

**Golf Commission Meeting
May 21, 2012
Minutes**

Members Present: Ron Dray, Chairman; Owen Evans, Vice-Chairman; Teri Deal; Dick DeLibro, Joe DeLuca; Tony Guzzi; Joyce Michaels; Jonathan Turk

Members Absent: Tony Johnson

Ron Dray, Chairman, called the meeting to order at 7:30 PM.

Review and Approval of Prior Minutes:

Review and approval of the Minutes of April 23, 2012 . . . A Motion was made by Mrs. Michaels seconded by Mr. Guzzi to approve the minutes as is. Motion carried unanimously.

Audience Participation:

- Mark and Jennifer Kirkham of Farmstead Road in Trumbull appeared before the Commission with a presentation of their interaction to date with various golf and town personnel as well as a summary of the number and location of golf balls landing in their yard. They came before the Commission in December prior to purchasing their house to express their concerns regarding the number of potential golf balls that could enter their yard. Now that five months has past, they feel the number of balls in the yard is excessive. They also presented a letter in which they requested the presence of Town Attorney, Robert Nicola, at the meeting. Mr. Dray reiterated to the Kirkhams that as previously conveyed, the Commission has been informed that all questions and correspondence regarding the matter must go through the Town's Attorney. Mr. Dray did state, however, that he would inform the First Selectman of the Kirkham's concerns.

Director of Golf Course Properties Report (Hidalgo Nagashima):

Labor:

- Director of Golf Course Properties (Nagashima)
- Mechanic (Plaveck)
- Full-time Greensmen (Cook, Cook, Gallant, Romano)
- Ten part-time seasonal (Messina, DeFrancisco, Quinn, Hoepfner, Markaj, Goodwin, Oleyar, Balkun, Edvardson, Valuzzo)
- Three summer seasonal (Bowden, Tyborowski, Bird)

Maintenance Department Outline:

- The course is in great shape. The greens have fully recovered from the aeration. The focus will turn to the bunkers which will be edged and filled with sand if needed. Several minor issues at the clubhouse are being addressed following the fire marshal's inspection.
- The area on #15 has been seeded again and will be open once the area fills in.
- The seeded areas on #17 are open.
- The lightning shelter on #4 Glen has been grounded.
- Lycott Environmental will treat the ponds for vegetation tomorrow – weather permitting.
- The bids for the renovations for the maintenance area were opened. The bidder chosen for the paving is G Pic and Pinnicia Construction was chosen for the building renovations. An additional quote will be obtained for the construction materials. Requisition orders will be submitted to Town Hall for the work. Mr. Dray commended Mr. Nagashima and Mr. DeLibro for their diligence in working on the project.
- The two storage containers have been received.

Green Committee (Owen Evans):

- None

Director of Golf Operations/Head Professional Report (Bobby Brown & Jon Janik):**Golf Operations:**

- April Rounds 2012: 6,696 (4,614 Knolls/2,082 Glen) vs. 2011: 4,772 (3,327 Knolls/1,445Glen)
- April Income 2012: \$228,201 vs. 2011: \$172,005
- Perfect weather contributed to the momentum started in March
- May activity is trending the same as last year.

Tournaments

- May tournaments: Fairfield Kiwanis (88 players), Trumbull Father's Club (116 players) and Trumbull Rotary (101 players)

Programs:

- Adult and junior programs continue to enjoy high attendance.

House Committee (Ron Dray):

- The compressor that controls the air conditioner for the pro shop and ladies locker room is not working correctly. The problem is difficult to diagnose, but it is believed that a fan may be the cause. The fan should be replaced before the upcoming weekend.
- Two quotes for gutter replacement have been received and are for just over \$2,000. Mr. Dray will obtain one additional quote so that we can proceed with the work.

