

**TRUMBULL LIBRARY BOARD OF TRUSTEES  
MINUTES**

June 13, 2012

Trumbull Library

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Members Present: Chairwoman Tara Liskov, Arthur A. Kukla, James Cebulski, Joan Hammill, Antonio Petitti, Laura Ponzio, Jeannine C. Stauder, Mary Whatley

Members Absent: Carol Porrata Elstein

Also Present: Susan J. Horton, Library Director, Joanne Orenstein, Clerk

**The meeting was called to order at 7:11pm by Vice Chairman Jeannine C. Stauder; Chairman Liskov arrived about 10 minutes later.**

**Public Session:** No members of the public were present.

**Correspondence:** A letter of appreciation from Susan Horton for her 5 year anniversary celebration was received, as well as a letter of thanks from Joan Hammill for the sympathy card she received from the Board. A request from Mike Rappa for the use of the Community Room for his Homeowners' Association at the non-profit rate was discussed and denied. Other condo boards use the room at the regular rate.

**Minutes:** Ms. Horton discussed the wording in the May Minutes with regard to the One Book/One Town budget and finances, specifically regarding the use of Mallett Fund funds. Ms. Horton explained it was not a shortfall at all that required the use of monies from that fund, but a specifically approved use of it. Ms. Horton stated she has a \$10,000 budget for One Book/One Town, with \$5000 set aside from the Mallett fund in case it's needed, and the rest is fundraised. Ms. Ponzio made a motion to approve the May 2012 Minutes amended to read "this year, we used \$2300 from the Mallett Fund." Ms. Stauder seconded the motion. **VOTE:** In favor, with one abstention.

**Director's Report:** Ms. Horton reported they have looked at a new model for downloading e-Books called "Freding" that has 20,000 titles from smaller publishers. Freding allows for multiple downloads at once, unlike the present Overdrive system that only allows for one at a time. The majority of e-Book readers use Nooks and Kindles. The Freding program would be in addition to Overdrive. A Tashua student donated \$225 for the Children's Library when she requested gifts to the Library instead of birthday presents. Ms. Horton sent her a thank you letter and put her picture up in the children's room.

The One Book/One Town committee has chosen social media as the theme for next year, but has not yet chosen the book. They will vote on the book on July 11<sup>th</sup>. It was decided to put off the baseball theme until 2014, which is the 25<sup>th</sup> Anniversary of the Trumbull Little League World Series championship.

Kara Canney was moved laterally into Cathy Mauro's Children's Coordinator. Along with the lateral move, the Civil Service Commission agreed to change her job title to Youth Services Coordinator, and Children's Librarian to Youth Librarian, meaning the open Children's Librarian can be filled with what is essentially a Teen Librarian.

Ms. Horton requested the Board approve closing the Library on October 29<sup>th</sup> or 30<sup>th</sup> for a Staff Development Day. Mr. Kukla made a motion to close the Library on Tuesday October 30<sup>th</sup> for a Staff Development Day. Ms. Whatley seconded the motion. **VOTE:** All in favor.

Ms. Horton distributed her "Five Year Retrospective" and asked the Board to read it after the Meeting for discussion in July.

**Treasurer's Report:** Mr. Petitti reported memorial fundraising was up \$575 (\$225 mentioned above), and the Technology Fund was up \$942 due to in-house book sales. Board Funds were up to par. The year closes on June 30. Circulation of e-Books is not in the report and will be added. Mr. Kukla requested Mr. Sheehy compile a Circulation Report to compare year-to-year.

**Fairchild-Nichols Branch:** Ms. Whatley reported they are still looking at chairs and railings. One member of the Board has moved and they are looking for a replacement.

**Parking Lot:** No change.

**Policy Committee:** Did not meet, agenda moved to next month.

#### **Old Business:**

Friends of the Library: Ms. Liskov read the letter she received in response to the Board's letter to the Friends. They agreed to donate \$2300 to cover the cost of this year's One Book/One Town program, but denied the extra \$700 requested for seed money for next year's program. They stated they had to cancel their big annual sale in November because of the storage restriction imposed by the removal of the pod. Ms. Horton reminded the Board that the Library continues to sell discards and books donated to the Library. Since the sale area has been relocated to the main entrance and at the Children's circulation desk the Library has seen a sizeable increase in sale income. This hopefully will help offset the reduction in donated income from the Friend's group. In the past, the Friends donated as much as \$30,000 to the Library.

**New Business:** Ms. Stauder suggested creating a Library scholarship to a Trumbull student. Criteria and dollar value will be discussed next month.

**Adjournment:** Mr. Kukla made a motion to adjourn, Mr. Petitti seconded. **VOTE:** All in favor at 8:30pm.

Respectfully submitted:

Joanne Glasser Orenstein  
Clerk

Approved; pending final approval by the full Board of Trustees,

Tara Liskov, Chairman  
Trumbull Library Board of Trustees

The next meeting of the Trumbull Library Board of Trustees will be Wednesday, July 11th at 7pm.