

**TOWN OF TRUMBULL  
NOTICE OF MEETING  
BOARD OF FINANCE**

**DATE:** December 8, 2016  
**TIME:** 7:00 P.M.  
**PLACE:** Council Chambers

**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

**INTERNAL AUDITOR'S REPORT** – Therese Keegan

**REVIEW RULES OF PROCEDURE**

**REVIEW INTRA-DEPARTMENTAL TRANSFER POLICY**

**REVIEW PROPOSED MEETING SCHEDULE**

**11-16-01 – BOND RESOLUTION**

RESOLUTION APPROPRIATING \$13,500,000 THE TRUMBULL (TOWN) CAPITAL IMPROVEMENT PLAN 2017-2018 AND AUTHORIZING THE ISSUE \$13,500,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE A RESOLUTION OF THE BOARD OF FINANCE OF TRUMBULL, CONNECTICUT.

**FISCAL YEAR 2016-2017 SUPPLEMENTAL APPROPRIATION**

12-16-01	Stuart McCarthy Recreation Director	From: #21-315200 Golf-Retained Earnings	\$40,000
		To: #21100000-581888 Golf-Capital Outlay	\$40,000
		To fund the upgrade of the electrical system feeding the Tashua Golf Course property.	

**DISCUSSION ITEMS**

- Year to Date Budget to Actual Report –Expenditures FY 2017
- Repair of loader used for leaf pickup and snow plowing at a cost of \$35k charged to snow account.. If we have a bad winter there may be a need for a supplemental appropriation.
- Board of Education Transfers

**APPROVAL OF MINUTES**

- November 17, 2016

**TOWN TREASURER'S REPORT** – Anthony Musto

**ADJOURNMENT**



# Tashua Knolls Golf Course Town Cash - Receipts Review

TOWN OF TRUMBULL, CT

November 3, 2016

Therese Keegan  
Financial/Accounting Controls Analyst



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Phone: (203) 452-5072

November 3, 2016

Mrs. Elaine Hammers, Chairperson  
Town of Trumbull Board of Finance  
5866 Main Street  
Trumbull, CT. 06611

Dear Mrs. Hammers,

I respectfully submit the enclosed report entitled Tashua Knolls Golf Course, Town Cash - Receipts Review.

The objectives of this audit were to:

- Ensure the current Tashua Knolls Golf Course cash receipts process included and adhered to the internal controls designed to adequately identify and safeguard Town receipts throughout the revenue cycle.
- Ensure the 2005 Seward & Monde audit findings associated with cash receipts and general matters had been appropriately and permanently addressed.

I would especially like to thank Christine Plumeau, Golf Course Administrative Assistant, for her assistance in the completion of this report.

Respectfully submitted,

Therese Keegan  
Financial/Accounting Controls Analyst

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**Operations overview**

The Tashua Knolls Golf Course is a 27 hole public facility owned by the Town of Trumbull. The Golf Course Commission oversees all aspects of the Golf Course operations, summarized as follows:

<b>Operations</b>	<b>Responsibility / Resources</b>
Property maintenance and repairs including greens, fairways, cart paths, practice facilities, driving range and equipment	Under supervision of Property Director - Town employees
Clubhouse operations and maintenance	Under supervision of Property Director - Town employees
Restaurant and Banquet facilities	Outside contractor - contractor employees
Pro Shop	Outside contractor - Director of Golf and Pro Shop employees - Employees of the Director of Golf
Office	Administrative assistant - Town employees

The focus of this report is on accounting policy and internal controls related to Cash Receipts belonging to the Town of Trumbull. Receipts are transacted and deposited to the bank by ATK Golf Services, Inc. (ATK), the Pro Shop outside contractor. Record keeping is accomplished by Town employees.

Pro Shop employees transact revenue from multiple sources as follows:

<b>Revenue Sources</b>	<b>Town Revenue</b>	<b>Contractor Revenue</b>
Greens fees	X	
Cart rentals	X	
Tournament fees	X	
Season ID's	X	
Merchandise sales		X
Driving range fees		X
Golf club repair fees		X
Pull carts & club rentals		X
Golf lessons		X

Town revenue from the above sources approximates \$2m annually. Income derived from leasing the food and beverage concession is recorded as income to the Town of Trumbull and was not included within the scope of this report.

## **Scope & Methodology**

Tashua Knolls was included in the 2010 Cash Receipts Audit performed by the Town's internal auditor, however, no observations or recommendations in the report specifically related to the Golf Course.

Going back to 2004, a procedural review of Tashua Knolls Golf Course receipts was conducted by Seward and Monde, an independent CPA firm. Procedures were documented and tested and the report, dated January 15, 2005 provided the Golf Course Commission with a list of Observations & Recommendations designed to strengthen internal controls, increase operating efficiency and address general business matters.

This report includes:

- A. The current Tashua Knolls Golf Course cash receipts process, audited to ensure internal controls adequately identify and safeguard Town receipts throughout the revenue cycle.
- B. A follow up of the Seward & Monde audit findings associated with cash receipts and general matters, which we tracked to completion to ensure concerns had been appropriately and permanently addressed.

### **A. Cash receipts process**

The outside contractor, ATK Golf Services, Inc. (ATK) operates the Pro Shop. Revenues are collected and recorded through three cash registers in the Pro Shop. Two cash registers are for Town revenues and one register records Director of Golf revenue. The Town cash registers have a Point of Sale (POS) software system installed which is networked with the Administrative Assistant's computer. All cash registers accept cash, checks, credit cards and gift cards and all are operated by Pro Shop employees.

When a golfer pays his fees in the Pro Shop, the golfer receives a receipt that must be given to the Starter at the Starter Shed. This receipt tells the Starter that the golfer paid for a round of golf. The Starter maintains a daily log of rounds played. A cart rental agreement is completed for each rental. A copy is given to the golfer, which he gives to the Starter. The original is kept with the daily information and forwarded to the Administrative Assistant.

The Town cash registers are reconciled at the close of each business day by Pro Shop employees. The ATK employee closes out the register and compares receipts to the daily "Z" report. If the employee cannot reconcile the receipts, the Director of Golf (or his designee) must immediately be made aware of the situation.

The employee then signs the Z report and prepares the deposit bag but does not seal it. The deposit is recounted by the Director of Golf (or his designee) who also signs the Z report and then seals the bag. Deposits are to be made on a daily basis. If not possible, the deposits are to be locked in the safe.

Pro Shop employees assemble the register tapes, credit card receipts, settlement statements from the two credit card terminals, the Starter report, cart rental agreements, the close (Z) report from the cash registers, and the deposit bag stubs and forward the entire package to the Administrative Assistant. Administrative Assistant prepares a Summary Report and checks against the POS sales report. The Sales

Report is sent to the Town's Accounting Department on the 15<sup>th</sup> of the month and on the last day of the month. Accounting Department compares deposits to bank statement and credit card statements and notifies Administrative Assistant of discrepancies. Accounting Department personnel posts revenue to MUNIS. Administrative Assistant receives copies of bank statements and credit card statements on a monthly basis and has access to MUNIS.

**B. Follow up of prior audit Findings:**

- 1. Golf Course Commission did not have specific accounting and administrative policies and procedures in place for the Pro Shop or the Office.**

The Financial Procedures document, written ~ 10 years ago, was provided upon request and is included in Appendix, page 10.

- 2. Bank deposits are supposed to be made on a daily basis but on average deposits were actually made once a week.**

Two months current activity was reviewed against bank statements and deposits were consistently made on a daily basis.

- 3. Daily cash was not reconciled to sales reports nor validated deposit slips; sales information was not sent to the Town's Accounting Department on a consistent basis.**

Pro Shop employees reconcile deposits to POS reports; Administrative Assistant reviews and prepares a Summary Report, sent to Town's Accounting Department mid-month and end of month.

- 4. Administrative Assistant did not regularly receive monthly revenue and expense reports from the Town's Accounting Department. Administrative Assistant required for reconciliation and reporting purposes.**

Administrative Assistant now has access to MUNIS and can print required reports. Additionally, copies of bank statements and credit card statements are provided by the Accounting Department on a monthly basis.

- 5. Pro Shop cash registers did not require passwords to identify transaction detail.**

Cash registers now require passwords, assigned to each Pro Shop employee. These passwords provide an audit trail of transactions posted.

- 6. Gift Certificates and Rain Checks were not prenumbered and procedures did not appropriately track outstanding items. The possibility existed that manually issued rain checks could be used more than once.**

Gift cards are now used instead of manual certificates, and the cards are tracked through the POS system. Manually issued rain checks are prenumbered, are now tracked through POS system, and are deleted at the close of each season.

**7. Complimentary Rounds lacked documentation.**

Complimentary rounds are included on revenue reports as a separate category and the log maintained by the Pro Shop includes date, names and circumstances, and can include visiting PGA professionals, Tashua employees, customer appreciation rounds, etc. Complimentary Round information is reported to Commissioners on a periodic basis.

**8. Cash Disbursements – outside the scope of this review.**

**9. Multiple employees had access to the locked room where financial records were stored.**

Current year's records are stored in the Administrative Assistant's office, which has limited access. Prior year records are stored in a secure room to which only Administrative Assistant has access.

**10. Building alarm codes were not uniquely assigned; a report of those setting and disarming the alarm system was not reported to the Town by the alarm company.**

Individuals require both a key and a code to enter alarmed buildings. The alarm company now sends daily activity logs for each alarm. A listing of codes was matched against a current employee list to verify codes of terminated individuals were inactivated.

**11. During the Christmas holiday season, customers wishing to purchase gift certificates were turned away, resulting in lost revenue for the Town.**

Notice of Pro Shop hours are posted on the shop door. When Pro Shop is closed, Administrative Assistant is authorized to sell gift certificates.

**12. Contract with the Director of Golf did not specify or provide clarity related to:**

- **reimbursable expense expectations**
- **internal control compliance and certification responsibilities**
- **health insurance eligibility**
- **regular financial reporting to Golf Course Commission**

ATK contract was reviewed. Contract clearly states relationship with ATK is that of an independent contractor.

## **Findings & Recommendations**

**Finding #1:** The Financial Procedures document was written ~ 10 years ago. It required some minor updating, which was completed promptly upon our request. The updated document is included in Appendix, page 10. It will be presented to the Golf Course Commission for approval at the November 28, 2016 meeting.

**Management Response:** Parks and Recreation Director has reviewed the report and will recommend approval by the Golf Course Commission.

**Finding #2:** Town's Accounting Department uses bank statement and credit card statements to post revenue to MUNIS. Reporting to Golf Commission is based upon POS detail. Although there are controls in place to ensure both the Administrative Assistant and the Accounting Department are posting transactions accurately, the revenue line items of MUNIS and POS are not reconciled.

**Recommendation:** Whenever multiple systems are used for reporting purposes, key balances should be periodically reconciled to ensure information potentially utilized for decision making purposes is accurately disseminated in a timely manner.

**Management Response:** Parks and Recreation Director has agreed to perform the reconciliation on a quarterly basis.

**Finding #3:** The Seward and Monde 2005 audit report recommended the management contract between Town of Trumbull and ATK Golf Services, Inc. include requirement by ATK to certify to internal controls implemented by them and by the Town.

**Recommendation:** Certification language was required by Sarbanes Oxley Act of 2002 and considered good business practice. Contract between Town of Trumbull and ATK Golf Services, Inc. should contain internal control certification language that can be summarized as follows:

- To the best of my knowledge, financial information provided to the Town of Trumbull fairly presents Tashua Knolls Pro Shop operations.
- To the best of my knowledge, any fraud perpetrated or intended to be perpetrated by Town or ATK employees, vendors or others with whom I am in professional contact, whether or not material, will be immediately and appropriately reported to Town personnel and to the Board of Commissioners.

**Management Response:** Agree with language recommended by Auditor. Have forwarded to Town Attorney for inclusion of contract to commence in December 2016.

# Appendix



## **Tashua Knolls Golf Course Financial Procedures**

### **Town Cash Register Operations in Pro Shop**

The closing ATK employee is to close out the register and reconcile the cash to the daily “Z” report and prepare the deposit bag without sealing the bag. The employee then signs the Z Report. If the employee cannot, for whatever reason, reconcile the cash, The Director of Golf (or his designee) must be immediately made aware of the situation for reconciliation.

The deposit bag is then recounted and checked by The Director of Golf (or his designee) who then seals the bag. The daily “Z” report is then signed by the Director of Golf (or his designee). Cash receipts are to be deposited on a daily/nightly basis at the Town specified bank. If for any reason a deposit cannot be made on a particular day, the deposit must be locked in a safe to which only the Director of Golf (or his designee) has the combination.

### **Cash Receipts Reconciliation**

The Pro Shop is to reconcile the POS system reports to the daily cash deposits. The Administrative Assistant is to review the bank deposit report to the “Z” Report and prepare a Summary Report which is to be checked to the POS sales report. An appropriate notation must be made to ensure this has been done. Any discrepancy that cannot be corrected over \$50 must be reported to the Golf Commission.

The Administrative Assistant will provide the Town’s accounting department with the daily sales reports on the 15<sup>th</sup> and last day of each month in order to verify the revenue that is posted to the Town’s general ledger from People’s Bank deposit activity. Also provided, monthly, is the credit card statement to be used for verification of the funds received to People’s Bank via ACH (Automated Clearing House) from credit card transactions. Any discrepancies to People’s Bank activity are notated and sent to the Administrative Assistant for research.

The Administrative Assistant will research any discrepancy by checking through the POS activity and the paper receipts for the day in question. The POS system will record any keystroke errors, brief electrical shortages, or glitches (such as a “timeout”) of the credit card swipe machine. The credit card processing is tied directly into the POS system on each of the Town’s computers.

Any discrepancy that cannot be corrected over \$50 must be reported to the Golf Commission.

## **Monthly Revenue and Expenditure Reports**

The Administrative Assistant has access to the Town's MUNIS system in order to review golf course revenues and expenditures as recorded by the Town's accounting department.

## **Pro Shop Cash Register Passwords and Authorization**

All Pro Shop employees are to be assigned unique passwords in order to access and initiate transactions. These passwords should be changed on a regular basis. In addition, there are to be various levels of authorization assigned to certain individuals to adjust or change (void) previously entered transactions.

## **Gift Cards and Rain Checks**

Issuance of gift cards and rain checks are to be included in the POS system and shown as separate revenue categories on the daily sales reports prepared by the Administrative Assistant. Gift cards and rain checks should be pre-numbered and accounted for by the POS system to ensure such items are not used more than once. According to the most recent Connecticut State laws, gift cards cannot have an expiration date but rain checks can expire at the end of each season. Therefore, all unredeemed rain checks are deleted from the POS system at the close of each season.

## **Complimentary Rounds**

Complimentary golf rounds to PGA members, employees, for example, should be included on the revenue reports as a separate category. Pertinent information should be included in the POS system. This information should periodically be reviewed by designated Commissioners for compliance with policy. A Log will be maintained by the Pro Shop indicating by date, the players name, player signature, and circumstances for a comp round.

