

**Golf Commission Meeting
October 24, 2011
Minutes**

Members Present: Ron Dray, Chairman; Owen Evans, Vice-Chairman; Teri Deal; George Furkiotis; Tony Guzzi; Jim Steidlmayer; Jonathan Turk

Members Absent: Dave Galla; Tony Johnson

Ron Dray, Chairman, called the meeting to order at 7:30 PM.

Review and Approval of Prior Minutes:

Review and approval of the Minutes of September 27, 2011 . . . A Motion was made by Mr. Evans, seconded by Mr. Turk to approve the minutes as is. Motion carried unanimously.

Audience Participation:

- Mr. Matt D'Amico, Trumbull resident and member of the Senior Men's Club, addressed the Commission regarding an incident at the course where an individual in his foursome was struck by a golf ball. Mr. D'Amico commended the swift actions by Mr. Brown, Mr. Janik and ranger Jim Sparks in administering medical attention and contacting emergency medical personnel.

Director of Golf Course Properties Report (Hidalgo Nagashima):

Labor:

- Director of Golf Course Properties (Nagashima)
- Mechanic (Plaveck)
- Full-time Greensmen (Cook, Cook, Gallant, Romano)
- Eight part-time groundskeepers (DeFrancisco, Goodwin, Markaj, Oleyar, Hoepfner, Messina, Balkun, Valluzzo)
- Five seasonal groundskeepers (Bowden, Bird, Edvardson, Summerville, Ebert)

Maintenance Department Outline:

- The course is in excellent shape.
- All fairways have been aerated. Aeration has begun on collars, approaches, and green banks and will be followed by roughs and Glen tees.
- The #8 and #9 tees on the Knolls have been aerated and slice seeded.
- Greens aerification with the verti-drain is tentatively scheduled for Thursday depending on the weather.
- Mr. Nagashima met with the Green Committee to discuss project status and preliminary winter work lists.
- The bunker edges are on schedule to be sodded.

Project Follow-up:

- Specifications for the maintenance area renovations have been submitted to the Town Purchasing Department. Plans for the new overhang area have been dropped due cost savings, code regulations, need for an architect, and to speed up the process.
- Mr. Nagashima has submitted a list of equipment and capital requests to the Finance Committee for the 2012 fiscal year. The list includes a ProCore Aerifier at a cost of \$23,000 and a Riding Greens Roller at a cost of \$14,125.

Green Committee (Owen Evans):

- Mr. Evans and the Green Committee met and recommended two projects to the Commission for consideration. The first involves splitting the bunker on the 18th green into two bunkers with grass in between the two. The main purpose is to speed up play by allowing golfers to go directly between the bunkers rather than having to take the time to go around the very large bunker. The cost of the project is estimated at \$4,000 and includes sand and sod. Mr. Nagashima reports that the funds can come from the program supplies account.

A motion was made by Mr. Evans; seconded by Mr. Steidlmayer; to approve the Green Committee recommendation to split the one bunker on #18 Knolls green into two bunkers. Motion carried unanimously.

- The second project recommended by the Green Committee involves leveling and enlarging the #14 Knolls tee. Mr. Nagashima reports that this project involves obtaining a bulldozer, sod, and possibly some irrigation work. The Committee is recommending that this project be budgeted for the next fiscal year.

Director of Golf Operations/Head Professional Report (Bobby Brown & Jon Janik):

Monthly rounds:

- September rounds 2011 – 4,872 Knolls vs. 2010 – 5,570; 1,609 Glen vs. 2010 – 2,521.
- September income 2011 - \$233,621 vs. 2010 - \$271,419.
- The lower September numbers were attributed to the tropical storm early in the month and a total of 6-1/2 rain days during the month.
- October numbers are trending higher right now.

Tournaments:

- September Tournaments: Trumbull Democratic Committee (40 players); Wonderland Wizards (46 players). For the second year in a row we did not schedule a tournament for Columbus Day but did charge holiday rates. The day was busy and very successful.

Golf Operations:

- Fall specials for 2011 were implemented on October 24th. Mr. Brown proposed adding a special for Knolls walkers - \$5 off greens fees for 18 holes and \$3 off greens fees for 9 holes. A discussion was held among the Commissioners as to the merits of the special. There was some concern that we would not actually be generating more business with the special and also that there would be some inequities in rates due to the overall pricing structure at the course.

A motion was made by Mr. Steidlmayer; seconded by Mr. Furkiotis; to approve a Knolls Fall Special effective October 25, 2011. The cost for greens fees for a walker would be reduced \$5 for 18 holes and \$3 for 9 holes and will be effective Mondays through Fridays. Motion carried unanimously.

- The Commission agreed by consensus to our 7th Annual Thanksgiving shotgun at 8:30. The Glen course would be open from 8:30 to 11:00. The course will close for the day at 2:00.
- All pro shop credits must be used by December 15, 2011.
- November weekend shotguns will begin on November 6th and begin at 8:30 AM.
- To date, we have had four frost delays this season.

