

**Golf Commission Meeting  
May 19, 2014  
Minutes**

**Members Present:** Ron Dray, Chairman; Owen Evans, Vice-Chairman; Teri Deal; Joe DeLuca; Tony Guzzi; Joyce Michaels; Jonathan Turk

**Also Attending:** Bobby Brown, Director of Golf; Hidalgo Nagashima, Director of Golf Course Property; Chris Gallant, Assistant Superintendent; John Ponzio, Town Treasurer

**Members Absent:** Dick DeLibro, Diane Wheeler

Ron Dray, Chairman, called the meeting to order at 7:30 PM.

**Review and Approval of Prior Minutes:**

Review and approval of the Minutes of April 28, 2014 . . . A Motion was made by Mr. Guzzi seconded by Mr. DeLuca to approve the minutes with the following change, page 3, last bullet point, last line: From: . . . “outdoor bar area facing *his* parking lot”, To: . . . “outdoor bar area facing *the west* parking lot”. Motion carried unanimously.

**Audience Participation:**

- Mrs. Karen Daly, co-president of the Ladies 9-holers, thanked Mr. Faustini for his quick response in adding the requested amenities to the ladies rest room.
- Mr. Al Dewalt, of the Senior Men’s Club, asked that the Commission consider adding the repair of the pavement by the 6<sup>th</sup> box when compiling a list for asphalt repair.

**Director of Golf Course Properties Report (Hidalgo Nagashima):**

**Labor:**

- Director of Golf Course Properties (Nagashima)
- Assistant Superintendent (Gallant)
- Mechanic (Plaveck)
- Full-time Greensmen (Cook, Romano)
- Part-time Seasonal (Markaj, Rodriguez, Ferguson, Hicks, Quinn, Hoepfner, Oleyar, Messina, Riley, Martins, Summerville, Kelley, Harrison, Goodwin, Kelley, Walton, Hicks, Martins)
- Summer Seasonal (Ormsbee, Spangenburg, Hare)

**Maintenance Department:**

- Both courses are in good shape. All forward tees will open on Wednesday, May 21<sup>st</sup>. The other green tees will continue to be mowed in case they are needed if the new tees show too much wear.
- The 18<sup>th</sup> tee top was sodded. It will cost \$1,000 for 3,000 sq. ft. of sod for the most visible sides of the 18<sup>th</sup> tee. Mr. Nagashima reported that this money can be allocated from his program supplies. He was asked how much it would cost to sod the entire 18<sup>th</sup> tee and report back with an accurate estimate. In conjunction with this, Mr. Nagashima was asked about the drainage on #17 which he felt would be improved when the 18<sup>th</sup> sodding is complete which will divert the water to the drains.
- The height of the rough has been dropped to 2". The bunkers will remain at 3" but the maintenance department will begin incrementally lowering the height down to 2".
- The bunker project is complete with all bunkers open. Even with the torrential rains last Friday, there was very little sand movement. However, due to the extreme wetness of the sand, even though they were hand raked, the sand remained fairly firm during Saturday's Mens Club Member/Member.
- A blocked drainage pipe on #2 has been cleared which seems to have improved the water problem. The maintenance department has begun fixing bare spots on #2 at the direction of the Green Committee.
- The maintenance department will inspect the drainage system on #6 when the area dries out. Mr. Nagashima believes the drainage was probably damaged when the irrigation system was installed. The area is now roped off so no further damage will occur.
- The ponds will be treated this week.
- Mr. Nagashima followed up on the painting of the line down the center of Tashua Knolls Lane. The Highway Department contracts out the line work. The contractor we normally use can do the work for \$225 which will include a stop line at the bottom of the hill.

A motion was made by Mr. Dray; seconded by Mr. DeLuca; to allocate \$225 to paint a yellow line down the center of Tashua Knolls Lane and a stop line at the bottom of the hill. Motion carried unanimously.

- Mr. Nagashima asked for Commission approval to purchase two hover mowers with hi-rise kits to help the maintenance department more effectively cut the grass around the new bunkers.

A motion was made by Mr. Dray; seconded by Mr. Guzzi; to allocate \$1,369.86 for the purchase of two hover mowers with hi rise kits. The first to be purchased immediately and the second at Mr. Nagashima's discretion. Motion carried unanimously.

- Mr. Nagashima was asked to inspect the area on the left side on #13 for water issues and report back.
- Mr. Nagashima was asked to mow a due strip or pro walk on #1 and #10 to cut down the amount of morning dew golfers walk through.

### **Green Committee (Owen Evans):**

- Mr. Dray asked that the Green Committee add a wider path for returning carts to the barn to its list of paving projects. He also requested that additional fencing be put up along the parking lot side of the cart barn.

### **Director of Golf Operations/Head Professional Report (Bobby Brown):**

#### **Golf Operations:**

- April rounds and revenue have been affected by poor weather. In particular Sr. Men's Day (Wednesdays) and Ladies Day (Thursdays) have been affected by the weather.
- Staffing levels are reaching 100% as we are adding the evening operations and cart staff. One of our new starters has resigned but we have already hired a replacement.
- The range picker was stolen from the course sometime in the evening of May 18<sup>th</sup>. The police have been notified but no concrete leads have been received.
- The range netting is in horrible shape in the back and must be replaced. Mr. Brown will forward the quote to Mr. Dray. The side of the netting is in need of repair as well.
- Mr. Dray asked that Mr. Brown do some research on some type of player pass or loyalty program and report at the next meeting.