## **Cash Disbursements**

Tashua Knolls Golf Course must follow all current Town of Trumbull Purchasing Policies and Procedures.

## **Financial Records**

A room is available specifically to provide secure storage for financial records for four previous calendar years. Any financial records older than four calendar years old are destroyed according to the Town's Record Retention Policy. This room will have limited access. All current financial

records are stored in a five drawer file cabinet in the office of the Administrative Assistant who has the only key.

**Building Security**

An individual needs both a key and correct code to enter the buildings during “off” hours. All codes are deleted when an individual who had access leaves the employee of the golf course or Pro Shop. The Tashua clubhouse is equipped with 16 video surveillance cameras with four in the Pro Shop monitoring the POS system.

**Board of Finance - Internal Audit Update  
December 8, 2016**

Complete

Followup Req'd

Report:	Status:
Cash Receipts 2016 Plan - Tax Collector, P&R, Golf Course	P&R initiated. Golf Course report completed. Recommendations and updated Policy & Procedure document approved by Golf Commission. Present to BOF 12/8.
Parks & Rec Field Use Policies	Met with Stuart McCarthy 11/18; requested specific documents and responses to questions 11/22.
Escheatment Process/Compliance	Prepared check requests and completed report; to Maria for Management Responses.
Purchasing Review: Town/BOE	In process with BOE
Company Vehicle Analysis	Presented at October BOF meeting. Updated policy prepared and approved by First Selectman, who will review with his staff.
Transfer Station	Presented May 2016. J. Marsilio to discuss with Haulers.
Account Reconciliations	Added instruction for special revenue funds to Accounting Manual. Weekly meetings with Finance to complete.
Accounting Policies & Procedures	In process
Fixed Assets	Started with policy - will then review accounting compliance and perform physical inventory
Cell Phone Analysis	To audit analysis and plan updates recently performed by Finance team. Incorporate decisioning process of whether to provide phone/plan in New Hire/Termination document.
New Hire/Termination Processes	Compiling current process documentation from Dept. Managers, HR, Finance, Highway and IT. Will review for completeness, add to as necessary, obtain consensus.
Affordable Healthcare: Reporting/Compliance	On hold until year end
BOE Energy Opportunities	Project analysis and cost review
Senior Center Update	Met with new Senior Center Director. Will assess risk, identify areas to audit, and schedule review.
Travel and Town Credit Card Policies	Presented to BOF May 2016, added to Accounting Policy & Procedures Manual.
2017 Audit Plan	Presented to Board of Finance May 2016

## **TRUMBULL BOARD OF FINANCE**

### **RULES OF PROCEDURE**

1. Roberts Rules of Order shall govern the conduct of all meetings of the Trumbull Board of Finance unless substituted for herein or otherwise required by law.
2. The regular monthly meeting of the Trumbull Board of Finance will be held on the second Thursday of each month beginning at 7:00 except for such other dates or times as otherwise adopted by the Board, or by the Chairman after consultation with the Board.
3. Agendas for the regular monthly meeting of the Trumbull Board of Finance shall be delivered to all Board members and alternates seven (7) days prior to the meeting as originally scheduled or rescheduled by the Chairman per Rule #2 above. The Department of Finance shall put forth all requests to be placed on the agenda during the first week of the month in which the meeting is to take place consistent with the requisite mailing schedule.
4. Board members should review the agenda in advance of the meeting and, if they have any concerns or need additional information regarding specific Agenda items, should contact the Chairman via e-mail and copy the Board members so the requested additional information should be made available at or prior to the meeting.

The Chairman shall request all responses be returned to the Chairman via email.

The Chairman shall disseminate all responses.

5. In the absence of the Chairman, the Vice Chairman shall have sole authority to cancel meetings except in the case of inclement weather or emergencies, where the decision is made consistent with the closing of Town Hall.
6. Special meetings of the Board can be called by the Chairman or the Vice Chairman or any two members of the Board may petition for a special meeting by a letter to the Chairman or the Vice Chairman. Any meeting called under this section must be held within fourteen calendar days of the date of receipt of the request.
7. If a regular member is absent and does not designate an alternate to act, the majority of the regular members Chairman of the Board of Finance may designate an alternate subject to the provisions of section 9-167a of the Connecticut General Statutes to act in the absent members place. In all matters, except voting, alternative members of the Board have the same rights, privileges and responsibilities as sitting members.

8. The Financial/Accounting Controls Analyst shall report monthly to the Board of Finance on all activities and findings for the prior month and, as such, is available to all members for the purpose of providing information on Town Finance matters; however, his/her work priorities are determined by the Chairman. All requests for information from the Financial/Accounting Controls Analyst may go through the Chairman or if made direct, include all members of the Board on copy.

9. The Board will review the Financial/Accounting Controls Analyst's performance annually in June and make appropriate recommendations.

10. All members of the Board are entitled to have a brief summary of their remarks as they pertain to a specific agenda item included as a part of the minutes by so requesting at the applicable time.

11. With the exception of budget hearings and budget voting sessions, the monthly meetings shall adjourn no later than 10:00 p.m. However, such adjournment at 10:00 p.m. may be waived by an appropriate motion and majority vote of all voting members.

12. The agenda and available backup will be placed on the official Town website three (3) days prior to the meeting date.

13. Minutes shall be posted in accordance with the time requirements of FOI (Freedom of Information Act) and Town Charter noted as DRAFT – Subject to Modification and Approval. After minutes are approved at a subsequent meeting, they will be updated and posted as final in place of the draft.

## **BOARD OF FINANCE**

### **INTRA-DEPARTMENTAL TRANSFERS LESS THAN \$1000**

#### **POLICY AND PROCEDURE**

**Purpose:** In order to promote departmental efficiency, it is the intent of the Board of Finance to give the Director of Finance for the Town of Trumbull limited authority to perform intra-departmental transfers without prior approval of the Board of Finance.

**Scope:** The Director of Finance shall have the authority to perform intra-departmental transfers in an amount less than \$1,000 per transfer without prior approval of the Board of Finance. In no case, without exception, may the Director of Finance perform intra-departmental transfers in amounts of \$1,000 or more or inter-departmental transfers of any amount without prior approval of the Board of Finance.

**Duration:** This policy shall go into effect on December 8, 2016 and expire on December 8, 2017. The Board of Finance reserves the right to cancel or modify this policy by majority vote of the Board of Finance and with notice to the Director of Finance. This policy may be renewed by unanimous vote of the Board of Finance after the expiration date of December 8, 2017.

**Procedure:** Upon request of a Department head for a transfer of funds between department accounts of less than \$1,000, the Director of Finance may make such transfer under the authority granted by this policy. At the next Board of Finance meeting, the Director of Finance will list all such transfers and present this information to the entire Board. At that time, any member of the Board of Finance may ask any questions concerning these transfers

## **BOARD OF FINANCE 2017 MEETING SCHEDULE**

**2nd Thursday of the month – 7:00 p.m.  
Council Chambers Town Hall  
(unless otherwise specified)**

Thursday, January 12, 2017

Tuesday, February 9, 2017

Thursday, March 9, 2017

Thursday, April 13, 2017

Thursday, May 11, 2017

Special Meeting - Thursday, May 18, 2017 (placeholder to set mill rate)

Thursday, June 8, 2017

Thursday, July 13, 2017

Thursday, August 10, 2017

Thursday, September 14, 2017

Thursday, October 12, 2017

Thursday, November 9, 2017

Thursday, December 14, 2017

TOWN OF TRUMBULL  
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 17-Nov-16  
AGENDA: 11-16-01  
AMOUNT: \$13,500,000

2016-2017

APPROPRIATION [ ] FROM: ACCOUNT NO.  
ACCOUNT NAME

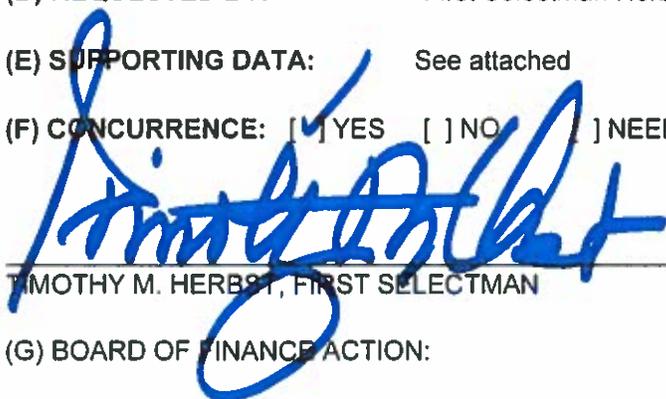
TRANSFER [ ] TO: ACCOUNT NO.  
ACCOUNT NAME

(C) SUMMARY OF REQUEST: RESOLUTION APPROPRIATING \$13,500,000 THE TRUMBULL (TOWN) CAPITAL IMPROVEMENT PLAN 2017-2018 AND AUTHORIZING THE ISSUE \$13,500,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE A RESOLUTION OF THE BOARD OF FINANCE OF TRUMBULL, CONNECTICUT.

(D) REQUESTED BY: First Selectman Herbst; Maria Pires, Finance Director, John Marsilio, PW Direct

(E) SUPPORTING DATA: See attached

(F) CONCURRENCE: [ ] YES [ ] NO [ ] NEED ADD'L INFORMATION

  
TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED \_\_\_
2. RECOMMENDED TO TOWN COUNCIL \_\_\_
3. TABLED \_\_\_
4. DENIED \_\_\_
5. OTHER \_\_\_

RESOLUTION APPROPRIATING \$13,500,000 FOR THE TRUMBULL (TOWN) CAPITAL IMPROVEMENT PLAN 2017-2018 AND AUTHORIZING THE ISSUE OF \$13,500,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Section 1. The sum of \$13,500,000 is appropriated for the planning, acquisition and construction of the Trumbull (Town) Capital Improvement Plan 2017-2018, as adopted and amended by the Town Council from time to time, and consisting of: (i) roadways; (ii) Public Facilities including the Trumbull Library, Town Hall, Police Headquarters, public works yard and communications, EMS Building and health department; (iii) Parks improvements, (iv) fleet and equipment; (v) other projects, consisting of economic development and various road and drainage projects; and (vi) enterprise (WPCA and Tashua Knolls) including road repair, and for appurtenances, equipment and services related thereto, or for so much thereof or such additional improvements as may be accomplished within said appropriation, and for administrative, advertising, printing, legal and financing costs to the extent paid therefrom. Said appropriation shall be inclusive of grant funding and in addition to all prior appropriations for said purpose. The Town Council may by resolution transfer funding herein among authorized projects within the 2017-2018 Town CIP, and the First Selectman's office may transfer among projects amounts not exceeding 10% of the CIP funding by purpose as last approved by the Town Council.

Section 2. To meet said appropriation \$13,500,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the twentieth year after their date. Said bonds may be issued in one or more series as determined by the First Selectman and the Town Treasurer (hereafter the Town Officials), and the amount of bonds of each series to be issued shall be fixed by the Town Officials. Said bonds shall be issued in the amount necessary to meet the Town's share of the cost of the project determined after considering the estimated amount of the State and Federal grants-in-aid of the project, or the actual amount thereof if this be ascertainable, and the anticipated times of the receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. Capital project revenues, including bid premiums and investment income derived from investment of bond proceeds (and net investment income derived from note proceeds) are authorized to be credited by the Director of Finance to the project account and expended to pay project expenses customarily paid therefrom. The remaining appropriation and bond authorization shall be reduced by the amount of capital project revenues so credited. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, or, be combined with other bonds of the Town and such combined issue shall be in the denomination per aggregate maturity of \$1,000 or a whole multiple thereof, be issued in bearer form or in fully registered form, be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Officials, bear the Town seal or a facsimile thereof, be certified by a bank or trust company designated by the Town Officials, which bank or

trust company may be designated the registrar and transfer agent, be payable at a bank or trust company designated by the Town Officials, and be approved as to their legality by Joseph Fasi LLC, Attorneys-at-law, Bond Counsel of Hartford. They shall bear such rate or rates of interest as shall be determined by the Town Officials. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon and will be paid from property taxation to the extent not paid from other sources. The aggregate principal amount of the bonds to be issued, the annual installments of principal, redemption provisions, if any, the date, time of issue and sale and other terms, details and particulars of such bonds, shall be determined by the Town Officials, in accordance with the General Statutes of the State of Connecticut, as amended.

Section 3. Said bonds shall be sold by the Town Officials, in a competitive offering or by negotiation, in their discretion. If sold at competitive offering, the bonds shall be sold upon sealed proposals, auction, or similar competitive process at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, the provisions of purchase agreement shall be approved by the Town Officials.

Section 4. The Town Officials, are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Officials, bear the Town seal or a facsimile thereof, be payable at a bank or trust company designated by the Town Officials, be approved as to their legality by Joseph Fasi LLC, Attorneys-at-law, Bond Counsel of Hartford, and be certified by a bank or trust company designated by the Town Officials, pursuant to Section 7-373 of the General Statutes of Connecticut, as amended. They shall be issued with maturity dates which comply with the provisions of the General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon and will be paid from property taxation to the extent not paid from other sources. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the project. Upon the sale of said bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. Resolution of Official Intent to Reimburse Expenditures with Borrowings. The Town (the "Issuer") hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days

prior to and after the date of passage of this ordinance in the maximum amount and for the capital project defined in Section 1 with the proceeds of bonds, notes, or other obligations ("Bonds") authorized to be issued by the Issuer. The Bonds shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the project, or such later date the Regulations may authorize. The Issuer hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay project expenses in accordance herewith pending the issuance of reimbursement bonds, and to amend this declaration.

Section 6. The Town Officials, are hereby authorized to exercise all powers conferred by section 3-20e of the general statutes with respect to secondary market disclosure and to provide annual information and notices of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution.

Section 7. It is hereby found and determined that it is in public interest to issue all, or a portion of, the Bonds, Notes or other obligations of the Town as qualified private activity bonds, or with interest that is includable in gross income of the holders thereof for purposes of federal income taxation. The Town Officials are hereby authorized to issue and utilize without further approval any financing alternative currently or hereafter available to municipal governments pursuant to law including but not limited to any "tax credit bonds" or "Build America Bonds" including Direct Payment and Tax Credit versions.

