

CENTRAL EMERGENCY DISPATCH COMMISSION
TRUMBULL TOWN HALL
LONG HILL CONFERENCE ROOM
MONDAY, OCTOBER 18, 2010
5:30 P.M.

MINUTES

Members present: Kevin Mulligan, Chairman; Glenn Byrnes, Deputy Chief of Police; Barbara Crandall, Director TEMS; Michael DelVecchio, Director of Operations TEMS; Brian Casey, Clerk of the Works; Dave Bogen, CEDC Commission Member/LH Fire and District Representative; John Slezak, CEDC Commission Member and Alex Rauso, Fire Marshal's Office.

Members absent: Bob Zitnay, Nichols Fire District.

Others present: Dan Nelson, Chief of Staff; Vi Watson, Commission Chairman of Trumbull EMS; Doug Bogen, Deputy Chief Long Hill Fire and Rick Perachio, Commisisoner of the Nichols Fire District.

Meeting was called to order by Chairman Kevin Mulligan at 5:40 p.m.

Brian Casey read the minutes from the previous meeting of September 20, 2010.

MOTION MADE by Michael DelVecchio to accept the minutes as read and seconded by Barbara Crandall. Motion carried unanimously.

3. No public comment.
4. No Special committees reports at this time.
5. Kevin Mulligan read recent correspondence as follows:
 - e-mail from Barbara Crandall regarding QA
 - letter from Trumbull Center Fire District

See attached.

6. Unfinished business

6.1 Rick Perachio stated that Bob Zitnay has resigned his position on the CEDC. A letter will be forthcoming.

- 6.2 Dave Bogen stated that he met with the Long Hill Fire Department and they had questions regarding the Peter Oliver Report. No decision was made at this time due to the status of the grant and the three town agreement. When the grant is received and a three town agreement has been completed they will respond.
- 6.3 Brian Casey stated that T-Mobile is looking into two alternate sites which are the Westfield Shopping Park and Stop & Shop.
- 6.4 Kevin Mulligan stated he has not received and correspondence from TRDC for this month.
- 6.5 Barbara Crandall stated that she met with Barry Barkinski of JHPC and he will meet with John Pelezza. She also stated that the certification course is now available on the east coast for John Butz to enroll.

Michael Delvecchio stated that the 1st responder program certification could be in jeopardy if it is not resolved.

Discussion continued.

- 6.6 Kevin Mulligan stated that a proposed list of future goals and milestones from TRDC has not been received.
- 6.7 Kevin Mulligan stated that a written summary of formal complaints and/or compliments from TRDC has not been received.
- 6.8 Kevin Mulligan stated the JHPC item is still unresolved.
- 6.9 Kevin Mulligan stated the delineation of duties issue is still unresolved. He refers to letter dated 9/29/2009 from EMS with the following items still unresolved:
- #7. TRDC must provide Dispatch Times' and Incident Numbers after all calls within a timeframe. This is a technical issue that needs to be resolved.
 - #9. Lack of notification to EMS with respect to incidents with a potential of mass casualty.
 - #10 Lack of notification to EMS for incidents involving FD, PD or other agencies that would require EMS presence.
 - #11 Initiate any special request for support service by TEMS. This is a control issue.
 - #13 TRDC must provide any requested audio recordings of phone and radio conversations of incidents. TEMS needs to track this item.
 - #15 No Automated Dispatch capabilities for mobile units. Needs to be resolved.

NOTE: Quality Assurance to be done on a monthly basis with copies sent to JHPC and TEMS. Item still open.
See attached.

6.10 Status of grant application.

Dan Nelson stated that there is no new information at this time.

Glenn Byrnes submitted a Draft of the overall operational costs from the Peter Oliver Report. See attached.

6.11 Dan Nelson stated that there is no new information on the three town agreement.

6.12 Kevin Mulligan stated that there is no new information on a timeline for PSAP consolidation.

7.0 New Business

Kevin Mulligan stated the following:

- Requesting that the two dispatch centers be in one room
- Requesting that the Police Department share their CAD system
- Requesting that the Fire Departments share the operational costs of the CAD system
- Requesting that the 3 Fire Departments, EMS and Police Department will share resources.
- After November 2, 2010 he would like to move forward on the above.

Discussion continued.

MOTION MADE to adjourn by Brian Casey and seconded by Michael DeVecchio.
Motion carried unanimously.

Meeting adjourned at 6:54 p.m.

Respectfully submitted by,

Christina L. Pereiro
Clerk