

**Golf Commission Meeting
January 28, 2013
Minutes**

Members Present: Ron Dray, Chairman; Owen Evans, Vice-Chairman; Dick DeLibro; Joe DeLuca; Joyce Michaels; Jonathan Turk

Also Attending: Robert Brown, Director of Golf; Hidalgo Nagashima, Director of Golf Course Property; John Ponzio, Town Treasurer

Members Absent: Teri Deal; Tony Guzzi; Tony Johnson

Ron Dray, Chairman, called the meeting to order at 7:00 PM.

Review and Approval of Prior Minutes:

Review and approval of the Minutes of December 17, 2012 . . . A Motion was made by Mr. DeLuca seconded by Mrs. Michaels to approve the minutes as is. Motion carried unanimously.

Audience Participation:

- Mrs. Kathy Davidson, President of the Ladies 18-Holers, requested the Commission carefully consider the rates they will determine for the 2013 SCWGA tournament. She informed the Commission that several new clubs have joined SCWGA and the tournament will be a great opportunity to introduce these golfers to Tashua.

Director of Golf Course Properties Report (Hidalgo Nagashima):

Mr. Nagashima began his report with a moment of silence in honor of Jerome Cook who had been a groundskeeper at Tashua Knolls Golf Course for many years.

Labor:

- Director of Golf Course Properties (Nagashima)
- Mechanic (Plaveck)
- Full-time Greensmen (Cook, Gallant, Romano)

Maintenance Department:

- The maintenance department is working on the Green Committee work list. Many of the projects have been started and all repair work will be completed prior to opening.
- The hazardous tree on #18 has been removed and the stump ground. The stone wall has been repaired to reflect a 90 degree angle. The area will be cleaned and the ground repaired.
- The ash tree in the planter by the 1st tee has been removed and the stump ground. When the weather permits, the stone work and gardening will be completed.

- Mr. Nagashima presented two options to prevent vehicular traffic behind the clubhouse. The first was a gate type system and the second a locked barrier that lays down flat to allow vehicles. The second type of system is in the process of being removed by the parks department and will be available to us for use. The Commission reached consensus that the second type barrier will suit our needs and instructed Mr. Nagashima to install them when they become available from the parks department and the ground is warm enough to allow concrete to be used.
- The purchase order has been issued to allow Golf Course Architect, Robert McNeil to begin work on the bunker project. Once the course is clear of snow, the work can begin. It is hoped that the actual construction of the bunkers will start in October for completion in December.
- Mr. Nagashima will be attending the GCSAA Conference in San Diego next week. He will attend conferences on Modern Techniques in Golf Course Architecture and the Advantages and Disadvantages of rolling greens. He will also investigate procedures to help us avoid sand contamination as well as the varieties of bunker sand.

Green Committee (Owen Evans):

- None

Director of Golf Operations/Head Professional Report (Bobby Brown):

Golf Operations:

- December Rounds Knolls 2012: 626 (Knolls 506, Glen 120) vs. 2011: 1172 (Knolls 919, Glen 253)
- Several staffing changes will be made in the 2013 season including the hiring of Mike Martin who will be handling club repair.
- The simulator has been installed in the Miklus Center and construction has been on-going to add dividers in the center. Meetings have been held with the Kennedy Center regarding starting lessons in the spring. Also the Ladies 9 and 18 hole clubs will be holding their meetings in the center and the LPGA girls groups will be using the center as well.
- Mr. Brown and staff recently attended the PGA Show in Orlando. The focus of the industry is bio-mechanics, injury prevention, and coaching.
- Mr. Janik received a US Kids Top 50 Instructor Award.

House Committee (Ron Dray):

- Mr. Dray reported that there are two major problems with the sprinkler system. The first is in the ceiling of the patio area outside the pro shop and the second involves the kitchen area. As both of these areas have been continual problem areas, an investigation into the causes and solutions to the problem will begin on many levels including the work done on the sprinkler system and the lack of heat in the area.
- There have also been two problems with the boiler under the golf course side. The first problem was maintenance in nature and the second involved replacement of an aquavalve.

Finance (Jonathan Turk):

Monthly revenue (From POS System)

Revenue 2012

*Reported by C. Plumeau and POS system***

Total Income** (including carts)

<u>2011</u>	<u>2012</u>	<u>Change</u>
\$41,579	\$19,631	-52.8%

Knolls** (including carts)

<u>2011</u>	<u>2012</u>	<u>Change</u>
\$28,944	\$13,540	-53.2%

Glen** (including carts)

<u>2011</u>	<u>2012</u>	<u>Change</u>
\$4,151	\$2,146	-48.3%

Rounds Analysis

Knolls

<u>2011</u>	<u>2012</u>	<u>Change</u>
919	506	-44.9%

Glen

<u>2011</u>	<u>2012</u>	<u>Change</u>
253	120	-52.6%

Golf Cart Sales

Usage

<u>2011</u>	<u>2012</u>	<u>Change</u>
757	351	-53.6%

Expenses

Items of Note:

- The income and number of rounds was down in December because of unfavorable weather conditions. However, the overall year-to-date numbers compared over the past seven (7) years show that we are in very close to last year's revenue numbers (see below).

Budget

- The finance committee met with Tim Herbst today to go over our Golf Commission's Budget we passed for fiscal year 2012-2013. The Budget meeting with the Town of Trumbull's Finance Committee is scheduled for late February.