11-16-01

**TOWN OF TRUMBULL  
FUNDING REQUEST  
CALENDAR YEAR 2017  
SUMMARY**

Budget Line	CY'17 Capital Plan (TC Approved Jul'16)	CY'17 Funding Plan (Sept'16)	Funding Sources CY 2017				
			LOCIP	GRANT <sup>-c)</sup>	Utility Co. <sup>-a)</sup>	Other <sup>-b)</sup>	BOND
Roadways	4,497,635	3,433,517	-	-	70,000	-	3,363,517
Public Facilities	11,731,450	3,817,450	-	-	-	250,000	3,567,450
Parks and Improvements	3,015,100	3,015,100	-	-	-	-	3,015,100
Fleet and Equipment	444,500	444,500	-	-	-	-	444,500
Other	6,612,590	4,222,600	-	1,800,000	-	62,000	2,360,600
Enterprise	975,000	605,000	-	-	-	-	605,000
<b>Total *</b>	<b>27,276,275</b>	<b>15,538,167</b>	<b>-</b>	<b>1,800,000</b>	<b>70,000</b>	<b>312,000</b>	<b>13,356,167</b>
<b>Financing Cocts - 1%</b>		<b>-</b>					<b>133,562</b>
<b>Grand Total</b>	<b>27,276,275</b>	<b>15,538,167</b>	<b>-</b>	<b>1,800,000</b>	<b>70,000</b>	<b>312,000</b>	<b>13,489,728</b>
<b>Rounded off to nearest \$5,000</b>							<b>13,500,000</b>

*Five-Year Total \* - Projected costs are gross amounts; actual bonded amounts will be net of any other funding sources, including State reimbursements. Amounts proposed for future periods are not adjusted for inflation.*

<sup>-a)</sup> Roadways - Gas Co. will fund \$70,000 for Pinewood Trail

<sup>-b)</sup> Facilities - TEAM Account will fund the structural repairs and road widening for the Transfer Station

<sup>-c)</sup> STEAP Grant application pending for Pequonnock Trail Rest. Building project

FUNDING REQUEST

Roadways

CY 2017 - Funding Request  
Roadways

			Funding Sources CY 2017						
Category	Description	Location	CY'17 Capital Plan (TC Approved Jul'16)	CY'17 Funding Plan (Sept'16)	LOCIP	GRANT	Utility Co.	Other	BOND
Roadways	Paving	Camelot Drive	58,049	140,824					140,824
Roadways	Paving	Fariview Avenue	341,840	341,840					341,840
Roadways	Paving	Frost Hill Road	74,981	182,650					182,650
Roadways	Paving	Harvest Hill Road - Culvert	200,000	200,000					200,000
Roadways	Paving	Harvester Road	172,002	172,002					172,002
Roadways	Paving	Lauderdale Drive	151,802	151,802					151,802
Roadways	Paving	Pine Street	181,703	181,703					181,703
Roadways	Paving	Pinewood Trail <sup>-a)</sup>	311,208	191,902			70,000		121,902
Roadways	Paving	Prospect Avenue	98,051	98,051					98,051
Roadways	Paving	Spruce Street	84,138	84,138					84,138
Roadways	Paving	Tulip Street	23,740	23,740					23,740
Roadways	Paving	West Wind Road	59,865	59,865					59,865
Roadways	Paving	Williams Road - design <sup>-b)</sup>	1,410,256	275,000					275,000
Roadways	Paving	Drainage Allowance	800,000	950,000					950,000
Roadways	Paving	Video Inspection	45,000	80,000					80,000
Roadways	Paving	Middlebrooks Ave (Design in 2017)	300,000	300,000					300,000
Roadways	Paving	Drainage	150,000	-					-
Roadways	Paving	Video Inspection for Plan Year Roads	35,000	-					-
Roadways Total Funding Request -->			4,497,635	3,433,517	-	-	70,000	-	3,363,517

<sup>-a)</sup> Pinewood Trail will be partially funded by the gas company, \$70,000.

<sup>-b)</sup> Williams Road design costs only. Remainder \$1,135,256 for construction and paving moved to CY'18.

**CY 2017 - Funding Request**  
**Public Facilities**

Location	Category	Project	CY '17 Capital Plan (TC Approved Jul'16)	CY'17 Funding Plan (Sept'16)	Funding Sources CY 2017			
					LOCIIP	GRANT	Other	BOND
Trumbull Library	Site Construction	Parking lot expansion 35 spaces	110,000	-				-
Trumbull Library	Site Construction	Library expansion off of Community Room (Design/Construction)	100,750	210,750				210,750
<b>Trumbull Library Total --&gt;</b>			<b>210,750</b>	<b>210,750</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>210,750</b>
Town Hall	Construction	Adjancencies renovations	950,000	950,000				950,000
Town Hall	Misc.	Fire and security alarm system	100,000	-				-
Town Hall	Misc.	Telephone system-Town (35%)		391,700				391,700
Town Hall	Misc.	Telephone system-BOE (65%)	600,000	539,000				539,000
Town Hall	ADA Compliance	Service Counter Accessibility upgrades - Tax Collector/Engineering	70,000	-				-
Town Hall	ADA Compliance	Service Counter Accessibility upgrades - Town Clerk / Tax Assessor	65,700	-				-
<b>Town Hall Total --&gt;</b>			<b>1,785,700</b>	<b>1,880,700</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,880,700</b>
Police Headquarters	Site Construction	Paving	200,000	200,000				200,000
Police Headquarters	Mechanical	Fan exhaust system-Firing Range	120,000	245,000				245,000
Police Headquarters	Misc.	Locker room renovations & Expansion - Construc	475,000	475,000				475,000
<b>Police Headquarters Total --&gt;</b>			<b>795,000</b>	<b>920,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>920,000</b>
Community Center	Construction	New Community Center design	500,000	-				-
Community Center	Construction	New Community Center construction	7,500,000	-				-
<b>Community Center Total --&gt;</b>			<b>8,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Public Works Yard	Town Yard Complex	Retrofitting and land Improvements	150,000	150,000				150,000
Public Works Yard	Communications	High frequency radio system	256,000	256,000				256,000
<b>Public Works Yard Total --&gt;</b>			<b>406,000</b>	<b>406,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>406,000</b>
EMS building	Site Construction	Bay expansion (Schematic design only)	100,000	100,000				100,000
EMS building	Mechanical	RTU replacement (UI Partnership) <sup>-a)</sup>	54,000	-				-
<b>EMS building Total --&gt;</b>			<b>154,000</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000</b>
Health Department	Thermal and moisture protection	Roof replacement	130,000	50,000				50,000
<b>Health Department Total --&gt;</b>			<b>130,000</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000</b>
Transfer Station	Site Construction	Structural repairs <sup>-b)</sup>	50,000	50,000			50,000	-
Transfer Station	Site Construction	Road widening <sup>-b)</sup>	200,000	200,000			200,000	-
<b>Transfer Station Total --&gt;</b>			<b>250,000</b>	<b>250,000</b>	<b>-</b>	<b>-</b>	<b>250,000</b>	<b>-</b>
<b>Public Facilities Total Funding Request --&gt;</b>			<b>11,731,450</b>	<b>3,817,450</b>	<b>-</b>	<b>-</b>	<b>250,000</b>	<b>3,567,450</b>

<sup>-a)</sup> Project to be funded mainly through UI Partnership.

<sup>-b)</sup> Transfer Station projects will not be bonded. They will be funded by TEAM Account.

**CY 2017 - Funding Request  
Parks & Improvement**

Location	Category	Project	CY'17 Capital Plan (TC Approved Jul'16)	CY'17 Funding Plan (Sept'16)	Funding Sources CY 2017			
					LOCIP	GRANT	Other	BOND
Trumbull High School	Athletic Fields	Artificial Field - Varsity Soccer field construction	1,200,000	1,200,000				1,200,000
Indian Ledge	Athletic Fields	Turf mat replacement (previously funded playground)	625,000	625,000				625,000
<b>Athletic Fields Total --&gt;</b>			<b>1,825,000</b>	<b>1,825,000</b>	-	-	-	<b>1,825,000</b>
Various locations	Parks	Restroom upgrades - Roof, Lighting, Plumbing (7)	56,000	56,000				56,000
<b>Various locations Total --&gt;</b>			<b>56,000</b>	<b>56,000</b>	-	-	-	<b>56,000</b>
Indian Ledge	Paving	Drainage repairs/rail/removal of material	330,000	330,000				330,000
Indian Ledge	Paving	Paving	254,100	254,100				254,100
Unity Park	Paving	Drainage / paving	300,000	300,000				300,000
Twin Brooks	Paving	Drainage / paving	250,000	250,000				250,000
<b>Paving Total --&gt;</b>			<b>1,134,100</b>	<b>1,134,100</b>	-	-	-	<b>1,134,100</b>
<b>Parks &amp; Improvement Total Funding Request --&gt;</b>			<b>3,015,100</b>	<b>3,015,100</b>	-	-	-	<b>3,015,100</b>

**CY 2017 - Funding Request  
Fleet & Equipment**

			Funding Sources CY 2017					
Location	Plate	Description	CY'17 Capital Plan (TC Approved Jul'16)	CY'17 Funding Plan (Sept'16)	LOCIP	GRANT	Other	BOND
Highway	60TR	1992 - INTERNATIONAL - Snowplower/Sander	189,500	189,500				189,500
Highway	NEW	NEW - Caterpillar Backhoe 1 1/2CY	255,000	255,000				255,000
Fleet & Equipment Total Funding Request -->			444,500	444,500	-	-	-	444,500

CY 2017 - Funding Request

Other

Other

Category	Location	Project	CY 17 Capital Plan (TC Approved Jul'16)	CY 17 Funding Plan (Sept'16)	Funding Sources CY 2017			
					LOCIP	GRANT	Other	BOND
Economic Development	Rails to Trails <sup>a)</sup>	Section B - Trumbull Center Construction	1,200,000	1,200,000		1,200,000		-
Economic Development	Rails to Trails	Section B - Trumbull Center Construction Admin.	250,000	250,000		250,000		-
Economic Development	Trumbull Center	Study Design and Specs - TC Boulevard Project	125,000	125,000				125,000
Economic Development	Long Hill Green <sup>b)</sup>	Long Hill Modernization/Master Planning	30,000	30,000				30,000
Economic Development	Long Hill Green <sup>c)</sup>	Long Hill Green Utility Study	12,000	12,000				12,000
<b>Economic Development Total --&gt;</b>			<b>1,617,000</b>	<b>1,617,000</b>	<b>-</b>	<b>1,450,000</b>	<b>-</b>	<b>167,000</b>
Engineering	Lake Avenue	Sedimentation removal construction	425,000	425,000				425,000
Engineering	Daniels Farm Road	Drainage Improvements	1,500,000	1,500,000				1,500,000
Engineering	Daniels Farm Road	Roadway Improvements	2,159,990	-				-
Engineering	Town Wide Bridges - Spring Hill Rd	Design/Construction/inspection	54,100	54,100				54,100
Engineering	Town Wide Bridges - Brock Street	Design/Construction (2 phases)	14,500	14,500				14,500
Engineering	Old Town Road	Preliminary Design for roadway improvements	200,000	200,000				200,000
<b>Engineering Total --&gt;</b>			<b>4,353,590</b>	<b>2,193,600</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,193,600</b>
Information Technology	Town Network	Virtual Server upgrage(replacement for 2012)	200,000	-				-
Information Technology	Town Network	Exchange Server cluster (new for disaster mitigation)	30,000	30,000			30,000	-
Information Technology	Town Network	SQL Server cluster (new for disaster mitigation)	32,000	32,000			32,000	-
<b>Information Technology Total --&gt;</b>			<b>262,000</b>	<b>62,000</b>	<b>-</b>	<b>-</b>	<b>62,000</b>	<b>-</b>
Other Projects	Other Town Buildings	Bldg. Security/Cameras & Entry System	30,000	-				-
Other Projects	Pequonnock River Trail <sup>d)</sup>	Rest. Building	350,000	350,000		350,000		-
<b>Other Projects Total --&gt;</b>			<b>380,000</b>	<b>350,000</b>	<b>-</b>	<b>350,000</b>	<b>-</b>	<b>-</b>
<b>Other Total Funding Request --&gt;</b>			<b>6,612,590</b>	<b>4,222,600</b>	<b>-</b>	<b>1,800,000</b>	<b>62,000</b>	<b>2,360,600</b>

<sup>a)</sup> Rails to Trails Section B, Trumbull Ctr. Construction services. Federally funded at 80% of \$1,200,000. Town of Trumbull portion \$240,000.

<sup>b)</sup> Main Street Innovation, STEAP and Small Cities grants will be pursued for improvements. Planning funds will improve success securing alternative revenue to support project.

<sup>c)</sup> Underground Utility Project requires planning study prior to construction by law.

<sup>d)</sup> STEAP grant application to the State of Connecticut in the amount of \$454,650 for the construction of the Trail Service/Visitor Center building at 579 Church Hill Road.

**CY 2017 - Funding Request  
Other**

					Funding Sources CY 2017			
Category	Location	Project	CY'17 Capital Plan (TC Approved Jul'16)	CY'17 Funding Plan (Sept'16)	LOCIP	GRANT	Other	BOND
WPCA	Various Roads	Town wide repairs	150,000	150,000				150,000
WPCA	Town wide	Flow Discharge alternatives	200,000	150,000				150,000
WPCA	Town wide	Emergency Bypass Forcemain connection	70,000	-				-
WPCA	Old Town Road Pump Station	Replace generator	65,000	65,000				65,000
WPCA	Reservoir Ave Pump Station	Pump Station Design	250,000	-				-
WPCA	Park Avenue Pump Station	Rehabilitation	200,000	200,000				200,000
<b>WPCA Total --&gt;</b>			<b>935,000</b>	<b>565,000</b>	-	-	-	<b>565,000</b>
GOLF	Tashua Knolls	Electrical service upgrade	40,000	40,000				40,000
<b>GOLF Total --&gt;</b>			<b>40,000</b>	<b>40,000</b>	-	-	-	<b>40,000</b>
<b>Other Total Funding Request --&gt;</b>			<b>975,000</b>	<b>605,000</b>	-	-	-	<b>605,000</b>

**2017 BONDING NEEDS  
CAPITAL IMPROVEMENT PLAN  
NARRATIVE**

Summaries are listed below. See attached Exhibits for additional information regarding requests.

**STANDARD DEFINITION FOR CAPITAL IMPROVEMENT**

- Any acquisition or lease of land
- Purchase of major equipment or vehicles in excess of \$10,000 with life expectancy 5+ years
- Construction of new building facilities with cost in excess of \$10,000
- Major building improvements with a cost in excess of \$10,000
- Major equipment or furnishings in excess of \$10,000

**ROADWAYS**

Streets were prioritized based on wear, safety, and usage. Cost includes much needed drainage repairs where indicated due to severe deterioration, asphalt, tack, catch basin, manholes, curbing as needed, grading/compacting, loading and trucking of excess material, in addition to an estimate for shoulder restoration charges that will be incurred. Video Inspection was also included for each year. Estimates based on current pricing for milling/reclaiming and asphalt. An additional line item was added each year to cover the cost of any additional drainage repairs that may be required as a result of video inspection findings.

**PUBLIC FACILITIES**

Costs are based on professional estimates from a report prepared by Antinozzi Associates, which was revised on September 30, 2010. Projects were reviewed and updated as necessary. Projects will be bid as required by Charter and costs are subject to change. See Exhibit A.

***Trumbull Library***

The Library Board recently received a space assessment from Berger Association. From this report the Board's first priority is to expand parking by approximately 35 spaces. The second priority is to add an addition that would square off the community room. Exhibit A-1

***Town Hall***

Adjacencies Construction – Renovation of Town Hall space to promote functional flow of services provided to the public. Currently the design has been funded. The design work will provide a cost estimate for the project. The project estimate is \$950,000.

