

**Pension Board  
Minutes  
June 27, 2012  
Revised August 17, 2012**

**CALL TO ORDER**

Chairman Michael Charland called the Pension Board meeting to order at 7:45 p.m. at the Town Hall, Trumbull, Connecticut.

Members present and absent were as follows:

**PRESENT**

Chairman Michael Charland  
Michael Knight  
Donna Pellitteri  
Maria Pires  
William Schietinger  
James Lavin  
John Ponzio

**ABSENT**

**Also Present:**

Chris Kachmar, FIA; Edward Walsh, Esq.

**PUBLIC COMMENT**

There was no public comment.

**INVESTMENT UPDATE** (Chris Kachmar, FIA)

Mr. Kachmar presented his year-to-date update.

- Q1 was a very good quarter. At the beginning of the quarter, we were under the notion that there was a solution emerging in Europe. Equity markets – domestic results pretty solid; national equities – decent results.
- Allocation schematic for March – domestic equity a bit overweight.
- Pimco is 2.3% ahead of benchmark.
- Montague is very conservative, high quality growth investment.
- As of 6/20/2012, the allocations are generally aligned with target.
- As of the end of March, entire domestic market is trading cheap to their long term averages. Equity markets will work through as time goes on.
- Directionally, we are where we have been in the past.
- As of March 2012, the dividend yield is 2.1% vs. the fixed income of 2.2%. Previously, spreads have been greater, i.e., 1.1% vs. 6.2%.
- Mainstay exceeded benchmark in the 1st quarter.
- Van Eck ended the 1st quarter well ahead of its target index.
- Mr. Kachmar does not recommend any changes at this time.
- Previous discussion – International Bond; overview of recommended managers:
  - Brandywine Global Investment Management
  - Franklin Templeton Investments.
- Next meeting, he will provide more information on Global markets and portfolios.

**APPROVAL OF MINUTES**

The Chair asked for a motion to approve the minutes of the February 28, 2012 meeting.

It was noted that the following be amended:

Update on Terminated Employee Pension Contributions – 5 Year Review to **Update on Terminated Non-vested Employee Pension Contributions – 5 Year Review**

Mr. Ponzio moved, seconded by Mr. Knight, to approve the February 28, 2012 minutes as amended.

Vote: 6–0–1 (Abstained: Lavin) motion passes

**PENSION UPDATE – OVERPAYMENTS** (Edward Walsh, Esq.)

Attorney Walsh updated the Board on the pension over payment collection efforts. He indicated that letters had been sent via certified mail with a date certain; depending upon the overpayment amount, some individuals were given a longer period of time. Since he is asking them to respond by a certain date in order to set-up a payment schedule, he did not mention the consequences should they ignore the request.

Attorney Walsh indicated that we had two responses; one individual paid in full and another set-up a payment plan with the option to lien the property for the remaining balance once she and her husband are both deceased. They would not agree to have the lien placed on the property now.

Attorney Walsh indicated that he did not send a letter to the individual who owes the most significant amount of money, since he wasn't sure what type of a letter the Board would prefer. The Board members felt that she should be treated as the others, so a soft letter would be in order. Attorney Walsh indicated that the letter would go out this week.

Mr. Walsh indicated that if we do not hear by the date certain, another letter would go out notifying them that we will institute legal proceedings if we do not hear from them by August 1, 2012.

**UPDATE ON TERMINATED NON-VESTED EMPLOYEE PENSION CONTRIBUTIONS – 5 YEAR REVIEW**

Mrs. Pires presented the report, which indicates the dollar amount of outstanding contributions with interest. Since there was no procedure in place for returning these funds to the non-vested employees, they were allowed to remain in the account. We will draft a letter to individuals, indicating we will return the funds to them by a certain date, if we do not receive rollover account information.

**APPROVAL OF ACTUARIAL VALUATIONS SERVICE FIRM**

Mrs. Pires indicated that the Town has put out to bid for an actuary. There were 4 bidders and we interviewed 3 of them based upon their qualifications: EFI, BPS&N and Hooker and Holcombe.

- The Town looked at pricing, core services, and additional services.
- Hooker and Holcombe's fees were high.
- BPS&N is a division of Wells Fargo, so that seemed to be the better fit for us because of the relationship we have with them.
- Police Department does not have that relationship.
- Since Wells Fargo is our Fiduciary, BPS&N will deliver the information directly to them eliminating Town errors.
- BPS&N do not have a portal for plan members.
- BPS&N will be able to recreate the 2010 valuation as a baseline in order to prepare the 2012 valuation.

The Chair asked for a motion to approve the Town's selection of BPS&N as the new Actuary.

Mr. Schietinger moved, seconded by Mr. Knight, to accept the Town's selection of BPS&N as the new Actuary.

Vote: 6-0-1 (Abstained: Lavin) motion passes

**APPROVAL OF PENSION BENEFITS**

The following individuals were presented for approval of monthly benefit payments:

Mauro, Cathy Ann	eff 3/31/2012	\$1,621.58
Camara, Mescia	eff 1/31/2012	809.41
Locke, Judith Ann	eff 6/30/2012	3,086.53
Martin, Rebecca	eff 6/30/2012	1,170.00
Schwab, Elaine	eff 12/31/2011	1,823.65
Lord, Patricia	eff 6/30/2012	2,133.00
Tomey, Susan	eff 6/30/2012	1,729.04

Mr. Ponzio moved, seconded by Mr. Lavin, to approve the Pension Benefits as presented.

Vote: 7-0-0 motion passes

**APPROVAL OF CONTRIBUTION WITHDRAWAL**

The following individuals were presented for approval to withdraw contribution funds:

Levin, William	eff 6/30/2012	\$3,215.03
Burr-Monaco, Suzanne	eff 6/30/2012	1,020.91

Mr. Lavin moved, seconded by Ms. Pellitieri to approve the withdrawal of contribution funds as presented.

Vote: 7-0-0 motion passes

**WELLS FARGO – 1ST QUARTER ANNUITANT REVIEW**

**UPDATE ON THE 401(A) DEFINED CONTRIBUTION PLAN**

Mrs. Pires indicated that there are currently 12 individuals on the plan. These are elected, appointed, and civil service individuals. The unions are pushing back on this during the negotiations. The Town will contribute equal amounts and there is a 5-year vesting period.

**ANY OTHER BUSINESS**

By unanimous consent, the Board agreed to change the Tuesday, August 21, 2012 meeting to Thursday, August 23, 2012 at 7:30 pm.

**ADJOURNMENT**

There being no further business to discuss, the Pension Board adjourned by unanimous consent at 9:45 p.m.

Respectfully submitted,

Phyllis Collier  
Pension Board Clerk