

CENTRAL EMERGENCY DISPATCH COMMISSION
TRUMBULL TOWN HALL
LONG HILL CONFERENCE ROOM
MONDAY, JULY 16, 2012
5:30PM

MINUTES

Members Present: Kevin Mulligan, Chairman; Glenn Byrnes, Deputy Chief of Police; Barbara Crandall, Chief TEMS; Michael DelVecchio, Assistant Chief TEMS; Douglas Doyle, CEDC Commission Member/Nichols Fire District Member; Alex Rauso, Fire Marshal's Office; Dave Bogen, CEDC Commission Member/LH Fire and District Representative.

Members Absent: John Slezak, CEDC Commission member and Brian Casey, Clerk of the Works.

Others Present: Doug Bogen, Chief of Long Hill Fire; Joseph Rodriguez, TEMS Commissioner; Vi Watson, TEMS Commissioner; Gwen Summ, TEMS; Dan Nelson, Chief of Staff.

The meeting was called to order by Kevin Mulligan at 5:30pm.

Past Minutes: The minutes of June 18, 2012 were read by Michael DelVecchio. Motion made by Alex Rauso, seconded by Michael DelVecchio to approve the minutes as read. Unanimous.

Public Comment: No public comment.

Special Committee Reports: No reports.

Correspondence: No correspondence.

Unfinished Business:

5.1 – Compliance Request from TRDC – no information received.

5.2 – EMD & Q&A Current Status Report – Barbara Crandall noted no update; information still in the hands of the sponsor hospital

5.3 – Proposed Operational Budget for Combined Communications Center – no update. This agenda item will be tabled and removed from the agenda as of July 16, 2012.

5.4 – Description of Job Function and How Center Would Function – no update. This agenda item will be tabled and removed from the agenda as of July 16, 2012.

Vi Watson entered the meeting at 6:35pm.

5.5 – Status of John Slezak CEDC Appointment – no update.

5.6 – TEMS Move to CMED Status Report – Barbara Crandall noted the contract between the Town and CMED is in its final draft and being reviewed by Jeff Merwin. EMS should hear back this week on the status. Michael DeVecchio stated the equipment list and all changes have been preliminarily addressed and with the implementation of the contract between the two parties, this will move forward. Equipment is about 12 weeks out once ordered.

Doug Doyle stressed the importance of communication with the fire departments as changes being made may have a negative impact on the fire side which is a cause of legitimate. Discussion.

Dave Bogen entered the meeting at 5:50pm.

Barbara Crandall questioned whether the fire districts met to discuss this change. Kevin Mulligan stated a meeting had not taken place.

Discussion was held regarding the coordination between an operating center and a dispatch center and the concerns with our current set up.

Kevin Mulligan noted that the Town Charter has set up a secondary PSAP for the town. Therefore, if anything adversely affects the dispatching through the PSAP, the fire departments need to be advised. Glen Byrnes noted that there is only one PSAP with 2 centers. We are currently not set up to run with a secondary PSAP noting that if the primary PSAP failed, there is no redundancy in the second center. Discussion.

Dan Nelson entered the meeting at 5:55pm.

5.5 – Discussion continued with Dan Nelson who stated that no appointment has been made to fill John Slezak's seat on the commission.

New Business

1. Doug Doyle questioned whether the town is looking into the option to move ahead with a trunked radio system stating that it would be very important for the fire districts to receive information for financial reasons. They would need to plan as this could be a very large financial investment. Dan Nelson stated that each year the town develops a five year plan for capital improvement and that money was put into this plan for FY13/14 to update the communications equipment at the police department. Discussion.

Kevin Mulligan left the meeting at 6:00pm.

2. Alex Rauso questioned where the situation stood and where is it going with regard to the fire departments and the change of EMS to CMED? He felt that the fire districts would still like to see a combined center. Discussion of hiring dispatchers was held noting that this is a problem that needs to be resolved. Glen Byrnes stated that many proposals have been brought to the table. The West Haven model seems to be the closest to the needs in Trumbull. Dave Bogen stated he would like to see everyone combined and that this model should be revisited.

3. Discussion was held regarding dispatch operations and resource management noting they are linked but neither satisfies or replaces the job of the other. An interactive dispatching system is required to function well.

Adjournment

There being no further business, Doug Doyle moved to adjourn the meeting at 6:15pm; seconded by Michael DelVecchio. Unanimous.

Respectfully submitted,

Barbara Crandall
CEDC Commissioner