Telephone System – The current phone system is out of date and subject to numerous issues. A few years back an upgrade of the system was looked into and now a consultant has been hired to prepare a plan for the conversion to VOIP for both the BOE and the Town. Once the scope is

defined, the project will be publicly bid. The estimate is \$930,700 of which \$391,700 is for the Town and \$539,000 is for the BOE. Exhibit A-10

***Police Headquarters:***

Paving – Repaving of existing lot. Currently an additional lot is being added to the front of building. Estimate \$200,000.

Fan Exhaust System for Firing Range – Cost estimated and necessary to address environmental and OSHA requirements for safety and ventilation. Design has been approved and cost will be finalized prior to funding. The project estimate is \$245,000. Exhibit A-2

Locker Room Renovations –Expansion of locker room needed to accommodate increased personnel and equipment needs. The project estimate is \$475,000. Exhibit A-3

***Public Works Yard:***

Continuation of replacement of old and outdated structures. Costs are estimates. Exhibit A-4

High Frequency Radio System required for long range communications and interoperability with Emergency Management systems. The project estimate is \$256,000. Exhibit A-5

***EMS Building:***

Site Construction – The design for the expansion of EMS is currently underway. Costs are estimated for the next phase of development. Final cost estimates are available. Schematic design portion estimate is \$100,000. Exhibit A-6

***Health Department:***

Roof Replacement – The renovation did not include a new roof. The roof was scheduled per the original Antinozzi report for replacement in 2018. Public Facilities Director has confirmed the need for the replacement. The project estimate is \$50,000. Exhibit A-8

***Transfer Station:***

Repairs and road widening required for safety and traffic remediation. Estimated cost is \$250,000.

**PARK IMPROVEMENTS**

*Artificial Athletic Turf – Trumbull High School Soccer Field (\$1,200,000) Exhibit B-5*

Adding additional Synthetic Turf Athletic Fields (SAT) to the Town’s inventory is a stated goal of the Parks and Recreation Department and THS Athletic Department and is supported by the community athletic organizations representing thousands of Trumbull youth athletes. SAT fields offer several advantages over traditional natural turf fields. The SAT virtually eliminates cancellation of games and practice due to weather. The quality playing surface is not compromised by overuse allowing for a much greater intensity of scheduling particularly when compared to a

varsity facility in which insuring the quality of a grass surface leads to significant restrictions in scheduling. This makes the Soccer field at THS the top priority for conversion due to the existing lights. And as an offset to the higher construction costs, SAT fields require a minimum of maintenance reducing labor, materials costs and emission of greenhouse gases associated with small engine maintenance equipment such as lawn mowers.

The pricing represents the latest generation of SAT using a shock absorption mat and GeoFill, a fill material made of natural fibers, thereby eliminating the use of rubber tire infill.

#### *Artificial Athletic Turf Carpet Replacement at Indian Ledge Park (\$625,000) Exhibit B-5*

The Synthetic Athletic Turf requires a carpet replacement. The turf is in more than 12 years old and beyond the anticipated 10 year life when the field was installed. As the fibers break down from wear and tear and the effects of UV rays the fiber carpet deteriorates. The carpet is showing signs of that deterioration.

Pricing includes removal and disposal of the existing carpet and rubber infill as well as replacement with the shock absorption mat and GeoFill as described above. Pricing based on recent similar bids in Fairfield County.

#### *Rest Room Upgrades (\$56,000)*

The Parks and Recreation Department intends to begin a four year program designed to upgrade the interior of the public restrooms (2 per year) within the park system. Replacement of plumbing fixtures with automatic flush meters, exhaust fans and lights on motions sensors and timers will improve sanitary conditions and odor control while reducing utility costs and making the restrooms more welcoming for guests. Project pricing includes roof replacement. Estimate of cost is provided by Parks Department based on scope of work.

#### *Indian Ledge Drainage Repairs/Rail/removal of Material (\$330,000) /Indian Ledge Paving (\$254,100)*

This project is to stabilize and maintain the parking lot adjacent to the athletic field overlooking the dog park at Indian Ledge. Last winter the Highway/Parks Department undertook work to stabilize the embankment and parking area. The next phase is to install drainage to prevent further erosion, install a safety rail at the top of the slope, remove and replace unsuitable materials from the parking lot, and install new asphalt pavement. Cost estimates were provided by the Engineering Division based unit pricing and recent bid experience. Project Estimate attached. See Exhibit B-1 and B-2,

#### *Unity Park Drainage/Paving (\$300,000)*

The asphalt paved parking lots and roadways within Unity Park are well over thirty years old and are in need of replacement. The area is prone to flooding and flood damage has scoured away all of the original paving on the lower parking areas requiring costly annual patching with reclaimed millings to maintain a functioning parking lot. Uneven and broken pavement presents potential for trip and fall incidents in one of the town's most heavily utilized facilities.

Prior to repaving the lots, a full review of the drainage components will be conducted with appropriate repairs and renovations to the storm water drainage systems which are no longer functioning effectively. The underground culverts are in a significant state of decay and the storm drain head walls are deteriorating and no longer properly direct water flow resulting in a negative impact on the adjacent natural resources. This is a necessary infrastructure maintenance project to improve the asset, and to ensure proper storm water management and public safety impacting park users and neighboring residents.

The project is to be funded over 3 years (approved CY 2016, \$190,500). Project Estimate attached. See Exhibit B-3.

#### *Twin Brooks Design/Drainage 250,000*

Twin Brooks is situated at the confluence of two water ways, the Pequannock and the Old Saw Mill. As such, Twin Brooks functions as a major flood plain in Town. Periodic flooding over the past generation has eroded the river banks resulting in destabilization of areas of the internal roadway. Underground culverts have decayed and in some cases have filled in and no longer function properly, further causing damage within the Park even in moderate storm events.

A design review of the storm water drainage systems will be conducted with necessary repairs performed in preparation for repaving the roadways and parking area within the park. This is a necessary infrastructure maintenance project to improve the asset and ensure proper storm water management and public safety impacting park users and neighboring residents.

The project is to be funded over 5 years (approved CY 2016, \$200,000). Project Estimate attached. See Exhibit B-4.

See Exhibit B for supporting documentation on Parks projects.

#### **FLEET & EQUIPMENT**

The Highway Department replaces equipment based on usage and condition. The vehicle may have rust and erosion due to road or work conditions that require replacement sooner than the recommended useful life. The general rule is to replace this equipment every 15 to 20 years. Highway is also seeking authorization for the purchase of a new Backhoe. A quote is attached in the Exhibit.

Cost estimate for Snowplow/Sander is based on State Contract pricing in effect and Caterpillar Backhoe cost is based on current estimate. See Exhibit C-1 and C-2 for photos and cost estimates.

#### **ECONOMIC DEVELOPMENT**

The continuation of Rails to Trails project funding is coordinated with the State Department of Transportation and Connecticut Metropolitan Council of Governments (formerly Greater Bridgeport Regional Planning).

See attached Exhibit D regarding the Trumbull Center and Long Hill Green project requests.

## **ENGINEERING**

*Lake Avenue Sediment* - Removal of sediment in the channel that flows south from the culvert under Lake Avenue at the corner on Main Street. The capacity of the channel has diminished greatly impacting the flow of storm water away from residences. Exhibit E-1.

*Daniels Farm Road Drainage* - Drainage improvements to Daniels Farm Road after Sanitary Sewer Repairs and prior to reclaiming and repaving Daniels Farm Road. Exhibit E-2.

*Spring Hill Road Bridge* - This project is being established to design the repairs identified by structure inspection of the Bridge. Exhibit E-4.

*Brock Strēet Bridge*- Design of the repairs identified by structure inspection of the Bridge. Exhibit E-5.

*Old Town Road* - Preliminary design to reconstruct Old Town Road. Exhibit E-6.

See Exhibit F for cost details.

## **ENTERPRISE**

WPCA projects are provided by Town Engineer for various town wide repairs.

*Various Roads – Town Wide Repairs* –This project is proposed to initiate improvements to various areas of the sanitary sewer system. The WPCA funds pipe video inspections and the funds associated with this item is proposed to repair these areas on an as-needed basis.

*Town Wide – Flow Discharge Alternative* – This project is proposed to continue the design analysis to re-direct sewage flow from Trumbull’s main discharge point to potentially a different jurisdiction. The amount proposed reflects design costs for 2017. Additional funds for this task will be requested in out years.

*Old Town Road Pump Station – Replace Generator* – This project is proposed to replace an existing generator at the Old Town Road Pump Station.

*Park Ave Pump Station-Pump Station Rehabilitation* – There have been numerous repairs to the pumps over the last three years. The proposed project is for replacement of the pumps.

See Exhibit G for further details on all WPCA projects.

*Golf Course project information is provided by the Director of Parks and Recreation.*

*Electrical Service Upgrade:*

Electrical service into the park is not reliable resulting in frequent full or partial outages. Outages have caused damage to pumps and equipment related to the golf course, pool, and golf facilities. UI has planned replacement of the main service with the Town responsible for the cost of excavation and installation of the secondary service feeds to the individual facilities. The Parks Department will perform the excavation and restoration required. This project amount listed on the Capital Plan will be used for installation of the secondary service feeds by a licensed electrician. Cost estimates were provided by a licensed electrician.

UI Project Description - Tashua Knolls Recreation Area is site with combined Golf Course, Swimming Pool, Tennis and Basketball Courts. The existing power is fed by UI owned direct buried 3 phase primary to 4-3 phase transformer on UI owned foundations. Existing secondary and entry equipment are owned by the customer. The project goal is for the customer to trench and install new equipment (mostly provided by UI) to improve reliability to customer site.

TOWN OF TRUMBULL  
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 8-Dec-16  
AGENDA: 12-16-01  
AMOUNT: \$40,000

2016-2017

APPROPRIATION [X ]	FROM: ACCOUNT NO. #21-315200	\$40,000
	ACCOUNT NAME Golf-Retained Earnings	
TRANSFER [ ]	TO: ACCOUNT NO. #21100000-581888	\$40,000
	ACCOUNT NAME Golf-Capital Outlay	

(C) SUMMARY OF REQUEST: To fund the upgrade of the electrical system feeding the Tashua Golf Course property.

(D) REQUESTED BY: Stuart McCarthy, Recreation Director

(E) SUPPORTING DATA: See attached

(F) CONCURRENCE: [ ] YES [ ] NO [ ] NEED ADD'L INFORMATION



TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED \_\_\_
2. RECOMMENDED TO TOWN COUNCIL \_\_\_
3. TABLED \_\_\_
4. DENIED \_\_\_
5. OTHER \_\_\_

Stuart S. McCarthy  
Director of Parks and Recreation  
smccarthy@trumbull-ct.gov

**Town of Trumbull**  
**CONNECTICUT**

Town of Trumbull  
5892 Main Street  
Trumbull, Connecticut 06611  
Phone: 203.452.5064



To: Board of Finance

From: Stuart McCarthy

Date: November 30, 2016

Re: Supplemental Appropriation  
Tashua Park Electrical Upgrade

The Tashua Golf Course Commission is requesting a supplemental appropriation of \$40,000 from the Golf Course Fund balance to account #2110000 581888 Capital Outlay to fund the upgrade of the electrical system feeding the Tashua Golf Course property.

The work is being undertaken under the supervision of UI. UI will bring in a new service to the facility. The Parks Division will provide in kind services related to excavation necessary to facilitate the new service and the appropriation from the Golf Course will fund the material and supplies necessary to connect the new service with the existing facilities.

The upgrade is proposed by UI in response to frequent failures resulting in power outages. Given the nature of the facilities including the banquet facility and the public pool, power outages in this area are extremely disruptive. Additionally the town has incurred direct costs as a result of damage caused by power surges at these facilities.

Please note, this item was originally included in the Capital Expenditure Plan. It was removed and converted to an appropriation at the suggestion of the Finance Board and the Finance Director and was approved as such by the Golf Commission at their meeting on November 28, 2016.

The cost is based on an estimate provided by Elite Electrical Contractors based on plans and specification provided by UI. The work will be performed on a time and materials basis with prices established by bid.



14 Peters Road  
 Trumbull, CT 06611  
 Tel/Fax 203-459-8234  
 elitepr14@aol.com  
 Lic. #E1 122336

# Estimate

Date	Estimate #
2/25/2016	906

Estimate Submitted To:
Tashua Knolls Golf Course 40 Tashua Knolls Lane Trumbull, CT 06611

Description	Qty	Cost	Total
<p>Supply labor and material for the completion of primary and secondary lines serving existing buildings on property.</p> <ol style="list-style-type: none"> <li>We will work in conjunction with the UI Company.</li> <li>We will work in conjunction with Tashua Knolls Golf course and local electrical inspector.</li> <li>We will supply any material necessary at a 5% mark-up.</li> <li>All work to be on time and material basis.               <ul style="list-style-type: none"> <li>-First electrician billed at \$89 per hour (40 hours = \$3,560)</li> <li>-Second electrician billed at \$84 per hour per guy (40 hours = \$3,360)</li> <li>Total = \$6,920 per week for labor.</li> <li>-Projected project time frame is 4 weeks. (Labor for 2 electricians = \$27,680).</li> <li>-Projected material is about \$8,000.</li> </ul> </li> </ol> <p>PROJECTED APPROXIMATE COST based on 4 week completion</p>		35,680.00	35,680.00
We accept payment by check or major credit card.		<b>Subtotal</b>	\$35,680.00
Visit us online at <a href="http://www.eliteelectricct.com">www.eliteelectricct.com</a>		<b>Sales Tax (6.35%)</b>	\$0.00
		<b>Total</b>	\$35,680.00

