

**Golf Commission Meeting
July 27, 2015
Minutes**

Members Present: Ron Dray, Chairman; Richard DeLibro; Joe DeLuca; Tony Guzzi; Joyce Michaels (arrived at 7:40 PM); Jonathan Turk; Diane Wheeler

Also Attending: Bobby Brown, Director of Golf; Hidalgo Nagashima, Director of Golf Course Properties; Stuart McCarthy, Director of Parks and Recreation

Members Absent: Owen Evans, Teri Deal

Ron Dray, Chairman, called the meeting to order at 7:35 PM.

Review and Approval of Prior Minutes:

Review and approval of the Minutes of June 22, 2015 . . . A Motion was made by Mr. Guzzi seconded by Mrs. Wheeler to approve the minutes as is. Motion carried unanimously.

Audience Participation:

- Mrs. Karen Daly of the Ladies 9-holers, informed the Commission that on the last ladies day, Thursday, July 23rd, the on-course bathrooms had not been opened in the morning and when they were opened there was a mess in the room. Mr. Dray asked that both Mr. Brown and Mr. Nagashima pay closer attention to opening and inspecting the bathrooms in the morning.

Director of Golf Course Properties Report (Hidalgo Nagashima):

Labor:

- Director of Golf Course Properties (Nagashima)
- Mechanic (Plaveck)
- Full-time Greensmen (Cook, Romano, Markaj)
- Part-time Greensmen (Oleyar, Quinn, Rodriguez, Martins, Riley, Harrison, Hicks, Hoepfner, Ferguson, Somerville, Riley, Kelley)
- Summer Seasonal (J. Bova, K. Bova, Ormsbee, Spangenberg, Matera, D. Zacchilli, N. Zacchilli, Mahlstedt, McCabe, DeVitto)

Maintenance Department:

- Mr. Nagashima reported that overall the greens are in fine shape. It has not been the toughest of summers, but there have been some hot and dry spells. The Knolls greens were solid tine aerated in mid-July and the Glen greens will be aerated this week.

- The tees and fairways are good as well. They are showing some mid-season stress. They will be aerified and seeded in August.
- The maintenance staff is aggressively working on a divot-filling program.
- The repairs to the on-course bathrooms due to the vandalism have been completed.
- There was an electrical issue at the pump house last week. There were numerous visits by United Illuminating and then Elite Electrical Contractors was called in. Elite diagnosed the problem as being on the UIs end. The problem has been corrected.
- Some of the recently purchased flagsticks have begun to crack. Prestige Flag has agreed to replace all 18 flagsticks at no cost.
- Mr. McCarthy informed the Commission that an offer has been made and accepted by an individual for the superintended position in the maintenance department. Pending the results of a background check, the individual should be able to begin work in mid-August.

Green Committee (Owen Evans):

- None – did not attend.

- **Director of Golf Operations/Head Professional Report (Bobby Brown):**

Golf Operations:

- The range netting is due to be installed within the next two weeks. In order to save time at this point in the season, the netting at the range will be taken down completely, replaced with new netting, and the old netting will be installed behind the new practice bunker.
- The clubhouse is facing intermittent phone problems. Technical service and the Town's IT department are working on the problem. An e-blast will be sent out tomorrow informing customers of the problem.

Tournaments:

- CTPGA Junior program had 96 participants on a Monday and Tuesday in July. Mr. Brown thanked the Commission for allowing the tournament to be held at Tashua. There are only four majors held each year in CT and Tashua is the southern-most course. Feedback from participants was overwhelmingly positive.
- The Ladies 9-hole Invitational had 72 players.
- The CT Open Qualifier had 88 participants.
- The Special Olympics Tournament had 65 players.
- The Ladies 18-holer Member/Member will be held this Thursday.

Programs:

- All summer programs are doing well. All camps and classes are at or near capacity and lessons are strong as well.

House Committee (Dick DeLibro & Ron Dray):

- Mr. DeLibro presented the photos of the ladies bathroom from the last Commission meeting to Mr. Faustini. Within two days, the problems in the room had finally been repaired.
- The bids for the roofing projects are in. Two bidders will be brought in to discuss the project in more detail.
- The purchase order for the generator has been approved.
- A new computer will be purchased to enhance the lightning detection system.
- A lightning horn by the on-course bathrooms is not working and all the horns will be inspected by Mr. Nagashima.
- After nearly one year, Hulse was in to replace the air scoop to the restaurant side boiler. Unfortunately, the air scoop was defective and another new one must be installed.
- The costs incurred to repair the vandalism to the bathrooms and pump house totaled over \$5,000 and has been submitted to the Town's insurance company.

