

**TRUMBULL LIBRARY SYSTEM BOARD OF TRUSTEES
MINUTES**

Trumbull Library

January 8, 2014

Members Present: Chairwoman Jeannine C. Stauder, Vice Chairwoman Joan Hammill, Treasurer Arthur A. Kukla, Tara Liskov, James J. Cebulski, Antonio Petitti, Nancy Rupp, and Carol Porrata-Elstein

Members Not Present: Laura Ponzio

Also Present: Louis Sheehy, Assistant Library Director

The meeting was called to order at 7:00 p.m. by Chairwoman Jeannine Stauder.

Approval of Minutes: Motion made by James Cebulski and seconded by Carol Porrata-Elstein to approve the minutes of December 11, 2013. Vote was unanimous. Motion carried.

Treasurer's Report: Mr. Kukla discussed the total funds for December 2013. He also mentioned the Merwin Trust and the Mallett Fund. Trust funds were discussed as a source of funding for new book purchases which are selected at the discretion of the library.

Motion made by Arthur Kukla and seconded by Tara Liskov to change the entitlement of the Technology Fund to Book Sales Income. Vote was unanimous. Motion carried.

Fairchild Branch: Ms. Rupp noted that they are seeking a new Branch Manager. The deadline for application for this position is Friday, January 10. They are looking to schedule dates to meet with the Committee and Library Director Sue Horton to discuss this position.

Mr. Cebulski mentioned the roof leak at the Fairchild branch. The problem has been occurring for approximately 2 years. There are 3 bids out on this with 3 companies for slate work/flat work. Work on the roof is expected to begin closer to the spring. Estimates are currently being gathered.

Old Business: Ms. Stauder sent a letter to Mr. Heimann regarding the purchase of books for the Heimann Fund.

Mr. Sheehy distributed several reports regarding the budget to the Board. Library programming was discussed. The change in service contracts was discussed, as well as the elimination of the building heating contract. An approximate increase of 5%

is expected on the maintenance contract for the computer system. Additional line items were further discussed, as well as the capital outlay and the 4 year cycle for replacing technical equipment.

The strategic plan and construction were discussed, as well as State funding. Annual rentals and leases were also discussed. Possible digital online magazines, downloads, utilities, and part time and full time salaries were discussed. The Board thanked Mr. Sheehy for his input.

Ms. Stauder discussed the recent Holiday Party. A possible Winter Party may be planned for next year.

New Business: Ms. Stauder noted the help of Mr. Bernard Klem, and discussed the library lobby book sales and online rare book sales. Computer access for researching the value of books was noted. Having a readily available laptop for his research will be looked into.

Circulation has increased at the Fairchild branch due to the Makerbot 3D Printer, and also the numerous children's programs that are available. New book bins have helped to display the increasing collection of children's books.

Painting groups and the hanging of artwork by local artists in the Library was discussed.

Ms. Rupp noted that the One Book One Town event is coming up in March. The book chosen this year is *The Art of Fielding*. The author of this book, Chad Harbach, will be speaking in April. There are also other upcoming events including the high school debate at Trumbull High School on March 12 at 7:00 p.m. Since this is the night of the Board meeting, it was suggested the Library Board attend the debate.

Publicity for One Book One Town was discussed, as well as fundraising and private donations. A possible lecture series is also planned.

There being no further business to discuss, a motion was made by Anthony Petitti and seconded by James Cebulski to adjourn the meeting at 8:02 p.m. Vote was unanimous. Motion carried.

Respectfully Submitted,

Dawn Kosarko
Clerk

Approved; pending final approval by the full Board of Trustees,

Jeannine Stauder, Chairwoman
Trumbull Library Board of Trustees

The next meeting of the Trumbull Library Board of Trustees will be Wednesday,
February 12, 2014 at 7 p.m.