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2017 13								
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
01	GENERAL FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
<b>01 GENERAL GOVERNMENT</b>								
<b>01010000 TOWN COUNCIL</b>								
01010000	522201	SERVICES & FEES-CL	15,308	0	15,308	5,993.35	.00	9,314.65 39.2%
01010000	522202	SERVICES & FEES-PR	58,080	0	58,080	28,800.00	28,200.00	1,080.00 98.1%
01010000	545501	COMMUNICATIONS-LEG	18,000	0	18,000	3,165.04	.00	14,834.96 17.6%
TOTAL TOWN COUNCIL			91,388	0	91,388	37,958.39	28,200.00	25,229.61 72.4%
<b>01010100 THE TRUMBULL NATURE COMMISSION</b>								
01010100	522201	SERVICES & FEES-CL	240	0	240	120.00	.00	120.00 50.0%
01010100	590011	UTILITIES-HEAT	3,168	0	3,168	32.14	.00	3,135.86 1.0%
01010100	590012	UTILITES-ELECTRICI	917	0	917	276.65	.00	640.35 30.2%
01010100	590013	UTILITIES-WATER	249	0	249	79.35	.00	169.65 31.9%
01010100	590014	UTILITIES-TELEPHON	482	0	482	200.07	.00	281.93 41.5%
TOTAL THE TRUMBULL NATURE COMMISSION			5,056	0	5,056	708.21	.00	4,347.79 14.0%
<b>01010200 ETHICS COMMISSION</b>								
01010200	522201	SERVICES & FEES-CL	120	0	120	.00	.00	120.00 .0%
TOTAL ETHICS COMMISSION			120	0	120	.00	.00	120.00 .0%
<b>01010400 FIRST SELECTMAN</b>								
01010400	501101	SALARIES-FT/PERMAN	289,071	0	289,071	117,644.31	.00	171,426.69 40.7%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2017 13									
ACCOUNTS FOR:	GENERAL FUND		ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01010400	556601	PROFESSIONAL DEV-S	4,000	0	4,000	1,902.93	.00	2,097.07	47.6%
01010400	567704	TRANSPORTATION-EXP	5,000	0	5,000	3,775.95	.00	1,224.05	75.5%
TOTAL FIRST SELECTMAN			298,071	0	298,071	123,323.19	.00	174,747.81	41.4%
<b>01010600 PROBATE</b>									
01010600	522203	SERVICES & FEES-AN	2,262	0	2,262	2,262.00	.00	.00	100.0%
01010600	534401	MATERIALS & SUPPLI	2,262	0	2,262	2,262.00	.00	.00	100.0%
01010600	545504	COMMUNICATIONS-POS	3,392	0	3,392	3,392.00	.00	.00	100.0%
01010600	556604	PROFESSIONAL DEV-P	170	0	170	170.00	.00	.00	100.0%
01010600	589901	RENTALS-ANNUAL REN	1,640	0	1,640	1,640.00	.00	.00	100.0%
01010600	590014	UTILITIES-TELEPHON	2,454	0	2,454	2,454.00	.00	.00	100.0%
TOTAL PROBATE			12,180	0	12,180	12,180.00	.00	.00	100.0%
<b>01010800 ELECTIONS</b>									
01010800	501101	SALARIES-FT/PERMAN	55,980	0	55,980	28,651.70	.00	27,328.30	51.2%
01010800	501102	SALARIES-PT/PERMAN	20,250	0	20,250	8,259.54	.00	11,990.46	40.8%
01010800	501105	SALARIES-OVERTIME	2,000	0	2,000	124.11	.00	1,875.89	6.2%
01010800	522202	SERVICES & FEES-PR	3,400	0	3,400	2,306.48	.00	1,093.52	67.8%
01010800	522203	SERVICES & FEES-AN	29,180	0	29,180	21,908.00	.00	7,272.00	75.1%
01010800	522205	PROGRAM EXPENSES	14,708	0	14,708	10,570.92	.00	4,137.08	71.9%
01010800	534402	PROGRAM SUPPLIES	6,000	0	6,000	4,231.68	110.00	1,658.32	72.4%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRNFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01010800 545501 COMMUNICATIONS-LEG	325	0	325	.00	.00	325.00	.0%
01010800 545504 COMMUNICATIONS-POS	4,580	0	4,580	.00	.00	4,580.00	.0%
01010800 556601 PROFESSIONAL DEV-S	3,390	0	3,390	2,440.00	.00	950.00	72.0%
01010800 556602 PROFESSIONAL DEV-A	150	0	150	.00	.00	150.00	.0%
01010800 556605 PROFESSIONAL DEV-T	844	0	844	531.90	.00	312.10	63.0%
01010800 578801 MNTNCE/REPAIR SERV	3,000	0	3,000	3,000.00	.00	.00	100.0%
01010800 590014 UTILITIES-TELEPHON	2,549	0	2,549	798.37	.00	1,750.63	31.3%
<b>TOTAL ELECTIONS</b>	<b>146,356</b>	<b>0</b>	<b>146,356</b>	<b>82,822.70</b>	<b>110.00</b>	<b>63,423.30</b>	<b>56.7%</b>

### 01011000 FINANCE DEPARTMENT

01011000 501101 SALARIES-FT/PERMAN	472,881	0	472,881	191,853.46	.00	281,027.54	40.6%
01011000 501102 SALARIES-PT/PERMAN	84,082	0	84,082	29,529.32	.00	54,552.68	35.1%
01011000 501105 SALARIES-OVERTIME	500	0	500	576.83	.00	-76.83	115.4%*
01011000 556601 PROFESSIONAL DEV-S	4,000	0	4,000	182.73	.00	3,817.27	4.6%
01011000 556602 PROFESSIONAL DEV-A	445	0	445	130.00	.00	315.00	29.2%
01011000 556603 PROFESSIONAL DEV-I	2,250	0	2,250	.00	.00	2,250.00	.0%
01011000 556604 PROFESSIONAL DEV-P	400	0	400	.00	.00	400.00	.0%
01011000 567704 TRANSPORTATION-EXP	300	0	300	.00	.00	300.00	.0%
<b>TOTAL FINANCE DEPARTMENT</b>	<b>564,858</b>	<b>0</b>	<b>564,858</b>	<b>222,272.34</b>	<b>.00</b>	<b>342,585.66</b>	<b>39.4%</b>

### 01011400 BOARD OF FINANCE

01011400 501101 SALARIES-FT/PERMAN	77,368	0	77,368	31,570.64	.00	45,797.36	40.8%
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# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2017 13									
ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRNFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED		
01011400 522201 SERVICES & FEES-CL	3,125	0	3,125	125.00	.00	3,000.00	4.0%		
01011400 545501 COMMUNICATIONS-LEG	1,100	0	1,100	.00	.00	1,100.00	.0%		
01011400 556602 PROFESSIONAL DEV-A	140	0	140	.00	.00	140.00	.0%		
TOTAL BOARD OF FINANCE	81,733	0	81,733	31,695.64	.00	50,037.36	38.8%		
<b>01011600 TAX ASSESSOR</b>									
01011600 501101 SALARIES-FT/PERMAN	270,103	0	270,103	110,119.47	.00	159,983.53	40.8%		
01011600 501102 SALARIES-PT/PERMAN	34,466	0	34,466	13,757.49	.00	20,708.51	39.9%		
01011600 501105 SALARIES-OVERTIME	2,250	0	2,250	.00	.00	2,250.00	.0%		
01011600 501888 UNIFORM ALLOWANCE	150	0	150	.00	.00	150.00	.0%		
01011600 522202 SERVICES & FEES-PR	5,000	0	5,000	2,500.00	.00	2,500.00	50.0%		
01011600 522204 SERVICES & FEES-CO	22,175	0	22,175	20,226.48	.00	1,948.52	91.2%		
01011600 534402 PROGRAM SUPPLIES	1,600	0	1,600	490.00	.00	1,110.00	30.6%		
01011600 545501 COMMUNICATIONS-LEG	250	0	250	232.36	.00	17.64	92.9%		
01011600 556601 PROFESSIONAL DEV-S	4,300	0	4,300	101.00	.00	4,199.00	2.3%		
01011600 556602 PROFESSIONAL DEV-A	595	0	595	220.00	.00	375.00	37.0%		
TOTAL TAX ASSESSOR	340,889	0	340,889	147,646.80	.00	193,242.20	43.3%		
<b>01011800 BOARD OF ASSESSMENT APPEALS</b>									
01011800 522201 SERVICES & FEES-CL	2,500	0	2,500	450.37	.00	2,049.63	18.0%		
01011800 545501 COMMUNICATIONS-LEG	1,000	0	1,000	205.20	.00	794.80	20.5%		

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2017 13									
ACCOUNTS FOR:	GENERAL FUND		ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01011800	556601	PROFESSIONAL DEV-S	200	0	200	.00	.00	200.00	.0%
TOTAL BOARD OF ASSESSMENT APPEALS			3,700	0	3,700	655.57	.00	3,044.43	17.7%
<b>01012000 TAX COLLECTOR</b>									
01012000	501101	SALARIES-FT/PERMAN	255,674	0	255,674	95,676.38	.00	159,997.62	37.4%
01012000	501102	SALARIES-PT/PERMAN	24,301	0	24,301	11,633.96	.00	12,667.04	47.9%
01012000	501103	SALARIES-SEASONAL/	5,400	0	5,400	2,388.75	.00	3,011.25	44.2%
01012000	501105	SALARIES-OVERTIME	1,100	0	1,100	1,196.94	.00	-96.94	108.8%*
01012000	522203	SERVICES & FEES-AN	2,650	0	2,650	480.10	.00	2,169.90	18.1%
01012000	522204	SERVICES & FEES-CO	30,075	0	30,075	10,735.00	.00	19,340.00	35.7%
01012000	534401	MATERIALS & SUPPLI	8,000	0	8,000	1,558.90	641.13	5,799.97	27.5%
01012000	545501	COMMUNICATIONS-LEG	3,100	0	3,100	1,078.14	.00	2,021.86	34.8%
01012000	545504	COMMUNICATIONS-POS	25,500	0	25,500	.00	.00	25,500.00	.0%
01012000	556601	PROFESSIONAL DEV-S	1,180	0	1,180	323.52	.00	856.48	27.4%
01012000	556602	PROFESSIONAL DEV-A	200	0	200	50.00	.00	150.00	25.0%
TOTAL TAX COLLECTOR			357,180	0	357,180	125,121.69	641.13	231,417.18	35.2%
<b>01012200 PURCHASING</b>									
01012200	501101	SALARIES-FT/PERMAN	78,305	0	78,305	31,952.91	.00	46,352.09	40.8%
01012200	545501	COMMUNICATIONS-LEG	8,500	0	8,500	2,661.00	.00	5,839.00	31.3%
01012200	556601	PROFESSIONAL DEV-S	550	0	550	99.00	.00	451.00	18.0%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2017 13			ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:	GENERAL FUND		APPROP	ADJSTMTS	BUDGET			BUDGET	USED
01012200	556602	PROFESSIONAL DEV-A	240	0	240	150.00	.00	90.00	62.5%
TOTAL PURCHASING			87,595	0	87,595	34,862.91	.00	52,732.09	39.8%
<b>01012400 TREASURER</b>									
01012400	501101	SALARIES-FT/PERMAN	25,000	0	25,000	10,481.44	.00	14,518.56	41.9%
TOTAL TREASURER			25,000	0	25,000	10,481.44	.00	14,518.56	41.9%
<b>01012600 TECHNOLOGY</b>									
01012600	501101	SALARIES-FT/PERMAN	324,312	0	324,312	131,609.43	.00	192,702.57	40.6%
01012600	501105	SALARIES-OVERTIME	7,500	0	7,500	4,803.35	.00	2,696.65	64.0%
01012600	522202	SERVICES & FEES-PR	8,250	0	8,250	.00	.00	8,250.00	.0%
01012600	522204	SERVICES & FEES-CO	460,000	0	460,000	267,765.47	159,861.41	32,373.12	93.0%
01012600	556601	PROFESSIONAL DEV-S	16,360	0	16,360	.00	.00	16,360.00	.0%
01012600	556602	PROFESSIONAL DEV-A	185	0	185	.00	.00	185.00	.0%
01012600	556603	PROFESSIONAL DEV-I	1,000	0	1,000	.00	.00	1,000.00	.0%
01012600	578802	MNTNCE/REP-EQUIPME	10,000	0	10,000	1,803.68	.00	8,196.32	18.0%
01012600	581888	CAPITAL OUTLAY	20,000	0	20,000	5,736.70	8,200.00	6,063.30	69.7%
TOTAL TECHNOLOGY			847,607	0	847,607	411,718.63	168,061.41	267,826.96	68.4%
<b>01012800 TOWN ATTORNEYS</b>									
01012800	522202	SERVICES & FEES-PR	428,590	0	428,590	246,308.83	184,017.50	-1,736.33	100.4%*

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2017-13

ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01012800	522203 SERVICES & FEES-AN	15,000	0	15,000	.00	.00	15,000.00	.0%
	TOTAL TOWN ATTORNEYS	443,590	0	443,590	246,308.83	184,017.50	13,263.67	97.0%
<b>01013000 HUMAN RESOURCES</b>								
01013000	501101 SALARIES-FT/PERMAN	250,693	0	250,693	101,779.82	.00	148,913.18	40.6%
01013000	501105 SALARIES-OVERTIME	1,250	0	1,250	.00	.00	1,250.00	.0%
01013000	501106 SALARIES-LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01013000	522201 SERVICES & FEES-CL	420	0	420	120.00	.00	300.00	28.6%
01013000	522202 SERVICES & FEES-PR	14,000	0	14,000	226.12	.00	13,773.88	1.6%
01013000	522203 SERVICES & FEES-AN	2,000	0	2,000	275.00	.00	1,725.00	13.8%
01013000	522204 SERVICES & FEES-CO	7,500	0	7,500	.00	.00	7,500.00	.0%
01013000	545501 COMMUNICATIONS-LEG	3,500	0	3,500	.00	.00	3,500.00	.0%
01013000	556601 PROFESSIONAL DEV-S	2,500	0	2,500	529.53	.00	1,970.47	21.2%
01013000	556602 PROFESSIONAL DEV-A	300	0	300	190.00	.00	110.00	63.3%
01013000	556604 PROFESSIONAL DEV-P	1,000	0	1,000	79.80	.00	920.20	8.0%
	TOTAL HUMAN RESOURCES	283,588	0	283,588	103,625.27	.00	179,962.73	36.5%
<b>01013400 EMPLOYEE BENEFITS</b>								
01013400	511150 FRINGE BENEFITS-FI	1,710,050	0	1,710,050	660,840.45	.00	1,049,209.55	38.6%
01013400	511151 FRINGE BENEFITS-ME	4,778,164	0	4,778,164	2,673,398.21	.00	2,104,765.79	56.0%
01013400	511152 FRINGE BENEFITS-WO	1,300,000	0	1,300,000	751,488.11	.00	548,511.89	57.8%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS	DEPT	FUND	DESCRIPTION	ORIGINAL APPROP	TRANSFERS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01		GENERAL	FUND							
01013400	511153		FRINGE BENEFITS-UN	36,000	0	36,000	4,197.00	.00	31,803.00	11.7%
01013400	511154		FRINGE BENEFITS-ME	14,800	0	14,800	.00	.00	14,800.00	.0%
01013400	511155		FRINGE BENEFITS-LI	43,100	0	43,100	17,892.29	.00	25,207.71	41.5%
01013400	511159		FRINGE BENEFITS-CL	600	0	600	.00	.00	600.00	.0%
01013400	522106		PENSION CONTRIBUTI	3,004,000	0	3,004,000	1,502,000.00	.00	1,502,000.00	50.0%
01013400	522107		PENSION CONTR-TOWN	4,243,000	0	4,243,000	1,730,750.00	.00	2,512,250.00	40.8%
01013400	522108		POLICE RET-MED/LIF	150,000	0	150,000	.00	.00	150,000.00	.0%
01013400	522110		DEFINED CONTR-TOWN	315,394	0	315,394	102,391.93	.00	213,002.07	32.5%
01013400	522202		SERVICES & FEES-PR	58,500	0	58,500	4,022.04	.00	54,477.96	6.9%
			TOTAL EMPLOYEE BENEFITS	15,653,608	0	15,653,608	7,446,980.03	.00	8,206,627.97	47.6%

