

Town of Trumbull
Economic and Community Development Commission
Meeting Minutes
December 4th 2013 7:15pm
Trumbull Town Hall

Commission: Jack Berg, William Haberlin, Beryl Kaufman, Bernard Klem, John Pisinski, Ralph Sather

Staff: Economic and Community Development Director Edward Lavernoich and First Selectman Timothy Herbst

Since the previous meeting was former Chairman Scott Wich's last meeting, Vice Chairman Mr. Pisinski chaired the meeting. He called the meeting to order at 7:20 PM.

Mr. Berg made a motion to approve the November 2013 meeting minutes. The motion was seconded by Mr. Klem and unanimously approved.

Mr. Lavernoich reported on current business development activity within the town as of the end of November. He noted progress or changes in the status of several projects. At 29 Trefoil Drive, the former SportZone property is currently being improved and updated by InSports. 250 kw of photovoltaic panels will be installed on the roof of the facility with \$1 Million of C-PACE financing. Also, financing has been secured for the Bridgeport Hospital Cancer Outpatient Center project on Park Avenue, and construction has commenced on the project's garage, located in Bridgeport.

Mr. Lavernoich briefed the commission on the current status of the Solarize program. Mr. Lavernoich mentioned to the commission that approximately 20 contracts have been signed within the three towns participating in the program. He described the continuing outreach and publicity efforts being undertaken as part of the program.

Mr. Lavernoich reported on the Plan of Conservation and Development process. He said that the current goal of the Planning & Zoning Commission was reportedly to hold the final public hearing for the POCD document to take place in February. In this case, he expected that the P&Z would act to fully adopt the POCD in March. Mr. Sather mentioned that the POCD has dramatically improved since the past year and the number of public forums that have been held, due in part to the input the E&CD Commission provided. He commended the P&Z Commission and the First Selectman for the dedication that went into the document. Mr. Lavernoich reported to the commission that there are 3 other interested prospects for the C-PACE program. City Line Florist is one of the included prospects. Mr. Lavernoich provided an update on the Database Marketing Project. Mr. Sather requested that intern David Giron be asked to attend the January E&CD meeting. Also, the possibility of introducing the Database at the Business Appreciation Breakfast, with Giron present, was discussed.

The process and requirement for the election of new officers was reviewed by Mr. Lavernoich, reading out loud the sections of the Town Charter related to elections of officers. Mr. Pisinski called for a nomination for the 2014 Chairman. Ms. Kaufman nominated Mr. Sather as the Chairman of the commission. Mr. Sather indicated his willingness to serve as

Chairman. There were no other nominations for Chairman. Mr. Berg seconded, and the nomination was approved unanimously with a vote of 5-0, with Mr. Sather abstaining. Mr. Sather then took over the meeting as Chairman. He called for a nomination of the 2014 Vice Chairman. Mr. Haberlin nominated Mr. Pisinski as Vice Chairman. Mr. Pisinski indicated his willingness to serve as Vice Chairman. Ms. Kaufman seconded the nomination and was unanimously approved by the commission with a vote of 5-0, with Mr. Pisinski abstaining. Mr. Sather called for a nomination of the 2014 Secretary. Ms. Kaufman nominated Ms. Zamary as Secretary, Mr. Berg seconded the nomination, and it was unanimously approved with a vote of 6-0.

The adoption of the meeting schedule for 2014 was covered. It was agreed that the meetings would continue to be held on the first Wednesday of the month. The commission came to an agreement that the January 2014 meeting will be held on the 8th. Mr. Sather suggested that David Giron be invited to attend the meeting.

Mr. Sather asked whether there was any community input, recognizing resident Paul Griffith. Mr. Griffith stated that he had no additional input to offer.

With no further business, Mr. Sather made a motion to adjourn, seconded by Mr. Haberlin and carried by unanimous vote. The meeting was adjourned at approximately 8:15 P.M.