Finance (Jonathan Turk):

Monthly revenue - April (Off of Point of Sale System)

Total Income** (including carts)

<u>April 2011</u>	<u>April 2012</u>	<u>Change</u>
\$172,006	\$228,201	+32.67%

Knolls** (including carts)

<u>April 2011</u>	<u>April 2012</u>	<u>Change</u>
\$116,503	\$167,167	+43.48%

Glen** (including carts)

<u>April 2011</u>	<u>April 2012</u>	<u>Change</u>
\$28,547	\$43,823	+53.52%

Round Analysis

Knolls

<u>April 2011</u>	<u>April 2012</u>	<u>Change</u>
3,327	4,614	+38.68%

Glen

<u>April 2011</u>	<u>April 2012</u>	<u>Change</u>
1,445	2,082	+44.08%

Items of Note:

- Revenue is up substantially due to dry and warm April temperatures. In addition, the new rates went into effect Monday, March 19th which contributed to the increase.

Budget

- There are 45 days remaining in this fiscal year. Therefore approximately 87.6% of the budget is our target to meet the budget limit at the end of the fiscal year. At last month's meeting, I mentioned that Maintenance / Repair-Equipment / Building line item was high at 82%. Currently that line item is hovering around 87%, which is in line with the budgeted amount. I would like to thank Hidalgo and Christine for their efforts to hold the line on this budget item.

Correspondence:

- None.

Old Business:

- A meeting was held with Mr. Guzzi, Mr. DeLuca, Mr. Dray, Mr. Brown and Mr. Nagashima to discuss the Player Assistant Proposal that was introduced to the

Commission at the April meeting. The revised proposal was submitted to the Commission. All members of the Committee were commended for their work on the proposal.

Mr. Dray made a motion, seconded by Mr. DeLuca to accept the Player Assistant Proposal (attached) as submitted by Mr. Guzzi with the addition of a “Yellow” warning flag. Motion carried unanimously.

- The same Player Assistant Committee worked to establish a Cart Prohibited Area Policy. The prohibited areas consist of the following:
 - Inside 30 feet from putting greens
 - Inside 30 feet from teeing grounds
 - Sand bunkers
 - In between a bunker and a putting green
 - Ponds, streams and creeks
 - Inside of roped off or signed areas
 - Clubhouse porch
 - On the driving range tee box
 - Carts must be on asphalt paths on all Par 3’s
 - Carts must be on paths on the Glen with the exception of the 9th hole
 - All drivers must be 18 years of age and have a valid driver’s license

Mr. Dray made a motion, seconded by Mr. DeLuca to accept the Cart Prohibited Area Policy with the understanding that it can be added to or detracted from in the future. Motion carried unanimously.

New Business:

- Mr. DeLuca presented the Commission with a recommendation for a new golf course Cart Maintenance position to help the Player Assistants during peak playing periods. The job responsibilities of the new position include golf cart maintenance, water cooler maintenance and assisting the player assistants when appropriate. Mr. Turk informed the Commission that there was enough money in the seasonal account to accommodate the position. Commission consensus was given to proceed with the new position. Mr. DeLuca, Mr. Brown, and Mr. Nagashima were thanked for their help with the recommendation.
- Mr. DeLuca and Mr. Dray informed the Commission of an instance of unacceptable conduct by a golfer playing in the recent Member/Member tournament. The behavior was outlined to the Commissioners who felt that the conduct was egregious enough to warrant a letter being sent to the individual informing him that such action would not be tolerated and that any further such actions would result in golfing privilege restrictions.
- Mrs. Deal met with Mr. Faustini to discuss his concerns regarding the lack of tournament business. It was decided that the matter required a further meeting with Mr. Faustini.
- Mr. Brown informed the Commission that he had a concern regarding the length of time it took for players to get food at the turn. He was concerned that the time was too long and added considerably to the pace-of-play. It was agreed that the time to get food should be documented and further action taken if warranted.

- Mr. Brown also asked that we consider adding a few lengths of fence to the ones on the side of the cart barn. The Commission agreed. It was also requested that the garage doors to the cart barn be closed to keep the general public from entering the cart barn at will.

Adjournment:

A motion was made by Mr. Evans at 9:27 PM; seconded by Mr. Turk to adjourn the meeting.
Motion carried unanimously.

Respectfully submitted,

Christine A. Plumeau
Golf Course Commission Clerk