

CENTRAL EMERGENCY DISPATCH COMMISSION
TRUMBULL TOWN HALL
LONG HILL CONFERENCE ROOM
OCTOBER 20, 2008

MINUTES

Present: Kevin Mulligan, Chairman; James Blanchfield, Secretary; Brian Casey, Clerk of the Works; Barbara Crandall, Director TEMS; Dave Bogen, CEDC Commission Member/LH Fire District Representative; Michael DeVecchio, Director of Operations TEMS and Alex Rauso, Fire Marshal's Office.

Members absent: Bob Zitnay, Nichols Fire District and Tom Kiely, Chief of Police.

Others present: Vi Watson, Commission Chairman of Trumbull EMS; John Butz, Director of TRDC; Raymond Baldwin, First Selectman.

Others absent: Doug Bogen, Dep. Chief Long Hill.

Meeting was called to order by Chairman Kevin Mulligan at 5:36 p.m.

MOTION MADE by Dave Bogen and seconded by Barbara Crandall to amend the minutes as follows:

New Business:

1. Multidepartment dispatch center: Kevin Mulligan reported hearing about a feasibility/study grant that Town of Monroe seeking for a dispatch center to include Trumbull. "John Butz had said that this had been previously mentioned." Motion carried unanimously.

Kevin Mulligan read a memorandum from Michael DeVecchio, Director of Operations TEMS regarding a Communications Study by Northeast Communications.

John Butz provided TRDC minutes and statistics.

Old Business

Jim Blanchfield will follow-up with notice regarding posting minutes on the Trumbull website.

Michael DelVecchio presented on the completed Communications Study and reported the following:

- Equipment is over 20 years old
- Minimum \$150,000.00 + \$20,000.00 each replacement (2 sites) and \$8,000.00 for 1 more site
- Optimum cost to replace system \$450,000.00 for digital simulcast system with 2 receivers.

Kevin Mulligan requested being informed of any further information.

Brian Casey entered meeting at 5:47 p.m.

Kevin Mulligan began discussion of proposed floor plan.

Brian Casey discussed floor plan and will take back floor plan to:

- Re-work dispatch area
- Re-evaluating office space needs.

Jim Blanchfield stated that the architect needs to come back with an addition of an office for John Butz of TRDC.

Discussion continued.

John Butz will notify TRDC to review floor plan and come up with some ideas.

John Butz reported on the UPS system now working and other electrical work went well.

Jim Blanchfield requested a copy of the ISO evaluation.

Michael DelVecchio would like to do a unified Communication System with all town entities.

Dave Bogen will be attending a town wide Fire Meeting and will ask them to discuss a town wide Communication System.

New Business

Kevin Mulligan began a discussion of TRDC now performing dispatching services for EMS.

John Butz stated that TRDC will be responsible for acknowledgements with all units, increased work load with transfer, however calls now simplified. He also submitted a memorandum regarding the dispatch

changes.

Discussion of a feasibility study to combine Emergency Dispatch for Trumbull, Easton and Monroe.

First Selectman Raymond Baldwin entered the meeting at 6:37 p.m.

Kevin Mulligan requested Raymond Baldwin to discuss the feasibility study. Raymond Baldwin responded that he heard mention of it through Tom Kiely and Chief Salvatore of Monroe. He had no other information on the subject.

Kevin Mulligan began discussion on the financials for the renovation.

Raymond Baldwin responded that a Building Committee needs to be created, then proceed to the Board of Finance, obtain approval from the districts and a cost estimate should be provided by the architect. After completion a presentation should be made of all bodies to include the feasibility study and invite the Board of Finance to attend.

Kevin Mulligan asked Michael DeVecchio to review communication problems with his commission.

Raymond Baldwin stated that the CEDC should present to the Board of Finance the main issues of public safety and cost savings to combine dispatch.

Raymond Baldwin left meeting at 6:45 p.m.

Kevin Mulligan requested Brian Casey to create an office within the dispatch area for John Butz, obtain a cost estimate of this project along with a time-line for the renovations.

Kevin Mulligan requested John Butz to get the ISO ratings. Kevin Mulligan also requested EMS to obtain training stats for dispatchers and Jim Blanchfield to get grant resources for the renovation project.

MOTION MADE to adjourn by Brian Casey and seconded by Alex Rauso. Motion carried unanimously.

Meeting adjourned at 6:47 p.m.

Next meeting will be Monday, November 19, 2008 at 5:30 p.m.

Respectfully submitted by,

Christina L. Pereiro
Clerk