

**Town Of Trumbull
Economic and Community Development Commission
Meeting Minutes
December 2, 2015 7:15 p.m.
Trumbull Town Hall**

***Being there was no quorum, these notes are for discussion purposes only.
No votes were taken.***

Chairman: Ralph Sather

Present: Commissioners: Evelyn Zamarly, Beryl Kaufman, Thomas Ginis

Staff: Economic and Community Development Director Jamie Bratt

Discussion of Officers for 2016

Ms. Bratt announced that there are two confirmed nominees for new commissioners in 2016 - Mark Smith and Jacqueline Galliani.

Directors Report

The Greater Bridgeport Board of Realtors building and paving should be completed within a month.

Edison & Main Street – Will be a residence and law office combo – sole practitioner is Attorney Maria Labaredas.

Ms. Bratt noted positive feedback regarding Long Hill Green's architecture and massing and added that the owner has secured a food use tenant for ½ of the 3,200 sq. ft. pad site. The drive-thru portion is currently not rented.

Ms. Bratt also announced that she and several members of the leasing and economic development community are attending the ICSC in New York City on Dec. 7th and 8th. This is a retailers networking conference where if you have available space you're trying to recruit tenants and if you have tenants, you are trying to find the right space for them. Ms. Bratt has also met with the Conservation Commission earlier this week to get the ball rolling for the Long Hill Green rejuvenation project (won a grant from DEEP).

Planning & Zoning is considering up zoning property (house) just south of Luigi's for conversion to a chiropractic professional office. A pre-application hearing was held and Planner Rob Librandi is working to establish an overlay zone between Long Hill Green and Wauneta which would allow 4 houses to be converted for professional office use from existing buildings. Ms. Bratt suggested parking at the Luigi location could be expanded by using a municipal lot or possible shared parking in the evening with the new chiropractic office. Ms. Bratt also noted that there is a flag lot next to the office building behind Berkshire Hathaway which may become an option.

United Health Care on Route 111 has hired a national brokerage firm out of Chicago and is taking sealed bids.

Chairman Sather commented that he has gotten positive feedback regarding Madison Village, especially Sitting Duck. Ms. Bratt then announced that there are two new tenants; Romanacci's, an upscale deli from Norwalk, and Upper Crest Bagel & Bakery out of Darien. Both will be presenting applications to Planning & Zoning for beer and wine permits. Chairman Sather also suggested the possibility of off- site locations for future employee parking.

Discussion of Strategic Priorities for 2016

Ms. Bratt advised that she has been working with Laura Campbell from the Trumbull Chamber of Commerce to merge our efforts and endorsed the sponsoring of programs/seminars to the business community. Suggestions included topics such as "What Kind Of Program Funding Is Available?", "How to look for Grants", "How to Write a Good Grant Application", "Business 101" or "How to Make the Most of Your Social Media". Ms. Bratt requested that the Commission reach out to business associates for suggestions on what types of programs would be interesting or useful. She also requested the Commission submit action items for the January 2016 meeting and referrals for members of the subcommittees that will assist her.

Trumbull Business Appreciation Breakfast 2016

Ms. Zamyary will reserve the Trumbull Marriott for the Trumbull Business Appreciation Breakfast. Ms. Bratt will be the keynote speaker highlighting what is up-coming in Trumbull and what we've accomplished in the past year. Ms. Bratt also noted that she will also be sending out personal letters to the top 50 businesses and will draft a mock save-the-date postcard in February.

There being no further business, Chairman Sather made the motion to adjourn at 8:00 p.m., accepted by Beryl Kaufman, seconded by Evelyn Zamyary and noted in favor unanimously by the Commission.

Respectfully submitted,

Gail Andreyka
Administrative Clerk