### 01013600 TOWN CLERK

01013600	501101		SALARIES-FT/PERMAN	242,368	0	242,368	98,331.48	.00	144,036.52	40.6%
01013600	501105		SALARIES-OVERTIME	3,200	0	3,200	3,177.42	.00	22.58	99.3%
01013600	501106		SALARIES-LONGEVITY	850	0	850	850.00	.00	.00	100.0%
01013600	522204		SERVICES & FEES-CO	22,000	0	22,000	8,771.71	13,228.29	.00	100.0%
01013600	522205		PROGRAM EXPENSES	5,000	0	5,000	1,169.07	.00	3,830.93	23.4%
01013600	534402		PROGRAM SUPPLIES	5,200	0	5,200	1,240.97	.00	3,959.03	23.9%
01013600	545501		COMMUNICATIONS-LEG	3,000	0	3,000	.00	.00	3,000.00	.0%
01013600	556601		PROFESSIONAL DEV-S	2,080	0	2,080	250.00	.00	1,830.00	12.0%
01013600	556602		PROFESSIONAL DEV-A	1,000	0	1,000	.00	.00	1,000.00	.0%
01013600	578801		MNTNCE/REPAIR SERV	500	0	500	275.00	.00	225.00	55.0%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2017 13									
ACCOUNTS FOR:		ORIGINAL	TRANS/	REVISED			AVAILABLE	PCT	
01	GENERAL FUND	APPROP	ADJUSTM	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
01013600	578803	MNTNCE/REP-PROGRAM	2,500	0	2,500	391.60	545.40	1,563.00	37.5%
01013600	598889	ST OF CT-FISHING &	0	0	0	1,332.00	.00	-1,332.00	100.0%*
01013600	598890	ST OF CT-MARRIAGE	0	0	0	817.00	.00	-817.00	100.0%*
TOTAL TOWN CLERK			287,698	0	287,698	116,606.25	13,773.69	157,318.06	45.3%
<b>01013800 TOWN HALL</b>									
01013800	501116	CONTINGENCY	789,000	0	789,000	.00	.00	789,000.00	.0%
01013800	511160	PROPERTY/LIABILITY	970,626	0	970,626	320,253.87	.00	650,372.13	33.0%
01013800	522205	PROGRAM EXPENSES	20,000	0	20,000	.00	.00	20,000.00	.0%
01013800	522208	CONTRIBUTIONS	23,750	0	23,750	20,250.00	.00	3,500.00	85.3%
01013800	534401	MATERIALS & SUPPLI	32,000	0	32,000	13,995.60	3,569.45	14,434.95	54.9%
01013800	534402	PROGRAM SUPPLIES	1,000	0	1,000	344.80	.00	655.20	34.5%
01013800	534403	MATERIALS & SUPPLI	1,000	0	1,000	.00	.00	1,000.00	.0%
01013800	545502	COMMUNICATIONS-PUB	1,000	0	1,000	.00	.00	1,000.00	.0%
01013800	545504	COMMUNICATIONS-POS	45,000	0	45,000	19,778.19	5,093.65	20,128.16	55.3%
01013800	578801	MNTNCE/REPAIR SERV	10,062	0	10,062	4,645.78	4,948.98	467.24	95.4%
01013800	578804	MNTNCE/REP-REFUSE	2,188	0	2,188	881.00	.00	1,307.00	40.3%
01013800	589901	RENTALS-ANNUAL REN	19,709	0	19,709	8,931.20	13,655.35	-2,877.55	114.6%*
01013800	590011	UTILITIES-HEAT	12,522	0	12,522	2,437.33	.00	10,084.67	19.5%
01013800	590012	UTILITIES-ELECTRIC	93,112	0	93,112	29,560.11	.00	63,551.89	31.7%
01013800	590013	UTILITIES-WATER	2,175	0	2,175	504.38	.00	1,670.62	23.2%
01013800	590014	UTILITIES-TELEPHON	92,140	0	92,140	39,857.78	.00	52,282.22	43.3%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS FOR:	ORIGINAL	TRANSFERS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
01 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	EXPENDED		BUDGET	USED
TOTAL TOWN HALL	2,115,284	0	2,115,284	461,440.04	27,267.43	1,626,576.53	23.1%
<b>01014200 PLANNING AND ZONING</b>							
01014200 501101 SALARIES-FT/PERMAN	215,546	0	215,546	87,437.40	.00	128,108.60	40.6%
01014200 501102 SALARIES-PT/PERMAN	34,892	0	34,892	14,921.95	.00	19,970.05	42.8%
01014200 501105 SALARIES-OVERTIME	5,000	0	5,000	387.28	.00	4,612.72	7.7%
01014200 522201 SERVICES & FEES-CL	180	0	180	.00	.00	180.00	.0%
01014200 522202 SERVICES & FEES-PR	43,000	0	43,000	2,409.82	.00	40,590.18	5.6%
01014200 522205 PROGRAM EXPENSES	10,979	0	10,979	10,979.00	.00	.00	100.0%
01014200 534401 MATERIALS & SUPPLI	2,300	0	2,300	407.85	136.99	1,755.16	23.7%
01014200 534402 PROGRAM SUPPLIES	150	0	150	17.00	.00	133.00	11.3%
01014200 545501 COMMUNICATIONS-LEG	20,000	0	20,000	10,907.12	.00	9,092.88	54.5%
01014200 556601 PROFESSIONAL DEV-S	2,500	0	2,500	495.00	.00	2,005.00	19.8%
01014200 556602 PROFESSIONAL DEV-A	550	0	550	.00	.00	550.00	.0%
01014200 556604 PROFESSIONAL DEV-P	150	0	150	.00	.00	150.00	.0%
TOTAL PLANNING AND ZONING	335,247	0	335,247	127,962.42	136.99	207,147.59	38.2%
<b>01014600 ECONOMIC DEVELOPMENT</b>							
01014600 501101 SALARIES-FT/PERMAN	107,625	0	107,625	46,885.07	.00	60,739.93	43.6%
01014600 522201 SERVICES & FEES-CL	720	0	720	.00	.00	720.00	.0%
01014600 522202 SERVICES & FEES-PR	7,000	0	7,000	.00	.00	7,000.00	.0%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01014600 522205 PROGRAM EXPENSES	7,000	0	7,000	5,376.99	.00	1,623.01	76.8%
01014600 534402 PROGRAM SUPPLIES	800	0	800	264.96	.00	535.04	33.1%
01014600 545503 COMMUNICATIONS-PUB	6,500	0	6,500	84.08	5,000.00	1,415.92	78.2%
01014600 556601 PROFESSIONAL DEV-S	1,000	0	1,000	90.00	.00	910.00	9.0%
01014600 556602 PROFESSIONAL DEV-A	350	0	350	125.00	.00	225.00	35.7%
TOTAL ECONOMIC DEVELOPMENT	130,995	0	130,995	52,826.10	5,000.00	73,168.90	44.1%
<b>01014800 INLAND WETLANDS COMMISSION</b>							
01014800 522201 SERVICES & FEES-CL	1,400	0	1,400	1,487.93	.00	-87.93	106.3%*
01014800 534401 MATERIALS & SUPPLI	750	0	750	.00	.00	750.00	.0%
01014800 534402 PROGRAM SUPPLIES	100	0	100	.00	.00	100.00	.0%
01014800 545501 COMMUNICATIONS-LEG	13,000	0	13,000	3,149.56	.00	9,850.44	24.2%
01014800 556601 PROFESSIONAL DEV-S	2,000	0	2,000	510.00	.00	1,490.00	25.5%
01014800 556604 PROFESSIONAL DEV-P	175	0	175	.00	.00	175.00	.0%
TOTAL INLAND WETLANDS COMMISSION	17,425	0	17,425	5,147.49	.00	12,277.51	29.5%
<b>01015400 CONSERVATION COMMISSION</b>							
01015400 522201 SERVICES & FEES-CL	600	0	600	60.00	.00	540.00	10.0%
01015400 545502 COMMUNICATIONS-PUB	75	0	75	.00	.00	75.00	.0%
01015400 545503 COMMUNICATIONS-PUB	250	0	250	.00	.00	250.00	.0%
01015400 556601 PROFESSIONAL DEV-S	210	0	210	.00	.00	210.00	.0%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

ACCOUNTS FOR	ORIGINAL	TRANSFERS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
01 GENERAL FUND	APPROP	ADJUSTMTS	BUDGET	EXPENDED		BUDGET	USED
01015400 556602 PROFESSIONAL DEV-A	240	0	240	.00	.00	240.00	.0%
TOTAL CONSERVATION COMMISSION	1,375	0	1,375	60.00	.00	1,315.00	4.4%
<b>01015800 TRANSIT DISTRICT</b>							
01015800 522205 PROGRAM EXPENSES	44,084	0	44,084	44,084.00	.00	.00	100.0%
TOTAL TRANSIT DISTRICT	44,084	0	44,084	44,084.00	.00	.00	100.0%
TOTAL GENERAL GOVERNMENT	22,174,627	0	22,174,627	9,846,487.94	427,208.15	11,900,930.91	46.3%
<b>02 PUBLIC SAFETY</b>							
<b>01022000 POLICE</b>							
01022000 501101 SALARIES-FT/PERMAN	6,832,628	0	6,832,628	2,831,133.48	.00	4,001,494.52	41.4%
01022000 501102 SALARIES-PT/PERMAN	52,520	0	52,520	14,784.98	.00	37,735.02	28.2%
01022000 501104 SALARIES-VACATION,	49,387	0	49,387	4,722.44	.00	44,664.56	9.6%
01022000 501105 SALARIES-OVERTIME	650,000	0	650,000	289,105.09	.00	360,894.91	44.5%
01022000 501106 SALARIES-LONGEVITY	20,725	0	20,725	20,033.33	.00	691.67	96.7%
01022000 501109 SALARIES-COLLEGE I	29,200	0	29,200	.00	.00	29,200.00	.0%
01022000 501112 SHIFT DIFFERENTIAL	54,000	0	54,000	48,944.18	.00	5,055.82	90.6%
01022000 501113 HOLIDAY	325,000	0	325,000	129,250.23	.00	195,749.77	39.8%
01022000 501114 TRAINING	165,000	0	165,000	62,144.14	.00	102,855.86	37.7%
01022000 501887 POLICE UNIFORM CLE	17,000	0	17,000	7,274.22	.00	9,725.78	42.8%
01022000 501888 UNIFORM ALLOWANCE	48,000	0	48,000	24,186.75	5,003.00	18,810.25	60.8%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

ACCOUNTS FOR:	ORIGINAL	TRANSFERS/	REVISED			AVAILABLE	PCT
APPROPRIATION	BUDGET	ADJUSTMENTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
01022000 522203 SERVICES & FEES-AN	15,000	0	15,000	14,637.33	.00	362.67	97.6%
01022000 534401 MATERIALS & SUPPLI	15,500	0	15,500	4,651.23	2,280.50	8,568.27	44.7%
01022000 534402 PROGRAM SUPPLIES	41,000	0	41,000	8,082.12	8,323.00	24,594.88	40.0%
01022000 534403 MATERIALS & SUPPLI	5,800	0	5,800	1,564.78	240.10	3,995.12	31.1%
01022000 545503 COMMUNICATIONS-PUB	2,500	0	2,500	564.90	.00	1,935.10	22.6%
01022000 556601 PROFESSIONAL DEV-S	6,000	0	6,000	3,998.00	.00	2,002.00	66.6%
01022000 556602 PROFESSIONAL DEV-A	2,000	0	2,000	1,655.00	.00	345.00	82.8%
01022000 556603 PROFESSIONAL DEV-I	37,000	0	37,000	7,201.18	.00	29,798.82	19.5%
01022000 556604 PROFESSIONAL DEV-P	500	0	500	231.33	.00	268.67	46.3%
01022000 567702 TRANSPORTATION-VEH	40,000	0	40,000	13,270.71	3,663.55	23,065.74	42.3%
01022000 567704 TRANSPORTATION-EXP	15,000	0	15,000	6,089.57	.00	8,910.43	40.6%
01022000 578801 MNTNCE/REPAIR SERV	111,595	0	111,595	64,436.80	13,263.94	33,894.26	69.6%
01022000 578803 MNTNCE/REP-PROGRAM	2,500	0	2,500	2,388.15	.00	111.85	95.5%
01022000 578804 MNTNCE/REP-REFUSE	2,178	0	2,178	881.05	.00	1,296.95	40.5%
01022000 581888 CAPITAL OUTLAY	67,000	0	67,000	13,005.66	45,898.09	8,096.25	87.9%
01022000 589901 RENTALS-ANNUAL REN	31,200	0	31,200	7,792.90	10,923.50	12,483.60	60.0%
01022000 590011 UTILITIES-HEAT	6,981	0	6,981	1,159.33	.00	5,821.67	16.6%
01022000 590012 UTILITIES-ELECTRIC	66,794	0	66,794	19,167.29	.00	47,626.71	28.7%
01022000 590013 UTILITIES-WATER	2,797	0	2,797	599.42	.00	2,197.58	21.4%
01022000 590014 UTILITIES-TELEPHON	14,758	0	14,758	6,853.92	.00	7,904.08	46.4%
01022000 590015 UTILITIES-TRAFFIC	10,315	0	10,315	3,471.76	.00	6,843.24	33.7%
TOTAL POLICE	8,739,878	0	8,739,878	3,613,281.27	89,595.68	5,037,001.05	42.4%

