

**TOWN OF TRUMBULL
NOTICE OF MEETING
BOARD OF FINANCE**

DATE: January 12, 2017
TIME: 7:00 P.M.
PLACE: Council Chambers

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

INTERNAL AUDITOR'S REPORT – Therese Keegan

FY 2016-2017 SUPPLEMENTAL APPROPRIATION

1-17-01	Timothy Herbst	FROM: General Fund	\$38,000
		TO: #01022800-522202 Attorneys-Professional Services	\$38,000
		Additional outside legal services related to handle the AFB subpoena	

FY 2016-2017 TRANSFER

1-17-02	Michael Lombardo Chief of Police	FROM: #01013800-501116 Contingency	\$27,114
		TO: #01022000-501101 Police-Salaries FT	\$27,114
		To cover the third SRO	

TOWN TREASURER'S REPORT – Anthony Musto (to follow)

DISCUSSION ITEMS

- Budget Hearing Schedule (to follow)
- Year to Date Budget to Actual Report – Expenditures FY 2017
- Fund Balance (to follow)
- State Revenues

APPROVAL OF MINUTES

- November 17, 2016
- December 8, 2016

ADJOURNMENT



Town of Trumbull Recreational Field Use

TOWN OF TRUMBULL, CT

December 19, 2016

Therese Keegan
Financial/Accounting Controls Analyst



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December 19, 2016

Mrs. Elaine Hammers, Chairperson
Town of Trumbull Board of Finance
5866 Main Street
Trumbull, CT. 06611

Dear Mrs. Hammers,

I respectfully submit the enclosed report entitled Town of Trumbull – Recreational Field Use.

The objectives of this audit were to:

- Determine whether the inventory of Trumbull fields was adequate to current and future need,
- Ensure existence of and compliance with a comprehensive Field Use Policy,
- Ensure Matrix Consulting Group recommendations related to Field Use had been appropriately and permanently addressed,
- Ensure user group and taxpayer funds for Fields were optimally utilized; that Fields were efficiently, equitably and consistently assigned and that Fields were economically and appropriately maintained.

I would like to thank Stuart McCarthy, Director of Parks and Recreation, for his assistance in the completion of this report.

Respectfully submitted,

Therese Keegan
Financial/Accounting Controls Analyst

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Background

In 2015 the Town contracted with the Matrix Consulting Group to review and report on the Town of Trumbull's Parks and Recreation policies, processes and procedures. On December 15, 2015 Matrix issued a widely encompassing report, entitled "Management Audit of the Town's Parks and Recreation Activities". The report provided:

- A profile of the Department of Parks and Recreation,
- A comparison of current processes to "best practices",
- An evaluation of staffing, structure and service levels,
- Twenty-five high level recommendations for improvement, including priority and estimated cost to implement. Subsequent chapters of the report provided guidance as to how to accomplish.

Three of the report's 25 recommendations specifically relate, at least in part, to Field Use:

1. The Department should develop a five-year comprehensive recreation strategic program plan to identify goals, objectives, performance measures and **facility needs** and priorities to guide the future direction of program and services offered by the Department.
2. The Recreation Division should develop a division-wide program and **administrative manual** to provide consistent guidance and direction to administrative and program personnel in the implementation of Department programs and services.
3. The Department should develop a cost recovery plan and policy that establishes a cost recovery model for **recreation programs and park amenities** while balancing the need to provide core services at minimal or no cost.

Scope and Methodology

The objective of the Field Use recommendations was to ensure Trumbull's Parks and Recreation Department utilized Trumbull's fields efficiently, economically, consistently, equitably and in accordance with written policy.

This report includes current data to update these previously reported findings. Additionally, this report proposes a comprehensive Field Use Policy for review and potential implementation.

- Interviews were conducted with various stakeholders, including the outgoing Recreation Director, the current Director of Parks and Recreation, and end users of the program.
- The current Field Use Policy was requested for review and testing.
- A comprehensive list of Trumbull's fields was requested along with detail of the scheduling methodology.
- Billing records were requested to determine whether charges were consistency applied and collected.
- Requested comprehensive program plans to identify adequacy of future facility requirements.

Current Field Use Policy/Process

The Parks and Recreation Commission approves applications for use of Board of Education or Town of Trumbull property.

Field users are assigned to one of three Groups as summarized below:

Classification	Residency requirement	Group comprised of	Scheduling priority	Billing implications
Group 1	100%	Core groups Reciprocal scholastic arrangements	Highest	Lights & lining as needed Other services as requested
Group 2	100%	New groups Senior City (grandfathered at 75% residency) Group on probationary status for 2 years	Secondary	\$75 for field, \$75 for parking lot * May be billed for lights, lining, synthetic turf, other services as requested
Group 3	< 100%	All other	Lowest	\$150 for field, \$150 for parking lot * May be billed for lights, lining, synthetic turf, other services as requested

* Although in policy, parking lot usage is not routinely billed

Each group must submit the following documentation prior to field scheduling:

- Use of Fields Form from the Recreation Department
- Copy of Insurance Certificate
- Copy of previous year's tax return (N/A for Group 3)
- Copy of final fixed schedule
- Names of coaches and proof of background checks
- Complete roster of all players

Scheduling will commence when the necessary paperwork is submitted. Scheduling will then proceed per the following "Guiding Principles":

- Proposals must be consistent with the rules and regulations adopted by the Parks Commission, the Board of Education and other Town bodies
- Proposals must be consistent with any applicable State rules and regulations
- Schedules would be set based on a priority formula including traditional season
- Preference would be granted to Town residents
- Preference would be granted to non-profit organizations
- Preference would be granted to "good tenants"
- Groups that have had a long standing positive relationship with the Town would be granted preference
- Priority would be given to groups that provided the greatest access and opportunity to Town residents to participate based on:
 - Affordability of programs
 - Number of current participants
 - Accessibility of the program to participants of varying abilities, disabilities, gender

Teams are then assigned to fields in the blocks of time generally required to satisfy the period of time required by the sport. The assignments are manually entered by field into excel worksheets designed in a calendar format.

At season's end, invoices are manually prepared. Invoices include dates of use, description (field use, lights), rate, and total due. Collectability rates are high, although not guaranteed, as most users plan to request fields again in the future.

Findings & Recommendations

Finding #1: During the review I obtained 4 policy documents. Another, with pages missing, was posted on the Town website. It was not possible to determine which was most current, or which, if any, by which the Town wished to abide.

Recommendation: The Town Parks and Recreation Commission should formally adopt a comprehensive Field Use Policy and ensure distribution to all involved. The Town should include the document on the Department's website, and also include applicable forms and instructions for those requesting Field Use.

Field users require direction and consistent application of rules. It is recommended that the Policy include such issues as:

- How fields and amenities are to be assigned by the Parks & Recreation Department,
- Who has the authority to build, or to perform repairs or maintenance on any structure situated on Town/BOE owned property,
- Who has the authority to perform field maintenance on Town/BOE owned property,
- Who is responsible for damage to Town/BOE structures or fields,
- Specific application process information for Field requestors.

Management Response:

The Parks and Recreation Commission as outlined in the Town Charter has authority for the care management and control these facilities. The Parks and Recreation Commission is in process of updating the Field Use Policy.

(note: the abbreviated policy posted on line has been removed pending the revised policy)

Finding #2: Although recommended in the Matrix Consulting audit, the Department had not developed a division-wide program and **administrative manual** to provide consistent guidance and direction to administrative and program personnel in the implementation of Department programs and services.

Recommendation: The administrative manual recommended by Matrix differs from the Policy document of Finding #1 as it represents a "how to" guide for administrative and program personnel. Current "Guiding Principles" do not provide clear and consistent administrative direction, including such issues as how to equitably schedule **within-season, with-in Group**.

Management Response:

The Office Manager/Business Manager recommended in the Matrix report to be added to the staff was hired effective 12/15/16. The development of an administrative manual will be undertaken during 2017

Finding #3: Although recommended in the Matrix Consulting audit, a five-year comprehensive recreation strategic program plan identifying goals, objectives, performance measures and **facility needs and priorities** had not been completed.

To test whether fields were of sufficient number and that they were optimally assigned, the inventory of recreational fields, including field attributes (i.e. lighting, ideal/secondary use, turf, quality) was

requested. At the time of the request, such a complete inventory was not available; however, one has since been prepared.

Recommendation: With a 5 year strategic plan in mind, all Town and BOE assets (fields) should be considered for use. If a field does not meet the needs of any sports program, the Department should consider the cost and effort required to bring it up to a standard which would allow it to be assigned to teams, should the plan determine the need.

Using a five-year strategic plan, the Commission might wish to determine and set aside a portion of fee revenue to cover future needs, such as turf replacement. Then true Field costs will be borne equitably by Field users, rather than by taxpayers, if such is a goal of the Commission.

Management Response:

The Parks and Recreation Department has made substantial progress toward the numerous recommendations of the Matrix report. Initiation of a 5 year capital plan requires a significant amount of resources that have not been available during the period of staff reorganization. As resources are available the Department and Commission will consider initiating this recommendation.

Finding #4: The Matrix Consulting audit recommended the development of a Cost Recovery Plan establishing a model for **recreation programs and park amenities**, balancing the need to provide core services at minimal or no cost.

Recommendation:

The Department completed a Recreation Program Cost Recovery Policy documenting the desired percentage of direct cost recovery the Department/Commission wished to attain by current program category.

The Department should prepare and include an analysis of anticipated fees and associated revenue required by current and future financial requirements of park amenities, as would be available from Finding #2.

Management Response:

Program Cost Recovery Policy as recommended by Matrix was developed and approved by the Parks and Recreation Commission in December 2015. As part of the revision of the Field Use Policy the Parks and Recreation Commission may consider developing a similar plan for facility use.

Finding #5: Field scheduling is manual and largely historically based. Current scheduling in Excel:

- is time consuming and subject to error
- is subject to personal bias
- is difficult to check for completeness, duplication, omission
- does not track changes
- requires subsequent manual billing, and tracking to collection
- does not lend itself to meaningful reporting
- does not lend itself to planning
- occurs without differentiation between practice and game field requirements
- occurs without regard to a potential variety of maintenance requirements

Recommendation: The Recreation Department is currently in possession of scheduling software. Rec Trac has a Facilities Scheduling module which should be implemented to achieve optimal scheduling.

Secondarily, software reports may be able to reduce field maintenance costs. Not all fields require the same degree of maintenance at all times. The Town currently contracts with Tarantino Landscapes to perform field maintenance. Costs are as follows:

FY ended	Amount
6/17 - 4 mo.	76,300
6/30/2016	240,220
6/30/2015	239,644
6/30/2014	257,164

It is further recommended that the current contract, set to expire in June 2017, be extended for six months, and that future bidding run for the calendar year so work is not potentially interrupted during the busy, summer Parks and Recreation season.

Management Response:

The Department is currently evaluating the RecTrac facilities module.

Agreed that any future field maintenance agreement should expire at the end of the calendar year to avoid potential operational issues during the playing season.

Finding #6: The Town will currently honor field use requests for Christian Heritage School and Saint Joseph’s High School. In turn, Christian Heritage offers a gym for a summer basketball camp. The Town has not requested anything to date from Saint Joseph’s. Written reciprocal agreements do not currently exist.

These schools benefit financially from these arrangements via student tuition. Additionally, the schools have been categorized as Group 1 for scheduling priority even though the key Group 1 requirement is that all participants are Trumbull residents. Those in Group 1 do not pay fees and they take scheduling priority over Group 2 teams which are 100% comprised of Trumbull residents.

Recommendation: Reciprocal agreements should be documented and acknowledged by both parties. As with any other Field users, those requesting reciprocal arrangements from the Town should be tested for residency and Grouped accordingly with regard to scheduling priority and fees. These agreements should be viewed as an exchange of equal value, or costs fall to Trumbull taxpayers.

Management Response:

The field use status of CHS and SJHS are reflected in the minutes of the Parks and Recreation Commission. Private school use is listed as a specific category recognizing that the participants may not be residents. It is anticipated that the Parks and Recreation Commission will address this issue in the policy review. Agreed that future agreements should documented.

Town of Trumbull, CT

Financial Impact Analysis - Revenue Capture

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Financial Impact Analysis

Date	Annual Debt Service	Savings	Revenue	Fiscal Impact - ANNUAL	Fiscal Impact - NET	Athletic Facilities Trust Account Balance
2017	-	\$ 266,830	\$ 63,975	\$ 330,805	\$ 330,805	\$ 112,830
2018	18,000	\$ 16,830	\$ 63,975	\$ 62,805	\$ 393,610	\$ 207,660
2019	95,100	\$ 16,830	\$ 63,975	\$ (14,295)	\$ 379,315	\$ 225,390
2020	93,300	\$ 16,830	\$ 63,975	\$ (12,495)	\$ 366,820	\$ 244,920
2021	91,500	\$ 16,830	\$ 63,975	\$ (10,695)	\$ 356,125	\$ 266,250
2022	89,700	\$ 16,830	\$ 63,975	\$ (8,895)	\$ 347,230	\$ 289,380
2023	87,900	\$ 16,830	\$ 63,975	\$ (7,095)	\$ 340,135	\$ 314,310
2024	86,100	\$ 16,830	\$ 63,975	\$ (5,295)	\$ 334,840	\$ 341,040
2025	84,300	\$ 16,830	\$ 63,975	\$ (3,495)	\$ 331,345	\$ 369,570
2026	82,500	\$ 16,830	\$ 63,975	\$ (1,695)	\$ 329,650	\$ 399,900
2027	80,700	\$ 16,830	\$ 63,975	\$ 105	\$ 329,755	\$ 432,030
2028	78,900	\$ 16,830	\$ 63,975	\$ 1,905	\$ 331,660	\$ 465,960
2029	77,100	\$ 266,830	\$ 63,975	\$ 253,705	\$ 585,365	\$ 501,690
2030	75,300	\$ 16,830	\$ 63,975	\$ 5,505	\$ 590,870	\$ 539,220
2031	73,500	\$ 16,830	\$ 63,975	\$ 7,305	\$ 598,175	\$ 578,550
2032	71,700	\$ 16,830	\$ 63,975	\$ 9,105	\$ 607,280	\$ 619,680
2033	69,900	\$ 16,830	\$ 63,975	\$ 10,905	\$ 618,185	\$ 662,610
2034	68,100	\$ 16,830	\$ 63,975	\$ 12,705	\$ 630,890	\$ 707,340
2035	66,300	\$ 16,830	\$ 63,975	\$ 14,505	\$ 645,395	\$ 753,870
2036	64,500	\$ 16,830	\$ 63,975	\$ 16,305	\$ 661,700	\$ 802,200
2037	62,700	\$ 16,830	\$ 63,975	\$ 18,105	\$ 679,805	\$ 852,330
2038	60,900	\$ 16,830	\$ 63,975	\$ 19,905	\$ 699,710	\$ 904,260
	\$1,578,000	\$870,260	\$1,407,450	\$ 699,710	\$699,710	\$904,260

ASSUMPTIONS

- 1 Bond over 20 years - majority of cost is in the intial construction/foundation of field which will last 20+ years
- 2 Interest rates rise but not exceed 3% for town issued GO bond
- 3 New Facilities Use Fee Schedule is adopted and implemented beginning spring of 2017
- 4 New Facilites Use Policy and Procedures are created and adopted beginning winter 2017
- 5 Special Agency Account is created an used to collect facilities use fees across ALL user groups
- 6 SAA balances can only be used to pay for field related expenese (debt service, maintenance, repairs etc)
- 7** Year 2029 is year new field would need to be replaced estimated cost \$650k

Town of Trumbull, CT
\$1,200,000 / 2017

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
06/30/2018	-	-	\$18,000	\$18,000
06/30/2019	60,000	3.00%	\$35,100	\$95,100
06/30/2020	60,000	3.00%	\$33,300	\$93,300
06/30/2021	60,000	3.00%	\$31,500	\$91,500
06/30/2022	60,000	3.00%	\$29,700	\$89,700
06/30/2023	60,000	3.00%	\$27,900	\$87,900
06/30/2024	60,000	3.00%	\$26,100	\$86,100
06/30/2025	60,000	3.00%	\$24,300	\$84,300
06/30/2026	60,000	3.00%	\$22,500	\$82,500
06/30/2027	60,000	3.00%	\$20,700	\$80,700
06/30/2028	60,000	3.00%	\$18,900	\$78,900
06/30/2029	60,000	3.00%	\$17,100	\$77,100
06/30/2030	60,000	3.00%	\$15,300	\$75,300
06/30/2031	60,000	3.00%	\$13,500	\$73,500
06/30/2032	60,000	3.00%	\$11,700	\$71,700
06/30/2033	60,000	3.00%	\$9,900	\$69,900
06/30/2034	60,000	3.00%	\$8,100	\$68,100
06/30/2035	60,000	3.00%	\$6,300	\$66,300
06/30/2036	60,000	3.00%	\$4,500	\$64,500
06/30/2037	60,000	3.00%	\$2,700	\$62,700
06/30/2038	60,000	3.00%	\$900	\$60,900
Total	1,200,000	-	\$378,000	\$1,578,000

Yield Statistics

Bond Year Dollars	\$12,600.00
Average Life	10.50 Years
Average Coupon	3.00%
Net Interest Cost (NIC)	3.00%
True Interest Cost (TIC)	3.00%
Bond Yield for Arbitrage Purposes	3.00%
All Inclusive Cost (AIC)	3.00%

IRS Form 8038

Net Interest Cost	3.00%
Weighted Average Maturity	10.50 Years

SAVINGS - Field Maintenance Expense

New Sythetic Turf Field - Cost Saving from converting from grass to synthetic

Yearly Grass Field Maintenance Expense	\$ 21,130	
Yearly SAT Field Mainenance Expense	\$ 4,300	
ANNUAI SAVINGS - Maintenance Cost	\$ 16,830	
Bond Tenor (years)	20	
TOTAL SAVINGS - Maintenance Cost		\$ 336,600

Major Field Renovations - Every 12 years	\$ 250,000	
Renovations over 20 years (2017 & 2029)	2	
TOTAL SAVINGS - Major Grass Renovation	\$ 500,000	

Less SAT Replacement (year 2029)	\$ 650,000	
SAVINGS - SAT vs Grass renovation		\$ (150,000)

ANNUALIZED SAVINGS - Life of Bond	\$ 24,330	Total renovation cost over 20 years
TOTAL SAVINGS - Life of Bond	\$ 486,600	

REVENUE CAPTURE - Fee Schedule & Surcharge

Possible revenue capture plan employing per player surcharge and fee schedule

GROUP 1 (Core - Resident - Not-for-Profit)								
	Cost to Play*	# of Participants	Program Revenue	# of Seasons	Town Surcharge	Surcharge per Program	Concession Revenue	New field lined for sport
THS**	\$250	1400	\$350,000	1	\$10.00	\$14,000	Yes	Yes
AYSO	\$100	1100	\$110,000	2	\$3.00	\$6,600	Yes	Yes
Trumbull United	\$650	350	\$227,500	2	\$19.50	\$13,650	No	Yes
Trumbull Youth Lacrosse	\$250	350	\$87,500	1	\$7.50	\$2,625	No	Yes
Trumbull Youth Field Hockey	\$200	100	\$20,000	1	\$6.00	\$600	No	Yes
Pop Warner Football	\$250	200	\$50,000	1	\$7.50	\$1,500	Yes	Yes
Little League	\$150	800	\$120,000	1	\$4.50	\$3,600	Yes	No
Babe Ruth	\$295	150	\$44,250	2	\$8.85	\$2,655	Yes	No
American Legion	\$1,500	35	\$52,500	2	\$45.00	\$3,150	No	No
		4485	\$1,061,750			\$48,380		

