

**Golf Commission Meeting
December 21, 2015
Minutes**

Members Present: Ron Dray, Chairman; Owen Evans, Vice-Chairman; Richard DeLibro; Tony Guzzi; Joyce Michaels; Jonathan Turk; Diane Wheeler

Also Attending: Hidalgo Nagashima, Director of Golf Course Properties; Scott Lund, Golf Course Superintendent; Stuart McCarthy, Director of Parks and Recreation

Members Absent: Teri Deal; Joe DeLuca

Ron Dray, Chairman, called the meeting to order at 7:00 PM.

Review and Approval of Prior Minutes:

Review and approval of the Minutes of November 23, 2015 . . . A Motion was made by Mrs. Michaels seconded by Mr. Guzzi to approve the minutes as is. Motion carried unanimously.

- Mr. Dray began the meeting by commending Mr. Nagashima, Mr. Lund, and Mr. Romano for the tremendous job they have been doing on the 8th, 9th and forward tees on the Knolls. In particular Mr. Romano was immensely valuable in getting the work done.

Election of Officers:

Mr. Evans moved to nominate Ron Dray as Chairman for 2016, seconded by Mr. Guzzi. There being no further nominations, the clerk cast one unanimous ballot for Ron Dray.

Mr. Dray moved to nominate Owen Evans as Vice-Chairman for 2016, seconded by Mrs. Michaels. There being no further nominations, the clerk cast one unanimous ballot for Owen Evans.

Audience Participation:

- None

Director of Golf Course Properties & Superintendent Reports (Hidalgo Nagashima & Scott Lund):

Labor:

- Director of Golf Course Properties (Nagashima)
- Golf Course Superintendent (Lund)
- Mechanic (Plaveck)
- Full-time Greensmen (Cook, Romano, Markaj)
- Part-time Greensmen (Rodriguez, Martins, Harrison, Hicks, Somerville, Riley, Mahlstedt)

Maintenance Department:

- **Tashua Glen – (Scott Lund):**
 - Mr. Lund has been very involved in the work on the Knolls tees. However, he did make note of some standing water on the 2nd and 4th Glen greens. He feels that lowering the green in some strategic spots will allow the water to drain more effectively.
 - Mr. Dray asked Mr. Lund about an area on the 2nd hole that seems to be perpetually scalped by maintenance equipment. Mr. Lund reported that it is an area that also gets a great deal of foot traffic and he will look to make improvements of that area.
- **Tashua Knolls – (Hidalgo Nagashima):**
 - All 30 greens were vertidraind on November 30th
 - All forward tee tops were sodded. The sides will be sodded in the next couple of weeks.
 - The tee top on the 9th tee was sodded and the 8th tee top is currently being prepped.
 - The green committee has generated a winter work list that encompasses outdoor work in addition to clubhouse maintenance and equipment maintenance. The committee meets every two weeks.
 - As soon as the course is closed, work will begin on the tree removal project with the majority of the work being done in-house.
 - Mr. Dray asked Mr. Nagashima about two depressions on the 11th Knolls. The area will be dug up and the base shored up.

Green Committee (Owen Evans):

- None

Director of Golf Operations/Head Professional Report (Bobby Brown):

- None – did not attend

House Committee (Ron Dray):

- One of the electrical phases on Tashua Knolls Lane went out. The branch with the phase led to the tennis courts and that branch was blocked off which restored full power to the clubhouse. Because this problem has occurred numerous times in different locations on Tashua Knolls Lane, the UI has decided not to fix the problem but to replace the entire electrical line. The problem has been turned over to an engineer for a solution.
- The motor in the air handler to the golf course side of the clubhouse house has stopped working and a new one should be installed this week. As this is a repair to a larger unit, it should be the responsibility of Mr. Faustini to fix.

Concessionaire (Mr. Faustini):

- None – did not attend.