### 01022400 ANIMAL CONTROL

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01022400 501101 SALARIES-FT/PERMAN	59,476	0	59,476	24,853.79	.00	34,622.21	41.8%
01022400 501102 SALARIES-PT/PERMAN	37,060	0	37,060	12,774.75	.00	24,285.25	34.5%
01022400 501105 SALARIES-OVERTIME	4,000	0	4,000	1,703.56	.00	2,296.44	42.6%
01022400 501887 UNIFORM CLEANING	400	0	400	.00	.00	400.00	.0%
01022400 501888 UNIFORM ALLOWANCE	600	0	600	.00	.00	600.00	.0%
01022400 522202 SERVICES & FEES-PR	6,500	0	6,500	3,330.89	.00	3,169.11	51.2%
01022400 522203 SERVICES & FEES-AN	300	0	300	.00	.00	300.00	.0%
01022400 534402 PROGRAM SUPPLIES	4,000	0	4,000	1,542.07	165.11	2,292.82	42.7%
01022400 545501 COMMUNICATIONS-LEG	850	0	850	17.40	.00	832.60	2.0%
01022400 556603 PROFESSIONAL DEV-I	150	0	150	.00	.00	150.00	.0%
01022400 578801 MNTNCE/REPAIR SERV	785	0	785	275.00	385.00	125.00	84.1%
01022400 578802 MNTNCE/REP-EQUIPME	2,760	0	2,760	540.45	.00	2,219.55	19.6%
01022400 578804 MNTNCE/REP-REFUSE	713	0	713	293.65	.00	419.35	41.2%
01022400 581888 CAPITAL OUTLAY	1,000	0	1,000	714.72	.00	285.28	71.5%
01022400 590011 UTILITIES-HEAT	2,883	0	2,883	484.66	.00	2,398.34	16.8%
01022400 590012 UTILITES-ELECTRICI	7,834	0	7,834	2,127.19	.00	5,706.81	27.2%
01022400 590013 UTILITIES-WATER	510	0	510	40.76	.00	469.24	8.0%
01022400 590014 UTILITIES-TELEPHON	360	0	360	149.35	.00	210.65	41.5%
TOTAL ANIMAL CONTROL	130,181	0	130,181	48,848.24	550.11	80,782.65	37.9%
<b>01022600 EMERGENCY MEDICAL SERVICES</b>							
01022600 501101 SALARIES-FT/PERMAN	151,844	0	151,844	61,905.49	.00	89,938.51	40.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS 01	FOR: GENERAL	FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01022600	501102	SALARIES-PT/PERMAN	691	0	691	.00	.00	691.00	.0%
01022600	501105	SALARIES-OVERTIME	1,597	0	1,597	294.11	.00	1,302.89	18.4%
01022600	501888	UNIFORM ALLOWANCE	7,000	0	7,000	1,207.20	.00	5,792.80	17.2%
01022600	522202	SERVICES & FEES-PR	1,007,027	0	1,007,027	423,642.77	567,016.87	16,367.36	98.4%
01022600	522203	SERVICES & FEES-AN	66,550	0	66,550	17,177.86	.00	49,372.14	25.8%
01022600	522205	PROGRAM EXPENSES	2,500	0	2,500	.00	.00	2,500.00	.0%
01022600	534401	MATERIALS & SUPPLI	1,500	0	1,500	259.89	.00	1,240.11	17.3%
01022600	534402	PROGRAM SUPPLIES	67,750	0	67,750	25,036.82	6,756.66	35,956.52	46.9%
01022600	534403	MATERIALS & SUPPLI	400	0	400	192.34	.00	207.66	48.1%
01022600	545503	COMMUNICATIONS-PUB	1,500	0	1,500	138.06	.00	1,361.94	9.2%
01022600	556601	PROFESSIONAL DEV-S	4,000	0	4,000	159.84	.00	3,840.16	4.0%
01022600	556603	PROFESSIONAL DEV-I	5,850	0	5,850	1,088.22	.00	4,761.78	18.6%
01022600	567703	TRANSPORTATION-TRA	500	0	500	.00	.00	500.00	.0%
01022600	578801	MNTNCE/REPAIR SERV	602	0	602	216.44	216.42	169.14	71.9%
01022600	578802	MNTNCE/REP-EQUIPME	6,800	0	6,800	465.00	.00	6,335.00	6.8%
01022600	578804	MNTNCE/REP-REFUSE	713	0	713	293.65	.00	419.35	41.2%
01022600	581888	CAPITAL OUTLAY	38,179	0	38,179	7,754.44	2,956.14	27,468.42	28.1%
01022600	589901	RENTALS-ANNUAL REN	2,100	0	2,100	806.67	210.00	1,083.33	48.4%
01022600	590011	UTILITIES-HEAT	4,988	0	4,988	529.67	.00	4,458.33	10.6%
01022600	590012	UTILITIES-ELECTRIC	17,912	0	17,912	5,801.08	.00	12,110.92	32.4%
01022600	590013	UTILITIES-WATER	595	0	595	153.18	.00	441.82	25.7%
01022600	590014	UTILITIES-TELEPHON	9,498	0	9,498	3,012.84	780.92	5,704.24	39.9%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRNFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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TOTAL EMERGENCY MEDICAL SERVICES	1,400,096	0	1,400,096	550,135.57	577,937.01	272,023.42	80.6%
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### 01022800 FIRE MARSHAL

01022800 501101 SALARIES-FT/PERMAN	280,679	-6,936	273,743	106,746.88	.00	166,996.12	39.0%
01022800 501103 SALARIES-SEASONAL/	0	6,936	6,936	7,232.16	.00	-296.16	104.3%*
01022800 501105 SALARIES-OVERTIME	10,000	0	10,000	13,884.24	.00	-3,884.24	138.8%*
01022800 501122 CERTIFICATION STIP	2,250	0	2,250	.00	.00	2,250.00	.0%
01022800 501887 UNIFORM CLEANING	500	0	500	.00	.00	500.00	.0%
01022800 501888 UNIFORM ALLOWANCE	3,000	0	3,000	.00	.00	3,000.00	.0%
01022800 522203 SERVICES & FEES-AN	200	0	200	72.07	.00	127.93	36.0%
01022800 522205 PROGRAM EXPENSES	350	0	350	185.80	.00	164.20	53.1%
01022800 534401 MATERIALS & SUPPLI	450	0	450	65.16	49.00	335.84	25.4%
01022800 534402 PROGRAM SUPPLIES	800	0	800	131.30	.00	668.70	16.4%
01022800 556601 PROFESSIONAL DEV-S	1,500	0	1,500	600.00	.00	900.00	40.0%
01022800 556602 PROFESSIONAL DEV-A	1,700	0	1,700	500.00	.00	1,200.00	29.4%
01022800 556604 PROFESSIONAL DEV-P	1,450	0	1,450	1,326.39	.00	123.61	91.5%
01022800 578802 MNTNCE/REP-EQUIPME	200	0	200	.00	.00	200.00	.0%
01022800 581888 CAPITAL OUTLAY	9,600	0	9,600	.00	.00	9,600.00	.0%
TOTAL FIRE MARSHAL	312,679	0	312,679	130,744.00	49.00	181,886.00	41.8%

### 01022824 FIRE MARSHAL-FIRE HYDRANTS

01022824 590016 UTILITIES-FIRE HYD	1,379,112	0	1,379,112	327,696.93	.00	1,051,415.07	23.8%
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# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2017 13								
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRNFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL FIRE MARSHAL-FIRE HYDRANTS		1,379,112	0	1,379,112	327,696.93	.00	1,051,415.07	23.8%
<b>01023200 BUILDING OFFICIAL</b>								
01023200	501101	SALARIES-FT/PERMAN	331,132	0	331,132	117,529.61	.00	213,602.39 35.5%
01023200	501105	SALARIES-OVERTIME	5,000	0	5,000	1,405.60	.00	3,594.40 28.1%
01023200	501888	UNIFORM ALLOWANCE	450	0	450	.00	194.68	255.32 43.3%
01023200	522204	SERVICES & FEES-CO	250	0	250	.00	.00	250.00 .0%
01023200	534401	MATERIALS & SUPPLI	2,500	0	2,500	371.87	196.00	1,932.13 22.7%
01023200	545501	COMMUNICATIONS-LEG	75	0	75	-250.00	.00	325.00 -333.3%
01023200	556601	PROFESSIONAL DEV-S	600	0	600	85.00	.00	515.00 14.2%
01023200	556602	PROFESSIONAL DEV-A	485	0	485	255.00	.00	230.00 52.6%
01023200	556604	PROFESSIONAL DEV-P	1,500	0	1,500	378.20	.00	1,121.80 25.2%
01023200	581888	CAPITAL OUTLAY	4,526	0	4,526	.00	.00	4,526.00 .0%
TOTAL BUILDING OFFICIAL		346,518	0	346,518	119,775.28	390.68	226,352.04	34.7%
<b>01023400 EMERGENCY MANAGEMENT</b>								
01023400	501102	SALARIES-PT/PERMAN	40,881	0	40,881	18,706.90	.00	22,174.10 45.8%
01023400	501888	UNIFORM ALLOWANCE	600	0	600	182.95	.00	417.05 30.5%
01023400	534402	PROGRAM SUPPLIES	3,000	0	3,000	606.82	.00	2,393.18 20.2%
01023400	578801	MNTNCE/REPAIR SERV	17,190	0	17,190	17,189.16	.00	.84 100.0%
01023400	578802	MNTNCE/REP-EQUIPME	1,625	0	1,625	226.78	.00	1,398.22 14.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01023400 581888 CAPITAL OUTLAY	8,400	0	8,400	5,848.33	1,771.66	780.01	90.7%
01023400 590014 UTILITIES-TELEPHON	7,505	0	7,505	3,287.34	.00	4,217.66	43.8%
TOTAL EMERGENCY MANAGEMENT	79,201	0	79,201	46,048.28	1,771.66	31,381.06	60.4%
TOTAL PUBLIC SAFETY	12,387,665	0	12,387,665	4,836,529.57	670,294.14	6,880,841.29	44.5%

03 PUBLIC WORKS

01030000 PUBLIC WORKS DIRECTOR

01030000 501101 SALARIES-FT/PERMAN	184,478	0	184,478	75,210.19	.00	109,267.81	40.8%
01030000 501105 SALARIES-OVERTIME	500	0	500	.00	.00	500.00	.0%
01030000 556601 PROFESSIONAL DEV-S	2,000	0	2,000	613.48	.00	1,386.52	30.7%
01030000 556602 PROFESSIONAL DEV-A	291	0	291	50.00	.00	241.00	17.2%
01030000 567704 TRANSPORTATION-EXP	242	0	242	.00	.00	242.00	.0%
01030000 590014 UTILITIES-TELEPHON	653	0	653	275.84	.00	377.16	42.2%
TOTAL PUBLIC WORKS DIRECTOR	188,164	0	188,164	76,149.51	.00	112,014.49	40.5%

01030025 PUBLIC WORKS -STREET LIGHTS

01030025 590015 UTILITIES-STREET L	456,934	0	456,934	136,684.47	.00	320,249.53	29.9%
TOTAL PUBLIC WORKS -STREET LIGHTS	456,934	0	456,934	136,684.47	.00	320,249.53	29.9%

01030100 PUBLIC WORKS - HIGHWAY

01030100 501101 SALARIES-FT/PERMAN	1,939,139	0	1,939,139	730,365.72	.00	1,208,773.28	37.7%
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# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2017 13									
ACCOUNTS 01	FOR: GENERAL	FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01030100	501102	SALARIES-PT/PERMAN	25,885	0	25,885	9,991.94	.00	15,893.06	38.6%
01030100	501103	SALARIES-SEASONAL/	7,500	0	7,500	1,081.38	.00	6,418.62	14.4%
01030100	501105	SALARIES-OVERTIME	90,000	0	90,000	95,231.53	.00	-5,231.53	105.8%*
01030100	501106	SALARIES-LONGEVITY	1,500	0	1,500	1,500.00	.00	.00	100.0%
01030100	501888	UNIFORM ALLOWANCE	28,193	0	28,193	15,935.06	.00	12,257.94	56.5%
01030100	522203	SERVICES & FEES-AN	35,890	0	35,890	1,375.50	34,400.00	114.50	99.7%
01030100	534401	MATERIALS & SUPPLI	2,425	0	2,425	850.58	11.96	1,562.46	35.6%
01030100	534402	PROGRAM SUPPLIES	155,200	0	155,200	37,973.03	1,690.33	115,536.64	25.6%
01030100	534403	MATERIALS & SUPPLI	388	0	388	.00	.00	388.00	.0%
01030100	545503	COMMUNICATIONS-PUB	7,469	0	7,469	6,559.82	.00	909.18	87.8%
01030100	556601	PROFESSIONAL DEV-S	5,000	0	5,000	.00	.00	5,000.00	.0%
01030100	578801	MNTNCE/REPAIR SERV	2,257	0	2,257	1,333.10	1,150.00	-226.10	110.0%*
01030100	578803	MNTNCE/REP-PROGRAM	35,000	0	35,000	19,020.99	489.25	15,489.76	55.7%
01030100	578804	MNTNCE/REP-REFUSE	6,406	0	6,406	2,641.95	.00	3,764.05	41.2%
01030100	581888	CAPITAL OUTLAY	113,895	0	113,895	21,970.21	.00	91,924.79	19.3%
01030100	589901	RENTALS-ANNUAL REN	3,120	0	3,120	1,560.00	1,300.00	260.00	91.7%
01030100	589902	RENTALS-OCCASIONAL	14,550	0	14,550	90.10	.00	14,459.90	.6%
01030100	590011	UTILITIES-HEAT	32,121	0	32,121	3,309.29	.00	28,811.71	10.3%
01030100	590012	UTILITIES-ELECTRIC	98,144	0	98,144	18,879.40	.00	79,264.60	19.2%
01030100	590013	UTILITIES-WATER	6,277	0	6,277	1,386.84	.00	4,890.16	22.1%
01030100	590014	UTILITIES-TELEPHON	23,104	0	23,104	1,681.09	.00	21,422.91	7.3%
TOTAL PUBLIC WORKS - HIGHWAY			2,633,463	0	2,633,463	972,737.53	39,041.54	1,621,683.93	38.4%