*Cost to Play = Total cost participate (Registration Fee, Uniforms, Tournaments etc)

**THS Pay to Play being phased out

GROUP 2 (Resident - Not-for-Profit)							
	Town Fee	Christian Heritage		Trumbull Wolves		Hours Used	Total Fee
		Hours Used	Total Fee	Hours used	Total Fee		
Indian Ledge - Synthetic Turf	\$500	40	\$20,000	10	\$5,000		
Indian Ledge - Grass	\$75	26	\$1,950	0	\$0		
Unity - BR Baseball	\$75	60	\$4,500				
Unity - Softball	\$75	50	\$3,750				
THS - Grass Soccer	\$150		\$0	10	\$1,500		
Tashua Knolls - Tennis Courts*	\$50	60	\$3,000				
			\$33,200		\$6,500		

*No fee for tennis in fee schedule

GROUP 3 (All others)							
	Town Fee	Unparalleled		L Malone		Sacred Heart	
		Hours Used	Total Fee	Hours	Total Fee	Hours used	Total Fee
Indian Ledge - Synthetic Turf	\$1,000						
Indian Ledge - Grass	\$150	94	\$ 14,100	54	\$ 8,100		
Unity - BR Baseball	\$150						
IL Softball	\$150						
THS - Baseball	\$150					17	\$2,550
			\$ 14,100		\$ 8,100		\$2,550

GROUP 1 - CORE PROGRAMS	
User Group Surcharge*	3.00%
THS Teams Rate	\$10

*Surcharge is percentage of cost to play

Groups that can use SAT fields	\$ 63,975	Soccer, Lacrosse, Football band
Groups that can not use SAT fields	\$ 48,855	Baseball/Softball etc
Total Group 1	\$ 48,380	
Total Others	\$ 64,450	
Total Revenue from ALL groups	\$ 112,830	

REVENUE CAPTURE - Fee Schedule & Surcharge

Possible revenue capture plan employing per player surcharge and fee schedule

GROUP 1 (Core - Resident - Not-for-Profit)								
	Cost to Play*	# of Participants	Program Revenue	# of Seasons	Town Surcharge	Surcharge per Program	Concession Revenue	New field lined for sport
THS**	\$250	1400	\$350,000	1	\$10.00	\$14,000	Yes	Yes
AYSO	\$100	1100	\$110,000	2	\$10.00	\$22,000	Yes	Yes
Trumbull United	\$650	350	\$227,500	2	\$19.50	\$13,650	No	Yes
Trumbull Youth Lacrosse	\$250	350	\$87,500	1	\$10.00	\$3,500	No	Yes
Trumbull Youth Field Hockey	\$200	100	\$20,000	1	\$10.00	\$1,000	No	Yes
Pop Warner Football	\$250	200	\$50,000	1	\$10.00	\$2,000	Yes	Yes
Little League	\$150	800	\$120,000	1	\$10.00	\$8,000	Yes	No
Babe Ruth	\$295	150	\$44,250	2	\$10.00	\$3,000	Yes	No
American Legion	\$1,500	35	\$52,500	2	\$45.00	\$3,150	No	No
		4485	\$1,061,750			\$70,300		

*Cost to Play = Total cost participate (Registration Fee, Uniforms, Tournaments etc)

**THS Pay to Play being phased out

GROUP 2 (Resident - Not-for-Profit)							
	Town Fee	Hours Used	Christian Heritage Total Fee	Trumbull Wolves Hours used	Trumbull Wolves Total Fee	Hours Used	Total Fee
Indian Ledge - Synthetic Turf	\$500	40	\$20,000	10	\$5,000		
Indian Ledge - Grass	\$75	26	\$1,950	0	\$0		
Unity - BR Baseball	\$75	60	\$4,500				
Unity - Softball	\$75	50	\$3,750				
THS - Grass Soccer	\$150		\$0	10	\$1,500		
Tashua Knolls - Tennis Courts*	\$50	60	\$3,000				
			\$33,200		\$6,500		

*No fee for tennis in fee schedule

GROUP 3 (All others)							
	Town Fee	Hours Used	Unparalleled Total Fee	L Malone Hours	L Malone Total Fee	Sacred Heart Hours used	Sacred Heart Total Fee
Indian Ledge - Synthetic Turf	\$1,000						
Indian Ledge - Grass	\$150	94	\$ 14,100	54	\$ 8,100		
Unity - BR Baseball	\$150						
IL Softball	\$150						
THS - Baseball	\$150					17	\$2,550
			\$ 14,100		\$ 8,100		\$2,550

GROUP 1 - CORE PROGRAMS	
User Group Surcharge*	3.00%
THS Teams Rate	\$10

*Surcharge is percentage of cost to play

Groups that can use SAT fields	\$	81,150	Soccer, Lacrosse, Football band
Groups that can not use SAT fields	\$	53,600	Baseball/Softball etc
Total Group 1	\$	70,300	
Total Others	\$	64,450	
Total Revenue from ALL groups	\$	134,750	

RECIPROCAL USE AGREEMENT - Recreation Dept. & Christian Heritage School

Comparison of facilities uses by CHS of Town facilities and Town use of CHS facilities

	Days Used	Hours Used	Total Hours	Fee	Total Fees - Per Day	Total Fes - Per Hour	Current fee schedule does not provide for unit of use (hours etc)
CHS Varsity Boys and Girls Soccer - Actual							
IL -Turf	40	2	80	\$ 500	\$ 20,000	\$ 40,000	
IL - Grass	26	2	52	\$ 150	\$ 3,900	\$ 7,800	
CHS Varsity Baseball & Varsity Softball - Estimate							
Baseball -Multiple fields	60	2	120	\$ 75	\$ 4,500	\$ 9,000	Unity, Madison, Nothnagle
Softball - Multiple fields	60	2	120	\$ 75	\$ 4,500	\$ 9,000	
CHS Tennis Team - Estimate							
Tashua Knolls - Tennis Courts	60	2	120	\$ 50	\$ 3,000	\$ 6,000	Currently no fee for using tennis courts
Totals	246		492		\$ 35,900	\$ 71,800	

Recreation Depts use of CHS gym							
Winter - Adult Rec Basketball							
CHS Gymnasium	16	2	32	\$ 85	\$ 1,360	\$ 2,720	Market rate (Insports)
Summer - Basketball Camps							
CHS Gymnasium	16	4	64	\$ 65	\$ 1,040	\$ 4,160	
Totals	32		96		\$ 2,400	\$ 6,880	

NET (214) (396) \$ (33,500) \$ (64,920)

Net Financial Benefit (subsidy) - CHS - 1 Year \$ 33,500 \$ 64,920

Net Financial Benefit (subsidy) - CHS - 10 Years \$ 335,000 \$ 649,200

**Board of Finance - Internal Audit Status Update
As of January 5, 2017**

Complete
Followup Req'd

Report:	Status:
Cash Receipts - Parks & Rec	In process
Escheatment Process/Compliance	Prepared check requests & completed report; to Maria for Management Responses; State filing required by 3/31/17.
Purchasing Review: Town/BOE	BOE in process - Bus Contract & School Lunch program for Management Responses.
Accounting Policies & Procedures	In process
Cash Receipts - Tax Collector	Not started
Fixed Assets	Started with policy - will then review accounting compliance and perform physical inventory
Cell Phone Analysis	To audit analysis and plan updates recently performed by Finance team. Incorporate decisioning process of whether to provide phone/plan in New Hire/Termination document.
New Hire/Termination Processes	Compiling current process documentation from Dept. Managers, HR, Finance, Highway and IT. Will review for completeness, add to as necessary, obtain consensus.
Affordable Healthcare: Reporting/Compliance	On hold until year end
BOE Energy Opportunities	Project analysis and cost review
Senior Center Update	Met with new Senior Center Director. Will assess risk, identify areas to audit, and schedule review.
Parks & Rec Field Use Policies	Report complete - present to BOF 1/12/17.
Cash Receipts - Golf Course	Golf Course report completed. Recommendations and updated Policy & Procedure document approved by Golf Commission 11/28. Presented to BOF 12/8.
Company Vehicle Analysis	Presented at October BOF meeting. Updated policy prepared and approved by First Selectman. Auditor to discuss with J. Haselkamp.
Transfer Station	Presented to BOF May 2016 with followup 7/16 and 12/16. Follow up for Auditor.
Account Reconciliations	Added instruction for special revenue funds to Accounting Manual. Weekly meetings with Finance to complete.
Police Dept. Overtime	Followup on software purchase, installation, training, integration.
Travel and Town Credit Card Policies	Presented to BOF May 2016, added to Accounting Policy & Procedures Manual.
2017 Audit Plan	Presented to Board of Finance May 2016

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 12-Jan-17
AGENDA: 01-17-01
AMOUNT: \$38,000

2016-2017

APPROPRIATION **[X]**

FROM: ACCOUNT NO.
ACCOUNT NAME General Fund \$38,000

TRANSFER **[]**

TO: ACCOUNT NO. #01022800-522202
ACCOUNT NAME Attorneys-Professional Services \$38,000

(C) SUMMARY OF REQUEST: Additional outside legal services related to handle the AFB subpoena

(D) REQUESTED BY: First Selectman Timothy M. Herbst

(E) SUPPORTING DATA: See attached

(F) CONCURRENCE: YES NO NEED ADD'L INFORMATION

TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED___
2. RECOMMENDED TO TOWN COUNCIL___
3. TABLED___
4. DENIED___
5. OTHER___

01/06/2017 16:12
mpires

TOWN OF TRUMBULL
CHECKS BROWSE

P 1
apvdrmt

Cash Account	Check #	Check Date	Warrant	Clr	Cleared Da	Amount	Type
00 100000	101557	09/01/2016	090116	Y	09/09/2016	3,613.35	PRINTED
00 100000	102086	09/29/2016	092916	Y	10/04/2016	20,613.77	PRINTED
00 100000	102675	10/27/2016	102716m	Y	10/31/2016	41,050.38	PRINTED
00 100000	103653	12/29/2016	122916	N		30,182.62	PRINTED

Vendor 11980 DAY PITNEY LLP has 4 Checks for: 95,460.12

** END OF REPORT - Generated by Maria Pires **

Estimate 6 months
in 2017

7,580.00
102,960.12



United States Department of Justice

United States Attorney
District of Connecticut

Connecticut Financial Center
157 Church Street, 25th Floor
New Haven, Connecticut 06510

(203)821-3700
Fax (203) 773-3376
www.justice.gov/usa/ct

July 18, 2016

CUSTODIAN OF RECORDS
Town of Trumbull, CT
5866 Main Street
Trumbull, CT 06611

Re: Non-Disclosure of Subpoena

Dear Custodian of Records:

The attached grand jury subpoena issued on July 18, 2016 is returnable on August 2, 2016, before the federal grand jury sitting that date in New Haven, Connecticut.

The subpoena requests that the custodian of records produce certain documents described in Attachment A to the subpoena. In lieu of appearing before the grand jury, the Custodian of Records may comply with the subpoena by producing the responsive records to Special Agent, Paul M. Takla, FBI, 530 Preston Avenue, Suite 201, Meriden, Connecticut 06450, on or before the grand jury date.

Title 12, United States Code, Section 3413(i), exempts subpoenas issued by a Federal Grand Jury from the disclosure provisions of the Right to Financial Privacy Act of 1978. You are requested not to disclose the existence of this subpoena or its contents. Disclosure of the subpoena, or its contents, may impede an ongoing federal grand jury investigation into the possible commission of a felony, and consequently may interfere with the enforcement of federal law. Therefore, before you disclose the existence and/or the contents of this subpoena, please contact Special Agent Takla at 203-238-0505.

We also request that the custodian of records at your financial institution complete the attached declaration for any business records that are produced pursuant to this subpoena, to the extent that such records meet the conditions set forth in the declaration—that is, (1) that the records were made at or near the time of the occurrence of the matters set forth in the records, by a person with knowledge of those matters or from information transmitted by such a person, and (2) that these records are made, and are kept, as a regular practice in the ordinary course of business.

Completion of this declaration will significantly reduce the chances that you will be called as a witness at any future trial, where these documents might be offered as evidence.

Very truly yours,

DEIRDRE M. DALY
UNITED STATES ATTORNEY

LIAM B. BRENNAN
ASSISTANT UNITED STATES ATTORNEY

RECEIVED FOR RECORD
VOLUME _____ PAGE _____
2016 JUL 21 A 11:44
TOWN CLERK
TOWN RECORDS

LBB:ers



UNITED STATES DISTRICT COURT

for the
District of Connecticut

GJN-15-1-118(18)
S/A Paul M. Takla, FBI

SUBPOENA TO TESTIFY BEFORE A GRAND JURY

CUSTODIAN OF RECORDS
To: Town of Trumbull, CT
5866 Main Street
Trumbull, CT 06611

TRUMBULL LAND RECORDS
ATTTEST
TOWN CLERK
2016 JUL 21 AM 11:44

VOLUME _____ PAGE _____

RECEIVED FOR RECORD

YOU ARE COMMANDED to appear in this United States district court at the time, date, and place shown below to testify before the court's grand jury. When you arrive, you must remain at the court until the judge or court officer allows you to leave.

Place: Robert N. Glaimo Federal Building 150 Court Street, Room 125 New Haven, CT 06510	Date and Time: Grand Jury Room August 2, 2016 at 9:00 a.m.
--	--

You must also bring with you the following documents, electronically stored information, or objects (blank if not applicable):

See Attachment A.

Note: Please include a copy of this subpoena with any materials or records produced. Records may be provided to Special Agent Paul M. Takla, Federal Bureau of Investigation, 530 Preston Avenue, Suite 201, Meriden, Connecticut 06450 telephone number (203)238-0505, Paul.Takla@ic.fbi.gov. on or before the Grand Jury date.

Date: 07/18/2016

CLERK OF COURT



Signature of Clerk of Court

The name, address, e-mail, and telephone number of the United States attorney, or assistant United States attorney, who requests this subpoena, are:

[Signature]
Tham B. Brennan, Assistant United States Attorney
U.S. Attorney's Office, District of Connecticut
157 Church Street, 25th Floor
New Haven, CT 06510 Tel. 203-821-3700 Control No. 858



ATTACHMENT A - GRAND JURY N-15-1-118(18) – Page 1 of 1

TO: CUSTODIAN OF RECORDS
Town of Trumbull, CT
5866 Main Street
Trumbull, CT 06611

DOCUMENTS REQUESTED

For the period of January 2010 to the present, any and all records and communications relating to business between the Town of Trumbull and the following entities/persons:

- 1) AFB Construction Management
- 2) Conveo Energy
- 3) Alfonso F. Barbarotta

To include contracts, leases, agreements, bids, invoices, payments, cancelled checks, records of meetings, e-mails, text messages, voicemails, and any other correspondence.

IN LIEU OF YOUR PERSONAL APPEARANCE BEFORE THE GRAND JURY, subpoenaed materials may be mailed to SA Paul M. Takla, Federal Bureau of Investigation, 530 Preston Avenue, Suite 201, Meriden, Connecticut 06450, telephone number (203) 238-0505, or e-mailed to paul.takla@ic.fbi.gov.





United States Department of Justice

United States Attorney
District of Connecticut

INSTRUCTIONS FOR PRODUCTION OF ELECTRONICALLY (DIGITAL) STORED RECORDS

This document details the data formatting specifications required for data submitted to the U.S. Attorney's Office (USAO) in response to litigation. The Government currently uses Concordance (ver 10.06) and IPRO (ver 8.6).

ANY VARIANCE FROM THESE STANDARDS MUST BE PRE-APPROVED.

A. MEDIA

All data and image deliveries must be made on CD, DVD, or USB 2.0 external hard drive.

B. DATA FORMAT

Data should be delivered in one of two formats:

1. As a Concordance database (.dcb)

- ❖ In most instances, the StartBates should be the Image Key field unless another field has been designated the key field by the Government.
- ❖ All fields should be indexed.

Note: If this method is chosen, and there will be more than one production, please confirm the database fields and structure remain consistent between data deliveries.

2. As an ASCII delimited text file (.dat)

If this method is chosen, please adhere to the following:

- ❖ The first line of the text file must contain the field names.
- ❖ The delimiters used should be the Concordance standards, of: comma (ASCII character 020), quote (ASCII character 254), and newline (ASCII character 174).
- ❖ Produce a page header indicator in the following format, <<batesno>>, on a separate line for every page of OCR.

C. DELIVERED FIELDS

The database or load file provided must contain, at minimum, the first and last Bates number for each document, and all applicable OCR text. OCR text should be incorporated directly in either the Concordance database or the ASCII load file, and not delivered in separate text files.

D. IMAGE/CROSS REFERENCE FILE GUIDELINES

I. IMAGE FORMAT

1. TIFF – Single page (Preferred) OR

- ❖ Documents should be scanned at 300 dpi, as single-page CCITT Group IV TIFF files. TIFF file names should match the assigned Bates number of the underlying document page, should be unique, and sequentially numbered. PDF files will be accepted only after a consultation between the provider and USAO technical support staff. Multi-page TIFF files are strongly discouraged.
- ❖ Bates numbers should be electronically "endorsed" onto images. The file name assigned to the image should match the underlying document's Bates number. Bates numbers should be alpha-numeric, with the numeric portion of the stamp being "zero-filled". As an example, an assigned Bates numbered series of documents such as "ABC1", "ABC2", "ABC3" would be unacceptable, whereas "ABC000001", "ABC000002", "ABC000003" is preferred.
- ❖ Images should be placed on delivered media in a master folder named XIMAGES.

2. PDF – Multi-page (text searchable)

II. CROSS-REFERENCE FILE

1. Tiff files must be accompanied with an image "cross-reference file", preferably in IPRO® .lfp format. This file associates each bates number with its corresponding single-page TIFF file name and indicates its location on the media provided. The file should contain one line for every page in the collection, and must contain the document Bates number and the full DOS path to the image, beginning with the media volume. Below is a sample IPRO file:

```
IM,ABC-000001,D,0,@VOL01;IMG_0000001;ABC-000001.tif;2,0
IM,ABC-000002,,0,@VOL01;IMG_0000001;ABC-000002.tif;2,0
IM,3542-S-000001,D,0,@VOL01;IMG_0000001;3542-S-000001.tif;2,0
IM,3542-S-000002,,0,@VOL01;IMG_0000001;3542-S-000002.tif;2,0
IM,3542-S-000003,,0,@VOL01;IMG_0000001;3542-S-000003.tif;2,0
```

E. NATIVE FILES

With the exception of spreadsheets, electronic files should not be provided in their original or "native" format, but should be put through an electronic conversion (e-conversion) process, in which single-page TIFF images are created from all underlying document pages, and all text and applicable metadata from these files is extracted. Data, images, and image cross-reference files resulting from this process should follow the formatting specifications detailed in the sections above.

