

**Town of Trumbull**  
CONNECTICUT  
www.trumbull-ct.gov

TOWN HALL  
Trumbull

TELEPHONE  
(203) 452-5005



AGENDA No. 703

- I CALL TO ORDER
- II MOMENT OF SILENCE
- III PLEDGE OF ALLEGIANCE
- IV ROLL CALL
- V APPROVAL OF MINUTES
- VI BUSINESS

DATE: January 7, 2013  
TIME: 8:00 p.m.  
PLACE: Town Hall

NOTICE is hereby given that the Town Council of the Town of Trumbull, Connecticut will hold a regular meeting on Monday, January 7, 2013 at 8:00 p.m. at the Trumbull Town Hall, for the following purpose:

DISCUSSION ITEMS:

- Veteran's Memorial Recognition
- Trumbull High School Building Committee Update:
  - a. Chairman's Report
  - b. Owner's Rep Update
  - c. Architect's Update
  - d. Construction Manager Update

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1. RESOLUTION TC24-85: To consider and act upon a resolution which would approve the appointment by the First Selectman of Anne Fers of 257 Pinewood Trail to the Trumbull Day Commission for a term extending until September 2, 2013. (R&R)
  2. RESOLUTION TC24-86: To consider and act upon a resolution which would approve the appointment by the First Selectman of Kathleen Donahue of 14 Windmill Lane to the Trumbull Day Commission for a term extending until September 7, 2015. (R&R)
  3. RESOLUTION TC24-87: To consider and act upon a resolution which would approve the appointment by the First Selectman of Veronica Lenzen of 52 Woodhaven Drive to the Trumbull Day Commission for a term extending until September 7, 2015. (R&R)
  4. RESOLUTION TC24-89: To consider and act upon a resolution which would approve the appointment by the First Selectman of Charles Letezeio of 4430 Madison Avenue to the Trumbull Day Commission for a term extending until September 5, 2016. (R&R)

5. RESOLUTION TC24-96: To consider and act upon a resolution which would approve the reappointment of Cindy Penkoff of 101 Columbine Drive as an alternate member to the Board of Finance for a term extending to the first Monday in 2015. (R&R)
6. RESOLUTION TC24-97: To consider and act upon a resolution which would approve the reappointment by the First Selectman of Jonathan Turk of 52 Brittany Avenue as a member of the Golf Commission for a term extending to the first Monday of December 2017. (R&R)
7. RESOLUTION TC24-97: To consider and act upon a resolution which would approve the reappointment by the First Selectman of Ronald Dray of 93 Cricket Lane as a member of the Golf Commission for a term extending to the first Monday of December 2017. (R&R)
8. RESOLUTION TC24-98: To consider and act upon a resolution which would authorize Timothy M. Herbst to sign and execute a Justice Assistance Formula Grant with the Connecticut Office of Policy and Management, Criminal Justice Policy and Planning Division. (R&R)

## VII ADJOURNMENT

COPY OF THE RESOLUTION ATTACHED HERETO

Carl A. Massaro, Jr., Town Council Chairman

## RESOLUTIONS

1. RESOLUTION TC24-85: BE IT RESOLVED, That the appointment of Anne Fers of 257 Pinewood Trail by the First Selectman to the Trumbull Day Commission for a term extending until September 2, 2013 is hereby approved.
2. RESOLUTION TC24-86: BE IT RESOLVED, That the appointment of Kathleen Donahue of 14 Windmill Lane by the First Selectman to the Trumbull Day Commission for a term extending until September 7, 2015 is hereby approved.
3. RESOLUTION TC24-87: BE IT RESOLVED, That the appointment of Veronica Lenzen of 52 Woodhaven Drive by the First Selectman to the Trumbull Day Commission for a term extending until September 7, 2015 is hereby approved.
4. RESOLUTION TC24-89: BE IT RESOLVED, That the appointment of Charles Letezeio of 4430 Madison Avenue by the First Selectman to the Trumbull Day Commission for a term extending until September 5, 2016 is hereby approved.
5. RESOLUTION TC24-96: BE IT RESOLVED, That the reappointment of Cindy Penkoff of 101 Columbine Drive as an alternate member of the Board of Finance, be and the same, is hereby approved for a term extending to the first Monday in 2015.
6. RESOLUTION TC24-97: BE IT RESOLVED, That the reappointment by the First Selectman of Jonathan Turk of 52 Brittany Avenue as a member of the Golf Commission, be and the same, is hereby approved for a term extending to the first Monday of December 2017.
7. RESOLUTION TC24-97: BE IT RESOLVED, That the reappointment by the First Selectman of Ronald Dray of 93 Cricket Lane as a member of the Golf Commission, be and the same, is hereby approved for a term extending to the first Monday of December 2017.
9. RESOLUTION TC24-98: BE IT RESOLVED, That Timothy M. Herbst, be and the same is hereby authorized to sign and execute a Justice Assistance Formula Grant with the Connecticut Office of Policy and Management, Criminal Justice Policy and Planning Division.

