brush Approved by FEMA	\$ 218,524.00
Reimbursement Rate of 75%	<u>\$ (163,893.00)</u>
Town Responsibility (25%)	\$ 54,631.00

Total Brush Payments for FY13	\$ 298,677.23
FEMA	<u>\$ (218,524.00)</u>
	\$ 80,153.23
Budgeted	<u>\$ (32,856.00)</u>
Resident Drop Off Increase	\$ 47,297.23

Summary:	
Town Share of Storm Sandy Debris Removal	\$ 54,631.00
Unanticipated Increase in Residential Brush	<u>\$ 47,297.23</u>
Total Brush Overage	\$ 101,928.23

**Highway Accounts - Year End Overage Analysis**

	<b>Overage</b>	
<b>OVERTIME</b>		
01030100-501105 - Salaries -Overtime	\$ (27,722.69)	FEMA Overtime from Storm Sandy reimbursed at 75% of approved expense. Overage represents the remaining 25%.
01030101-501105 - Snow - Overtime	\$ (24,116.19)	Storm Nemo - Overtime costs of approx. \$103k, however FEMA reimbureded for only a 48 hr period at a rate of 75%, a total of \$30,338.
<b>Contractual Services &amp; Fees</b>		
01030400-522204 - Recycling Center	\$ (85,785.09)	25% Share of FEMA Sandy Brush Removal \$54.6k, Increase over budget for residential brush removed from the Transfer Station \$47.3k, Higher than anticipated MSW disposal \$13.7k, all paritally offset by lower than anticipated costs for recycling, metal, demo, freon and leaf disposal costs.



TOWN OF TRUMBULL  
CONNECTICUT

From: William B. Chin, Director of Information Technology

Date: September 12, 2013

Re: Overtime Expenses

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The overtime expenses incurred by the Information Technology Department during the 2012-2013 fiscal year were due to Hurricane Sandy and Winter Storm Nemo. During these events, the Director of Information Technology worked to support the needs of the Emergency Operations Center.

State of Emergencies were declared for both of these storms and expenses were subject to reimbursement by FEMA.

*William B. Chin*  
9/12/13