

**TRUMBULL LIBRARY SYSTEM BOARD OF TRUSTEES  
MINUTES**

Trumbull Library

May 8, 2013

Members Present: Chairwoman Tara Liskov, James Cebulski, Joan Hammill, Jeannine Stauder, Nancy Rupp, Arthur Kukla, Anthony Petitti, Carol Porrata-Elstein, Laura Ponzio

Also Present: Susan Horton, Library Director, and Mr. Bernard Klem

The meeting was called to order at 7:00 p.m. by Chairwoman Tara Liskov.

Chairwoman Tara Liskov introduced a guest, Mr. Bernard Klem, to the meeting. Mr. Klem is a Town resident with extensive experience in the field of editing, writing, graphic and exhibit design, commercial photography, and the marketing and selling of books. He is also a published author of two nonfiction books. Mr. Klem presented a proposal to the Board that aims to increase the Library's revenue. Mr. Klem's proposal involves increasing the visibility, accessibility, and ease of access to the books that are currently for sale in the Library. The proposal also aims to increase the amount of book donations to the Library.

The Board thanked Mr. Klem for his interest and dedication to the Library, and his proposal will be discussed further in the future.

Approval of Minutes: The final paragraph on page 2 of the April 10, 2013 minutes should read, "She also discussed the \$300.00 for each of the Lego Robotics Program at the Branch Library and how it is a worthwhile and educational program."

Motion made by Arthur Kukla and seconded by Jeannine Stauder to approve the minutes of April 10, 2013, as presented. 6-3 (Abstentions: Anthony Petitti, Carol Porrata-Elstein, Laura Ponzio). Motion carried.

Director's Report: The Fairchild Association unanimously voted to create a specific space on the main floor of the Fairchild Library as a Maker Space/Innovation Center. The STEM summer program will use the space, and teachers in the program are currently being trained along with several other volunteers.

Interviews are currently being conducted to fill the staffing needs at the Main Library as well as the opening in the Fairchild Library.

The two Youth Librarians attended the Connecticut Library Association Conference on April 28<sup>th</sup> and 29<sup>th</sup>, and enthusiastically brought back plans for the summer program.

Treasurer's Report: Mr. Petitti noted a few specific expenditures for replacement microphones. He reported that everything is in order, and currently there is nothing outstanding. Mr. Kukla mentioned the children's books, and he will be looking into using private funding for this.

Fairchild Branch: Mr. Cebulski stated that requests for 2 bids went out regarding construction work for the dedicated MakerBot space. Plans are in effect to get approval for the work to begin. He noted that the work should take approximately 2 weeks to complete. This space will also serve as a meeting space, as well as a private space within the Library. It was also noted that volunteers are always present to oversee what is being made by the MakerBot 3D Printer.

Ms. Horton noted that training is now ongoing for operation of the 3D Printer. Security of the 3D Printer was also discussed.

Old Business: Handicapped parking spaces at the Library were discussed. Currently there are a total of 5 of these spaces, and there are 40 total spaces. By law, we only need two handicap spaces for the total number of spaces we have. Therefore, we can convert the two spaces to the left of the front of the Library into regular spaces. Ms. Porrata-Elstein will follow through with this, consulting with the Town as needed. She will also look at the signage in the parking lot.

New Business: The "Got Books" container was discussed. Ms. Liskov will contact Robin Bennett, recycling coordinator, regarding this book recycling bin. This issue will be tabled until the next meeting.

The selling of Town dump tickets has begun at the Library.

Ms. Liskov discussed the Board email. Ms. Stauder has been monitoring the email, and so far, 2 emails were received. In response to the first email, it was decided that loaning out DVDs for 5 days instead of 2 would be a great administrative expense and would create a loss of revenue. A second email was received from the Trumbull Nature and Arts Center, and upon further discussion, a motion was made.

Motion made by Carol Porrata-Elstein and seconded by Laura Ponzio to allow the Trumbull Nature and Arts Center to sell memberships and magnets for the Endangered Species Campaign Event being held on May 18, 2013. Vote was unanimous. Motion carried.

Ms. Liskov discussed the proposal presented by Mr. Bernard Klem. This proposal will be taken into consideration, and Mr. Cebulski will look at it more closely as well. Ms. Horton will be looking into the cost of the bookshelves as compared to the revenue received from the book sales.

Ms. Hammill discussed some possible new ideas for fundraising for the Library. Recruiting volunteers was also discussed.

Adjournment: Nancy Rupp made a motion to adjourn, Mr. Petitti seconded. Vote was unanimous. Motion passed. Meeting adjourned at 8:43 p.m.

Respectfully Submitted,

Dawn Kosarko  
Clerk

Approved; pending final approval by the full Board of Trustees,

Tara Liskov, Chairman  
Trumbull Library Board of Trustees

The next meeting of the Trumbull Library Board of Trustees will be Wednesday, June 12, 2013 at 7 p.m.