STATE OF CONNECTICUT  
OFFICE OF POLICY AND MANAGEMENT  
Criminal Justice Policy and Planning Division (CJPPD)

Summary Guidance  
JAG Local Pass-Through Grant  
Police Video Equipment Technology (PVET)  
November 5, 2012

The *State of Connecticut Office of Policy and Management (OPM)* is providing grant funds to eligible municipalities with organized police departments to purchase law enforcement equipment. This grant is funded by the Justice Assistance Formula Grant (JAG) program.

- ❖ *This is a “one-time” grant.*
- ❖ *No future “continuation” or “supplemental” funds are available.*
- ❖ *Primary purpose of this grant* is to assist local governments with addressing **PA 11-174 An Act Concerning the Electronic Recording of Interrogations** which requires electronic recording of custodial interrogations in certain situations beginning on January 1, 2014.

**Eligibility:** Grant is available to ninety-two local governments with “organized police departments”.

- ❖ Eligible municipalities must be current with UCR & NIBRS reporting through SEPTEMBER 2012 as well as current with reporting requirements for any prior OPM JAG grants.
- ❖ Eligible municipalities must have an official written procurement policy and procedure consistent with Title 28 CFR Part 66, Uniform Administrative Requirements. In addition, municipalities must have an official written inventory control policy and procedure consistent with Governmental Accounting Standards Board (GASB).

**Grant Allocation:** Funds are allocated to municipalities with organized police departments based on population and violent crime rate (VCR). (See ALLOCATION charts pages 3 and 4.)

**Use of Funds:**

- ❖ Funds must be used to purchase and install video recording equipment in police **custodial** interrogation rooms.

Towns may use the funds to purchase **other law enforcement equipment** in addition to the video equipment as long as the custodial interrogation rooms are compliant with the PA 11-174 standards.

- ❖ *There will be no additional funds in the future to assist towns in complying with Public Act 11-174 AAC Electronic Recording of Interrogations. Therefore, the police departments must use these funds to ensure compliance with the PA 11-174 standards before considering other purchases.*

**Non-allowable Use:** Funds may **NOT** be used for personnel, over-time, straight-time, consultants, trainers, renovation, remodeling, construction, furniture, tables, chairs, office supplies, bullet-proof vests, uniforms, all-terrain vehicles, helicopters, boats, segways, confidential “buy money”, travel, food and beverage.

**Requirements:** The USDOJ requires all JAG grant recipients to adhere to a **substantial number of regulations and procedures** which are fully described in the grant administrative documents. All police departments should assume full responsibility for these administrative requirements including: timely data collection, documentation of expenditures, fiscal reporting and records management.

- ❖ Davis- Bacon prevailing wages apply to certain types of “labor” services.
- ❖ Municipalities must have a DUNS number and current federal CCR registration.

**Source of Funds:** Grants are funded by local pass-through component of the State’s federal Justice Assistance Formula (JAG) grant (FFY 2009, 2010, 2011 and 2012) CFDA#16.738.

**Grant Application Process:** Towns must submit proposals to OPM via a web-based portal. OPM will email instructions and procedures to Police Chief, Town Financial Officer, Town Manager and Town CEO. The instructions will include submissions dates as well as information regarding reporting requirements, procurement, grant payment and other administrative issues.

- ❖ The town should **not** purchase equipment until OPM has approved the grant budget and officially awarded the funds to the town.

**Grants will be awarded to municipalities through two “rounds” of distribution; towns are assigned to “Round One” or “Round Two” (See ALLOCATION charts pages 3 and 4.):**

**Round One Towns:** Towns will submit applications to OPM in November 2012. Grant period starts **January 15, 2013** and ends June 30, 2013.

**Round Two Towns:** Towns will submit applications to OPM in March 2013. Grant period starts **April 15, 2013** and ends September 30, 2013.

