

CENTRAL EMERGENCY DISPATCH COMMISSION

TRUMBULL TOWN HALL

LONG HILL CONFERENCE ROOM

MONDAY, FEBUARY 8, 2010

**MINUTES**

Members present: Kevin Mulligan, Chairman; Glenn Byrnes, Deputy Chief of Police; Alex Rauso, Fire Marshal's Office; Barbara Crandall, Director TEMS; Brian Casey, Clerk of the Works; Michael DeVecchio, Director of Operations TEMS; Bob Zitnay, Nichols Fire District.

Dave Bogen, CEDC Commission Member/LH Fire and District Representative entered 5:42 p.m.

Members absent: None.

Others present: Atty. Ed Walsh, Counsel for the Town of Trumbull; Dan Nelson, Chief of Staff; Doug Bogen, Dep. Chief Long Hill Fire; Wayne Szymt, Chairman of the TRDC; Vi Watson, Commission Chairman of Trumbull EMS; Ron Butz, Nichols Fire District Commissioner/TRDC Board Member.

Meeting was called to order by Chairman Kevin Mulligan at 5:32 p.m.

Kevin Mulligan read the minutes from the previous meeting of January 11, 2010.

MOTION MADE by Michael DeVecchio to revise the minutes and seconded by Alex Rauso as follows: Motion carried unanimously.

Amended to read "MOTION was made by Michael DeVecchio and seconded by Alex Rauso to revise the minutes of the January 11, 2010 meeting as follows:

Brian Casey stated that the new "Everbridge System which was provided by the state has been installed and the first alert transmitted quickly".

Kevin Mulligan read the following correspondence:

From Paul Jakubson to Glenn Byrnes regarding PSAP operating costs. (See Attachment File Copy 1).

From Wayne Szymt to Kevin Mulligan regarding meeting agenda 2/8/2010. (See Attachment File Copy 2).

From Glenn Byrnes to Ed Gratrix regarding Info. Request for Project. (See Attachment File Copy 3).

From Trumbull EMS to CEDC Chairman. (See Attachment File Copy 4).

### Unfinished business

- A. Information regarding PSAP funding with a request for help with this project. Brian Casey stated that he would assist.
- B. Term expiration dates:
  - 1. Jim Blanchfield to be replaced by John Slezak.
  - 2. Glenn Byrnes was reappointed.
  - 3. Bob Zitnay was reappointed.
- C. Glenn Byrnes stated that there was a meeting regarding the Peter Oliver report status. No further information at this time.
- D. Brian Casey reported that it would be several months before any groundbreaking in reference to the PD Radio Tower.
- E. Wayne Szymt will speak with TRDC on adding a member from EMS to the TRDC board. He will ask the TRDC to place this item on the agenda.
- F. Brian Casey stated that the 06611 and the Everbridge systems second transmission went well.
- G. Compliance request from TRDC (See Attachment File Copy 2). Kevin Mulligan asked Wayne Szymt to provide this information for the next CEDC meeting. Wayne Szymt Stated that he will forward the budget information to Paul Jakubson by 2/15/2010.
- H. Done.

Michael DelVecchio stated that the JHPC (Joint Hospital Planning Council) information needs to be distributed to EMS before 2/15/2010.

Michael DelVecchio stated that the Radio funding has been taken out of the budget.

### New Business

- A. Atty. Ed Walsh, Counsel for the Town of Trumbull presented to the CEDC. He stated that safety was extremely important and thanked everyone for their work. He spoke to the TRDC attorney and that they would work out the matter to delineate the duties of TRDC and EMS. He also noted that both TRDC and the Town of Trumbull would be responsible if any deficiencies were found.

MOTION MADE by Alex Rauso to accept the presentation and seconded by Michael DelVecchio. Motion carried unanimously.

- B. Kevin Mulligan presented a draft of the PSAP integration plan.
- C. Kevin Mulligan would like to create a sub-committee to compile the PSAP integration plan. Brian Casey responded that he would assist.
- D. Compliance information request for TRDC. (See Attachment File Copy 4). Discussion continued.

Kevin Mulligan asked Wayne Szymt to review the guidelines and procedures and insert them into the TRDC guidelines.

Glenn Byrnes presented regarding radio funding and that the application must be submitted by 2/19/2010.

Dan Nelson is in contact with Congressman Himes' office regarding this grant.

Alex Rauso responded that he will help with compiling information for the grant.

#### Public Comment

Discussion of dispatch protocol.

Glenn Byrnes suggested to move the Public Comment item to the top of the agenda for the next month.

MOTION MADE to adjourn by Kevin Mulligan and seconded by Alex Rauso. Motion carried unanimously.

Meeting adjourned at 6:30 p.m.

Respectfully submitted by,

Christina L. Pereiro  
Clerk