Annual Income Analysis (Gross Revenue Figures)

	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013
July							
August	\$321,276.88	\$332,425.74	\$339,228.50	\$344,149.00	\$311,308.50	\$349,041.25	\$337,608.53
September	\$293,232.00	\$303,320.50	\$345,791.28	\$325,218.50	\$324,575.00	\$280,997.00	\$318,196.98
October	\$251,289.71	\$259,745.00	\$242,016.00	\$277,855.00	\$271,419.00	\$233,621.50	\$277,118.97
November	\$146,098.11	\$134,895.50	\$156,633.00	\$147,526.08	\$174,005.00	\$159,111.10	\$150,943.67
December	\$89,692.50	\$59,936.93	\$59,287.00	\$80,697.05	\$74,961.24	\$80,000.00	\$41,051.00
January	\$37,317.00	\$7,307.00	\$8,235.00	\$13,416.00	\$12,343.00	\$41,579.25	\$19,631.00
February							
March							
April							
May							
June							
TOTAL	\$1,138,906.20	\$1,097,630.67	\$1,151,190.78	\$1,188,861.63	\$1,168,611.74	\$1,144,350.10	\$1,144,550.15

Correspondence:

- A letter was received by Mr. Ken Bird and Mr. Eugene Leary from the Men's Club requesting their 2013 tournament schedule be approved.

A motion was made by Mr. Dray; seconded by Mr. Evans; to approve the Tashua Knolls Men's Club 2013 season requests as follows:

1. May 19 – One Day Member/Member – shotgun start 7:15 AM
2. June 8, 9 & 15 – Senior Club Championship – 2 times for 1st day, 1 time each day 2 & 3
3. June 21 – Friday Night Glen – Master's Par 3 Tournament
4. June 22 & 23 – Two Day Member/Member – shotgun start Sunday 7:30 AM
5. July 21 – One Day Stableford Tournament – 16 start times
6. July 27, 28, August 3 & 4 – Club Championship – each day is ½ tee times of the previous day
7. August 17 & 18 – Two/Day Member/Guest – Shotgun start Sunday (resident rates)
8. September 22 & 29 – 5th Annual Tashua Cup – 14 start times

Motion carried unanimously.

- A letter was received by Mr. John Gueterman of the Senior Men's Club requesting their 2013 tournament schedule be approved:

A motion was made by Mr. DeLuca; seconded by Mrs. Michaels; to approve the Tashua Knolls Senior Men's Club 2013 season requests as follows:

1. Block time every Wednesday
2. September 11 – Interclub Event – 8:00 AM (resident rates)
3. August 13 – Junior Event – 8:00 AM – Knolls and Glen

Motion carried unanimously.

- A request was made from the First Selectman's office regarding a date for the 2nd Annual 1st Selectman's Tournament.

A motion was made by Mr. DeLuca; seconded by Mr. DeLibro; to approve the First Selectman's 2013 tournament request as follows:

1. August 16 – First Selectman Golf Tournament

Motion carried unanimously.

- A discussion was held regarding the rate for both the First Selectman Tournament and the Ladies' 18 hole SCWGA event. The discussion was tabled until more information could be gathered

Old Business:

- Mr. Evans distributed a revised copy of the Trumbull Municipal Golf Regulations.

New Business:

- The Commission began a preliminary discussion of 2013 season rates. Information was distributed by both Mr. Turk and Mr. Brown regarding competitive rates and round information. Mr. Dray asked that everyone come prepared to the February meeting so that rates can be determined.
- Mr. Turk asked about removing two evergreen trees in the stone area by the first tee as they block the sight of patrons in golf carts and pose a safety hazard. The Commission gave its consensus to remove the trees.

Executive Session:

Mr. Evans made a motion at 8:15 PM, seconded by Mr. DeLuca, to move into Executive Session to discuss a contractual matter. Motion carried unanimously.

A motion to exit Executive session was made by Mr. Evans at 8:35 PM and seconded by Mr. DeLibro. Motion carried unanimously.

A motion was made by Mr. Dray; seconded by Mr. Evans that effective January 28, 2013, Gralor, Inc. shall no longer have the right to use the parcel of land next to the first tee (between

the clubhouse and the first tee) at Tashua Knolls Golf Course at any time hereinafter for ceremonies, photo sessions or any other purpose and any claimed rights which Gralor, Inc. may assert as a result of its prior use of said parcel of land is hereby terminated and revoked. Motion carried unanimously.

A motion was made by Mr. DeLuca; seconded by Mr. DeLibro that effective January 28, 2013, Gralor, Inc. shall no longer have the right to use the Ladies Locker Room at the Tashua Knolls clubhouse as a Bridal Room or for any other purpose at any time hereinafter, and any authority or permission to use said Ladies Locker Room which may have been granted by the Trumbull Golf Commission or any right which Gralor, Inc. may assert as a result of its prior use of said Ladies Locker Room are hereby terminated and revoked. Motion carried unanimously.

Although Mr. Guzzi and Mrs. Deal were not present at the meeting, they were briefed on the content of the motions and both concurred with their passage.

Adjournment:

A motion was made by Mr. DeLuca at 8:45 PM; seconded by Mr. Turk to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Christine A. Plumeau
Golf Course Commission Clerk