

**TRUMBULL LIBRARY BOARD OF TRUSTEES
MINUTES**

February 8, 2012

Trumbull Library

Members Present: Chairwoman Tara Liskov, James Cebulski, Joan Hammill, Antonio Petitti, Laura Ponzio, Carol Porrata Elstein, Mary Whatley

Members Absent: Arthur A. Kukla, Jeannine Stauder

Also Present: Susan J. Horton, Library Director, Joanne Orenstein, Clerk; Shelley Hall and Alissa Heilbrunn, Friends of the Trumbull Library

The meeting was called to order at 7:02pm by Chairwoman Liskov.

New trustee Laura Ponzio was introduced to the Board. She is replacing John Lauria. She has been a resident of Trumbull for 35 years. Married to John Ponzio, the Town Treasurer, she is the Business Manager for the Redding/Easton Board of Education.

Public Session: The “Friends” have been looking for an alternative to the pod. Ms. Liskov said she was very unhappy with where the pod had been placed: it was put in a place other than where they had discussed. Ms. Hall said she misunderstood – she thought that was merely a suggestion, and she had told Mr. Ponzio where it was going to be moved. Ms. Horton was informed after the pod was moved. Ms. Liskov explained it was the Library Board’s decision, not the Town’s, where exactly the pod could be placed. Where it was put was unacceptable and needed to be moved again. Ms. Hall stated that it cost \$300 to move the pod.

Ms. Heilbrunn and Ms. Hall said they had researched a 12x20 shed – the model is the same as the other one. Cost of the shed is \$9000, and the Town will do site work. They said the shed must be free standing, that Barnyard, the manufacturer of the shed felt it is not possible to add it to an existing structure. Ms. Porrata Elstein and Mr. Cebulski disagreed. Ms. Porrata Elstein spoke with Bill at Barnyard and said a capable construction company could do it. Ms. Heilbrunn and Ms. Hall do not want to compromise the existing structure and fear adding an addition to it would. Much discussion ensued. The Friends want a minimum of 220 square feet, though 240 is best. The new unit will not have shelving. Mr. Cebulski said he would give them a price within a week for joining two sheds. The new structure will have to be bid out. There are only about 3 manufacturers of these sheds. Mr. Cebulski felt it would take 3 to 4 months before it could all be completed.

Correspondence: There was an e-mail from Ms. Heilbrunn objecting to wording in the January Minutes. She would like the paragraph in the Public Session regarding the Friends’ to read: “This time around, the Friends’ will cover the cost of the structure and the Town will do the site work.” Ms. Stauder made corrections to the minutes via e-mail as well: under “Treasurer’s Report” “ha” should be “has”, and under “Old Business” “Mr.” Horton should be changed to “Ms.” Horton.

Minutes: Mr. Cebulski made a motion to accept the minutes of January 2012 as corrected in the correspondence, Ms. Hammill seconded. **VOTE:** 5 in favor, 2 abstentions, motion passed.

Director's Report: Ms. Horton had a copy of the promotional material for the One Book/One Town program. The re-enactment might be huge, so they are working on a traffic control plan. They applied for a speaker grant and received \$200 from the CT Civil War Commemoration Committee. Their usual grant is under \$100. They have raised \$10,275 for the program and intend to spend it all. Ms. Horton said she is still waiting for a third bid on the electrical work along the Church Hill Road side of the building. They have not heard yet from the Town on the Budget. For the first time in a long time, they will have a full vacancy within a month, as Cathy Mauro, the Children's Librarian, is retiring. Ms. Horton said the biggest challenge will be making sure the Town doesn't take the position away. E-book vendors do not give discounts. Because they are in high demand, Ms. Horton added \$5000 in the budget request for them.

Treasurer's Report: Mr. Petitti reported. Everything is moving accordingly. There were 2 \$1000 donations, one for One Book/One Town. Connecticut expenditure funds are disbursed from the State based on the number of customers; though the number has gone down due to overall budget cuts. That money must be spent within the year or it is lost.

Fairchild-Nichols Branch: Ms. Whatley reported they discussed getting new chairs for the Community Room. They are still doing maintenance, getting outdoor lighting prices.

Old Business:

Parking Lot: Mr. Cebulski reported the prints came in two days after the January meeting. He received a call on February 8th to see if the Board was happy from the Department of Public Works because they want to move ahead. Ms. Porrata Elstein suggested notifying the Public of the changes to come, via the web and at check-out. There will be 5 handicapped spots, as well as a curb cut in front of the Library for handicapped access. The Board approved of the drawings. Mr. Marsilio has said many times he is a fan of the Library. Mr. Cebulski has to go back to the Police Department for their approval tomorrow.

Pod Location and Shed Expansion: Ms. Porrata Elstein stated that though it was very specifically stated in the phone call where to place the pod, and though that was disregarded and they went to John Ponzio, she wanted to move forward in a friendly and appreciative way. With that in mind, she requested the Board foot some of the bill for moving the pod again. Ms. Porrata Elstein made a motion to contribute \$150 for the movement of the pod, to a location staked out by the Board. Ms. Ponzio seconded. **VOTE:** 6 -1, motion passed. Ms. Porrata Elstein and Mr. Cebulski will work on researching and pricing a storage shed.

New Business:

Ms. Hammill said she recently read the Connecticut Public Library Trustee handbook and wanted to be sure the Minutes were being handled in accordance with the statute.

In recognition of the USA Patriot Act, Ms. Hammill would like the Library to invite a guest speaker in May or June.

Ms. Hammill stated her interest in having a committee to discuss the long range plans of the Library. Ms. Liskov explained the lack of money for big changes has made for an impasse, and it has been impractical therefore to spend a lot of money on a study. It was decided to table this discussion until the March meeting.

Ms. Liskov said she would like to do something in honor of John Lauria's service on the Board. Ms. Hammill made a motion to make a \$50 donation to the Mercy Learning Center in his name. Mr. Cebulski seconded. **VOTE:** All in favor.

Adjournment: Mr. Petitti made the motion to adjourn, Ms. Whatley seconded. **VOTE:** All in favor at 8:50pm.

Respectfully submitted:

Joanne Glasser Orenstein
Clerk

Approved; pending final approval by the full Board of Trustees,

Tara Liskov, Chairman
Trumbull Library Board of Trustees

The next meeting of the Trumbull Library Board of Trustees will be Wednesday, March 14th at 7pm.