***VERY IMPORTANT: Purchases made PRIOR to the grant period “start” date are ineligible for grant reimbursement. The “start” date shall be clearly stated on the grant award documents.***

***FUTURE COSTS: Local governments are responsible for any future costs associated with operating and maintaining equipment and technology purchased with the JAG grant funds including upgrades, licensing and services contracts.***

**For additional information, please contact:**

Lisa Secondo, [lisa.secondo@ct.gov](mailto:lisa.secondo@ct.gov), phone 860-418-6391

Steve Moniz, [stephen.moniz@ct.gov](mailto:stephen.moniz@ct.gov), phone 860-418-6341

**ROUND ONE**

**Police Video Equipment Technology Grant (PVET)**

JAG LOCAL PASS-THROUGH Program

Grant Period: Jan. 15, 2013 - June 30, 2013

<b>TOWN</b>	<b>ALLOCATION</b> (Based on population and violent crime rate)
Avon	\$22,476
Bethel	\$23,532
Brookfield	\$22,398
Canton	\$24,175
Cheshire	\$28,480
Coventry	\$25,433
Darien	\$19,260
Easton	\$13,434
Fairfield	\$47,081
Farmington	\$26,165
Granby	\$19,886
Greenwich	\$43,856
Middlebury	\$18,047
Monroe	\$19,089
New Canaan	\$19,160
New Milford	\$32,808
Newtown	\$31,821
North Branford	\$26,568
Orange	\$26,250
Plainfield	\$26,904
Redding	\$13,906
Ridgefield	\$21,166
Rocky Hill	\$28,485
Shelton	\$37,994
Simsbury	\$20,973
South Windsor	\$21,529
Southington	\$38,763
Stonington	\$23,456
Suffield	\$16,401
Thomaston	\$13,544
Trumbull	\$36,171
Wallingford	\$40,320
Weston	\$14,740
Westport	\$32,161
Wilton	\$18,328
Wolcott	\$17,185
Woodbridge	\$14,242
<b>TOTAL</b>	<b>\$926,185</b>

**Round Two PVET**

**Police Video Equipment Technology**

**JAG LOCAL PASS-THROUGH**

**April 15, 2013 - Sept. 30, 2013**

<b>TOWN</b>	<b>ALLOCATION</b>
Ansonia	\$33,762
Berlin	\$28,603
Bloomfield	\$39,250
Branford	\$38,546
Bristol	\$37,130
Clinton	\$31,185
Cromwell	\$31,078
Danbury	\$45,278
Derby	\$35,852
East Hampton	\$26,306
East Hartford	\$33,324
East Haven	\$38,312
East Windsor	\$29,637
Enfield	\$41,353
Glastonbury	\$35,054
Groton Long Point	\$8,000
Groton City	\$23,847
Groton Town	\$12,000
Guilford	\$30,106
Hamden	\$40,671
Madison	\$28,433
Manchester	\$38,533
Meriden	\$36,620
Middletown	\$45,386
Milford	\$49,703

<b>Naugatuck</b>	<b>\$34,635</b>
<b>New Britain</b>	<b>\$31,428</b>
<b>New London</b>	<b>\$15,285</b>
<b>Newington</b>	<b>\$38,841</b>
<b>North Haven</b>	<b>\$30,878</b>
<b>Norwalk</b>	<b>\$23,913</b>
<b>Norwich</b>	<b>\$31,384</b>
<b>Old Saybrook</b>	<b>\$29,896</b>
<b>Plainville</b>	<b>\$38,184</b>
<b>Plymouth</b>	<b>\$30,494</b>
<b>Portland</b>	<b>\$29,124</b>
<b>Putnam</b>	<b>\$38,249</b>
<b>Seymour</b>	<b>\$32,299</b>
<b>Stamford</b>	<b>\$38,854</b>
<b>Stratford</b>	<b>\$34,244</b>
<b>Torrington</b>	<b>\$41,624</b>
<b>Vernon</b>	<b>\$33,253</b>
<b>Waterbury</b>	<b>\$37,904</b>
<b>Waterford</b>	<b>\$39,045</b>
<b>Watertown</b>	<b>\$35,230</b>
<b>West Hartford</b>	<b>\$39,418</b>
<b>West Haven</b>	<b>\$9,169</b>
<b>Wethersfield</b>	<b>\$32,407</b>
<b>Willimantic</b>	<b>\$37,783</b>
<b>Winchester</b>	<b>\$35,036</b>
<b>Windsor</b>	<b>\$33,335</b>
<b>Windsor Locks</b>	<b>\$35,688</b>
<b><i>TOTAL</i></b>	<b><i>\$1,725,566</i></b>