Spreadsheets (such Microsoft Excel or Lotus 1-2-3) should be provided in both e-converted and native format.

F. SECURITY

All submissions of electronic data to the USAO must be free of computer viruses. In addition, any passwords protecting files or media must be removed or provided.

Rev. October 2013

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 12-Jan-17
AGENDA: 01-17-02
AMOUNT: \$27,114

2016-2017

APPROPRIATION [] FROM: ACCOUNT NO. #01013800-501116
ACCOUNT NAME Contingency \$27,114

TRANSFER [X] TO: ACCOUNT NO. #01022000-501101
ACCOUNT NAME Police-Salaries FT \$27,114

(C) SUMMARY OF REQUEST: To cover the third SRO

(D) REQUESTED BY: Michael Lombardo, Chief of Police

(E) SUPPORTING DATA: See attached

(F) CONCURRENCE: [] YES [] NO [] NEED ADD'L INFORMATION

TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED___
2. RECOMMENDED TO TOWN COUNCIL___
3. TABLED___
4. DENIED___
5. OTHER___

TOWN OF TRUMBULL

SALARY BUDGET REQUEST

FISCAL YEAR
JULY 1, 2016 - JUNE 30, 2017

ORG	OBJ	PROJ	NAME	POSITION	GP	QTY	CURRENT HOURS	CURR HRLY	CURR ANNUAL	DEPT REQ	BOARD OF TOWN		
											FIRST SELECT REQUEST	FINANCE APPROVED	COUNCIL APPROVED
01022000	501101		LOMBARDO MICHAEL	CHIEF OF POLICE	AP	1.00	2080	61.45	127,335	131,007	131,007	131,007	131,007
01022000	501101		BYRNES GLENN	DEPUTY CHIEF OF POLICE	AP	1.00	2080	56.24	116,979	119,904	119,904	119,904	119,904
01022000	501101		KIRBY RONALD	DEPUTY CHIEF OF POLICE	AP	1.00	2080	56.24	116,979	119,904	119,904	119,904	119,904
01022000	501101		SAVARESE THOMAS	DEPUTY CHIEF OF POLICE	AP	1.00	2080	56.24	116,979	119,904	119,904	119,904	119,904
01022000	501101		GOLDING KEITH	LIEUTENANT	PD	1.00	1950	51.24	99,926	99,926	99,926	99,926	99,926
01022000	501101		SCINTO LEONARD	LIEUTENANT	PD	1.00	1950	51.24	99,926	99,926	99,926	99,926	99,926
01022000	501101		VACANT	LIEUTENANT (VACANT)	PD	1.00	1950	48.30		94,188	94,188		94,188
01022000	501101		VACANT	LIEUTENANT (VACANT)	PD	1.00	1950	48.30		94,188	94,188		94,188
01022000	501101		NEW	LIEUTENANT (NEW)	PD	1.00	1950	48.30		94,188			94,188
01022000	501101		JONES KENNETH	SERGEANT-DETECTIVE BUREAU	PD	1.00	1950	46.86	91,377	91,377	91,377	91,377	91,377
01022000	501101		WEIR BRIAN DAVID	SERGEANT-DETECTIVE BUREAU	PD	1.00	1950	46.86	91,377	91,377	91,377	91,377	91,377
01022000	501101		ALLEN DONALD	SERGEANT	PD	1.00	1950	44.92	87,590	87,590	87,590	87,590	87,590
01022000	501101		ARLIO JAMES	SERGEANT	PD	1.00	1950	44.92	87,590	87,590	87,590	87,590	87,590
01022000	501101		BERNAUD RICHARD	SERGEANT	PD	1.00	1950	44.92	87,590	87,590	87,590	87,590	87,590
01022000	501101		FALKENSTEIN BRIAN	SERGEANT	PD	1.00	1950	44.92	87,590	87,590	87,590	87,590	87,590
01022000	501101		FLORIDIA GEORGE	SERGEANT	PD	1.00	1950	44.92	87,590	87,590	87,590	87,590	87,590
01022000	501101		HADDEN PHILIP	SERGEANT	PD	1.00	1950	44.92	87,590	87,590	87,590	87,590	87,590
01022000	501101		LOPES ANTHONY	SERGEANT	PD	1.00	1950	44.92	87,590	87,590	87,590	87,590	87,590
01022000	501101		SMITH DOUGLAS	SERGEANT	PD	1.00	1950	44.92	87,590	87,590	87,590	87,590	87,590
01022000	501101		COPPOLA ROBERT	POLICE OFFICER-DETECTIVE BUR.	PD	1.00	1950	41.68	81,269	81,269	81,269	81,269	81,269
01022000	501101		EDWARDS TODD	POLICE OFFICER-DETECTIVE BUR.	PD	1.00	1950	41.68	81,269	81,269	81,269	81,269	81,269
01022000	501101		MURRAY SCOTT	POLICE OFFICER-DETECTIVE BUR.	PD	1.00	1950	41.68	81,269	81,269	81,269	81,269	81,269
01022000	501101		SCHWARTZ ROBERT	POLICE OFFICER-DETECTIVE BUR.	PD	1.00	1950	41.68	81,269	81,269	81,269	81,269	81,269
01022000	501101		TESTI ROCCO	POLICE OFFICER-DETECTIVE BUR.	PD	1.00	1950	41.68	81,269	81,269	81,269	81,269	81,269
01022000	501101		WHEELER DANIEL	POLICE OFFICER-DETECTIVE BUR.	PD	1.00	1950	41.68	81,269	81,269	81,269	81,269	81,269
01022000	501101		CAPONE ROBERT	COMMUNICATIONS OFF. POLICE	PD	1.00	1950	40.03	78,064	78,064	78,064	78,064	78,064
01022000	501101		HAHN RAYMOND	COMMUNICATIONS OFF. POLICE	PD	1.00	1950	40.03	78,064	78,064	78,064	78,064	78,064
01022000	501101		HAMILTON SUSAN	COMMUNICATIONS OFF. POLICE	PD	1.00	1950	40.03	78,064	78,064	78,064	78,064	78,064
01022000	501101		LEE ROBERT	COMMUNICATIONS OFF. POLICE	PD	1.00	1950	40.03	78,064	78,064	78,064	78,064	78,064
01022000	501101		MASSA THERESA	COMMUNICATIONS OFF. POLICE	PD	1.00	1950	40.03	78,064	78,064	78,064	78,064	78,064
01022000	501101		MILLINGTON DARREN	COMMUNICATIONS OFF. POLICE	PD	1.00	1950	40.03	78,064	78,064	78,064	78,064	78,064
01022000	501101		SILJAMAKI KYLE	COMMUNICATIONS OFF. POLICE	PD	1.00	1950	40.03	78,064	78,064	78,064	78,064	78,064
01022000	501101		SILVA DANIEL	COMMUNICATIONS OFF. POLICE	PD	1.00	1950	40.03	78,064	78,064	78,064	78,064	78,064
01022000	501101		VELKY JOSEPH	COMMUNICATIONS OFF. POLICE	PD	1.00	1950	40.03	78,064	78,064	78,064	78,064	78,064
01022000	501101		RICHARD THOMAS	TRAFFIC OFFICER POLICE	PD	1.00	1950	40.03	78,064	78,064	78,064	78,064	78,064
01022000	501101		THOMPSON SCOTT	TRAFFIC OFFICER POLICE	PD	1.00	1950	40.03	78,064	78,064	78,064	78,064	78,064
01022000	501101		ANDERSON STEVEN	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001
01022000	501101		BACHIOCCHI EDWARD	POLICE OFFICER	PD	1.00	1950	35.84	69,878	76,001	76,001	76,001	76,001
01022000	501101		BARTON CHRISTOPHER	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001
01022000	501101		BARTOSIK WESTON	POLICE OFFICER	PD	1.00	1950	35.84	69,878	76,001	76,001	76,001	76,001
01022000	501101		BORUCKI MICHAEL	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001
01022000	501101		CARLSON RICHARD	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001
01022000	501101		COLEMAN GEORGE	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001
01022000	501101		CORBIT MATTHEW	POLICE OFFICER	PD	1.00	1950	35.84	69,878	76,001	76,001	76,001	76,001

TOWN OF TRUMBULL

SALARY BUDGET REQUEST

FISCAL YEAR
JULY 1, 2016 - JUNE 30, 2017

ORG	OBJ	PROJ	NAME	POSITION	GP	QTY	CURRENT HOURS	CURR HRLY	CURR ANNUAL	DEPT REQ	BOARD OF FINANCE			TOWN COUNCIL
											FIRST SELECT REQUEST	APPROVED	APPROVED	APPROVED
01022000	501101		COUTINHO PAUL	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		DRISCOLL PAUL	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		DUVA SCOTT	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		DZURENDA JOSEPH	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		DZURENDA THOMAS	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		EDWARDS MICHAEL	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		FEDEROWICZ BRIAN	POLICE OFFICER	PD	1.00	1950	35.84	69,878	76,001	76,001	76,001	76,001	
01022000	501101		FEDOR TIMOTHY	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		GONZALEZ KELLY	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		GONZALEZ MICHAEL	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		HARRY ROBERT	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		LAVIN KYLE	POLICE OFFICER	PD	1.00	1950	35.84	69,878	76,001	76,001	76,001	76,001	
01022000	501101		LEE GREGORY	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		LEOS JAMES	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		MARINO JAMES	POLICE OFFICER	PD	1.00	1950	35.84	69,878	76,001	76,001	76,001	76,001	
01022000	501101		MCCLINCH SEAN	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		MCENANEY TIMOTHY	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		METZ DEBORAH	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		MORAMARCO JACK	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		PEREZ EDGAR	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		PERKOWSKI MATTHEW	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		PETTY BLAKE	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		PIRES MICHAEL	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		PYSZ ROBERT	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		REDGATE MICHAEL	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		RUIZ JEAN	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		SKOOG DAVID	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		SOTA JAMES	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		TAKACS MICHAEL	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		TANTIMONICO RYAN	POLICE OFFICER	PD	1.00	1950	35.84	69,878	76,001	76,001	76,001	76,001	
01022000	501101		TARGOWSKI EDWARD	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		VANFLEET NICHOLAS	POLICE OFFICER	PD	1.00	1950	35.84	69,878	76,001	76,001	76,001	76,001	
01022000	501101		YOCHER GARY	POLICE OFFICER	PD	1.00	1950	38.98	76,001	76,001	76,001	76,001	76,001	
01022000	501101		JIMENEZ FRANCISCO	POLICE OFFICER	PD	1.00	1950	27.81	54,226	71,678	71,678	71,678	71,678	
01022000	501101		IUCCI JOSEPH	POLICE OFFICER	PD	1.00	1950	27.81	54,226	70,736	70,736	70,736	70,736	
01022000	501101		NEW (SRO)	POLICE OFFICER SRO (NEW)	PD	1.00	1950	27.81	0	54,227	27,114	27,114	27,114	
01022000	501101		NEW (SRO)	POLICE OFFICER SRO (NEW)	PD	1.00	1950	27.81	0	54,227	27,114	27,114	27,114	
01022000	501101		NEW (SRO)	POLICE OFFICER SRO (NEW)	PD	1.00	1950	27.81				27,114		
COUNT											81	80	79	80
01022000	501101		MUNOZ VIVIAN	EXECUTIVE ASSISTANT TO CHIEF	AP	1.00	1820	31.23	56,840	58,261	58,261	58,261	58,261	
01022000	501101		MADAR SHARON	ADMINIST. DETECTIVE BUREAU	MT	1.00	2080	31.25	65,007	66,632	66,632	66,632	66,632	
01022000	501101		FITCH COLEEN	TRAFFIC CLERK	MT	1.00	1820	27.08	49,289	50,521	50,521	50,521	50,521	

TOWN OF TRUMBULL

SALARY BUDGET REQUEST

FISCAL YEAR
JULY 1, 2016 - JUNE 30, 2017

ORG	OBJ	PROJ	NAME	POSITION	GP	QTY	CURRENT HOURS	CURR HRLY	CURR ANNUAL	DEPT REQ	BOARD OF TOWN COUNCIL		
											FIRST SELECT REQUEST	FINANCE APPROVED	TOWN COUNCIL APPROVED
01022000	501101		BLANCHFIELD CATHLEEN	ACCOUNTING ASSISTANT/POLICE	MT	1.00	1820	26.18	47,649	50,860	50,860	50,860	50,860
01022000	501101		DESANTY PAMELA	DISPATCHER	MT	1.00	2080	29.79	61,955	63,504	63,504	63,504	63,504
01022000	501101		HEUER LYNN	DISPATCHER	MT	1.00	2080	29.79	61,955	63,504	63,504	63,504	63,504
01022000	501101		BUTZ JOHN	DISPATCHER	MT	1.00	2080	24.99	51,970	54,750	54,750	54,750	54,750
01022000	501101		GIANNINI DAVID	RECORDS CLERK	MT	1.00	1820	25.93	47,191	49,839	49,839	49,839	49,839
01022000	501101		GIAIMO MICHELLE	RECORDS CLERK	MT	1.00	1820	22.72	41,354	43,655	43,655	43,655	43,655
01022000	501101		ROTZAL RICHARD	MECHANIC - POLICE	MT	1.00	2080	27.21	56,592	59,680	59,680	59,680	59,680
01022000	501102		VARIOUS	SCHOOL CROSSING GUARDS (7)	NA	1.00	400	13.00	36,400	37,310	37,310	37,310	37,310
01022000	501102		VACANT	PT ASSISTANT PATROL DIV (VACANT)	NA	1.00	1014	15.00	15,210	15,210	15,210	15,210	15,210
01022000	501104		ALBERICO LISA	PART TIME DISPATCHER	NA	1.00	832	19.94	16,594	17,009	17,009	17,009	17,009
01022000	501104		VACANT	PART TIME DISPATCHER (VACANT)	NA	1.00	832	19.46	16,189	16,189	16,189	16,189	16,189
01022000	501104		VACANT	PART TIME DISPATCHER (VACANT)	NA	1.00	832	19.46	16,189	16,189	16,189	16,189	16,189
			TURNOVER	TURNOVER							(150,000)	(150,000)	(150,000)
									<u>6,723,815</u>	<u>7,232,949</u>	<u>6,934,535</u>	<u>6,773,273</u>	<u>6,934,535</u>
501101									6,623,233	7,131,123	6,832,708	6,671,445	6,832,708
501102									51,610	52,520	52,520	52,520	52,520
501104									48,972	49,387	49,387	49,387	49,387

NEXT YEAR BUDGET LEVELS REPORT

PROJECTION: 20172 2016-17 BUDGET

FOR PERIOD 99

GENERAL FUND	2016 REVISED BUD	2017 REVISED BUD	2018 DEPT REQ	2018 FIRST SEL	2018 BO OF FIN	2018 TOWN CNCL	2018 APPROVED
01022000 POLICE							
01022000 501101 SALARIES-FY/PERMANENT	6,715,395.00	6,832,628.00	7,131,042.00	6,832,628.00	6,671,366.00	6,832,628.00	6,832,628.00
Full-time officers = 81, which includes 3 new SROs. Civilian Personnel = 10. Elected, AP & CS increase is per approved compensation plan for nonunion, appointed & elected officials. Any increases due to unions contracts and steps. PT & NA staff increase by 2.5% based upon comparable union increases. FS: Decrease of \$298,414 of which \$150,000 is for turnover in the department due to retirements, etc., denying the new Lieutenant for \$94,188 and new police officers hired half way through year at a savings of \$54,226. BOF: Reduce by \$161,262 for 2 vacant LT positions (\$94,188 x 2 = \$188,376) and add 1 additional School Resource Officer (SRO) @ \$27,114 for half year. TC: Reinstated 2 vacant LT and 2 SRO's, verbal agreement from TPD that will go into the CT Partnership.							
TOTAL POLICE	6,715,395.00	6,832,628.00	7,131,042.00	6,832,628.00	6,671,366.00	6,832,628.00	6,832,628.00
TOTAL GENERAL FUND	6,715,395.00	6,832,628.00	7,131,042.00	6,832,628.00	6,671,366.00	6,832,628.00	6,832,628.00
GRAND TOTAL	6,715,395.00	6,832,628.00	7,131,042.00	6,832,628.00	6,671,366.00	6,832,628.00	6,832,628.00

** END OF REPORT - Generated by Maria Pires **

NEXT YEAR BUDGET LEVELS REPORT

PROJECTION: 2017Z 2016-17 BUDGET

FOR PERIOD 99

GENERAL FUND		2016	2017	2018	2018	2018	2018	2018
		REVISED BUD	REVISED BUD	DEPT REQ	FIRST SEL	BD OF FIN	TOWN CNCL	APPROVED
01013800 TOWN HALL								
01013800	501116	CONTINGENCY						
		331,468.00	724,000.00	682,000.00	682,000.00	932,000.00	789,000.00	789,000.00
<p>Funds to meet the anticipated settlements with municipal unions and retirements. As settlements are reached, transfers are made from this account to the salary and FICA line items.</p> <p>Includes Early Incentive Program for Mathas (Town Hall Supervisors) and Hwy/Parks Supervisors.</p> <p>BOF: Add \$250,000 for medical insurance should the Town not change to the CT Partnership Plan</p> <p>TC: Reduced due to police verbal agreement to go to CT Partnership.</p>								
TOTAL TOWN HALL								
		331,468.00	724,000.00	682,000.00	682,000.00	932,000.00	789,000.00	789,000.00
TOTAL GENERAL FUND								
		331,468.00	724,000.00	682,000.00	682,000.00	932,000.00	789,000.00	789,000.00
GRAND TOTAL								
		331,468.00	724,000.00	682,000.00	682,000.00	932,000.00	789,000.00	789,000.00

** END OF REPORT - Generated by Maria Pires **

TOWN OF TRUMBULL



YEAR-TO-DATE BUDGET REPORT

FOR 2017 13								
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
01	GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
01 GENERAL GOVERNMENT								
01010000 TOWN COUNCIL								
01010000	522201	SERVICES & FEES-CL	15,308	0	15,308	7,204.02	.00	8,103.98 47.1%
01010000	522202	SERVICES & FEES-PR	58,080	0	58,080	29,380.00	28,200.00	500.00 99.1%
01010000	545501	COMMUNICATIONS-LEG	18,000	0	18,000	5,787.56	.00	12,212.44 32.2%
		TOTAL TOWN COUNCIL	91,388	0	91,388	42,371.58	28,200.00	20,816.42 77.2%
01010100 THE TRUMBULL NATURE COMMISSION								
01010100	522201	SERVICES & FEES-CL	240	0	240	120.00	.00	120.00 50.0%
01010100	590011	UTILITIES-HEAT	3,168	0	3,168	88.58	.00	3,079.42 2.8%
01010100	590012	UTILITES-ELECTRICI	917	0	917	345.28	.00	571.72 37.7%
01010100	590013	UTILITIES-WATER	249	0	249	154.27	.00	94.73 62.0%
01010100	590014	UTILITIES-TELEPHON	482	0	482	200.07	.00	281.93 41.5%
		TOTAL THE TRUMBULL NATURE COMMISSION	5,056	0	5,056	908.20	.00	4,147.80 18.0%
01010200 ETHICS COMMISSION								
01010200	522201	SERVICES & FEES-CL	120	0	120	.00	.00	120.00 .0%
		TOTAL ETHICS COMMISSION	120	0	120	.00	.00	120.00 .0%
01010400 FIRST SELECTMAN								
01010400	501101	SALARIES-FT/PERMAN	289,071	0	289,071	145,439.75	.00	143,631.25 50.3%