Instructional Programs:

- o Short Game School – 6 participants
- o New program has been added – 3 Weeks to Better Golf
- o All junior programs have ended for this season

House Committee:

- The sewer system backed up twice due to a power surge and a broken float.
- The Tashua Knolls sign at the foot of Tashua Knolls Lane is damaged once again. Mr. Brown will contact Mr. Marsilio regarding repair.
- United Alarm has finally been able to repair the ground fault problem in the alarm system.
- An on-going problem with the switches and settings on the mechanical equipment being switch off or turned up or down continues to occur at the clubhouse. Several tamper-proof boxes have been installed. Mr. Dray will contact Town Hall as to the feasibility of adding them to other equipment.
- Mr. Dray will be working on getting three quotes to replace the gutters at the club house. Mr. Nagashima already has the fascia board in stock, painted, and ready to be put in place.

Finance (Jonathan Turk):**Monthly revenue - September Munis****Revenue 2011**

*Reported by C. Plumeau and POS system***

Total Income** (including carts)		
<u>2010</u>	<u>2011</u>	<u>Change</u>
\$271,419.00	\$233,621.50	-13.93%
Knolls** (including carts)		
<u>2010</u>	<u>2011</u>	<u>Change</u>
\$212,020.50	\$187,331.50	-11.64%
Glen** (including carts)		
<u>2010</u>	<u>2011</u>	<u>Change</u>
\$50,882.50	\$44,361.50	-12.82%

Rounds Analysis

Knolls		
<u>2010</u>	<u>2011</u>	<u>Change</u>
5,570	4,872	-12.53%
Glen		
<u>2010</u>	<u>2011</u>	<u>Change</u>
2,521	1,609	-36.2%

Golf Cart Sales

Usage		
<u>2010</u>	<u>2011</u>	<u>Change</u>
5,727	4,943	-13.69%

Expenses

Items of Note:

- No items to report*

Budget

- Budget planning has begun for next fiscal year. Commission should continue to consider and discuss any large items for planning purposes and consult with budget planning group.

Annual Income Analysis

	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011	2011/2012	YOY Change
July	298,759	338,129	349,235	349,368	308,880	310,293	0.5%
August	296,946	296,366	313,028	307,515	347,428	340,342	-2.1%
September	236,314	255,737	272,890	300,783	285,885	225,421	-26.8%
October	154,412	156,507	155,835	153,187	158,778	0	0.0%
November	89,415	60,925	54,929	86,395	82,555	0	0.0%
December	47,154	8,817	15,733	13,830	14,916	0	0.0%
January	2,768	3,463	73	140	-718	0	0.0%
February	1,700	2,990	339	2,780	4,676	0	0.0%
March	12,916	26,048	50,591	30,382	12,592	0	0.0%
April	115,777	179,889	188,703	197,860	144,913	0	0.0%
May	296,403	258,558	277,921	242,939	278,406	0	0.0%
June	303,218	319,167	292,608	366,530	339,389	0	0.0%
Total	1,855,783	1,906,597	1,971,886	2,051,707	1,977,699	876,056	0.0%

As reported by Munis

Correspondence:

- Mr. William Ruocco, starter for Tashua Knolls Golf Course, thanked the Commission for installing the awing over the starter area. It has worked very well to shade the area and protect the starters in the rain.
- Mrs. Regina Evans, SCWGA Representative, thanked the entire golf course staff (Mr. Brown, Mr. Janik, Mr. Nagashima and Mr. Faustini) for all their help at the September 29th SCWGA championship.
- Mrs. Sue Pfannkuch and Mrs. Ellen Garvey, of the Women's 9-holers) commended Mr. Jon Janik on his professionalism and help at their recent member/member tournament.
- A request was received from Mr. Evans requesting the CSGA's Connecticut Open Qualifier be held at Tashua Knolls Golf Course in 2012.

A motion was made by Mr. Dray; seconded by Mr. Evans; to approve the date of July 17, 2012 for the CSGA Connecticut Open Qualifier for approximately 120 golfers with green fees waived. Motion carried unanimously.

Old Business:

- None

New Business:

- None

Executive Session:

Mr. Dray made a motion at 8:35 PM, seconded by Mr. Guzzi, to move into Executive Session to discuss a contractual matter. Motion carried unanimously.

A motion to exit Executive session was made by Mr. Evans at 8:45 PM and seconded by Mr. Turk. Motion carried unanimously.

A motion was made by Mr. Evans, seconded by Mr. Guzzi, to approve a raise of \$1,600 for the Golf Course Administrative Assistant. Motion carried unanimously.

Adjournment:

A motion was made by Mr. Furkiotis at 8:50 PM; seconded by Mr. Turk; to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Christine A. Plumeau
Golf Course Commission Clerk