

**Golf Commission Meeting
March 28, 2016
Minutes**

Members Present: John Chiota; Richard DeLibro; Joyce Michaels; David Molgard; Frank Squicciarro; Jonathan Turk; Diane Wheeler

Also Attending: Bobby Brown, Director of Golf; Hidalgo Nagashima, Director of Golf Course Properties; Stuart McCarthy, Director, Parks and Recreation

Members Absent: none

Mrs. Michaels, called the meeting to order at 7:00 PM.

Election of Officers:

Mrs. Michaels moved to nominate John Chiota as Chairman for the remainder of 2016, seconded by Mrs. Wheeler. There being no further nominations, the clerk cast one unanimous ballot for John Chiota.

- Mr. Chiota began the meeting by thanking everyone for naming him as Chairman of the Golf Commission and stated that he was very much looking forward to getting to know his fellow Commissioners, staff and customers at Tashua Knolls. Because there were several new members on the Commission, he then asked that everyone introduce themselves.

Review and Approval of Prior Minutes:

Review and approval of the Minutes of February 22, 2016 . . . A Motion was made by Mrs. Wheeler seconded by Mr. Turk to approve the minutes as is. Motion carried unanimously.

Audience Participation:

- Mrs. Karen Daly, president of the Ladies 9-holers, introduced herself to the new Commission members. She stated that they have 64 members as of today and that they are a very active club which will be holding its 2016 kick-off meeting on April 7th.
- Mr. Neil Sullivan, president of the Men's Club, introduced himself to the Commission. He stated that they have approximately 300 members who meet the first Wednesday of every month at the clubhouse.
- Mr. Robert Oleyar, the golf chairman for the Sr. Men's Club, introduced himself as well and stated that they also have approximately 300 members. The Sr. Men meet on the first Tuesday of each month.

Director of Golf Course Properties & Superintendent Reports (Hidalgo Nagashima):

Labor:

- Director of Golf Course Properties
- Golf Course Superintendent
- Mechanic
- Three Full-time Greensmen
- Six Part-time Greensmen

Maintenance Department:

- The Glen came through the winter very nicely. The tees, greens and fairways have responded well to the warmer days and rain. The treatment of the Glen at the end of last year, including dethatching and slice seeding, have contributed to the overall good conditions. Completed projects include:
 - Removing dead trees on the left side of the first tee and cutting away underbrush and pushing back leaves along wood line
 - Cleaning leaves on left side of #2 and right side of #8 to keep greens debris free
 - Cutting down a large dead tree on the back right of 6th green.
- The Knolls came through the winter nicely as well with no winter damage to any of the greens. There was very little washout to the bunkers which have been repaired.
- The winter projects were wrapped up in time to open on March 17th. Both courses are mostly free of debris.
- To date the Knolls greens have been mowed three times and as growth continues the maintenance department will move to a more regular cutting schedule.
- The tee project is nearly complete. All of the sodding is complete. The 8th tee is open for play and it is anticipated that all other renovated tees will open on or around April 1st. The sod on the 8th tee is already growing due to the warmer weather. The maintenance department will slowly be mowing the 8th tee to a more normal tee height.
- The drain on #9 has been repaired.
- The sinkhole on the 11th green has been repaired.
- The dangerous tree on the walk path between the 13th and 14th tee has been removed.
- A plan is being developed for a potential Kaulbach project to dress up and install some plants next to the Miklus Center by the 10th tee.
- A proposed aeration schedule:
 - Knolls: April 11th and 12th for the tees and April 18th and 19th for the greens
 - Glen: Later in the season due to the type of grass

Green Committee:

- No report this month.

Director of Golf Operations/Head Professional Report (Bobby Brown):

Golf Operations:

- The golf course opened for the 2016 season on March 17th.
 - Rounds to date: Knolls 849, Glen 335

- Income to date: \$54,822
- ID's to date: 341
- The Point of Sale hardware is fully installed and the software updates are working well.
- The tee time system is operational although we are waiting to have the 2015 upgrade installed.
- The Customer Incentive Program is operational and is advertised on the web.
- The TKV GPS and Cart control was installed the week of March 21st. We are still in the process of learning how to best utilize the system at Tashua. There are many features to the system and Mr. Brown is taking feedback from customers regarding which features work and which don't. A new map of the course should be installed this week which will allow us to refine the system even further.
- Mr. Brown and Mr. McCarthy have met with Golf Now to learn about their marketing programs. We presently use the system on a trial basis to advertise tee times. A presentation of Golf Now will be distributed to the Commission prior to April's meeting.

Instructional Programs:

- Adult and junior golf programs are listed on the web and registration is underway.
- The Trumbull Continuing Education Adult Golf program begins April 4th.

Tournaments:

- The first outing of the season will be on Monday, May 9th for the Trumbull Father's Clubs with an estimate of 120 golfers.

House Committee (Dick DeLibro):

- Gralor had the septic tanks pumped today.
- The ladies locker room floor has been installed.
- There is a problem with a leaking air scoop and back flow preventer in the boiler room under the restaurant side. As it is a maintenance issue, it falls under Gralor's area of responsibility.
- Mr. Chiota asked Mr. McCarthy for an update of the air conditioning issues at the clubhouse which will be held in a separate meeting.

Finance (Jonathan Turk):

- There is no revenue to report for the month of February.
- Expenses are tracking well in most accounts. We will be keeping a close eye on water which is currently at 91% of budget and program supplies which is at 90% of budget. Mr. Turk asked Mr. Nagashima to keep a close watch on program expenses for the remainder of the fiscal year.
- The Commission met with the Board of Finance in February to finalize our 2016-2017 budget.

Correspondence:

- None

Old Business:

- Mr. Chiota also asked if Tashua expected any extra expenses due to the CSGA Amateur which will be held in 2017. Both Mr. Brown and Mr. Nagashima stated that they did not foresee any major expenses but that they will be attending this year's Amateur and would have a better idea at that point.
- Mr. Chiota asked for an update of the UI plan to replace the electrical lines up Tashua Knolls Lane to all the facilities. Mr. McCarthy reported that the project had been put on hold due to the early start to the season and the expense of the electrical work. The lines to the tennis courts have been replaced and the project will be revisited for work in the off-season. Mrs. Michaels asked Mr. McCarthy if both Golf and Parks & Recreation will split cost of the electrical work. Mr. McCarthy responded that the original plan was for Parks & Recreation to provide in-kind services and for Golf to pay for the electrical work. However the topic was still open for discussion.

New Business

- Mr. Chiota asked Mr. Turk to begin thinking about a 5-year capital plan for Tashua. In response to questions Mrs. Wheeler and Mr. Molgard were added to a subcommittee who will work with the staff to determine a plan.
- Mrs. Plumeau informed the Commissioners that this year marks the 40th anniversary of Tashua Knolls and suggested that the Commission consider marking the occasion sometime during the summer months.

Executive Session:

Mrs. Wheeler made a motion seconded by Mrs. Michaels at 8:05 PM to move into Executive Session to discuss pending mediation. Motion carried unanimously.

A motion to exit Executive Session was made by Mr. DeLibro at 8:25 PM and seconded by Mrs. Michaels. Motion carried unanimously.

Adjournment:

A motion was made by Mr. De Libro at 8:30 PM; seconded by Mr. Turk to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Christine A. Plumeau
Golf Course Commission Clerk