TOWN OF TRUMBULL



YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01010400 501103 SALARIES-SEASONAL/	0	5,250	5,250	562.50	.00	4,687.50	10.7%
01010400 556601 PROFESSIONAL DEV-S	4,000	0	4,000	1,902.93	.00	2,097.07	47.6%
01010400 567704 TRANSPORTATION-EXP	5,000	0	5,000	3,775.95	.00	1,224.05	75.5%
TOTAL FIRST SELECTMAN	298,071	5,250	303,321	151,681.13	.00	151,639.87	50.0%
01010600 PROBATE							
01010600 522203 SERVICES & FEES-AN	2,262	0	2,262	2,262.00	.00	.00	100.0%
01010600 534401 MATERIALS & SUPPLI	2,262	0	2,262	2,262.00	.00	.00	100.0%
01010600 545504 COMMUNICATIONS-POS	3,392	0	3,392	3,392.00	.00	.00	100.0%
01010600 556604 PROFESSIONAL DEV-P	170	0	170	170.00	.00	.00	100.0%
01010600 589901 RENTALS-ANNUAL REN	1,640	0	1,640	1,640.00	.00	.00	100.0%
01010600 590014 UTILITIES-TELEPHON	2,454	0	2,454	2,454.00	.00	.00	100.0%
TOTAL PROBATE	12,180	0	12,180	12,180.00	.00	.00	100.0%
01010800 ELECTIONS							
01010800 501101 SALARIES-FT/PERMAN	55,980	0	55,980	33,261.50	.00	22,718.50	59.4%
01010800 501102 SALARIES-PT/PERMAN	20,250	0	20,250	10,206.64	.00	10,043.36	50.4%
01010800 501105 SALARIES-OVERTIME	2,000	0	2,000	124.11	.00	1,875.89	6.2%
01010800 522202 SERVICES & FEES-PR	3,400	0	3,400	2,306.48	.00	1,093.52	67.8%
01010800 522203 SERVICES & FEES-AN	29,180	0	29,180	21,958.00	.00	7,222.00	75.3%
01010800 522205 PROGRAM EXPENSES	14,708	0	14,708	10,570.92	.00	4,137.08	71.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2017 13									
ACCOUNTS FOR:	GENERAL FUND		ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01010800	534402	PROGRAM SUPPLIES	6,000	0	6,000	5,771.58	.00	228.42	96.2%
01010800	545501	COMMUNICATIONS-LEG	325	0	325	.00	.00	325.00	.0%
01010800	545504	COMMUNICATIONS-POS	4,580	0	4,580	2,987.10	.00	1,592.90	65.2%
01010800	556601	PROFESSIONAL DEV-S	3,390	0	3,390	2,440.00	.00	950.00	72.0%
01010800	556602	PROFESSIONAL DEV-A	150	0	150	.00	.00	150.00	.0%
01010800	556605	PROFESSIONAL DEV-T	844	0	844	575.10	.00	268.90	68.1%
01010800	578801	MNTNCE/REPAIR SERV	3,000	0	3,000	3,000.00	.00	.00	100.0%
01010800	590014	UTILITIES-TELEPHON	2,549	0	2,549	798.37	.00	1,750.63	31.3%
TOTAL ELECTIONS			146,356	0	146,356	93,999.80	.00	52,356.20	64.2%
01011000 FINANCE DEPARTMENT									
01011000	501101	SALARIES-FT/PERMAN	472,881	0	472,881	237,384.34	.00	235,496.66	50.2%
01011000	501102	SALARIES-PT/PERMAN	84,082	0	84,082	34,353.12	.00	49,728.88	40.9%
01011000	501105	SALARIES-OVERTIME	500	0	500	576.83	.00	-76.83	115.4%*
01011000	556601	PROFESSIONAL DEV-S	4,000	0	4,000	182.73	.00	3,817.27	4.6%
01011000	556602	PROFESSIONAL DEV-A	445	0	445	380.00	.00	65.00	85.4%
01011000	556603	PROFESSIONAL DEV-I	2,250	0	2,250	.00	.00	2,250.00	.0%
01011000	556604	PROFESSIONAL DEV-P	400	0	400	50.00	.00	350.00	12.5%
01011000	567704	TRANSPORTATION-EXP	300	0	300	.00	.00	300.00	.0%
TOTAL FINANCE DEPARTMENT			564,858	0	564,858	272,927.02	.00	291,930.98	48.3%
01011400 BOARD OF FINANCE									
01011400	501101	SALARIES-FT/PERMAN	77,368	0	77,368	39,009.91	.00	38,358.09	50.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01011400 522201 SERVICES & FEES-CL	3,125	0	3,125	125.00	.00	3,000.00	4.0%
01011400 545501 COMMUNICATIONS-LEG	1,100	0	1,100	.00	.00	1,100.00	.0%
01011400 556602 PROFESSIONAL DEV-A	140	0	140	.00	.00	140.00	.0%
TOTAL BOARD OF FINANCE	81,733	0	81,733	39,134.91	.00	42,598.09	47.9%
01011600 TAX ASSESSOR							
01011600 501101 SALARIES-FT/PERMAN	270,103	0	270,103	136,091.03	.00	134,011.97	50.4%
01011600 501102 SALARIES-PT/PERMAN	34,466	0	34,466	17,071.51	.00	17,394.49	49.5%
01011600 501105 SALARIES-OVERTIME	2,250	0	2,250	.00	.00	2,250.00	.0%
01011600 501888 UNIFORM ALLOWANCE	150	0	150	.00	.00	150.00	.0%
01011600 522202 SERVICES & FEES-PR	5,000	0	5,000	2,500.00	.00	2,500.00	50.0%
01011600 522204 SERVICES & FEES-CO	22,175	0	22,175	20,226.48	.00	1,948.52	91.2%
01011600 534402 PROGRAM SUPPLIES	1,600	0	1,600	919.25	.00	680.75	57.5%
01011600 545501 COMMUNICATIONS-LEG	250	0	250	232.36	.00	17.64	92.9%
01011600 556601 PROFESSIONAL DEV-S	4,300	0	4,300	101.00	.00	4,199.00	2.3%
01011600 556602 PROFESSIONAL DEV-A	595	0	595	220.00	.00	375.00	37.0%
TOTAL TAX ASSESSOR	340,889	0	340,889	177,361.63	.00	163,527.37	52.0%
01011800 BOARD OF ASSESSMENT APPEALS							
01011800 522201 SERVICES & FEES-CL	2,500	0	2,500	450.37	.00	2,049.63	18.0%
01011800 545501 COMMUNICATIONS-LEG	1,000	0	1,000	205.20	.00	794.80	20.5%

TOWN OF TRUMBULL



YEAR-TO-DATE BUDGET REPORT

FOR 2017 13									
ACCOUNTS FOR:	GENERAL	FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01011800	556601	PROFESSIONAL DEV-S	200	0	200	.00	.00	200.00	.0%
TOTAL BOARD OF ASSESSMENT APPEALS			3,700	0	3,700	655.57	.00	3,044.43	17.7%
01012000 TAX COLLECTOR									
01012000	501101	SALARIES-FT/PERMAN	255,674	0	255,674	120,430.44	.00	135,243.56	47.1%
01012000	501102	SALARIES-PT/PERMAN	24,301	0	24,301	11,633.96	.00	12,667.04	47.9%
01012000	501103	SALARIES-SEASONAL/	5,400	0	5,400	2,388.75	.00	3,011.25	44.2%
01012000	501105	SALARIES-OVERTIME	1,100	0	1,100	1,196.94	.00	-96.94	108.8%*
01012000	522203	SERVICES & FEES-AN	2,650	0	2,650	564.10	.00	2,085.90	21.3%
01012000	522204	SERVICES & FEES-CO	30,075	0	30,075	10,735.00	.00	19,340.00	35.7%
01012000	534401	MATERIALS & SUPPLI	8,000	0	8,000	2,096.21	468.00	5,435.79	32.1%
01012000	545501	COMMUNICATIONS-LEG	3,100	0	3,100	1,078.14	.00	2,021.86	34.8%
01012000	545504	COMMUNICATIONS-POS	25,500	0	25,500	.00	.00	25,500.00	.0%
01012000	556601	PROFESSIONAL DEV-S	1,180	0	1,180	323.52	.00	856.48	27.4%
01012000	556602	PROFESSIONAL DEV-A	200	0	200	50.00	.00	150.00	25.0%
TOTAL TAX COLLECTOR			357,180	0	357,180	150,497.06	468.00	206,214.94	42.3%
01012200 PURCHASING									
01012200	501101	SALARIES-FT/PERMAN	78,305	0	78,305	39,482.22	.00	38,822.78	50.4%
01012200	545501	COMMUNICATIONS-LEG	8,500	0	8,500	3,107.92	.00	5,392.08	36.6%
01012200	556601	PROFESSIONAL DEV-S	550	0	550	99.00	.00	451.00	18.0%

TOWN OF TRUMBULL



YEAR-TO-DATE BUDGET REPORT

FOR 2017 13			ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:	GENERAL FUND		APPROP	ADJSTMTS	BUDGET			BUDGET	USED
01012200	556602	PROFESSIONAL DEV-A	240	0	240	150.00	.00	90.00	62.5%
		TOTAL PURCHASING	87,595	0	87,595	42,839.14	.00	44,755.86	48.9%
01012400 TREASURER									
01012400	501101	SALARIES-FT/PERMAN	25,000	0	25,000	12,885.44	.00	12,114.56	51.5%
		TOTAL TREASURER	25,000	0	25,000	12,885.44	.00	12,114.56	51.5%
01012600 TECHNOLOGY									
01012600	501101	SALARIES-FT/PERMAN	324,312	0	324,312	162,711.99	.00	161,600.01	50.2%
01012600	501105	SALARIES-OVERTIME	7,500	0	7,500	4,803.35	.00	2,696.65	64.0%
01012600	522202	SERVICES & FEES-PR	8,250	0	8,250	1,400.00	.00	6,850.00	17.0%
01012600	522204	SERVICES & FEES-CO	460,000	0	460,000	287,889.59	144,802.29	27,308.12	94.1%
01012600	556601	PROFESSIONAL DEV-S	16,360	0	16,360	.00	.00	16,360.00	.0%
01012600	556602	PROFESSIONAL DEV-A	185	0	185	.00	.00	185.00	.0%
01012600	556603	PROFESSIONAL DEV-I	1,000	0	1,000	.00	.00	1,000.00	.0%
01012600	578802	MNTNCE/REP-EQUIPME	10,000	0	10,000	1,803.68	17.54	8,178.78	18.2%
01012600	581888	CAPITAL OUTLAY	20,000	0	20,000	12,536.70	.00	7,463.30	62.7%
		TOTAL TECHNOLOGY	847,607	0	847,607	471,145.31	144,819.83	231,641.86	72.7%
01012800 TOWN ATTORNEYS									
01012800	522202	SERVICES & FEES-PR	428,590	65,000	493,590	316,411.02	141,452.38	35,726.60	92.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01012800 522203 SERVICES & FEES-AN	15,000	0	15,000	8,805.00	.00	6,195.00	58.7%
TOTAL TOWN ATTORNEYS	443,590	65,000	508,590	325,216.02	141,452.38	41,921.60	91.8%
01013000 HUMAN RESOURCES							
01013000 501101 SALARIES-FT/PERMAN	250,693	0	250,693	124,051.19	.00	126,641.81	49.5%
01013000 501105 SALARIES-OVERTIME	1,250	0	1,250	.00	.00	1,250.00	.0%
01013000 501106 SALARIES-LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01013000 522201 SERVICES & FEES-CL	420	0	420	120.00	.00	300.00	28.6%
01013000 522202 SERVICES & FEES-PR	14,000	0	14,000	226.12	.00	13,773.88	1.6%
01013000 522203 SERVICES & FEES-AN	2,000	0	2,000	275.00	.00	1,725.00	13.8%
01013000 522204 SERVICES & FEES-CO	7,500	0	7,500	6,586.00	.00	914.00	87.8%
01013000 545501 COMMUNICATIONS-LEG	3,500	0	3,500	.00	.00	3,500.00	.0%
01013000 556601 PROFESSIONAL DEV-S	2,500	0	2,500	529.53	.00	1,970.47	21.2%
01013000 556602 PROFESSIONAL DEV-A	300	0	300	190.00	.00	110.00	63.3%
01013000 556604 PROFESSIONAL DEV-P	1,000	0	1,000	99.75	.00	900.25	10.0%
TOTAL HUMAN RESOURCES	283,588	0	283,588	132,502.59	.00	151,085.41	46.7%
01013400 EMPLOYEE BENEFITS							
01013400 511150 FRINGE BENEFITS-FI	1,710,050	0	1,710,050	820,236.41	.00	889,813.59	48.0%
01013400 511151 FRINGE BENEFITS-ME	4,778,164	0	4,778,164	3,119,598.39	.00	1,658,565.61	65.3%
01013400 511152 FRINGE BENEFITS-WO	1,300,000	0	1,300,000	801,468.83	.00	498,531.17	61.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS 01	FOR: GENERAL	FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01013400	511153	FRINGE BENEFITS-UN	36,000	0	36,000	4,461.00	.00	31,539.00	12.4%
01013400	511154	FRINGE BENEFITS-ME	14,800	0	14,800	.00	.00	14,800.00	.0%
01013400	511155	FRINGE BENEFITS-LI	43,100	0	43,100	20,045.83	.00	23,054.17	46.5%
01013400	511159	FRINGE BENEFITS-CL	600	0	600	.00	.00	600.00	.0%
01013400	522106	PENSION CONTRIBUTI	3,004,000	0	3,004,000	1,502,000.00	.00	1,502,000.00	50.0%
01013400	522107	PENSION CONTR-TOWN	4,243,000	0	4,243,000	2,121,500.00	.00	2,121,500.00	50.0%
01013400	522108	POLICE RET-MED/LIF	150,000	0	150,000	.00	.00	150,000.00	.0%
01013400	522110	DEFINED CONTR-TOWN	315,394	0	315,394	130,057.99	.00	185,336.01	41.2%
01013400	522202	SERVICES & FEES-PR	58,500	0	58,500	22,022.04	24,500.00	11,977.96	79.5%
TOTAL EMPLOYEE BENEFITS			15,653,608	0	15,653,608	8,541,390.49	24,500.00	7,087,717.51	54.7%
01013600 TOWN CLERK									
01013600	501101	SALARIES-FT/PERMAN	242,368	0	242,368	121,522.87	.00	120,845.13	50.1%
01013600	501105	SALARIES-OVERTIME	3,200	0	3,200	3,177.42	.00	22.58	99.3%
01013600	501106	SALARIES-LONGEVITY	850	0	850	850.00	.00	.00	100.0%
01013600	522204	SERVICES & FEES-CO	22,000	0	22,000	11,852.04	10,147.96	.00	100.0%
01013600	522205	PROGRAM EXPENSES	5,000	0	5,000	1,169.07	.00	3,830.93	23.4%
01013600	534402	PROGRAM SUPPLIES	5,200	0	5,200	1,240.97	.00	3,959.03	23.9%
01013600	545501	COMMUNICATIONS-LEG	3,000	0	3,000	.00	.00	3,000.00	.0%
01013600	556601	PROFESSIONAL DEV-S	2,080	0	2,080	250.00	.00	1,830.00	12.0%
01013600	556602	PROFESSIONAL DEV-A	1,000	0	1,000	.00	.00	1,000.00	.0%
01013600	578801	MNTNCE/REPAIR SERV	500	0	500	275.00	.00	225.00	55.0%

TOWN OF TRUMBULL



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FOR 2017 13								
ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
01013600 578803 MNTNCE/REP-PROGRAM	2,500	0	2,500	391.60	745.40	1,363.00	45.5%	
01013600 598889 ST OF CT-FISHING &	0	0	0	1,633.00	.00	-1,633.00	100.0%*	
01013600 598890 ST OF CT-MARRIAGE	0	0	0	1,463.00	.00	-1,463.00	100.0%*	
TOTAL TOWN CLERK	287,698	0	287,698	143,824.97	10,893.36	132,979.67	53.8%	
01013800 TOWN HALL								
01013800 501116 CONTINGENCY	789,000	-65,000	724,000	.00	.00	724,000.00	.0%	
01013800 511160 PROPERTY/LIABILITY	970,626	0	970,626	334,721.39	.00	635,904.61	34.5%	
01013800 522205 PROGRAM EXPENSES	20,000	0	20,000	.00	.00	20,000.00	.0%	
01013800 522208 CONTRIBUTIONS	23,750	0	23,750	20,250.00	.00	3,500.00	85.3%	
01013800 534401 MATERIALS & SUPPLI	32,000	0	32,000	17,320.80	3,724.46	10,954.74	65.8%	
01013800 534402 PROGRAM SUPPLIES	1,000	0	1,000	344.80	13.16	642.04	35.8%	
01013800 534403 MATERIALS & SUPPLI	1,000	0	1,000	.00	197.75	802.25	19.8%	
01013800 545502 COMMUNICATIONS-PUB	1,000	0	1,000	.00	.00	1,000.00	.0%	
01013800 545504 COMMUNICATIONS-POS	45,000	0	45,000	22,977.41	3,487.52	18,535.07	58.8%	
01013800 578801 MNTNCE/REPAIR SERV	10,062	0	10,062	4,700.78	4,893.98	467.24	95.4%	
01013800 578804 MNTNCE/REP-REFUSE	2,188	0	2,188	1,233.40	.00	954.60	56.4%	
01013800 589901 RENTALS-ANNUAL REN	19,709	0	19,709	11,344.40	11,242.15	-2,877.55	114.6%*	
01013800 590011 UTILITIES-HEAT	12,522	0	12,522	3,616.69	.00	8,905.31	28.9%	
01013800 590012 UTILITIES-ELECTRIC	93,112	0	93,112	36,301.97	.00	56,810.03	39.0%	
01013800 590013 UTILITIES-WATER	2,175	0	2,175	1,186.94	.00	988.06	54.6%	
01013800 590014 UTILITIES-TELEPHON	92,140	0	92,140	53,231.36	.00	38,908.64	57.8%	

