

**BOARD OF FINANCE
MINUTES
February 9, 2012**

CALL TO ORDER

Chairman Elaine Hammers called the Board of Finance meeting to order at 7:10 p.m. at the Town Hall, Trumbull, Connecticut. All those present joined in the Pledge of Allegiance.

A moment of silence was held in memory of Mr. Crooks, the former Chairman of the Board, who passed away one year ago today.

PUBLIC COMMENT

There was no public comment.

Members present and absent were as follows:

PRESENT

Chairman, Elaine Hammers
Andrew Palo
Cindy Penkoff, Alternate
Paul Lavoie
Alex Remson, Alternate
Dave Rutigliano
Tom Tesoro

ABSENT

Steven Lupien

Also present: Maria Pires, Director of Finance; James Henderson, Internal Auditor; Timothy M. Herbst, First Selectman

DELIVERY OF 2012-2013 BUDGET- First Selectman Herbst

First Selectman Timothy M. Herbst presented the 2012-2013 budget to the Board of Finance:

- Trumbull is entering the fifth year of a global economic calamity that has had profound impact on our residents and on the region. We have had 95 homes foreclosed upon and 1800 sewer use delinquency liens have been filed.
- The Budget for fiscal year 2012-2013 maintains vital services, makes meaningful investments in public education and for the third consecutive year addresses the beleaguered pension fund.
- The revaluation of property will result in the decrease of real estate taxes for many residents and a redistribution of the tax burden from 85% residential, 15% commercial to 80% residential, 20% commercial.
- 2% of the expenditure increases in this budget relate directly to the debt service associated with Trumbull High School renovations, the sewer expansion project in North Nichols and beleaguered pension fund.
- Proposing a 3.47% increase to the Board of Education, which will allow for full day kindergarten to be implemented while maintaining existing services.

FISCAL YEAR 2011-12 SUPPLEMENTAL APPROPRIATION

02-12-01	Public Works	FROM:	Unrestricted – Fund Balance	3,000
		TO:	01030000-556601 Public Works Director- Professional Development Seminars	3,000
			Flagger class training as requested by OSHA.	

Mr. Lavoie moved seconded by Mr. Tesoro to approve a supplemental appropriation of \$3,000 from the Unrestricted Fund Balance to 01030000-556601 Public Works Director – Professional Development Seminars.

Ms. Pires indicated that these are required seminars. In response to Mr. Tesoro, she indicated that there are no other accounts to transfer the funds from.

Vote: 4-1 (Against: Palo)

02-12-02	Central Emergency Dispatch	FROM:	Unrestricted – Fund Balance	600
		TO:	01022500-522201 Central Emergency Dispatch- Clerical Services	600
			To cover clerical services for the fiscal year, inadvertently left out of budget.	

Mr. Lavoie moved seconded by Mr. Rutigliano to approve a supplemental appropriation of \$600 from the Unrestricted Fund Balance to 01022500-522201 Central Emergency Dispatch – Clerical Services

Vote: 4-1 (Against: Palo)

FISCAL YEAR 2011-2012 TRANSFERS

02-12-03	Tree Warden	FROM:	01080800-522205 Program Expenses	12,000
		TO:	01080800-578806 Emergency Services	12,000
			To move funds from Program Expenses, credited 10/13/11 at BOF meeting in error.	

Mr. Lavoie moved seconded by Mr. Palo to approve a supplemental appropriation of \$12,000 from the Unrestricted Fund Balance to 01080800-578806 Emergency Services

Vote: 5-0-0

TOWN TREASURER'S REPORT

We are on target to possibly exceed revenue projections over the next five (5) months.

INTERNAL AUDITORS REPORT - Jim Henderson

Mr. Henderson indicated that the time and attendance audit is underway. He also reported on the EMS audit, indicating that the outstanding receivables have been on the books between three (3) and four (4) years and recommends writing off the \$217,000 outstanding. The debts are uncollectable for the following reasons: bad address, lack of social security number; welfare recipients. Comstar recommends turning these over to FFR, their collection agency; however, the problem is that too long a period has elapsed and these individuals have either passed away or there are no funds remaining to pay their bill.

DISCUSSION ITEMS

- Year to Date Budget to Actual Report - Expenditures
Ms. Pires indicated that the Workman's Compensation keeps rising. There have been 2 payouts and a final settlement. She went on to add that the Public Works Department is over budget and we are still waiting for FEMA reimbursement. It was noted that the Fire Marshall is incurring overtime; however, the fees collected are then used to offset the expense.

APPROVAL OF MINUTES - January 12, 2012

Mr. Lavoie moved seconded by Mr. Rutigliano to approve the January 12, 2012 minutes.

Vote: 5-0-0

ADJOURNMENT

There being no further business to discuss, the Board of Finance adjourned by unanimous consent at 8:15 p.m.

Respectfully submitted

Phyllis Collier
Board of Finance Clerk