

CENTRAL EMERGENCY DISPATCH COMMISSION
TRUMBULL TOWN HALL
LONG HILL CONFERENCE ROOM
MONDAY, SEPTEMBER 20, 2010
5:30 P.M.

MINUTES

Members present: Kevin Mulligan, Chairman; Glenn Byrnes, Deputy Chief of Police; Barbara Crandall, Director TEMS; Michael DelVecchio, Director of Operations TEMS; Brian Casey, Clerk of the Works and Dave Bogen, CEDC Commission Member/LH Fire and District Representative.

Members absent: Alex Rauso, Fire Marshal's Office; John Slezak, CEDC Commission Member and Bob Zitnay, Nichols Fire District.

Others present: Dan Nelson, Chief of Staff; Vi Watson, Commission Chairman of Trumbull EMS and Wayne Szmyt, Chairman of TRDC.

Meeting was called to order by Chairman Kevin Mulligan at 5:36 p.m.

Brian Casey read the minutes from the previous meeting of August 16, 2010.

MOTION MADE by Dave Bogen to accept the minutes as read and seconded by Michael DelVecchio. Motion carried unanimously.

3. No public comment.

4. No Special committees reports at this time.

5. Kevin Mulligan read recent correspondence as follows:

Received from TRDC

- TRDC Board of Directors Meeting Minutes of May 17, 2010
e-mail from Dan Nelson to Kevin Mulligan regarding the Peter Oliver report which has been received.

Peter Oliver report – PSAP Consolidation Study version 4 dated 5/27/2010.

Sample copy of a Quality Assurance Survey from Bucks County.

Letter from Frederick Perachio, Chairman of the Nichols Fire District to Kevin Mulligan regarding the Draft Copy of the new proposed procedures and regulations and support for an improved dispatch system.

Leter from Kevin Mulligan to Wayne Szmyt regarding the signed June 18, 2010 agreement between the CEDC and the TRDC.

Signed agreement from Edward V. Walsh to Atty. Stephen Bellis dated June 18, 2010.

Sample Budget for CMED submitted by Michael DelVecchio.

See attached.

6. Unfinished business

6.1 No report on status of Bob Zitnay.

6.2 Glenn Byrnes stated that a report Draft from Peter Oliver has been submitted.

Kevin Mulligan stated that all parties should review the Draft report from Peter Oliver and forward to their separate entities for further analysis.

6.3 Brian Casey stated that there is no new information on the PD radio tower at this time.

6.4 Brian Casey stated that the 06611 and Everbridge systems will co-exist until further notice.

6.5 Kevin Mulligan stated he received the TRDC Budget for 2010-2011.

6.5.1 Information has been provided.

6.5.2 Information has been provided.

6.5.3 Information has been provided.

6.5.4 Information has been provided.

6.5.5 Barbara Crandall met with Barry Barkinski of JHPC and he reviewed the Q & A. He stated that he would be sending a letter in writing to John Butz with a specific format to follow.

Kevin Mulligan stated that he would like to see the Q & A Policy and has submitted a sample document on Q & A. He asked Wayne Szmyt to address this issued with TRDC and would like feedback on this.

6.5.6 Wayne Szmyt stated that TRDC is waiting to see what happens with the proposed Dispatch Center before going further with future goals/milestones.

6.5.7 Written summary of formal complaints and/or compliments item still open.

6.5.8 JHPC item has been removed and combined with Item 6.5.5

6.5.9 Barbara Crandall stated that the Certified QA Manager item is unresolved.

Kevin Mulligan asked Wayne Szmyt to address this item.

6.5.10 Kevin Mulligan stated that the signed Agreement has been received. Item may now be removed from the agenda.

6.6 No new information on the CEDC Enhancement Plan.

Discussion continued.

6.7 Status of the JHPC item is still open.

6.8 Delineation of duties item is still open.

6.9 Glenn Byrnes stated that Congressman Jim Himes came to Trumbull and he announced that the federal government granted the Town of Trumbull \$300,000 for a Dispatch Center.

Dan Nelson entered the meeting at 6:23 p.m.

Discussion continued.

Dan Nelson stated that the grant passed through the House of Representatives and that There was no new information. Kevin Mulligan asked Dan Nelson how do we track the grant from here.

Kevin Mulligan thanked Dan Nelson for the obtaining the Peter Oliver report.

6.10 No new information on the three town agreement.

6.11 Discussion regarding timeline for PSAP consolidation project milestones item will remain on the agenda.

6.12 EMS list of concerns item will remain on the agenda.

7.0 New business

MOTION MADE to adjourn by Kevin Mulligan and seconded by Barbara Crandall.
Motion carried unanimously.

Meeting adjourned at 6:37 p.m.

Respectfully submitted by,

Christina L. Pereiro
Clerk