TOWN OF TRUMBULL



YEAR-TO-DATE BUDGET REPORT

FOR 2017 13			ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:	GENERAL FUND		APPROP	ADJSTMTS	BUDGET			BUDGET	USED
TOTAL TOWN HALL			2,115,284	-65,000	2,050,284	507,229.94	23,559.02	1,519,495.04	25.9%
01014200 PLANNING AND ZONING									
01014200	501101	SALARIES-FT/PERMAN	215,546	0	215,546	108,055.22	.00	107,490.78	50.1%
01014200	501102	SALARIES-PT/PERMAN	34,892	0	34,892	18,156.35	.00	16,735.65	52.0%
01014200	501105	SALARIES-OVERTIME	5,000	0	5,000	387.28	.00	4,612.72	7.7%
01014200	522201	SERVICES & FEES-CL	180	0	180	.00	.00	180.00	.0%
01014200	522202	SERVICES & FEES-PR	43,000	0	43,000	2,521.58	.00	40,478.42	5.9%
01014200	522205	PROGRAM EXPENSES	10,979	0	10,979	10,979.00	.00	.00	100.0%
01014200	534401	MATERIALS & SUPPLI	2,300	0	2,300	484.84	60.00	1,755.16	23.7%
01014200	534402	PROGRAM SUPPLIES	150	0	150	17.00	.00	133.00	11.3%
01014200	545501	COMMUNICATIONS-LEG	20,000	0	20,000	13,024.12	.00	6,975.88	65.1%
01014200	556601	PROFESSIONAL DEV-S	2,500	0	2,500	520.00	.00	1,980.00	20.8%
01014200	556602	PROFESSIONAL DEV-A	550	0	550	.00	.00	550.00	.0%
01014200	556604	PROFESSIONAL DEV-P	150	0	150	.00	.00	150.00	.0%
TOTAL PLANNING AND ZONING			335,247	0	335,247	154,145.39	60.00	181,041.61	46.0%
01014600 ECONOMIC DEVELOPMENT									
01014600	501101	SALARIES-FT/PERMAN	107,625	0	107,625	57,942.87	.00	49,682.13	53.8%
01014600	522201	SERVICES & FEES-CL	720	0	720	.00	.00	720.00	.0%
01014600	522202	SERVICES & FEES-PR	7,000	0	7,000	3,275.00	.00	3,725.00	46.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01014600 522205 PROGRAM EXPENSES	7,000	0	7,000	5,376.99	.00	1,623.01	76.8%
01014600 534402 PROGRAM SUPPLIES	800	0	800	264.96	8.50	526.54	34.2%
01014600 545503 COMMUNICATIONS-PUB	6,500	0	6,500	84.08	5,000.00	1,415.92	78.2%
01014600 556601 PROFESSIONAL DEV-S	1,000	0	1,000	258.48	.00	741.52	25.8%
01014600 556602 PROFESSIONAL DEV-A	350	0	350	125.00	.00	225.00	35.7%
TOTAL ECONOMIC DEVELOPMENT	130,995	0	130,995	67,327.38	5,008.50	58,659.12	55.2%
01014800 INLAND WETLANDS COMMISSION							
01014800 522201 SERVICES & FEES-CL	1,400	0	1,400	1,735.36	.00	-335.36	124.0%*
01014800 534401 MATERIALS & SUPPLI	750	0	750	.00	70.08	679.92	9.3%
01014800 534402 PROGRAM SUPPLIES	100	0	100	.00	.00	100.00	.0%
01014800 545501 COMMUNICATIONS-LEG	13,000	0	13,000	3,589.56	.00	9,410.44	27.6%
01014800 556601 PROFESSIONAL DEV-S	2,000	0	2,000	810.00	.00	1,190.00	40.5%
01014800 556604 PROFESSIONAL DEV-P	175	0	175	.00	.00	175.00	.0%
TOTAL INLAND WETLANDS COMMISSION	17,425	0	17,425	6,134.92	70.08	11,220.00	35.6%
01015400 CONSERVATION COMMISSION							
01015400 522201 SERVICES & FEES-CL	600	0	600	120.00	.00	480.00	20.0%
01015400 545502 COMMUNICATIONS-PUB	75	0	75	.00	.00	75.00	.0%
01015400 545503 COMMUNICATIONS-PUB	250	0	250	.00	.00	250.00	.0%
01015400 556601 PROFESSIONAL DEV-S	210	0	210	50.00	.00	160.00	23.8%

TOWN OF TRUMBULL



YEAR-TO-DATE BUDGET REPORT

FOR 2017 13									
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
01015400	556602	PROFESSIONAL DEV-A	240	0	240	.00	.00	240.00	.0%
		TOTAL CONSERVATION COMMISSION	1,375	0	1,375	170.00	.00	1,205.00	12.4%
01015800 TRANSIT DISTRICT									
01015800	522205	PROGRAM EXPENSES	44,084	0	44,084	44,084.00	.00	.00	100.0%
		TOTAL TRANSIT DISTRICT	44,084	0	44,084	44,084.00	.00	.00	100.0%
		TOTAL GENERAL GOVERNMENT	22,174,627	5,250	22,179,877	11,390,612.49	379,031.17	10,410,233.34	53.1%
02 PUBLIC SAFETY									
01022000 POLICE									
01022000	501101	SALARIES-FT/PERMAN	6,832,628	0	6,832,628	3,528,955.12	.00	3,303,672.88	51.6%
01022000	501102	SALARIES-PT/PERMAN	52,520	0	52,520	19,894.42	.00	32,625.58	37.9%
01022000	501104	SALARIES-VACATION,	49,387	0	49,387	5,437.96	.00	43,949.04	11.0%
01022000	501105	SALARIES-OVERTIME	650,000	0	650,000	354,823.87	.00	295,176.13	54.6%
01022000	501106	SALARIES-LONGEVITY	20,725	0	20,725	20,033.33	.00	691.67	96.7%
01022000	501109	SALARIES-COLLEGE I	29,200	0	29,200	.00	.00	29,200.00	.0%
01022000	501112	SHIFT DIFFERENTIAL	54,000	0	54,000	49,604.18	.00	4,395.82	91.9%
01022000	501113	HOLIDAY	325,000	0	325,000	155,426.17	.00	169,573.83	47.8%
01022000	501114	TRAINING	165,000	0	165,000	65,219.49	.00	99,780.51	39.5%
01022000	501887	POLICE UNIFORM CLE	17,000	0	17,000	8,287.66	.00	8,712.34	48.8%
01022000	501888	UNIFORM ALLOWANCE	48,000	0	48,000	24,999.78	4,488.00	18,512.22	61.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS 01	FOR: GENERAL	FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01022000	522203	SERVICES & FEES-AN	15,000	0	15,000	15,549.33	.00	-549.33	103.7%*
01022000	534401	MATERIALS & SUPPLI	15,500	0	15,500	5,622.24	2,101.21	7,776.55	49.8%
01022000	534402	PROGRAM SUPPLIES	41,000	0	41,000	18,842.10	1,548.00	20,609.90	49.7%
01022000	534403	MATERIALS & SUPPLI	5,800	0	5,800	1,879.87	322.03	3,598.10	38.0%
01022000	545503	COMMUNICATIONS-PUB	2,500	0	2,500	564.90	.00	1,935.10	22.6%
01022000	556601	PROFESSIONAL DEV-S	6,000	0	6,000	3,998.00	.00	2,002.00	66.6%
01022000	556602	PROFESSIONAL DEV-A	2,000	0	2,000	2,082.00	.00	-82.00	104.1%*
01022000	556603	PROFESSIONAL DEV-I	37,000	0	37,000	23,473.29	.00	13,526.71	63.4%
01022000	556604	PROFESSIONAL DEV-P	500	0	500	231.33	.00	268.67	46.3%
01022000	567702	TRANSPORTATION-VEH	40,000	0	40,000	15,060.60	2,311.11	22,628.29	43.4%
01022000	567704	TRANSPORTATION-EXP	15,000	0	15,000	6,861.78	.00	8,138.22	45.7%
01022000	578801	MNTNCE/REPAIR SERV	111,595	0	111,595	73,089.99	7,949.17	30,555.84	72.6%
01022000	578803	MNTNCE/REP-PROGRAM	2,500	0	2,500	2,400.65	.00	99.35	96.0%
01022000	578804	MNTNCE/REP-REFUSE	2,178	0	2,178	1,233.47	.00	944.53	56.6%
01022000	581888	CAPITAL OUTLAY	67,000	0	67,000	48,303.81	10,446.70	8,249.49	87.7%
01022000	589901	RENTALS-ANNUAL REN	31,200	0	31,200	10,656.20	9,335.50	11,208.30	64.1%
01022000	590011	UTILITIES-HEAT	6,981	0	6,981	1,623.10	.00	5,357.90	23.3%
01022000	590012	UTILITIES-ELECTRIC	66,794	0	66,794	24,131.87	.00	42,662.13	36.1%
01022000	590013	UTILITIES-WATER	2,797	0	2,797	1,402.76	.00	1,394.24	50.2%
01022000	590014	UTILITIES-TELEPHON	14,758	0	14,758	8,511.50	.00	6,246.50	57.7%
01022000	590015	UTILITIES-TRAFFIC	10,315	0	10,315	4,339.80	.00	5,975.20	42.1%
TOTAL POLICE			8,739,878	0	8,739,878	4,502,540.57	38,501.72	4,198,835.71	52.0%

01022400 ANIMAL CONTROL

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01022400 501101 SALARIES-FT/PERMAN	59,476	0	59,476	30,715.54	.00	28,760.46	51.6%
01022400 501102 SALARIES-PT/PERMAN	37,060	0	37,060	15,852.82	.00	21,207.18	42.8%
01022400 501105 SALARIES-OVERTIME	4,000	0	4,000	1,769.50	.00	2,230.50	44.2%
01022400 501887 UNIFORM CLEANING	400	0	400	.00	.00	400.00	.0%
01022400 501888 UNIFORM ALLOWANCE	600	0	600	.00	.00	600.00	.0%
01022400 522202 SERVICES & FEES-PR	6,500	0	6,500	3,622.56	.00	2,877.44	55.7%
01022400 522203 SERVICES & FEES-AN	300	0	300	.00	.00	300.00	.0%
01022400 534402 PROGRAM SUPPLIES	4,000	0	4,000	1,542.07	165.11	2,292.82	42.7%
01022400 545501 COMMUNICATIONS-LEG	850	0	850	17.40	.00	832.60	2.0%
01022400 556603 PROFESSIONAL DEV-I	150	0	150	.00	.00	150.00	.0%
01022400 578801 MNTNCE/REPAIR SERV	785	0	785	330.00	330.00	125.00	84.1%
01022400 578802 MNTNCE/REP-EQUIPME	2,760	0	2,760	739.45	.00	2,020.55	26.8%
01022400 578804 MNTNCE/REP-REFUSE	713	0	713	411.11	.00	301.89	57.7%
01022400 581888 CAPITAL OUTLAY	1,000	0	1,000	714.72	.00	285.28	71.5%
01022400 590011 UTILITIES-HEAT	2,883	0	2,883	720.41	.00	2,162.59	25.0%
01022400 590012 UTILITES-ELECTRICI	7,834	0	7,834	2,796.25	.00	5,037.75	35.7%
01022400 590013 UTILITIES-WATER	510	0	510	88.06	.00	421.94	17.3%
01022400 590014 UTILITIES-TELEPHON	360	0	360	178.48	.00	181.52	49.6%
TOTAL ANIMAL CONTROL	130,181	0	130,181	59,498.37	495.11	70,187.52	46.1%
01022600 EMERGENCY MEDICAL SERVICES							
01022600 501101 SALARIES-FT/PERMAN	151,844	0	151,844	76,505.84	.00	75,338.16	50.4%

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ACCOUNTS 01	FOR: GENERAL	FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01022600	501102	SALARIES-PT/PERMAN	691	0	691	.00	.00	691.00	.0%
01022600	501105	SALARIES-OVERTIME	1,597	0	1,597	427.15	.00	1,169.85	26.7%
01022600	501888	UNIFORM ALLOWANCE	7,000	0	7,000	1,601.80	.00	5,398.20	22.9%
01022600	522202	SERVICES & FEES-PR	1,007,027	0	1,007,027	533,617.83	458,189.57	15,219.60	98.5%
01022600	522203	SERVICES & FEES-AN	66,550	0	66,550	21,416.69	.00	45,133.31	32.2%
01022600	522205	PROGRAM EXPENSES	2,500	0	2,500	114.11	.00	2,385.89	4.6%
01022600	534401	MATERIALS & SUPPLI	1,500	0	1,500	259.89	150.21	1,089.90	27.3%
01022600	534402	PROGRAM SUPPLIES	67,750	0	67,750	34,993.04	22,335.47	10,421.49	84.6%
01022600	534403	MATERIALS & SUPPLI	400	0	400	192.34	.00	207.66	48.1%
01022600	545503	COMMUNICATIONS-PUB	1,500	0	1,500	150.16	.00	1,349.84	10.0%
01022600	556601	PROFESSIONAL DEV-S	4,000	0	4,000	159.84	.00	3,840.16	4.0%
01022600	556603	PROFESSIONAL DEV-I	5,850	0	5,850	1,268.22	.00	4,581.78	21.7%
01022600	567703	TRANSPORTATION-TRA	500	0	500	.00	.00	500.00	.0%
01022600	578801	MNTNCE/REPAIR SERV	602	0	602	216.44	216.42	169.14	71.9%
01022600	578802	MNTNCE/REP-EQUIPME	6,800	0	6,800	465.00	.00	6,335.00	6.8%
01022600	578804	MNTNCE/REP-REFUSE	713	0	713	411.11	.00	301.89	57.7%
01022600	581888	CAPITAL OUTLAY	38,179	0	38,179	33,934.15	2,956.14	1,288.71	96.6%
01022600	589901	RENTALS-ANNUAL REN	2,100	0	2,100	836.67	180.00	1,083.33	48.4%
01022600	590011	UTILITIES-HEAT	4,988	0	4,988	854.70	.00	4,133.30	17.1%
01022600	590012	UTILITIES-ELECTRIC	17,912	0	17,912	7,053.33	.00	10,858.67	39.4%
01022600	590013	UTILITIES-WATER	595	0	595	359.16	.00	235.84	60.4%
01022600	590014	UTILITIES-TELEPHON	9,498	0	9,498	3,670.09	669.36	5,158.55	45.7%

TOWN OF TRUMBULL



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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL EMERGENCY MEDICAL SERVICES	1,400,096	0	1,400,096	718,507.56	484,697.17	196,891.27	85.9%
01022800 FIRE MARSHAL							
01022800 501101 SALARIES-FT/PERMAN	280,679	-6,936	273,743	133,735.27	.00	140,007.73	48.9%
01022800 501103 SALARIES-SEASONAL/	0	7,232	7,232	7,232.16	.00	.00	100.0%
01022800 501105 SALARIES-OVERTIME	10,000	0	10,000	16,004.43	.00	-6,004.43	160.0%*
01022800 501122 CERTIFICATION STIP	2,250	0	2,250	.00	.00	2,250.00	.0%
01022800 501887 UNIFORM CLEANING	500	0	500	.00	.00	500.00	.0%
01022800 501888 UNIFORM ALLOWANCE	3,000	-296	2,704	.00	.00	2,703.84	.0%
01022800 522203 SERVICES & FEES-AN	200	0	200	153.27	.00	46.73	76.6%
01022800 522205 PROGRAM EXPENSES	350	0	350	185.80	.00	164.20	53.1%
01022800 534401 MATERIALS & SUPPLI	450	0	450	72.16	42.00	335.84	25.4%
01022800 534402 PROGRAM SUPPLIES	800	0	800	131.30	.00	668.70	16.4%
01022800 556601 PROFESSIONAL DEV-S	1,500	0	1,500	600.00	.00	900.00	40.0%
01022800 556602 PROFESSIONAL DEV-A	1,700	0	1,700	840.00	.00	860.00	49.4%
01022800 556604 PROFESSIONAL DEV-P	1,450	0	1,450	1,326.39	.00	123.61	91.5%
01022800 578802 MNTNCE/REP-EQUIPME	200	0	200	.00	.00	200.00	.0%
01022800 581888 CAPITAL OUTLAY	9,600	0	9,600	8,996.34	.00	603.66	93.7%
TOTAL FIRE MARSHAL	312,679	0	312,679	169,277.12	42.00	143,359.88	54.2%
01022824 FIRE MARSHAL-FIRE HYDRANTS							
01022824 590016 UTILITIES-FIRE HYD	1,379,112	0	1,379,112	327,696.93	.00	1,051,415.07	23.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL FIRE MARSHAL-FIRE HYDRANTS	1,379,112	0	1,379,112	327,696.93	.00	1,051,415.07	23.8%
01023200 BUILDING OFFICIAL							
01023200 501101 SALARIES-FY/PERMAN	331,132	0	331,132	161,294.77	.00	169,837.23	48.7%
01023200 501105 SALARIES-OVERTIME	5,000	0	5,000	1,822.87	.00	3,177.13	36.5%
01023200 501106 SALARIES-LONGEVITY	0	0	0	325.00	.00	-325.00	100.0%*
01023200 501888 UNIFORM ALLOWANCE	450	0	450	.00	194.68	255.32	43.3%
01023200 522204 SERVICES & FEES-CO	250	0	250	.00	.00	250.00	.0%
01023200 534401 MATERIALS & SUPPLI	2,500	0	2,500	399.87	168.00	1,932.13	22.7%
01023200 545501 COMMUNICATIONS-LEG	75	0	75	-42.20	.00	117.20	-56.3%
01023200 556601 PROFESSIONAL DEV-S	600	0	600	85.00	.00	515.00	14.2%
01023200 556602 PROFESSIONAL DEV-A	485	0	485	480.00	.00	5.00	99.0%
01023200 556604 PROFESSIONAL DEV-P	1,500	0	1,500	378.20	.00	1,121.80	25.2%
01023200 581888 CAPITAL OUTLAY	4,526	0	4,526	4,526.00	.00	.00	100.0%
TOTAL BUILDING OFFICIAL	346,518	0	346,518	169,269.51	362.68	176,885.81	49.0%
01023400 EMERGENCY MANAGEMENT							
01023400 501102 SALARIES-PT/PERMAN	40,881	0	40,881	23,161.89	.00	17,719.11	56.7%
01023400 501888 UNIFORM ALLOWANCE	600	0	600	182.95	.00	417.05	30.5%
01023400 534402 PROGRAM SUPPLIES	3,000	0	3,000	606.82	.00	2,393.18	20.2%
01023400 578801 MNTNCE/REPAIR SERV	17,190	0	17,190	17,189.16	.00	.84	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
01023400	578802	MNTNCE/REP-EQUIPME	1,625	0	1,625	226.78	.00	1,398.22	14.0%
01023400	581888	CAPITAL OUTLAY	8,400	0	8,400	6,648.31	971.68	780.01	90.7%
01023400	590014	UTILITIES-TELEPHON	7,505	0	7,505	3,968.21	.00	3,536.79	52.9%
		TOTAL EMERGENCY MANAGEMENT	79,201	0	79,201	51,984.12	971.68	26,245.20	66.9%
		TOTAL PUBLIC SAFETY	12,387,665	0	12,387,665	5,998,774.18	525,070.36	5,863,820.46	52.7%
03 PUBLIC WORKS									
01030000 PUBLIC WORKS DIRECTOR									
01030000	501101	SALARIES-FT/PERMAN	184,478	0	184,478	92,948.44	.00	91,529.56	50.4%
01030000	501105	SALARIES-OVERTIME	500	0	500	.00	.00	500.00	.0%
01030000	556601	PROFESSIONAL DEV-S	2,000	0	2,000	613.48	.00	1,386.52	30.7%
01030000	556602	PROFESSIONAL DEV-A	291	0	291	50.00	.00	241.00	17.2%
01030000	567704	TRANSPORTATION-EXP	242	0	242	.00	.00	242.00	.0%
01030000	590014	UTILITIES-TELEPHON	653	0	653	374.54	.00	278.46	57.4%
		TOTAL PUBLIC WORKS DIRECTOR	188,164	0	188,164	93,986.46	.00	94,177.54	49.9%
01030025 PUBLIC WORKS -STREET LIGHTS									
01030025	590015	UTILITIES-STREET L	456,934	0	456,934	174,728.32	.00	282,205.68	38.2%
		TOTAL PUBLIC WORKS -STREET LIGHTS	456,934	0	456,934	174,728.32	.00	282,205.68	38.2%
01030100 PUBLIC WORKS - HIGHWAY									
01030100	501101	SALARIES-FT/PERMAN	1,939,139	0	1,939,139	926,268.16	.00	1,012,870.84	47.8%

YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS 01	FOR: GENERAL	FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01030100	501102	SALARIES-PT/PERMAN	25,885	0	25,885	12,880.55	.00	13,004.45	49.8%
01030100	501103	SALARIES-SEASONAL/	7,500	0	7,500	2,659.88	.00	4,840.12	35.5%
01030100	501105	SALARIES-OVERTIME	90,000	0	90,000	124,442.60	.00	-34,442.60	138.3%*
01030100	501106	SALARIES-LONGEVITY	1,500	0	1,500	1,500.00	.00	.00	100.0%
01030100	501888	UNIFORM ALLOWANCE	28,193	0	28,193	15,935.06	.00	12,257.94	56.5%
01030100	522203	SERVICES & FEES-AN	35,890	0	35,890	23,637.71	12,137.79	114.50	99.7%
01030100	534401	MATERIALS & SUPPLI	2,425	0	2,425	1,069.40	103.75	1,251.85	48.4%
01030100	534402	PROGRAM SUPPLIES	155,200	0	155,200	39,977.94	7,665.66	107,556.40	30.7%
01030100	534403	MATERIALS & SUPPLI	388	0	388	.00	.00	388.00	.0%
01030100	545503	COMMUNICATIONS-PUB	7,469	0	7,469	6,559.82	.00	909.18	87.8%
01030100	556601	PROFESSIONAL DEV-S	5,000	0	5,000	150.00	.00	4,850.00	3.0%
01030100	578801	MNTNCE/REPAIR SERV	2,257	0	2,257	1,667.61	815.49	-226.10	110.0%*
01030100	578803	MNTNCE/REP-PROGRAM	35,000	0	35,000	19,020.99	489.25	15,489.76	55.7%
01030100	578804	MNTNCE/REP-REFUSE	6,406	0	6,406	3,698.73	.00	2,707.27	57.7%
01030100	581888	CAPITAL OUTLAY	113,895	0	113,895	113,634.36	.00	260.64	99.8%
01030100	589901	RENTALS-ANNUAL REN	3,120	0	3,120	1,820.00	1,040.00	260.00	91.7%
01030100	589902	RENTALS-OCCASIONAL	14,550	0	14,550	180.20	.00	14,369.80	1.2%
01030100	590011	UTILITIES-HEAT	32,121	0	32,121	5,623.60	.00	26,497.40	17.5%
01030100	590012	UTILITIES-ELECTRIC	98,144	0	98,144	25,717.89	.00	72,426.11	26.2%
01030100	590013	UTILITIES-WATER	6,277	0	6,277	2,609.42	.00	3,667.58	41.6%
01030100	590014	UTILITIES-TELEPHON	23,104	0	23,104	1,884.99	.00	21,219.01	8.2%
TOTAL PUBLIC WORKS - HIGHWAY			2,633,463	0	2,633,463	1,330,938.91	22,251.94	1,280,272.15	51.4%

01030101 HW-SNOW REMOVAL

YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01030101 501105 SALARIES-OVERTIME	165,000	0	165,000	27,710.39	.00	137,289.61	16.8%
01030101 522203 SERVICES & FEES-AN	30,000	0	30,000	.00	.00	30,000.00	.0%
01030101 534402 PROGRAM SUPPLIES	324,950	0	324,950	106,146.87	134,119.67	84,683.46	73.9%
TOTAL HW-SNOW REMOVAL	519,950	0	519,950	133,857.26	134,119.67	251,973.07	51.5%
01030105 HW-CONSTRUCTION							
01030105 522205 PROGRAM EXPENSES	150,754	0	150,754	104,138.52	46,203.86	411.62	99.7%
TOTAL HW-CONSTRUCTION	150,754	0	150,754	104,138.52	46,203.86	411.62	99.7%
01030200 PUBLIC WORKS - BLD MAINTENANCE							
01030200 501101 SALARIES-FY/PERMAN	503,729	0	503,729	257,505.18	.00	246,223.82	51.1%
01030200 501103 SALARIES-SEASONAL/	4,800	0	4,800	4,256.40	.00	543.60	88.7%
01030200 501105 SALARIES-OVERTIME	12,000	0	12,000	5,106.87	.00	6,893.13	42.6%
01030200 501106 SALARIES-LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01030200 501888 UNIFORM ALLOWANCE	1,225	0	1,225	1,569.55	.00	-344.55	128.1%*
01030200 522203 SERVICES & FEES-AN	104,150	0	104,150	57,680.53	48,913.98	-2,444.51	102.3%*
01030200 522204 SERVICES & FEES-CO	5,700	0	5,700	5,578.48	.00	121.52	97.9%
01030200 534402 PROGRAM SUPPLIES	4,850	0	4,850	1,303.65	.00	3,546.35	26.9%
01030200 578802 MNTNCE/REP-EQUIPME	134,450	0	134,450	68,562.49	23,277.86	42,609.65	68.3%
01030200 581888 CAPITAL OUTLAY	15,154	0	15,154	15,065.67	.00	88.33	99.4%
01030200 589902 RENTALS-OCCASIONAL	1,164	0	1,164	.00	.00	1,164.00	.0%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01030200 590017 SEWER FEES	200,000	0	200,000	114,693.86	.00	85,306.14	57.3%
TOTAL PUBLIC WORKS - BLD MAINTENANCE	987,647	0	987,647	531,747.68	72,191.84	383,707.48	61.1%
01030300 FLEET MAINTENANCE							
01030300 501101 SALARIES-FT/PERMAN	526,002	0	526,002	250,039.49	.00	275,962.51	47.5%
01030300 501105 SALARIES-OVERTIME	10,200	0	10,200	2,771.96	.00	7,428.04	27.2%
01030300 501888 UNIFORM ALLOWANCE	8,030	0	8,030	1,629.41	.00	6,400.59	20.3%
01030300 567701 TRANSPORTATION-GAS	350,000	0	350,000	129,879.71	.00	220,120.29	37.1%
01030300 567702 TRANSPORTATION-VEH	291,560	0	291,560	185,888.37	62,666.40	43,005.23	85.2%
01030300 578801 MNTNCE/REPAIR SERV	2,450	0	2,450	2,217.00	.00	233.00	90.5%
TOTAL FLEET MAINTENANCE	1,188,242	0	1,188,242	572,425.94	62,666.40	553,149.66	53.4%
01030400 RECYCLING CENTER							
01030400 501101 SALARIES-FT/PERMAN	127,354	0	127,354	64,303.08	.00	63,050.92	50.5%
01030400 501105 SALARIES-OVERTIME	25,000	0	25,000	13,843.20	.00	11,156.80	55.4%
01030400 501106 SALARIES-LONGEVITY	500	0	500	500.00	.00	.00	100.0%
01030400 501888 UNIFORM ALLOWANCE	500	0	500	225.00	.00	275.00	45.0%
01030400 522204 SERVICES & FEES-CO	1,882,830	0	1,882,830	745,975.22	247,260.13	889,594.65	52.8%
01030400 522207 SPECIAL CONTRACTUA	69,600	0	69,600	7,481.53	54,702.77	7,415.70	89.3%
01030400 534402 PROGRAM SUPPLIES	5,000	0	5,000	1,380.44	169.21	3,450.35	31.0%
01030400 578801 MNTNCE/REPAIR SERV	1,377	0	1,377	.00	.00	1,377.00	.0%

TOWN OF TRUMBULL



YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01030400 581886 HAZARDOUS WASTE DA	15,000	0	15,000	9,594.50	.00	5,405.50	64.0%
TOTAL RECYCLING CENTER	2,127,161	0	2,127,161	843,302.97	302,132.11	981,725.92	53.8%
01030500 TOWN ENGINEER							
01030500 501101 SALARIES-FT/PERMAN	522,743	0	522,743	261,962.31	.00	260,780.69	50.1%
01030500 501105 SALARIES-OVERTIME	10,000	0	10,000	8,498.98	.00	1,501.02	85.0%
01030500 501106 SALARIES-LONGEVITY	850	0	850	850.00	.00	.00	100.0%
01030500 501888 UNIFORM ALLOWANCE	900	0	900	189.36	.00	710.64	21.0%
01030500 522202 SERVICES & FEES-PR	27,500	0	27,500	6,434.05	18,765.95	2,300.00	91.6%
01030500 522203 SERVICES & FEES-AN	7,840	0	7,840	7,840.00	.00	.00	100.0%
01030500 522204 SERVICES & FEES-CO	12,300	0	12,300	7,400.00	.00	4,900.00	60.2%
01030500 534401 MATERIALS & SUPPLI	2,800	0	2,800	1,942.07	219.38	638.55	77.2%
01030500 534402 PROGRAM SUPPLIES	2,500	0	2,500	408.52	.00	2,091.48	16.3%
01030500 545501 COMMUNICATIONS-LEG	600	0	600	.00	.00	600.00	.0%
01030500 556601 PROFESSIONAL DEV-S	2,000	0	2,000	569.00	.00	1,431.00	28.5%
01030500 556602 PROFESSIONAL DEV-A	955	0	955	670.00	.00	285.00	70.2%
01030500 578802 MNTNCE/REP-EQUIPME	1,800	0	1,800	.00	.00	1,800.00	.0%
01030500 589901 RENTALS-ANNUAL REN	12,000	0	12,000	9,976.40	.00	2,023.60	83.1%
TOTAL TOWN ENGINEER	604,788	0	604,788	306,740.69	18,985.33	279,061.98	53.9%
TOTAL PUBLIC WORKS	8,857,103	0	8,857,103	4,091,866.75	658,551.15	4,106,685.10	53.6%

04 PUBLIC HEALTH

01040000 HEALTH DEPARTMENT

YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01040000 501101 SALARIES-FT/PERMAN	204,266	0	204,266	101,826.72	.00	102,439.28	49.9%
01040000 501102 SALARIES-PT/PERMAN	51,378	0	51,378	25,919.32	.00	25,458.68	50.4%
01040000 501103 SALARIES-SEASONAL/	27,300	0	27,300	11,208.75	.00	16,091.25	41.1%
01040000 501105 SALARIES-OVERTIME	643	0	643	.00	.00	643.00	.0%
01040000 522201 SERVICES & FEES-CL	720	0	720	240.00	.00	480.00	33.3%
01040000 522202 SERVICES & FEES-PR	2,500	0	2,500	.00	.00	2,500.00	.0%
01040000 522204 SERVICES & FEES-CO	1,650	0	1,650	1,240.50	.00	409.50	75.2%
01040000 534401 MATERIALS & SUPPLI	6,750	0	6,750	1,152.58	135.12	5,462.30	19.1%
01040000 534402 PROGRAM SUPPLIES	10,000	0	10,000	1,981.82	725.28	7,292.90	27.1%
01040000 534404 PUBLIC IMMUNIZATIO	18,500	0	18,500	14,653.35	.00	3,846.65	79.2%
01040000 545504 COMMUNICATIONS-POS	1,038	0	1,038	28.44	.00	1,009.56	2.7%
01040000 556601 PROFESSIONAL DEV-S	3,850	0	3,850	1,077.36	.00	2,772.64	28.0%
01040000 556605 PROFESSIONAL DEV-T	275	0	275	190.62	.00	84.38	69.3%
01040000 567703 TRANSPORTATION-TRA	1,500	0	1,500	525.31	.00	974.69	35.0%
01040000 578802 MNTNCE/REP-EQUIPME	3,520	0	3,520	1,260.00	1,260.00	1,000.00	71.6%
01040000 590011 UTILITIES-HEAT	1,200	0	1,200	.00	.00	1,200.00	.0%
01040000 590012 UTILITES-ELECTRICI	4,159	0	4,159	2,174.97	.00	1,984.03	52.3%
01040000 590013 UTILITIES-WATER	713	0	713	.00	.00	713.00	.0%
01040000 590014 UTILITIES-TELEPHON	3,082	0	3,082	1,714.40	286.23	1,081.37	64.9%
TOTAL HEALTH DEPARTMENT	343,044	0	343,044	165,194.14	2,406.63	175,443.23	48.9%

01040200 VITAL STATISTICS

01040200 522205 PROGRAM EXPENSES	500	0	500	.00	.00	500.00	.0%
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TOWN OF TRUMBULL



YEAR-TO-DATE BUDGET REPORT

FOR 2017 13									
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
01040200	578803	MNTNCE/REP-PROGRAM	600	0	600	.00	.00	600.00	.0%
TOTAL VITAL STATISTICS			1,100	0	1,100	.00	.00	1,100.00	.0%
01040400 NURSING - SENIORS									
01040400	501102	SALARIES-PT/PERMAN	34,879	0	34,879	16,622.56	.00	18,256.44	47.7%
01040400	522205	PROGRAM EXPENSES	180	0	180	15.96	.00	164.04	8.9%
01040400	534402	PROGRAM SUPPLIES	300	0	300	.00	.00	300.00	.0%
01040400	556601	PROFESSIONAL DEV-S	100	0	100	.00	.00	100.00	.0%
01040400	556602	PROFESSIONAL DEV-A	25	0	25	.00	.00	25.00	.0%
01040400	567703	TRANSPORTATION-TRA	150	0	150	.00	.00	150.00	.0%
TOTAL NURSING - SENIORS			35,634	0	35,634	16,638.52	.00	18,995.48	46.7%
01060400 NON PUBLIC SCHOOL									
01060400	501101	SALARIES-FT/PERMAN	292,211	0	292,211	112,100.64	.00	180,110.36	38.4%
01060400	501102	SALARIES-PT/PERMAN	37,798	0	37,798	19,930.65	.00	17,867.35	52.7%
01060400	501104	SALARIES-VACATION,	3,750	0	3,750	37.50	.00	3,712.50	1.0%
01060400	501106	SALARIES-LONGEVITY	425	0	425	.00	.00	425.00	.0%
01060400	534402	PROGRAM SUPPLIES	900	0	900	647.74	52.17	200.09	77.8%
01060400	556601	PROFESSIONAL DEV-S	1,710	0	1,710	460.50	.00	1,249.50	26.9%
01060400	567703	TRANSPORTATION-TRA	200	0	200	.00	.00	200.00	.0%
TOTAL NON PUBLIC SCHOOL			336,994	0	336,994	133,177.03	52.17	203,764.80	39.5%
TOTAL PUBLIC HEALTH			716,772	0	716,772	315,009.69	2,458.80	399,303.51	44.3%

YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
01 GENERAL FUND	APPROP	ADJUSTMTS	BUDGET	EXPENDED		BUDGET	USED

05 SOCIAL SERVICES/HUMAN SERV

01050000 SOCIAL SERVICES

01050000 501101 SALARIES-FT/PERMAN	63,503	0	63,503	33,683.80	.00	29,819.20	53.0%
01050000 501102 SALARIES-PT/PERMAN	16,854	0	16,854	8,668.10	.00	8,185.90	51.4%
01050000 501106 SALARIES-LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01050000 522204 SERVICES & FEES-CO	800	0	800	.00	.00	800.00	.0%
01050000 534401 MATERIALS & SUPPLI	1,650	0	1,650	106.25	246.82	1,296.93	21.4%
01050000 556601 PROFESSIONAL DEV-S	200	0	200	.00	.00	200.00	.0%
01050000 578801 MNTNCE/REPAIR SERV	800	0	800	.00	.00	800.00	.0%
01050000 590014 UTILITIES-TELEPHON	2,168	0	2,168	1,089.38	.00	1,078.62	50.2%
TOTAL SOCIAL SERVICES	86,400	0	86,400	43,972.53	246.82	42,180.65	51.2%

01050200 MARY SHERLACH COUNSELING CTR

01050200 501101 SALARIES-FT/PERMAN	223,284	0	223,284	112,501.19	.00	110,782.81	50.4%
01050200 501102 SALARIES-PT/PERMAN	67,720	0	67,720	18,950.79	.00	48,769.21	28.0%
01050200 501105 SALARIES-OVERTIME	1,000	0	1,000	2,096.09	.00	-1,096.09	209.6%*
01050200 501106 SALARIES-LONGEVITY	850	0	850	850.00	.00	.00	100.0%
01050200 522202 SERVICES & FEES-PR	3,292	0	3,292	1,445.00	.00	1,847.00	43.9%
01050200 534401 MATERIALS & SUPPLI	1,500	0	1,500	354.46	.00	1,145.54	23.6%
01050200 534402 PROGRAM SUPPLIES	750	0	750	.00	.00	750.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS 01	FOR: GENERAL	FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01050200	545503	COMMUNICATIONS-PUB	500	0	500	.00	.00	500.00	.0%
01050200	556602	PROFESSIONAL DEV-A	1,316	0	1,316	691.00	.00	625.00	52.5%
01050200	567703	TRANSPORTATION-TRA	1,350	0	1,350	386.98	.00	963.02	28.7%
01050200	578801	MNTNCE/REPAIR SERV	2,413	0	2,413	653.65	.00	1,759.35	27.1%
01050200	590011	UTILITIES-HEAT	2,712	0	2,712	202.61	.00	2,509.39	7.5%
01050200	590012	UTILITES-ELECTRICI	2,370	0	2,370	1,523.08	.00	846.92	64.3%
01050200	590013	UTILITIES-WATER	188	0	188	100.31	.00	87.69	53.4%
01050200	590014	UTILITIES-TELEPHON	3,505	0	3,505	1,863.05	.00	1,641.95	53.2%
TOTAL MARY SHERLACH COUNSELING CTR			312,750	0	312,750	141,618.21	.00	171,131.79	45.3%
01050600 SENIOR CITIZENS' SERVICES									
01050600	501101	SALARIES-FT/PERMAN	118,962	0	118,962	60,957.27	.00	58,004.73	51.2%
01050600	501102	SALARIES-PT/PERMAN	60,997	0	60,997	24,251.78	.00	36,745.22	39.8%
01050600	501105	SALARIES-OVERTIME	500	0	500	.00	.00	500.00	.0%
01050600	522201	SERVICES & FEES-CL	660	0	660	300.00	.00	360.00	45.5%
01050600	522205	PROGRAM EXPENSES	46,760	0	46,760	19,753.11	.00	27,006.89	42.2%
01050600	534401	MATERIALS & SUPPLI	1,330	0	1,330	401.72	186.38	741.90	44.2%
01050600	534403	MATERIALS & SUPPLI	2,340	0	2,340	50.64	.00	2,289.36	2.2%
01050600	545502	COMMUNICATIONS-PUB	600	0	600	.00	.00	600.00	.0%
01050600	567703	TRANSPORTATION-TRA	300	0	300	136.75	.00	163.25	45.6%
01050600	578801	MNTNCE/REPAIR SERV	6,222	0	6,222	2,633.49	2,197.30	1,391.21	77.6%
01050600	578802	MNTNCE/REP-EQUIPME	4,000	0	4,000	351.87	.00	3,648.13	8.8%

