

TRUMBULL LIBRARY SYSTEM BOARD OF TRUSTEES

AGENDA

TRUMBULL LIBRARY

Wednesday, December 14, 2011

7:00 p.m.

Public Session

Correspondence

Approval of Minutes: 11/9/11

Director's Report – Susan J. Horton

Treasurer's Report – Antonio Petitti

Committees

Fairchild Branch – Mary Whatley

Old Business

Parking lot update

New Business

2012-13 budget discussion

ACLB – reports from those attending

Nominating Committee assigned

Adjournment

****If unable to attend this meeting, please call Sue @ 452-5129
or email shorton@trumbull-ct.gov***



Director's Report
Trumbull Library System Board of Trustees
Wednesday, December 14, 2011

Building changes: (*per October 12 board minutes*)

Completed:

1. New display rack
2. "Thinkers" removed from circulation desks
3. Cue line put in place Removal of gates that are not working
4. Three companies have been contacted to bid on the electrical work for along Church Hill Road. To date, two have been in building to inspect the project, third contacted.

In process or coming soon:

1. Consolidate magazines and remove large magazine holder and replace with more attractive browsing shelves and comfortable seating in large print area.
2. Determine company and begin electrical work along Church Hill Road

Connecticut Classic Arts

I met with Ms. Bonner and Ms. Halapin to determine the hardware needed for hanging art work in the community room. We also have found pieces in basement that were used before from same company. The parts will be ordered shortly and hung in January. The ladies will work with Judi for a schedule to hang the art work.

Downloadable ebooks & Readers

We have purchased two Kindle Fires – one for Branch using branch funds and one for Main. Two Apple iPads loaded with children's apps are now available at Branch for 7 day circulation.

Holiday Party/Staff – Board Reception

A huge thank you to Carol Porrata Elstein for organizing the Holiday Party held on Sunday, December 11th.

One Book One Town Program

Staff members, Kara Canney and Erik Redin have created two very clever video clips which we have placed on our website through Facebook/You Tube promoting the announcement of the One Book One Town choice to the public on December 19th. There will be 50 copies of the book to give away beginning on December 19th. Programs are finalized and the marketing team has begun to promote the program.

Parking Lot

To date only a few individuals have requested refunds. All felt very badly that the project fell through, but are happy to see something happen to alleviate the parking crunch.

Activities and meetings

11/10 ACLB Leadership Conference, Thursday, November 10th – Rensselaer Hartford
11/17 Trumbull Chamber of Commerce Board Meeting
11/28 Town Department Heads meeting
Library Managers meeting
11/29 BEI meeting in Town Council Chambers with Local Representatives
12/1 Cable Advisory meeting
One Book One Town Marketing committee meeting
12/5 Library Managers meeting
12/7 Director's Non Fiction Book discussion group
12/8 Cable Advisory Strategic Planning meeting
Meeting with Branch children's staff
12/12 Library Managers meeting
12/13 BEI Web redesign meeting
12/14 Meeting with Alicia Presusch from Trumbull Historical Society about OBO

Respectfully submitted,

Susan J. Horton, Director
Trumbull Library System