

ECONOMIC & COMMUNITY DEVELOPMENT COMMISSION

Meeting Minutes

February 8, 2012 7:15 pm

Trumbull Town Hall

I. Attendance

Commission: Skip Sather, Gary Bean, Jim Abraham, Evelyn Zamar, Tom Ginis, Beryl Kaufman, Jack Berg.

Not in attendance: William Haberlin, Scott Wich

Town Staff: Dan Nelson

Guests: Fabio Tramalatta, William Mahoney, Attorney Chuck Willinger, Diane Lordus

II. Old Business

A. Minutes of the January 5, 2012 meeting were unanimously approved with one correction of the February meeting date being February 9th when it should have been February 8th.

B. Old business was discussed.

III. New Business

A. Attorney Chuck Willinger attended the meeting to speak on behalf of a company called SecureMark who is looking to relocate their business to 20 Nutmeg Drive in Trumbull. They are a global provider of visual and digital high security solutions protecting data from fraud and theft. They are looking for a secure location that will work for them and with them to comply with their standards for security. They are looking to put up a 6-8 foot fence and add additional landscape so the fence will not be visible. They will also have their own security on the premises. Lastly Mr. Willinger spoke about different economic incentives offered to them and what Trumbull could offer them.

B. The commission discussed the tax abatement and the three different brackets there are to offer and different scenarios of what could be offered for different situations.

C. Mr. Nelson updated the commission on the search for an Economic Development Director. There are twenty four applications at this time that will be looked over by First Selectman Herbst and Mike Freimuth to narrow down to five or eight applications of the best possible candidate. After the applications are chosen, Commissioners Ralph Sather, James Abraham, Tom Ginis and Jack Berg's names will be given to Mr. Nelson to

then have them review the applications and bring the number down to three applicants. Human Resources will then contact the applicants to then have them come in to be interviewed.

- D. Mr. Nelson went over a copy of the budget with the Commission and updated them on the amount of money that goes to the Economic Development Director and what the Commission has to spend. The commission discussed using the money on marketing and ideas on how they can market. Also discussed was hosting a business breakfast like the one that was held in the past with a guest speaker. A list of guests to invite will be gathered and Mrs. Zamarly & Mrs. Kaufman will work together to plan the event.
- E. There was a discussion of different goals for the Commission to accomplish such as strengthening relationships and building relationships, commercial realtors being one in particular. There was also talk of doing an annual survey. Mr. Sather spoke about taking on different rolls and said he would monitor the budget along with marketing development. Mr. Berg said he would take on recruiting and business leader and Mr. Abraham would work on the tax abatement and recruiting also. Mr. Wich being a liaison for P&Z was also brought up. Mr. Sather asked that the Commissioners get back to him with both suggested 2012 Commission goals and areas of individual Commissioner responsibility.
- F. The Commission voted to change the dates for future meetings to the first Wednesday of each month, beginning on March 7th at 7:15 PM in the Town Hall. The July meeting falls on July 4th and the Commission will decide at the next meeting when in July that meeting will be held.

IV. Adjournment

Of motion by Mr. Bean and seconded by Mr. Berg the Committee voted unanimously to adjourn at 9:17 PM.