TOWN OF TRUMBULL



YEAR-TO-DATE BUDGET REPORT

FOR 2017 13									
ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED		
01050600 578804 MNTNCE/REP-REFUSE	1,425	0	1,425	822.22	.00	602.78	57.7%		
01050600 581888 CAPITAL OUTLAY	12,048	0	12,048	9,841.77	912.00	1,294.23	89.3%		
01050600 590011 UTILITIES-HEAT	10,217	0	10,217	2,011.91	.00	8,205.09	19.7%		
01050600 590012 UTILITIES-ELECTRIC	14,023	0	14,023	5,851.97	.00	8,171.03	41.7%		
01050600 590013 UTILITIES-WATER	1,515	0	1,515	872.81	.00	642.19	57.6%		
01050600 590014 UTILITIES-TELEPHON	4,351	0	4,351	1,591.65	.00	2,759.35	36.6%		
TOTAL SENIOR CITIZENS' SERVICES	286,250	0	286,250	129,828.96	3,295.68	153,125.36	46.5%		
TOTAL SOCIAL SERVICES/HUMAN SERV	685,400	0	685,400	315,419.70	3,542.50	366,437.80	46.5%		
06 EDUCATION									
01060000 EDUCATION									
01060000 511152 FRINGE BENEFITS-WO	0	0	0	39,656.79	.00	-39,656.79	100.0%*		
01060000 522204 SERVICES & FEES-CO	175,000	0	175,000	33,027.84	.00	141,972.16	18.9%		
01060000 522205 BOE - PROGRAM EXPE	98,933,178	0	98,933,178	40,927,761.67	.00	58,005,416.33	41.4%		
01060000 567703 TRANSPORTATION-TRA	902,300	0	902,300	424,211.90	.00	478,088.10	47.0%		
01060000 589901 RENTALS-ANNUAL REN	220,000	0	220,000	93,199.49	.00	126,800.51	42.4%		
01060000 595888 INTEREST ON G/OBLI	1,875,185	0	1,875,185	947,797.94	.00	927,387.06	50.5%		
01060000 596888 INTEREST ON SHORT	51,900	0	51,900	.00	.00	51,900.00	.0%		
01060000 597888 PRINCIPAL-G/OBLIG	5,268,500	0	5,268,500	4,986,000.00	.00	282,500.00	94.6%		
TOTAL EDUCATION	107,426,063	0	107,426,063	47,451,655.63	.00	59,974,407.37	44.2%		
01060200 SCHOOL NURSES									
01060200 501101 SALARIES-FT/PERMAN	749,684	0	749,684	304,052.38	.00	445,631.62	40.6%		

YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS FOR: 01	GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01060200	501102	SALARIES-PT/PERMAN	57,150	0	57,150	27,452.93	.00	29,697.07	48.0%
01060200	501104	SALARIES-VACATION,	11,000	0	11,000	3,525.00	.00	7,475.00	32.0%
01060200	501106	SALARIES-LONGEVITY	850	0	850	850.00	.00	.00	100.0%
01060200	534401	MATERIALS & SUPPLI	750	0	750	573.93	76.00	100.07	86.7%
01060200	534402	PROGRAM SUPPLIES	2,058	0	2,058	131.11	.00	1,926.89	6.4%
01060200	545503	COMMUNICATIONS-PUB	50	0	50	.00	.00	50.00	.0%
01060200	545504	COMMUNICATIONS-POS	120	0	120	.00	.00	120.00	.0%
01060200	556601	PROFESSIONAL DEV-S	3,489	0	3,489	1,208.00	.00	2,281.00	34.6%
01060200	556602	PROFESSIONAL DEV-A	2,283	0	2,283	1,520.00	.00	763.00	66.6%
01060200	567703	TRANSPORTATION-TRA	1,437	0	1,437	146.34	.00	1,290.66	10.2%
01060200	578801	MNTNCE/REPAIR SERV	1,397	0	1,397	663.83	348.90	384.27	72.5%
01060200	581888	CAPITAL OUTLAY	19,000	0	19,000	4,576.50	.00	14,423.50	24.1%
TOTAL SCHOOL NURSES			849,268	0	849,268	344,700.02	424.90	504,143.08	40.6%

01060600 TRUMBULL COMM TV / BUS ED INIT

01060600	522202	SERVICES & FEES-PR	30,000	0	30,000	8,566.35	.00	21,433.65	28.6%
01060600	522204	SERVICES & FEES-CO	5,200	0	5,200	.00	.00	5,200.00	.0%
01060600	522205	PROGRAM EXPENSES	57,500	0	57,500	21,603.75	.00	35,896.25	37.6%
01060600	534401	MATERIALS & SUPPLI	800	0	800	.00	.00	800.00	.0%
01060600	534402	PROGRAM SUPPLIES	1,500	0	1,500	.00	.00	1,500.00	.0%
01060600	545502	COMMUNICATIONS-PUB	1,500	0	1,500	544.55	.00	955.45	36.3%
01060600	567703	TRANSPORTATION-TRA	3,500	0	3,500	.00	.00	3,500.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01060600 590011 UTILITIES-HEAT	2,919	0	2,919	625.49	.00	2,293.51	21.4%
01060600 590012 UTILITIES-ELECTRIC	3,500	0	3,500	1,930.28	.00	1,569.72	55.2%
01060600 590014 UTILITIES-TELEPHON	360	0	360	178.48	.00	181.52	49.6%
TOTAL TRUMBULL COMM TV / BUS ED INIT	106,779	0	106,779	33,448.90	.00	73,330.10	31.3%
TOTAL EDUCATION	108,382,110	0	108,382,110	47,829,804.55	424.90	60,551,880.55	44.1%

07 LIBRARIES

01070000 LIBRARIES

01070000 501101 SALARIES-FT/PERMAN	919,441	0	919,441	433,787.05	.00	485,653.95	47.2%
01070000 501102 SALARIES-PT/PERMAN	333,729	0	333,729	154,445.77	.00	179,283.23	46.3%
01070000 501105 SALARIES-OVERTIME	23,242	0	23,242	8,508.77	.00	14,733.23	36.6%
01070000 501106 SALARIES-LONGEVITY	1,675	0	1,675	1,675.00	.00	.00	100.0%
01070000 522201 SERVICES & FEES-CL	720	0	720	180.00	.00	540.00	25.0%
01070000 522205 PROGRAM EXPENSES	11,600	0	11,600	5,943.88	255.41	5,400.71	53.4%
01070000 534401 MATERIALS & SUPPLI	20,820	0	20,820	6,377.46	3,292.45	11,150.09	46.4%
01070000 534402 PROGRAM SUPPLIES	176,650	0	176,650	78,368.33	37,900.13	60,381.54	65.8%
01070000 545504 COMMUNICATIONS-POS	250	0	250	142.83	.00	107.17	57.1%
01070000 578801 MNTNCE/REPAIR SERV	3,802	0	3,802	1,080.24	1,080.26	1,641.50	56.8%
01070000 578802 MNTNCE/REP-EQUIPME	30,781	0	30,781	28,278.42	.00	2,502.58	91.9%
01070000 578803 MNTNCE/REP-PROGRAM	4,000	0	4,000	311.48	.00	3,688.52	7.8%
01070000 578804 MNTNCE/REP-REFUSE	2,618	0	2,618	1,489.46	.00	1,128.54	56.9%

TOWN OF TRUMBULL



YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01070000 581888 CAPITAL OUTLAY	22,835	0	22,835	.00	.00	22,835.00	.0%
01070000 589901 RENTALS-ANNUAL REN	35,767	0	35,767	14,702.54	9,585.91	11,478.55	67.9%
01070000 590011 UTILITIES-HEAT	16,170	0	16,170	3,530.38	.00	12,639.62	21.8%
01070000 590012 UTILITIES-ELECTRIC	47,636	0	47,636	19,723.78	.00	27,912.22	41.4%
01070000 590013 UTILITIES-WATER	1,799	0	1,799	970.79	.00	828.21	54.0%
01070000 590014 UTILITIES-TELEPHON	8,641	0	8,641	4,302.02	.00	4,338.98	49.8%
TOTAL LIBRARIES	1,662,176	0	1,662,176	763,818.20	52,114.16	846,243.64	49.1%
TOTAL LIBRARIES	1,662,176	0	1,662,176	763,818.20	52,114.16	846,243.64	49.1%
08 RECREATION AND PARKS							
01080000 PUBLIC EVENTS							
01080000 522205 PROGRAM EXPENSES	20,000	0	20,000	9,634.14	.00	10,365.86	48.2%
TOTAL PUBLIC EVENTS	20,000	0	20,000	9,634.14	.00	10,365.86	48.2%
01080300 TRUMBULL FALL FESTIVAL							
01080300 522205 PROGRAM EXPENSES	20,000	0	20,000	.00	.00	20,000.00	.0%
TOTAL TRUMBULL FALL FESTIVAL	20,000	0	20,000	.00	.00	20,000.00	.0%
01080400 RECREATION							
01080400 501101 SALARIES-FT/PERMAN	178,511	0	178,511	64,788.19	.00	113,722.81	36.3%

TOWN OF TRUMBULL



YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS 01	FOR: GENERAL	FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01080400	501102	SALARIES-PT/PERMAN	44,510	0	44,510	21,080.04	.00	23,429.96	47.4%
01080400	501102	ARTS SALARIES-PT/PE	20,863	0	20,863	10,961.32	.00	9,901.68	52.5%
01080400	501102	YOUTH SALARIES-PT/P	51,848	0	51,848	30,236.36	.00	21,611.64	58.3%
01080400	501103	AQUAT SALARIES-SEAS	152,305	0	152,305	141,797.26	.00	10,507.74	93.1%
01080400	501106	SALARIES-LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01080400	522204	SERVICES & FEES-CO	6,000	0	6,000	4,014.00	.00	1,986.00	66.9%
01080400	522205	PROGRAM EXPENSES	50,000	0	50,000	19,513.38	.00	30,486.62	39.0%
01080400	522205	AQUAT PROGRAM EXPEN	10,500	0	10,500	547.93	.00	9,952.07	5.2%
01080400	522205	ARTS PROGRAM EXPENS	2,000	0	2,000	.00	.00	2,000.00	.0%
01080400	534402	PROGRAM SUPPLIES	5,000	0	5,000	1,084.01	328.74	3,587.25	28.3%
01080400	556601	PROFESSIONAL DEV-S	400	0	400	280.00	.00	120.00	70.0%
01080400	556602	PROFESSIONAL DEV-A	400	0	400	260.00	.00	140.00	65.0%
01080400	567703	TRANSPORTATION-TRA	2,160	0	2,160	864.00	.00	1,296.00	40.0%
01080400	578801	MNTNCE/REPAIR SERV	360	0	360	173.14	173.12	13.74	96.2%
01080400	578804	MNTNCE/REP-REFUSE	713	0	713	411.11	.00	301.89	57.7%
01080400	589901	RENTALS-ANNUAL REN	2,820	0	2,820	1,645.00	1,175.00	.00	100.0%
TOTAL RECREATION			528,815	0	528,815	298,080.74	1,676.86	229,057.40	56.7%
01080600 PARKS									
01080600	501101	SALARIES-FT/PERMAN	971,614	0	971,614	516,301.05	.00	455,312.95	53.1%
01080600	501103	SALARIES-SEASONAL/	147,659	0	147,659	69,737.49	.00	77,921.51	47.2%
01080600	501105	SALARIES-OVERTIME	55,000	0	55,000	14,049.05	.00	40,950.95	25.5%

TOWN OF TRUMBULL



YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS 01	FOR: GENERAL	FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01080600	501106	SALARIES-LONGEVITY	1,000	0	1,000	500.00	.00	500.00	50.0%
01080600	501120	AED ANNUAL STIPEND	600	0	600	.00	.00	600.00	.0%
01080600	501888	UNIFORM ALLOWANCE	13,250	0	13,250	8,419.91	4,812.65	17.44	99.9%
01080600	522201	SERVICES & FEES-CL	4,650	0	4,650	2,054.03	.00	2,595.97	44.2%
01080600	522203	SERVICES & FEES-AN	209,400	0	209,400	104,700.00	104,700.00	.00	100.0%
01080600	534401	MATERIALS & SUPPLI	750	0	750	364.76	.00	385.24	48.6%
01080600	534402	PROGRAM SUPPLIES	69,000	0	69,000	31,583.76	30,889.36	6,526.88	90.5%
01080600	534403	MATERIALS & SUPPLI	6,000	0	6,000	3,146.70	1,853.30	1,000.00	83.3%
01080600	545503	COMMUNICATIONS-PUB	5,500	0	5,500	2,292.00	2,708.00	500.00	90.9%
01080600	556601	PROFESSIONAL DEV-S	750	0	750	65.00	.00	685.00	8.7%
01080600	578801	MNTNCE/REPAIR SERV	18,000	0	18,000	2,085.00	5,915.00	10,000.00	44.4%
01080600	578802	MNTNCE/REP-EQUIPME	46,000	0	46,000	14,922.19	14,152.60	16,925.21	63.2%
01080600	578803	MNTNCE/REP-PROGRAM	51,300	0	51,300	30,252.46	1,691.09	19,356.45	62.3%
01080600	578804	MNTNCE/REP-REFUSE	453	0	453	256.06	.00	196.94	56.5%
01080600	581888	CAPITAL OUTLAY	69,499	0	69,499	58,183.89	.00	11,315.11	83.7%
01080600	589902	RENTALS-OCCASIONAL	7,000	0	7,000	4,946.38	.00	2,053.62	70.7%
01080600	590011	UTILITIES-HEAT	6,435	0	6,435	3,779.13	.00	2,655.87	58.7%
01080600	590012	UTILITIES-ELECTRIC	102,900	0	102,900	53,802.00	.00	49,098.00	52.3%
01080600	590013	UTILITIES-WATER	77,665	0	77,665	54,811.61	.00	22,853.39	70.6%
01080600	590014	UTILITIES-TELEPHON	16,161	0	16,161	8,711.05	.00	7,449.95	53.9%
TOTAL PARKS			1,880,586	0	1,880,586	984,963.52	166,722.00	728,900.48	61.2%
01080800 TREE WARDEN									
01080800	501101	SALARIES-FT/PERMAN	28,260	0	28,260	13,450.22	.00	14,809.78	47.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01080800 522205 PROGRAM EXPENSES	100,000	0	100,000	65,315.00	.00	34,685.00	65.3%
01080800 578806 EMERGENCY SERVICES	24,150	0	24,150	1,600.00	.00	22,550.00	6.6%
TOTAL TREE WARDEN	152,410	0	152,410	80,365.22	.00	72,044.78	52.7%
TOTAL RECREATION AND PARKS	2,601,811	0	2,601,811	1,373,043.62	168,398.86	1,060,368.52	59.2%
09 DEBT SERVICE							
01090000 DEBT SERVICE							
01090000 595888 INTEREST ON G/OBLI	1,793,339	0	1,793,339	888,537.91	.00	904,801.09	49.5%
01090000 596888 INTEREST ON SHORT	141,610	0	141,610	.00	.00	141,610.00	.0%
01090000 597888 PRINCIPAL-G/OBLIG	4,236,318	0	4,236,318	3,704,000.00	.00	532,318.00	87.4%
TOTAL DEBT SERVICE	6,171,267	0	6,171,267	4,592,537.91	.00	1,578,729.09	74.4%
TOTAL DEBT SERVICE	6,171,267	0	6,171,267	4,592,537.91	.00	1,578,729.09	74.4%
TOTAL GENERAL FUND	163,638,931	5,250	163,644,181	76,670,887.09	1,789,591.90	85,183,702.01	47.9%
TOTAL EXPENSES	163,638,931	5,250	163,644,181	76,670,887.09	1,789,591.90	85,183,702.01	

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**REVISED MINUTES
SUBJECT TO MODIFICATION AND APPROVAL
TOWN OF TRUMBULL
SPECIAL BOARD OF FINANCE
November 17, 2016**

CALL TO ORDER

Chairman Hammers called the Board of Finance meeting to order at 8:00 pm in the Town Hall, Trumbull, Connecticut. All those present joined in the Pledge of Allegiance.

PUBLIC COMMENT

Emma Butler - 15 Killian Avenue

We need a second turf field for practice

Kristen Pagliaro - 53 Vixen Road

We need a second turf field for practice. All games are played on turf and everyone has turf.

Christopher Conaway - 150 Oldfield Road

We need turf for all teams especially the younger teams.

Lainie McHugh – 132 Fresh Meadow Drive

Need for second turf field; 1100 students use it; originally proposed a 2nd field when McDougall field was done; Hillcrest pool is outdated and this might be a good time to put a pool in the high school.

Peter Tinnesz – 39 Cranbury Drive

Indian Ledge turf needs to be replaced; tough to have practice when field are closed; hard to find fields to practice on; need to have a system for how of field use is determined.

Scott Kerr – 12 Lynbrook Drive

Marching band needs space to practice; parking lot is too short; need to be able to practice on a field and he along with an additional 145 families support the second turf field.

Justin Riffard - 40 Stag Lane

Need space for marching band to practice; not safe at night cannot see.

Bryan Liebowitz - 25 Koger Road

Need second turf field at high school; Indian Ledge turf needs to be replaced; need turf to practice when weather is bad-other teams have it so we also need to properly compete; can get snow off turf not grass.

Kevin Smith – 246 Lawrence Road

Supports all bonding proposals this evening; supports two turf fields.

Tiffany McCarthy – 33 Lake Avenue

Supports turf for the level of play going on in the area; need to be competitive.

Keith Butler – 15 Killian Avenue

We need better control over who is using our fields; our students should be first.

First Selectman Herbst indicated that he played football on the Trumbull HS field that was referred to at the time as the swamp, prior to the turf, and indicated that you need to practice on a turf field if you are going to play on it.

ATTENDANCE

Present

Elaine A. Hammers, Chairman
William S. Haberlin
Roy Molgard
Andrew Palo
Scott Zimov
Ted Chase, Alternate
Vincent DeGennaro, Alternate
Vicki Tesoro

Absent

Karen A. Egri, Alternate

Also present:

First Selectman, Timothy M. Herbst; Dr. Cialfi, Superintendent; Mark Deming; Sean O'Keefe, Business Manager, BOE; John Marsilio, Director of Public Works; Stuart McCarthy, Recreation Director; Rina Bakalar, Economic & Community Development Director; Michael Lombardo, Chief of Police.

