

**TRUMBULL LIBRARY SYSTEM BOARD OF TRUSTEES**

**AGENDA**

**TRUMBULL LIBRARY**

*Wednesday, February 9, 2011*

**7:00 p.m.**

Public Session

Correspondence

Approval of Minutes: 12/8/10

Director's Report

Treasurer's Report

Committees  
Fairchild Branch

Old Business  
2011-2012 Budget update

Adjournment

***\*If unable to attend this meeting, please call Sue @ 452-5129  
or email [shorton@trumbull-ct.org](mailto:shorton@trumbull-ct.org)***



Director's Report  
Trumbull Library System Board of Trustees  
Wednesday, February 9, 2011

**Library Related Informational Items:**

**Personnel - Custodian hired**

Mr. Alvarado, our first choice, failed the background check so the position was offered to second candidate, Mr. Eric Peterson. Mr. Peterson has passed both his physical and background check and will begin at the Library on Monday, February 14<sup>th</sup>. Louis will be responsible for his training.

**2011-2012 Budget**

Mr. Herbst will submit his recommendations to the Board of Finance on February 10<sup>th</sup>. At this writing I do not know if our request for upgrading Sandra Miller from circulation/technical services assistant to teen librarian has been approved. I also do not know of any changes he might have made to the budget we presented at the January 11<sup>th</sup> meeting.

**Downloadable Audio books**

With funding from the Fairchild Association Trust we will introduce download audiobooks in March, pending staff training and finalization of set up with vendor, Overdrive.

**2011 One Book One Town**

Final plans have been made for the 2011 One Book One Town program which will begin on March 9<sup>th</sup> and run through April 15<sup>th</sup>. Several experts in the field of ethics and medicine will highlight this year's offerings.

**Weather related issues**

Due to the inordinate amount of snow and wintry mix weather over the past several weeks, I have closed the Library a few evenings to ensure the safety of patrons and staff. The staff has excelled in making it in to work and doing so with good humor. We are indeed fortunate to have quality employees who serve as the Library's public face to the community.

**Activities and meetings outside library – Community related** *(several cancelled due to weather)*

1/28/11 TPAUD meeting

**Library Related Meetings/Activities**

1/19/11 FLAG meeting in Westport

1/19/11 One Book One Town Committee meeting

1/24/11 Overdrive training for ebook service

1/27/11 One Book One Town PR Committee meeting

1/31/11 Town Department Heads meeting

1/31/11 Library Managers Meeting

2/7/11 Presentation to Town Council on 2011 One Book One Town program

2/9/11 FLAG meeting in Greenwich

Respectfully submitted,

Susan J. Horton

Susan J. Horton, *Director*