

**Town of Trumbull
Economic and Community Development Commission
Meeting Minutes
September 4th 2013 7:15pm
Trumbull Town Hall**

Commission: Chairman Scott Wich, John Pisinski, Thomas Ginis, William Haberlin, Ralph Sather, Evelyn Zamary

Staff: Economic and Community Development Director Edward Lavernoich

Mr. Wich called the meeting to order at 7:20 PM.

Mr. Haberlin made a motion to approve the July 10th, 2013 meeting minutes. The motion was seconded by Ms. Zamary and unanimously approved.

The Commission discussed their primary purpose as an organizational body in relation to the improvement of the Town of Trumbull. Mr. Wich mentioned that they are a group of commissioners as well as individuals that help promote future economic business development within the town. Mr. Wich encouraged individual commissioners to take the initiative to develop and present new ideas that may help the Town.

Mr. Lavernoich reviewed his report, which included recent business development activity within the town. He indicated that the Sentinel Data/Digital Reality project is near completion. Mr. Lavernoich discussed an upcoming meeting with the DR asset manager to discuss a possible press release and potential future projects at this site. The commission continues their commitment to establish and maintain further business relationships.

Mr. Lavernoich updated the Commission on the progress of the C-PACE program. As of August, the Town of Trumbull has joined the Commercial & Industrial Property Assessed Clean Energy (C-PACE) program, which allows business property owners to access low interest financing to undertake certain energy efficiency improvements on their buildings.

Along a similar vein, Mr. Lavernoich noted that the town is offering a Solar Energy program in conjunction with Solarize Connecticut under the Easton-Redding-Trumbull program. Funds raised from the CT Clean Energy Fund would be used to sustain energy efficiency and attract capital. A flyer has been circulated to a number of property owners to consider this initiative. Solarize Connecticut has been previously offered in eight cities and towns within the state. The Commission discussed some of the marketing aspects affiliated with the venture. Mr. Lavernoich indicated that the Commission is furthering a plan and has a number of ambassadors engaged to market the program. A Kick Off event is scheduled for September 22nd to further discuss the program, but the site has not yet been determined.

The Commission further discussed notable development activity, including the possible re-opening of Marie's in Trumbull Center. Mr. Lavernoich indicated that there were a number of improvements required of the new owner, namely new counters, a walk-in refrigerator, seating optimization and complying with local health ordinances.

Mr. Lavernoich provided an update on the POCD process. He indicated that the P&Z Commission has a public information session scheduled for September 12, 2013. The formal public hearing is scheduled for October 7th. The Commission discussed various aspects of the current draft, acknowledging that most of the E&CD Commission's previous recommendations were reflected, but noting that many of the tasks outlined in the draft plan did not describe definitive actions. The P&Z plans to adopt the new POCD document by the end of 2013. The Commission intends to submit written recommendations to P&Z concerning the current draft of the POCD.

In relation to the planned database program, Mr. Ginis mentioned the commission is still in the process of recruiting an intern to assist in compiling the needed information and continues to liaise with Fairfield University in this regard.

Mr. Wich opened the discussion for community input. No further comments were received.

With no further business, a motion to adjourn was made and carried by unanimous vote. The meeting was adjourned at 9:05 p.m.