TREASURER REPORT

There was no report this month.

By unanimous consent, the Board agreed to take the item numbers in reverse order.

11-16-05 - FY 2016-2017 SUPPLEMENTAL APPROPRIATION

Mr. Haberlin moved, seconded by Mr. Molgard, to appropriate \$65,000 from the General Fund to #01012800-522202 Attorneys-Professional Services \$65,000 to cover the expense for fees paid to outside counsel to handle the AFB subpoena.

First Selectman Herbst spoke indicating that the Board could review the invoices and detail; however, to do so they would need to go into executive session. This is an ongoing Federal investigation. The subpoena was served on the Town and a separate one served on the Board of Education. The production request included 6 years of documents going back to 2010 and 10,000 pages of documents were turned over to our counsel. Our town attorneys would have been overwhelmed with the additional workload and they do not have the software required for the documentation.

Mr. Palo asked Ms. Pires if the funding could come from the Contingency account instead of the General Fund. She indicated that the contingency account is used to pay for unsettled contracts. The Chair noted that eventually it would still have to come out of the General Funds later in the year.

Mr. Haberlin moved, seconded by Mr. Palo, to amend the motion to transfer \$65,000 from the Contingency Account to # 01012800-522202 Attorneys-Professional Services \$65,000 to cover the expense for fees paid to outside counsel to handle the AFB subpoena.

Mr. Herbst noted that he went to the Chairman of the Board in confidence to discuss hiring the outside attorney due to the highly confidential nature of the request. He went on to add the fees might increase. We cannot split this with the Board of Education since the high school renovation is a town project.

Vote to amend motion: 6-0-0

Vote on amended motion: 6-0-0

11-16-04 - FY 2016-2017 SUPPLEMENTAL APPROPRIATION

Mr. Haberlin moved, seconded by Mr. Zimov, to appropriate \$5,250 from the General Fund to #01010400-501103 - First Selectman Salaries Seasonal - \$5,250 to cover the estimated expense to fund coverage in the First Selectman's office while employee is on maternity leave.

Vote: 6-0-0

11-16-03 – PERFORMANCE CONTRACT

Mr. Zimov recused himself and the Chair indicated Mr. Chase would be voting in his place.

Mr. Haberlin moved, seconded by Mr. Molgard, agenda item number 11-16-03 Performance Contract of \$1,925,000.

The Chair then read the following resolution into the minutes:

A RESOLUTION OF THE BOARD OF FINANCE OF TRUMBULL, CONNECTICUT, AUTHORIZING THE EXPENDITURE OF AN AMOUNT NOT TO EXCEED \$1,925,000 BY THE TOWN OF TRUMBULL FOR AN EQUIPMENT LEASE/PURCHASE AGREEMENT WITH RESPECT TO THE ACQUISITION, PURCHASE, FINANCING AND LEASING OF CERTAIN EQUIPMENT REGARDING ENERGY EFFICIENCY IMPROVEMENTS AND UTILITY COST SAVINGS AT DANIELS FARM SCHOOL, TASHUAL SCHOOL AND MIDDLEBROOK SCHOOL (THE "SCHOOLS").

Mr. Deming indicated that they were in the process of obtaining quotes and therefore do not have exact figures. We have already done 4 schools and are confident that costs will be comparable, since we are using the same processes and equipment. We are only going to borrow what we need.

Mr. Haberlin moved, seconded by Mr. Molgard, that the resolution be adopted as introduced.

Vote: 6-0-0 motion carries

11-16-02 – BOND RESOLUTION

Mr. Haberlin moved, seconded by Mr. Zimov, to read the title of the following proposed resolution in its entirety and to waive the reading of the remainder of the resolution, incorporating its full text into the minutes of this meeting. (See entire resolution attached hereto and made a part hereof.)

Vote: 6-0-0

RESOLUTION APPROPRIATING \$4,230,000 FOR THE TRUMBULL BOARD OF EDUCATION CAPITAL IMPROVEMENT PLAN 2017-2018 AND AUTHORIZING THE ISSUE OF \$4,230,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Mr. Haberlin moved, seconded by Mr. Zimov, that the resolution be adopted as introduced.

The First Selectman spoke to the importance of the items in the bonding resolutions for both the Town and the Board of Education. Roads in lower Long Hill District 4 have been neglected and are in such a state of disrepair that it has now become a priority. The Town Hall is antiquated and most of it is not AVA compliant. The building is not customer friendly; residents must to go to three different levels in the main building to secure permits. The Tax Collector's office needs to have glass installed for security. The First Selectman's office needs handicapped access, since you cannot get a wheelchair through the doorways. The building needs major security upgrades and renovations that will assist in making the processes here more efficient and user friendly. He went on to add that there are items that relate to both the town library and the fields, especially at the high school. He indicated that our debt levels are where they need to be and they are lower than many of our surrounding towns per capita, specifically Wilton and Fairfield. He indicated you need to look at what debt is coming off over the next few years as well as what is going to be incurred, and the lower interest rates.

Chairman Hammers indicated the cost for the fields is on the town side, and yet they are for the Board of Education, so she needs to address this in order to make sure we are properly reimbursed by the state, since she feels the schools will be using the fields and not the townspeople. She went on to add that although the interest rates are low, she doesn't know where they will be a year from now, and projects can take a year to complete. As of today, the outstanding bonded debt for the Town of

Trumbull is \$156,000,000. In this fiscal year, we will pay down \$12,560,000 thereby reducing the debt. In addition, we have \$10,120,000 in short term notes that will have to convert to long term bonding. There is also existing authorized, but not yet spent, debt of \$16, 936,897, which brings the total bonded debt to \$170,586,897. What she would like everyone to understand is while we commit a \$1,200,000 to build a field today, in 10 years we are committing another \$700, 000 to renovate it. In 2018, we will need \$14,767,000 just to meet our debt service obligation.

Mr. Deming indicated the window replacement for Middlebrook was underestimated. There is not a large energy savings to be recognized; however, the 1960ish windows are an environmental concern. The Chair indicated a preference to bond once the final cost is determined. Mr. Marsilio indicated that we cannot get a final cost until after it has gone out to bid, which won't occur until it is approved. Mr. Deming indicated these are grant projects so we have to follow a certain procedure to be eligible.

The \$250,000 cost for the drainage of the Board of Education parking lot was questioned, since the Board of Education building has been cited as a possible location for the Community Center, and we would effectively be paving it twice. It was suggested it be put on hold. Mr. Deming cited the lack of safety of the existing parking lot. Mr. Marsilio indicated that the paving isn't done until Spring, so it wouldn't be done if the determination were made that it wasn't necessary at that time. It was indicated that if the \$250,000 cost was to drain the area prior to the paving in the Spring, it would be a good idea to take it out of the bonding request.

Mr. Deming was asked if the \$90,000 PA system for Jane Ryan could be put into their operating budget instead of bonding for it. Mr. Deming indicated that the 20 year rule applied to this system.

Mr. Zimov moved, seconded by Mr. Molgard, to amend item 11-16-02 from \$4,230,000 to \$3,980,000 removing the drainage system of \$250,000.

Vote to amend motion: 6-0-0

The Clerk called the roll:

	<u>Aye</u>	<u>Nay</u>
William Haberlin	x	
Andrew Palo	x	
Scott Zimov	x	
Vicki Tesoro	x	
Roy Molgard	x	
Elaine Hammers	x	

Vote: 6-0-0 amended motion carries

11-16-01 – BOND RESOLUTION

Mr. Haberlin moved, seconded by Mr. Zimov, to read the title of the following proposed resolution in its entirety and to waive the reading of the remainder of the resolution, incorporating its full text into the minutes of this meeting. (See entire resolution attached hereto and made a part hereof.)

Vote: 6-0-0

RESOLUTION APPROPRIATING \$13,500,000 FOR THE TRUMBULL (TOWN) CAPITAL IMPROVEMENT PLAN 2017-2018 AND AUTHORIZING THE ISSUE OF \$13,500,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Mr. Haberlin moved, seconded by Mr. Zimov, that the resolution be adopted as introduced.

Roadways

Mr. Marsilio went over the list of roads as indicated in the 5 year plan. They are currently looking at a design for Middlebrooks Avenue and Williams Road and those projects take more than one budget cycle.

Library

Mr. Marsilio indicated the funds of \$210,750 are being requested in order to come up with a design for the changes they are looking to make with regards to study space and more technology areas and possibly expanding the Community Room. The Chair indicated that with the Community Center plans not being finalized, we have no way of knowing if there will be an overlap with the library plans.

Police Department

The Chief indicated that the funds would be used to renovate the locker rooms for both the men and women. There are no plans to do the bathrooms at this time. It seems that it would be more economical to complete the bathrooms at this time. There is a lead contamination issue with the firing range renovation that contributed to the increase in the capital plan. We need to upgrade the HVAC system and hire an outside company to keep the lead contamination down.

Mr. Zimov moved, seconded by Mr. Palo, to continue the meeting to no later than 10:30 p.m.

Vote: 6-0-0

Town Hall

The request for \$950,000 includes the new phone system that the Board of Education will be sharing with us and they have the larger share. Mr. DeGennaro indicated he reviewed the proposal and it was very reasonable. The Chair indicated that there is no way to increase space in the Town Hall building unless something leaves. Mr. Marsilio indicated that we cannot reconfigure the building to accommodate the needs of the departments. The First Selectman indicated that we do not have enough meeting space at the Town Hall during the day, so perhaps the Library might be able to take the overload. The Parks and Recreation will be moving to the highway so that frees up space in the Tellalian Building.

EMS

Currently looking at schematics that will need to be developed. Revenues are 50% higher and the response to call rate is off the chart. They will be looking for funding for a place to put rolling stock and a larger training area, and more inside parking. We don't know if this will fit on this site. The Chair indicated that she would like to convert them to an Enterprise account and asked the First Selectman, along with the Director of Finance, for additional information on how this can be done.

Turf Fields

The Chair indicated field use issues needs to be addressed by the Internal Auditor and we are waiting for this study; until we receive the report, nothing will be done until the Board has the report. If we are putting a turf field at the high school we should get credit for the Town doing this.

The points we need information about include:

- How we use our fields
- Who uses the fields
- Who pays and who doesn't pay
- Who has priority – our students or outside people
- Outside use of fields may be causing problems with scheduling for our Town use

Mr. McCarthy explained that the policies regarding field use were in place prior to his arrival. Currently, the turf at Indian Ledge needs to be replaced. He went on to add that the high school would be the best place to put the turf, since that is where the lights are located. He went on to add that the grass fields are properly maintained; however, there may be drainage issues, which are inherent with grass fields that have been used over a period of time.

Mr. Palo moved, seconded by Mr. Zimov, to table this motion, the discussion items and the approval of the minutes until our next meeting.

Vote: 6-0-0

By unanimous consent, the meeting was adjourned at 10:35 p.m.

Respectfully submitted

Phyllis C. Collier
Board of Finance Clerk

**SUBJECT TO MODIFICATION AND APPROVAL
TOWN OF TRUMBULL
MINUTES
BOARD OF FINANCE
December 8, 2016**

CALL TO ORDER

Chairman Hammers called the Board of Finance meeting to order at 7:00 pm in the Town Hall, Trumbull, Connecticut. All those present joined in the Pledge of Allegiance.

PUBLIC COMMENT

There was no public comment

ATTENDANCE

Present

Elaine A. Hammers, Chairman
William S. Haberin
Roy Molgard
Scott Zimov
Ted Chase, Alternate
Vicki Tesoro

Absent

Karen A. Egri, Alternate
Vincent DeGennaro, Alternate
Andrew Palo

Also present:

Maria Pires, Director of Finance; Stuart McCarthy, Recreation Director; Frank Smeriglio, Engineer; Michael Lombardo, Chief of Police; Therese Keegan, Internal Auditor.

By unanimous consent, the Board agreed to take items out of order.

INTERNAL AUDITOR'S REPORT – Therese Keegan

Ms. Keegan presented her report on the Golf Course and highlighted the following:

The Golf Course Commission oversees all aspects of the Golf Course operations and the Town recognizes approximately \$2m in annual revenue.

All revenue flows to the Town from the Pro Shop. The Pro Shop is staffed by outside contractors – employees of ATK Golf Services, Inc. – and they transact and deposit Town funds. Since they are not town employees, controls need to be in place to ensure the Town is getting all they should.

The current cash receipts process is reconciled each day by the contract employees and they make the deposit. A Summary Report is prepared and compared to the POS sales report, which is then sent to the accounting department, reconciled with deposits made and posted.

The following recommendations were made and resolutions implemented:

- Financial procedures document needed updating and was presented to the Golf Commission at the November 28, 2016 meeting for approval.
- The revenue line items of MUNIS and POS are not reconciled. The Parks and Recreation Director has agreed to perform the reconciliation on a quarterly basis. .
- Certification language to be inserted in contract between Town and ATK Golf Services, Inc. The information has been forwarded to the Town attorney for inclusion in December 2016 contract.

REVIEW RULES OF PROCEDURE

By unanimous consent, the Board accepted the Rules of Procedure as presented.

REVIEW INTRA-DEPARTMENTAL TRANSFER POLICY

By unanimous consent, the Board accepted the Intra-Departmental Transfer Policy, as presented.

REVIEW PROPOSED MEETING SCHEDULE

By unanimous consent, the Board accepted the proposed meeting schedule.

11-16-01 – BOND RESOLUTION

Mr. Haberlin moved, seconded by Mr. Zimov, to take the bonding resolution off the table, which was tabled at our last meeting, Resolution 11-16-01 appropriating \$13,500,000 for the Trumbull (Town) Capital Improvement Plan 2017-2018 and authorizing the issue of \$13,500,000 bonds of the Town to meet said appropriation and pending the issuance thereof the making of temporary borrowing for such purpose a resolution of the Board of Finance for the Town of Trumbull.

The Clerk called the roll:

	<u>Aye</u>	<u>Nay</u>
Vicki Tesoro	Aye	
Roy Molgard	Aye	
Scott Zimov	Aye	
William Haberlin	Aye	
Elaine Hammers	Aye	

Vote: 5-0-0 motion carries

Library

The Library Director, Stefan Lyhne-Nielsen, indicated the library is looking for funds to hire an architect to review the changes that they would like to see made to meet the community needs:

- A separate teen room
- Additional technology and a tech lab for training
- Genealogy room
- Study spaces
- Additional meeting rooms
- A café in an expanded lobby

They are looking only for the cost of the design between \$25,000 to \$40,000 to find out how to reconfigure the building, not add to it.

Police

Chief Lombardo indicated they were looking for \$475,000 and that it would take \$788,000, or an additional \$313,000, to finish the outstanding projects at the Police Department. These include the following:

- Bathrooms
- Showers
- All plumbing and electrical
- Locker room
- Exercise room
- Upgrade ladies locker room

Parks

The Chair indicated that we still do not have the report about the fields, so questions cannot be answered.

There is a problem with scheduling the turf fields so all groups can be accommodated. There are outside groups not being asked to contribute and perhaps we are not collecting enough revenue from other groups to offset the expense to the taxpayer.

The cost increased due to a change in the products currently being used. This product will be used on all the fields. There will be full lines for lacrosse and soccer, football and the band. There is a discount if you do more than one at a time.

Paving and Drainage

Mr. Smeriglio indicated there are additional phases coming for park drainage and there is a window of doing it over the next 3 years at Unity and Twin Brooks. We lost time this year when an engineer left and we need a state permit to do work in the summer. We cannot just do one park each year and finish it. Both parks are in a flood plain and we can really do work in August and September. It is a case of being able to balance the park schedules and the flood plain. We are not doing any work on the part of Daniels Farm Road that is a state road.

Daniels Farm Drainage

Mr. Smeriglio indicated that video inspection were done and we are changing drainage pipes that needed to be repaired and a large part has no drainage so we are putting in stone. This is part of the settlement with Mark IV. Part of the problem has to do with what has been done in the past, and we cannot fix it all at once. We need to do part one summer and pave the next year.

Mr. Haberlin moved, seconded by Mr. Zimov, to amend the bonding \$2,172,609 to \$11,327,391 (rounded to \$11,330,000) as follows: Library reduced \$170,750, leaving \$40,000 for the study; Town Hall reduction of the adjacencies renovations \$950,000; soccer field reduction of \$1,200,000 until there is a field usage report; economic development reduction \$125,000, leaving \$42,000 for the study design project; golf electrical upgrade reduced \$40,000; police department increased \$313,141.

We would be able to revisit the soccer field in January once the report is done.

For the record, Ms. Tesoro clarified that the Indian Ledge field would be replaced and she asked when the high school field would be approved. The Chair indicated that the internal auditor's report would be completed by next month. The Chair went on to add that when the request comes back it will be as a bonding request from the Board of Education. Ms. Tesoro indicated that she approves of all the amendment changes, except the field. She explained that she does not agree with taking the high school field out of the bond because she wants to see the field go forward now so a discount can be recognized for having both fields done at the same time. She feels that it is going to happen anyway, so why delay it at this time when it is not cost productive to do so.

The Clerk called the roll:

	<u>Aye</u>	<u>Nay</u>
William Haberlin	Aye	
Vicki Tesoro	Aye	
Scott Zimov	Aye	
Roy Molgard	Aye	
Elaine Hammers	Aye	

Vote: 5-0-0 motion to amend carries

The Clerk called the roll:

	<u>Aye</u>	<u>Nay</u>
William Haberlin	Aye	
Vicki Tesoro		Nay
Scott Zimov	Aye	
Roy Molgard	Aye	
Elaine Hammers	Aye	

Vote: 4-1-0 (against: Tesoro) amended resolution carries

The Chair indicated the Resolution is going to the Town Council in January 2017.

12-16-01 – FISCAL YEAR 2016-2017 SUPPLEMENTAL APPROPRIATION

Mr. Haberlin moved, seconded by Mr. Zimov, to transfer from #21-315200 Golf-Retained Earnings \$40,000 to #21100000-581888 Golf-Capital Outlay \$40,000 to fund the upgrade of the electrical system feeding the Tashua Golf Course property.

Vote: 5-0-0

By unanimous consent, the meeting was adjourned at 8:25 p.m.

DISCUSSION ITEMS

- **Year to Date Budget to Actual Report –Expenditures FY 2017**

Ms. Pires indicated we are on target.

- **Repair of loader used for leaf pickup and snow plowing at a cost of \$35k charged to snow account. If we have a bad winter, there may be a need for a supplemental appropriation.**

This was brought to the Board as an FYI, since there may have to be a supplemental at some point if the snow removal account is over budget.

- **Board of Education Transfers**

The BOE must tell us if they do any transfers; therefore, we are including them in the package.

APPROVAL OF MINUTES

By unanimous consents, the Board agreed to review the November 17 minutes at the next meeting.

TREASURER REPORT

The Treasurer was not present; however, the reports for this month and last month were submitted for review.

ADJOURNMENT

By unanimous consents, the meeting was adjourned at 8:25 p.m.

Respectfully submitted:

Phyllis C. Collier
Board of Finance Clerk