Finance (Jonathan Turk):

November Revenue from POS System

Total Income (including carts)		
<u>2014</u>	<u>2015</u>	<u>Change</u>
\$47,343	\$93,937	+98.4%

Knolls (including carts)

<u>2014</u>	<u>2015</u>	<u>Change</u>
\$38,242	\$76,318	+99.6%

Glen (including carts)

<u>2014</u>	<u>2015</u>	<u>Change</u>
\$9,143	\$17,663	+93.2%

November Round Analysis:

Knolls

<u>2014</u>	<u>2015</u>	<u>Change</u>
1,289	2,303	+78.7%

Glen

<u>2014</u>	<u>2015</u>	<u>Change</u>
429	782	+82.3%

Items of Note:

- November 2015 revenue is up significantly from last year. Our year-to-date fiscal revenue numbers are also higher than last year. A significant portion of this can be attributed to favorable weather conditions this fall. Mr. Dray noted, however, that not all area courses are enjoying the numbers that Tashua is so the weather is not the only factor. Mr. Dray felt the overall customer experience at Tashua was also a contributing factor to the success at the course.

Budget:

- The budget numbers passed last month by the Commission will be entered into the Town of Trumbull database. Mr. Turk and Mr. Dray will meet with the First Selectman in January to review the numbers.

Correspondence:

- Mr. Sullivan and Mr. Button the Men's Club submitted a letter requesting their tournaments for the 2016 season.

Mr. Evans made a motion, seconded by Mr. Guzzi, to approve the Tashua Knolls Men's club 2016 requests as follows:

Sunday, May 22: Member/Member - shotgun start

Saturday and Sunday, June 11, 12, 18 and 19: Senior Club Championship – four times Day 1, two times Day 2; one time each Day 3 and 4

Friday, June 24: Tashua Glen – 5:30 shotgun start

Saturday and Sunday, June 25 & 26: Two Day Member/Member – Shotgun start on the 26th

Saturday and Sunday, June 30 & 31 and August 6 & 7: Club Championship Finals – Number of times to be determined; each day is half the number of tee times of the preceding day.

Saturday and Sunday, August 13 & 14: Two Day Member/Guest – Shotgun start. Resident Rates

Sunday, September 25: Annual Tashua Cup – Up to 10 start times

Motion carried unanimously.

Old Business:

- Mrs. Michaels began a discussion of the Proposed Customer Incentive Program at Tashua Knolls. The goal of the program is to provide enhanced marketing opportunities to all customers of Tashua Knolls; those with ID cards and those without. Highlights of the program include customer look-up by phone number and the monthly opportunity for chances of certificates for free rounds of golf our golf carts.

Mrs. Michaels made a motion seconded by Mr. Guzzi to accept the Customer Incentive Program at Tashua Knolls. Motion carried unanimously.

- Mr. Dray asked Mr. McCarthy if there had been any progress on the legal review of the lease for the EZ-Go golf cars. Mr. McCarthy replied that there had not been, but that he would be calling them this week for an update.
- Mr. Evans reported that he had contacted the CSGA to ask about Tashua hosting a tournament for the 2016 season. The CSGA has asked us to host the Mid-Am Qualifier on Monday, August 29, 2016

New Business

- The 2016 Golf Commission meeting schedule was proposed:

Mr. DeLibro made a motion, seconded by Mrs. Wheeler, to approve the 2016 Golf Commission meeting schedule as attached. Motion carried unanimously.

Executive Session:

Mr. Dray made a motion seconded by Mr. Evans at 7:35 PM to move into Executive Session to discuss pending mediation. Also invited to attend was Mr. Nagashima, and Mr. McCarthy. Motion carried unanimously.

- Mr. Nagashima left the Executive Session at 8:00 PM.

A motion to exit Executive Session was made by Mr. DeLibro at 8:30 PM and seconded by Mrs. Michaels. Motion carried unanimously.

- The following motions were made at the conclusion of the Executive Session.

Mr. Dray made a motion seconded by Mr. Turk, for a new closing date for the 2015 season:

New Closing Date: December 31, 2015

Close Christmas Eve and Christmas Day

ATK Golf Services to be compensated \$400 per day outside of contract for 9 days for a total of \$3,600

All is weather dependent

Motion carried unanimously.

Mr. Dray made a motion seconded by Mr. Evans, to approve a contract extension for Hidalgo Nagashima with the following:

1. 2-year contract extension
2. Two 1-year contract extensions start at the end of 2-year contract and are contingent on evaluation performance
3. Evaluations to be performed at least six months prior to end of contract
4. Evaluations will not be cumulative

Motion carried unanimously.

Adjournment:

A motion was made by Mrs. Wheeler at 8:35 PM; seconded by Mr. DeLibro to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Christine A. Plumeau
Golf Course Commission Clerk