Concessionaire (Mr. Faustini):

- None – did not attend.

Finance (Jonathan Turk):

June Revenue from POS System

Total Income (including carts)		
2014	2015	Change
\$306,359	\$322,285	+5.2%

Knolls (including carts)

2014	2015	Change
\$228,407	\$234,339	+2.6%%

Glen (including carts)

2014	2015	Change
\$65,237	\$65,028	-0.3%

June Round Analysis:

Knolls

2014	2015	Change
5,795	6,085	+5.0%

Glen

2014	2015	Change
2,939	3,002	+2.1%

Items of Note:

- Revenue for the 2014/2015 fiscal year was average. We had a late start to the season and a slightly colder weather pattern in the spring that contributed to the lower revenues. We

were, however, able to surpass \$1.9 million in revenues and almost reached our goal of \$2 million in gross revenues.

Budget:

- Expenses were held in line all year with the exception of water which exceeded our budget. Mr. Turk thanked Mr. Nagashima, Mrs. Plumeau the green and the house committees for their help in watching spending which allowed us to stay within budget numbers for the fiscal year. Not all expenses have been paid and accounted for, but based on initial numbers; we are projected to add between \$75,000 and \$100,000 to our retained earnings.
- Mrs. Wheeler asked Mr. Brown why he thought the revenue for the Glen was down slightly despite the fact that the rounds were up. Mr. Brown replied that it was due to the fact that more people were taking advantage of the specials and that the demographics changed i.e. more weekday play and more juniors and seniors playing the course which generate less revenue.

Total Gross Income Year-to-Year comparisons

Total Income	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
July	\$339,228.50	\$344,149.00	\$311,308.50	\$349,041.25	\$337,608.53	\$323,962.25	\$339,405.40
August	\$345,791.28	\$325,218.50	\$324,575.00	\$280,997.00	\$318,196.98	\$322,751.87	\$325,429.03
September	\$242,016.00	\$277,855.00	\$271,419.00	\$233,621.50	\$277,118.97	\$276,713.49	\$259,830.12
October	\$156,633.00	\$147,526.08	\$174,005.00	\$159,111.10	\$150,943.67	\$176,255.00	\$162,375.02
November	\$59,287.00	\$80,697.05	\$74,961.24	\$80,000.00	\$41,051.00	\$52,895.70	\$47,342.50
December	\$8,235.00	\$13,416.00	\$12,343.00	\$41,579.25	\$19,631.00	\$12,295.50	\$15,225.75
January	\$255.00	\$381.00	\$60.00	\$902.00	\$824.00	\$0.00	\$780.00
February	\$670.00	\$3,197.00	\$4,765.00	\$3,180.00	\$0.00	\$275.00	\$0.00
March	\$52,686.00	\$32,343.00	\$13,952.00	\$125,536.00	\$34,377.00	\$9,535.00	\$9,353.00
April	\$200,814.50	\$210,827.29	\$172,005.50	\$228,201.00	\$211,249.14	\$168,826.50	\$152,245.00
May	\$302,924.00	\$312,860.00	\$270,491.25	\$289,955.50	\$287,043.92	\$302,666.68	\$337,172.66
June	\$278,648.50	\$314,195.00	\$314,021.00	\$348,544.37	\$331,422.69	\$306,359.46	\$322,284.50
TOTAL	\$1,987,188.78	\$2,062,664.92	\$1,943,906.49	\$2,140,668.97	\$2,009,466.90	\$1,952,536.45	\$1,971,442.98

Correspondence:

- None

Old Business:

- Mr. Brown updated the Commission regarding a meeting held with EZ-Go regarding new golf cars for next season. Demo cars from both EZ-Go and Club Car will be brought in shortly. Yamaha will also be contacted regarding their cars. A formal bid will be developed.

New Business

- None

Executive Session:

Mr. Guzzi made a motion at 8:00 PM, seconded by Mrs. Michaels, to move into Executive Session to discuss pending litigation. Also invited to attend was Mr. Brown, Mr. Nagashima and Mr. McCarthy. Motion carried unanimously.

A motion to exit Executive session was made by Mr. DeLuca at 8:15 PM and seconded by Mr. DeLibro. Motion carried unanimously.

- Mr. Dray discussed a problem encountered this past weekend when the Men's Club Championship held seven playoff rounds which resulted in some confusion and delayed play for other customers. Suggestions will be made and the matter will be brought before the Commission at a future meeting.

Adjournment:

A motion was made by Mr. Turk at 8:25 PM; seconded by Mrs. Wheeler to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Christine A. Plumeau
Golf Course Commission Clerk