#### **May Outings:**

- May 5 – Republican Town Committee rescheduled for September 24<sup>th</sup>
- May 12 – Trumbull Father's Club, 144 players
- May 19 – Trumbull Rotary, 92 players

### **House Committee (Ron Dray):**

- Mr. Dray asked Commissioners for their opinion as to the color of paint to be used at the clubhouse. After discussing the matter, it was decided that color chips be forwarded to Mr. Dray so that a color can be chosen.
- A low boiler alarm was received three times over the previous weekend. In the course of repairing the boiler, it was found that the wall switch lockout cover had been cut to allow the boiler to be turned off in the hallway. Mr. Dray asked for and received Commission approval that any such act be considered vandalism.
- The HVAC vendor was also called in due to a lack of A/C in the pro shop portion of the clubhouse. That vendor asked that an electrician be called in to trace the problem. In the course of performing that repair, it was determined that switches in the hallway were turned to the off position controlling the A/C. A switch lockout cover will be installed over those switches as well. A problem with a burnt out relay switch was also discovered leading to the pro shop A/C unit. The relay had been burnt out in the past and several wires leading to it had been by-passed. The relay must be replaced.
- Mr. Dray asked the Commission for consensus to draw up plans to renovate the area next to the first tee to make it more aesthetically pleasing for customers to pass the unsightly and smelly kitchen back area. He suggested installing a partition next to the kitchen facade and creating a customer path through the existing grass area. Mr. Brown also suggested that the area could be made into an additional practice green as the other

practice areas were frequently congested. Commission consensus was given to draw up a plan.

- Mrs. Michaels was given the project of closely reviewing the bids received from the video surveillance vendors.

**Concessionaire (Mr. Faustini):**

None – did not attend.

**Finance (Jonathan Turk):**

**April Revenue from POS System**

<b>Total Income (including carts)</b>		
<b>2013</b>	<b>2014</b>	<b>Change</b>
\$211,249	\$168,827	-20.1%

<b>Knolls (including carts)</b>		
<b>2013</b>	<b>2014</b>	<b>Change</b>
\$147,459	\$112,666	-23.6%

<b>Glen (including carts)</b>		
<b>2013</b>	<b>2014</b>	<b>Change</b>
\$37,351	\$25,875	-30.7%

**April Round Analysis:**

<b>Knolls</b>		
<b>2013</b>	<b>2014</b>	<b>Change</b>
4,113	3,070	-25.4%

<b>Glen</b>		
<b>2013</b>	<b>2014</b>	<b>Change</b>
1,707	1,354	-20.7%

**Items of Note:**

- Revenue is down this month compared to last year's numbers due to a cool wet spring. Overall the revenue is still sufficient to exceed expenses this fiscal year.

**Budget:**

- All of our expense budget numbers are in line with the exception of heating oil which looks to be running 10% above our budget numbers. Mr. Turk will perform a detailed account of each building comparing year-to-year changes to see if a problem exists. He will report his findings at the next meeting.

**Correspondence:**

- A letter was received by Mr. Eugene Leary and Mr. Paul Kennedy from the Men's Club requesting their 2014 tournament schedule be approved.

A motion was made by Mr. Dray; seconded by Mr. Evans; to approve the Tashua Knolls Men's Club 2014 season requests as follows:

1. May 17 – One Day Member/Member – shotgun start 7:15 AM
2. June 14, 15, 21 & 22 – Senior Club Championship – 4 times for 1<sup>st</sup> day, 2 times for 2<sup>nd</sup> day, 1 time each day 3rd & 4th
3. June 27 – Friday Night Glen – Master's Par 3 Tournament
4. June 28 & 29 – Two Day Member/Member – shotgun start Sunday 7:30 AM
5. July 20 – One Day Stableford Tournament – 16 start times
6. July 26, 27, August 2 & 3 – Club Championship – each day is ½ tee times of the previous day
7. August 16 & 17 – Two/Day Member/Guest – Shotgun start Sunday (resident rates)
8. September 21 & 28 – 6<sup>th</sup> Annual Tashua Cup – 14 start times

Motion carried unanimously.

- A request was made from Ed Lavernovich, Town Economic Development Director, to host a tournament for the Greater Bridgeport Realtors Association.

A motion was made by Mr. Dray; seconded by Mr. Evans; to approve the Greater Bridgeport Realtors Association 5 tee times on Tuesday, June 10, 2014 at resident rates. Motion carried unanimously.

- A request was made from Bill Sherlach regarding the Mary's Fund tournament for 2014

A motion was made by Mr. Dray; seconded by Mr. Evans; to approve the Mary's Fund tournament for Monday, June 16<sup>th</sup> at the same rate as 2013. Motion carried unanimously.

**Old Business:**

- None

**New Business:**

- None

**Executive Session:**

Mrs. Deal made a motion at 8:55 PM, seconded by Mr. Turk, to move into Executive Session to discuss a contractual matter. Mr. John Ponzio, Town Treasurer, was asked to attend the meeting. Motion carried unanimously.

A motion to exit Executive session was made by Mr. DeLuca at 9:14 PM and seconded by Mrs. Michaels. Motion carried unanimously.

**Adjournment:**

A motion was made by Mr. Evans at 9:16 PM; seconded by Mr. Guzzi to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Christine A. Plumeau  
Golf Course Commission Clerk