

Economic and Community Development Commission
Meeting Minutes
May 1, 2013
Trumbull Town Hall

Commission: Evelyn S. Zamary, William Haberlin, Beryl Kaufman, John Pisinski, Thomas Ginis, Ralph Sather

Town Staff: Economic & Community Development Director Edward Lavernoich

Lavernoich stated that Chairman Scott Wich had notified him that he could not attend the meeting. Vice Chairman Pisinski noted that a quorum was achieved at 7:25 p.m., and called the meeting to order at that time.

Pisinski asked for the approval of meeting minutes. Lavernoich explained that the scheduled April 4th meeting had been cancelled for lack of a quorum, so there were no minutes from that meeting to approve. He noted that the minutes for the meeting held on March 20th needed to be approved. Haberlin made a motion to approve the March 20, 2013 minutes, which was seconded by Kaufman. The motion carried by a unanimous vote.

Pisinski asked Lavernoich whether Wich had related any information to him concerning the Chairman's Report. Lavernoich stated that Wich had asked him to discuss the Commission's input on the Plan of Conservation and Development Process, and to specifically discuss the input that the P&Z Commission had received from residents and others regarding Route 108 in Nichols and the lower Main Street area. Lavernoich briefly discussed the input. Lavernoich reported that he had received feedback from Heidi Samokar of Planimetrics and Planning and Development Director Jamie Bratt that the P&Z Commission had responded favorably to the E&CD Commission's recommendations, that most of the recommendations would be included in the final version of the Goals & Strategies document, and the P&Z would likely solicit the E&CD's input on certain specifics of the POCD later in the process.

Pisinski asked for the Director's Report. Lavernoich gave a report on Current Development Activity. Mr. Lavernoich reported on the adoption of the C-PACE program. He reported that there were concerns from the Tax Collector's office and the Town Attorney regarding the priority of the C-PACE assessment liens and the assessment and use liens of the Water Pollution Control Authority. He reported that the concerns had been largely addressed, but the final form of agreement between the Town and the Clean Energy Finance and Investment Authority was not yet completed. He stated that he hoped the agreement and program would be ready to appoint to the Town Council for approval in June. Lavernoich reported that 22 municipalities in the State had already entered the program, and there had reportedly been approximately 100 applications statewide to the program. He noted that two of them were from Trumbull property owners, who would not be formally eligible until the Town entered the program.

Lavernoich reported that he was working with the Public Works Director on a potential microgrid project for the Town Hall area, collaborating with Stop & Shop. A determination had not yet been made regarding the Town submitting a formal response to the Request For Proposals issued by the Connecticut Department of Energy and Environmental Protection. Lavernoich discussed the possibility that the Town might form an energy improvement district in the near future, and that the E&CD Commission might be asked to participate in that process. The creation of the energy improvement district would be intended primarily to lower energy costs for the Town and for businesses, with the possibility that residents could ultimately benefit directly as well.

Pisinski asked for reports on the Planning for the Business Appreciation Breakfast. The event is to be held at the Trumbull Marriott on June 5th. The price will be \$13.50 per person. It is a 'plated' breakfast. There will be a gift give-away. The gift will be luggage tags. Kaufman asked which logos of Trumbull businesses should be considered. Lavernoich will be working on a promotional flyer and invitations, the circulation of invitations, attendance generation, which will include old and new contacts. The guest speaker will be Norman Roth of Bridgeport Hospital, and he will be bringing a representative of his design team with him. It was stated that Zamary, Kaufman, and Lavernoich would be meeting the following week and keeping the full Commission updated on the planning

Pisinski asked for an update on the 2013 Business In Bloom Awards Process. Lavernoich stated that Karen DeVecchio of the Bridgeport Regional Business Council and Trumbull Chamber of Commerce had forwarded a form for the nominations, which was distributed at the meeting. It was noted that the deadline for nominations was May 31st. Lavernoich stated that he would e-mail suggestions to the entire Commission in mid- May for its consideration. The committee will avoid the nomination of any businesses that have been associated with any controversy.

Pisinski requested a report on the Society of Industrial and Office Realtors Event. Lavernoich reported that the event will be scheduled for June 4th or 11th at Tashua Knolls, to be determined. Lavernoich stated that E&CD commissioners might be asked to participate in the event.

Pisinski noted that there was one member of the public at the meeting; the opportunity for input was provided, but there was none offered.

Lavernoich stated that he would discuss the next meeting with Chairman Wich, which is scheduled to occur on the day of the breakfast event.

With no further business to discuss, Pisinski made a motion to adjourn, which was seconded by Haberlin. The motion was approved unanimously at 8:24 p.m.