01030101 HW-SNOW REMOVAL

YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

ACCOUNTS 01	FOR: GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01030101	501105	SALARIES-OVERTIME	165,000	0	165,000	.00	.00	165,000.00	.0%
01030101	522203	SERVICES & FEES-AN	30,000	0	30,000	.00	.00	30,000.00	.0%
01030101	534402	PROGRAM SUPPLIES	324,950	0	324,950	23,689.20	178,059.00	123,201.80	62.1%
		TOTAL HW-SNOW REMOVAL	519,950	0	519,950	23,689.20	178,059.00	318,201.80	38.8%
<b>01030105 HW-CONSTRUCTION</b>									
01030105	522205	PROGRAM EXPENSES	150,754	0	150,754	31,803.99	118,538.39	411.62	99.7%
		TOTAL HW-CONSTRUCTION	150,754	0	150,754	31,803.99	118,538.39	411.62	99.7%
<b>01030200 PUBLIC WORKS - BLD MAINTENANCE</b>									
01030200	501101	SALARIES-FY/PERMAN	503,729	0	503,729	205,366.04	.00	298,362.96	40.8%
01030200	501103	SALARIES-SEASONAL/	4,800	0	4,800	4,256.40	.00	543.60	88.7%
01030200	501105	SALARIES-OVERTIME	12,000	0	12,000	4,021.57	.00	7,978.43	33.5%
01030200	501106	SALARIES-LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01030200	501888	UNIFORM ALLOWANCE	1,225	0	1,225	1,569.55	.00	-344.55	128.1%*
01030200	522203	SERVICES & FEES-AN	104,150	0	104,150	45,391.20	61,203.31	-2,444.51	102.3%*
01030200	522204	SERVICES & FEES-CO	5,700	0	5,700	5,549.35	.00	150.65	97.4%
01030200	534402	PROGRAM SUPPLIES	4,850	0	4,850	1,201.60	.00	3,648.40	24.8%
01030200	578802	MNTNCE/REP-EQUIPME	134,450	0	134,450	54,236.89	25,879.91	54,333.20	59.6%
01030200	581888	CAPITAL OUTLAY	15,154	0	15,154	5,288.04	.00	9,865.96	34.9%
01030200	589902	RENTALS-OCCASIONAL	1,164	0	1,164	.00	.00	1,164.00	.0%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2017 13								
ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
01030200 590017 SEWER FEES	200,000	0	200,000	114,693.86	.00	85,306.14	57.3%	
TOTAL PUBLIC WORKS - BLD MAINTENANCE	987,647	0	987,647	441,999.50	87,083.22	458,564.28	53.6%	
<b>01030300 FLEET MAINTENANCE</b>								
01030300 501101 SALARIES-FT/PERMAN	526,002	0	526,002	187,336.00	.00	338,666.00	35.6%	
01030300 501105 SALARIES-OVERTIME	10,200	0	10,200	1,933.20	.00	8,266.80	19.0%	
01030300 501888 UNIFORM ALLOWANCE	8,030	0	8,030	1,629.41	.00	6,400.59	20.3%	
01030300 567701 TRANSPORTATION-GAS	350,000	0	350,000	102,596.61	.00	247,403.39	29.3%	
01030300 567702 TRANSPORTATION-VEH	291,560	0	291,560	157,942.87	69,121.53	64,495.60	77.9%	
01030300 578801 MNTNCE/REPAIR SERV	2,450	0	2,450	2,217.00	.00	233.00	90.5%	
TOTAL FLEET MAINTENANCE	1,188,242	0	1,188,242	453,655.09	69,121.53	665,465.38	44.0%	
<b>01030400 RECYCLING CENTER</b>								
01030400 501101 SALARIES-FT/PERMAN	127,354	0	127,354	51,336.38	.00	76,017.62	40.3%	
01030400 501105 SALARIES-OVERTIME	25,000	0	25,000	10,499.76	.00	14,500.24	42.0%	
01030400 501106 SALARIES-LONGEVITY	500	0	500	500.00	.00	.00	100.0%	
01030400 501888 UNIFORM ALLOWANCE	500	0	500	225.00	.00	275.00	45.0%	
01030400 522204 SERVICES & FEES-CO	1,882,830	0	1,882,830	599,699.37	256,595.00	1,026,535.63	45.5%	
01030400 522207 SPECIAL CONTRACTUA	69,600	0	69,600	2,424.30	43,160.00	24,015.70	65.5%	
01030400 534402 PROGRAM SUPPLIES	5,000	0	5,000	1,380.44	169.21	3,450.35	31.0%	
01030400 578801 MNTNCE/REPAIR SERV	1,377	0	1,377	.00	.00	1,377.00	.0%	

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

### FOR 2017 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01030400 581886 HAZARDOUS WASTE DA	15,000	0	15,000	9,594.50	.00	5,405.50	64.0%
TOTAL RECYCLING CENTER	2,127,161	0	2,127,161	675,659.75	299,924.21	1,151,577.04	45.9%
<b>01030500 TOWN ENGINEER</b>							
01030500 501101 SALARIES-FT/PERMAN	522,743	0	522,743	211,773.32	.00	310,969.68	40.5%
01030500 501105 SALARIES-OVERTIME	10,000	0	10,000	7,131.73	.00	2,868.27	71.3%
01030500 501106 SALARIES-LONGEVITY	850	0	850	850.00	.00	.00	100.0%
01030500 501888 UNIFORM ALLOWANCE	900	0	900	189.36	.00	710.64	21.0%
01030500 522202 SERVICES & FEES-PR	27,500	0	27,500	200.00	25,000.00	2,300.00	91.6%
01030500 522203 SERVICES & FEES-AN	7,840	0	7,840	7,840.00	.00	.00	100.0%
01030500 522204 SERVICES & FEES-CO	12,300	0	12,300	7,400.00	.00	4,900.00	60.2%
01030500 534401 MATERIALS & SUPPLI	2,800	0	2,800	1,847.07	327.91	625.02	77.7%
01030500 534402 PROGRAM SUPPLIES	2,500	0	2,500	408.52	.00	2,091.48	16.3%
01030500 545501 COMMUNICATIONS-LEG	600	0	600	.00	.00	600.00	.0%
01030500 556601 PROFESSIONAL DEV-S	2,000	0	2,000	569.00	.00	1,431.00	28.5%
01030500 556602 PROFESSIONAL DEV-A	955	0	955	100.00	.00	855.00	10.5%
01030500 578802 MNTNCE/REP-EQUIPME	1,800	0	1,800	.00	.00	1,800.00	.0%
01030500 589901 RENTALS-ANNUAL REN	12,000	0	12,000	.00	9,976.40	2,023.60	83.1%
TOTAL TOWN ENGINEER	604,788	0	604,788	238,309.00	35,304.31	331,174.69	45.2%
TOTAL PUBLIC WORKS	8,857,103	0	8,857,103	3,050,688.04	827,072.20	4,979,342.76	43.8%

### 04 PUBLIC HEALTH

#### 01040000 HEALTH DEPARTMENT

**YEAR-TO-DATE BUDGET REPORT**

FOR 2017 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01040000 501101 SALARIES-FT/PERMAN	204,266	0	204,266	82,078.84	.00	122,187.16	40.2%
01040000 501102 SALARIES-PT/PERMAN	51,378	0	51,378	21,146.68	.00	30,231.32	41.2%
01040000 501103 SALARIES-SEASONAL/	27,300	0	27,300	8,758.75	.00	18,541.25	32.1%
01040000 501105 SALARIES-OVERTIME	643	0	643	.00	.00	643.00	.0%
01040000 522201 SERVICES & FEES-CL	720	0	720	180.00	.00	540.00	25.0%
01040000 522202 SERVICES & FEES-PR	2,500	0	2,500	.00	.00	2,500.00	.0%
01040000 522204 SERVICES & FEES-CO	1,650	0	1,650	673.50	.00	976.50	40.8%
01040000 534401 MATERIALS & SUPPLI	6,750	0	6,750	1,010.56	23.92	5,715.52	15.3%
01040000 534402 PROGRAM SUPPLIES	10,000	0	10,000	1,301.08	471.73	8,227.19	17.7%
01040000 534404 PUBLIC IMMUNIZATIO	18,500	0	18,500	14,653.35	.00	3,846.65	79.2%
01040000 545504 COMMUNICATIONS-POS	1,038	0	1,038	28.44	.00	1,009.56	2.7%
01040000 556601 PROFESSIONAL DEV-S	3,850	0	3,850	887.36	.00	2,962.64	23.0%
01040000 556605 PROFESSIONAL DEV-T	275	0	275	190.62	.00	84.38	69.3%
01040000 567703 TRANSPORTATION-TRA	1,500	0	1,500	427.68	.00	1,072.32	28.5%
01040000 578802 MNTNCE/REP-EQUIPME	3,520	0	3,520	1,050.00	1,470.00	1,000.00	71.6%
01040000 590011 UTILITIES-HEAT	1,200	0	1,200	.00	.00	1,200.00	.0%
01040000 590012 UTILITES-ELECTRICI	4,159	0	4,159	1,830.20	.00	2,328.80	44.0%
01040000 590013 UTILITIES-WATER	713	0	713	.00	.00	713.00	.0%
01040000 590014 UTILITIES-TELEPHON	3,082	0	3,082	1,389.65	436.20	1,256.15	59.2%
TOTAL HEALTH DEPARTMENT	343,044	0	343,044	135,606.71	2,401.85	205,035.44	40.2%

**01040200 VITAL STATISTICS**

01040200 522205 PROGRAM EXPENSES	500	0	500	.00	.00	500.00	.0%
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**YEAR-TO-DATE BUDGET REPORT**

FOR 2017 13			ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:	GENERAL FUND		APPROP	ADJSTMTS	BUDGET			BUDGET	USED
01040200	578803	MNTNCE/REP-PROGRAM	600	0	600	.00	.00	600.00	.0%
TOTAL VITAL STATISTICS			1,100	0	1,100	.00	.00	1,100.00	.0%
<b>01040400 NURSING - SENIORS</b>									
01040400	501102	SALARIES-PT/PERMAN	34,879	0	34,879	13,578.39	.00	21,300.61	38.9%
01040400	522205	PROGRAM EXPENSES	180	0	180	15.96	.00	164.04	8.9%
01040400	534402	PROGRAM SUPPLIES	300	0	300	.00	.00	300.00	.0%
01040400	556601	PROFESSIONAL DEV-S	100	0	100	.00	.00	100.00	.0%
01040400	556602	PROFESSIONAL DEV-A	25	0	25	.00	.00	25.00	.0%
01040400	567703	TRANSPORTATION-TRA	150	0	150	.00	.00	150.00	.0%
TOTAL NURSING - SENIORS			35,634	0	35,634	13,594.35	.00	22,039.65	38.1%
<b>01060400 NON PUBLIC SCHOOL</b>									
01060400	501101	SALARIES-FT/PERMAN	292,211	0	292,211	83,613.93	.00	208,597.07	28.6%
01060400	501102	SALARIES-PT/PERMAN	37,798	0	37,798	14,694.58	.00	23,103.42	38.9%
01060400	501104	SALARIES-VACATION,	3,750	0	3,750	37.50	.00	3,712.50	1.0%
01060400	501106	SALARIES-LONGEVITY	425	0	425	.00	.00	425.00	.0%
01060400	534402	PROGRAM SUPPLIES	900	0	900	35.17	205.74	659.09	26.8%
01060400	556601	PROFESSIONAL DEV-S	1,710	0	1,710	460.50	.00	1,249.50	26.9%
01060400	567703	TRANSPORTATION-TRA	200	0	200	.00	.00	200.00	.0%
TOTAL NON PUBLIC SCHOOL			336,994	0	336,994	98,841.68	205.74	237,946.58	29.4%
TOTAL PUBLIC HEALTH			716,772	0	716,772	248,042.74	2,607.59	466,121.67	35.0%

**YEAR-TO-DATE BUDGET REPORT**

For: 2017-13

ACCOUNTS FOR:	ORIGINAL	TRNFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
01 GENERAL FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED

**05 SOCIAL SERVICES/HUMAN SERV**

**01050000 SOCIAL SERVICES**

01050000 501101 SALARIES-FT/PERMAN	63,503	0	63,503	25,889.87	.00	37,613.13	40.8%
01050000 501102 SALARIES-PT/PERMAN	16,854	0	16,854	6,964.40	.00	9,889.60	41.3%
01050000 501106 SALARIES-LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01050000 522204 SERVICES & FEES-CO	800	0	800	.00	.00	800.00	.0%
01050000 534401 MATERIALS & SUPPLI	1,650	0	1,650	49.15	361.03	1,239.82	24.9%
01050000 556601 PROFESSIONAL DEV-S	200	0	200	.00	.00	200.00	.0%
01050000 578801 MNTNCE/REPAIR SERV	800	0	800	.00	.00	800.00	.0%
01050000 590014 UTILITIES-TELEPHON	2,168	0	2,168	911.13	.00	1,256.87	42.0%
<b>TOTAL SOCIAL SERVICES</b>	<b>86,400</b>	<b>0</b>	<b>86,400</b>	<b>34,239.55</b>	<b>361.03</b>	<b>51,799.42</b>	<b>40.0%</b>

**01050200 MARY SHERLACH COUNSELING CTR**

01050200 501101 SALARIES-FT/PERMAN	223,284	0	223,284	91,031.45	.00	132,252.55	40.8%
01050200 501102 SALARIES-PT/PERMAN	67,720	0	67,720	13,403.55	.00	54,316.45	19.8%
01050200 501105 SALARIES-OVERTIME	1,000	0	1,000	2,096.09	.00	-1,096.09	209.6%*
01050200 501106 SALARIES-LONGEVITY	850	0	850	850.00	.00	.00	100.0%
01050200 522202 SERVICES & FEES-PR	3,292	0	3,292	945.00	.00	2,347.00	28.7%
01050200 534401 MATERIALS & SUPPLI	1,500	0	1,500	257.98	.00	1,242.02	17.2%
01050200 534402 PROGRAM SUPPLIES	750	0	750	.00	.00	750.00	.0%

**YEAR-TO-DATE BUDGET REPORT**

ACCOUNTS FOR: 01	GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01050200	545503	COMMUNICATIONS-PUB	500	0	500	.00	.00	500.00	.0%
01050200	556602	PROFESSIONAL DEV-A	1,316	0	1,316	320.00	.00	996.00	24.3%
01050200	567703	TRANSPORTATION-TRA	1,350	0	1,350	190.85	.00	1,159.15	14.1%
01050200	578801	MNTNCE/REPAIR SERV	2,413	0	2,413	548.25	.00	1,864.75	22.7%
01050200	590011	UTILITIES-HEAT	2,712	0	2,712	.00	.00	2,712.00	.0%
01050200	590012	UTILITES-ELECTRICI	2,370	0	2,370	1,245.45	.00	1,124.55	52.6%
01050200	590013	UTILITIES-WATER	188	0	188	45.07	.00	142.93	24.0%
01050200	590014	UTILITIES-TELEPHON	3,505	0	3,505	1,541.89	.00	1,963.11	44.0%
TOTAL MARY SHERLACH COUNSELING CTR			312,750	0	312,750	112,475.58	.00	200,274.42	36.0%
<b>01050600 SENIOR CITIZENS' SERVICES</b>									
01050600	501101	SALARIES-FT/PERMAN	118,962	0	118,962	47,907.85	.00	71,054.15	40.3%
01050600	501102	SALARIES-PT/PERMAN	60,997	0	60,997	18,287.18	.00	42,709.82	30.0%
01050600	501105	SALARIES-OVERTIME	500	0	500	.00	.00	500.00	.0%
01050600	522201	SERVICES & FEES-CL	660	0	660	240.00	.00	420.00	36.4%
01050600	522205	PROGRAM EXPENSES	46,760	0	46,760	14,789.03	.00	31,970.97	31.6%
01050600	534401	MATERIALS & SUPPLI	1,330	0	1,330	355.72	186.38	787.90	40.8%
01050600	534403	MATERIALS & SUPPLI	2,340	0	2,340	50.64	.00	2,289.36	2.2%
01050600	545502	COMMUNICATIONS-PUB	600	0	600	.00	.00	600.00	.0%
01050600	567703	TRANSPORTATION-TRA	300	0	300	136.75	.00	163.25	45.6%
01050600	578801	MNTNCE/REPAIR SERV	6,222	0	6,222	2,075.86	2,592.26	1,553.88	75.0%
01050600	578802	MNTNCE/REP-EQUIPME	4,000	0	4,000	20.16	331.71	3,648.13	8.8%

**YEAR-TO-DATE BUDGET REPORT**

ACCOUNTS	FDR:		ORIGINAL	TRANSFERS/	REVISED			AVAILABLE	PCT
01	GENERAL FUND		APPROP	ADJUSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
01050600	578804	MNTNCE/REP-REFUSE	1,425	0	1,425	587.30	.00	837.70	41.2%
01050600	581888	CAPITAL OUTLAY	12,048	0	12,048	.00	1,161.98	10,886.02	9.6%
01050600	590011	UTILITIES-HEAT	10,217	0	10,217	1,284.30	.00	8,932.70	12.6%
01050600	590012	UTILITIES-ELECTRIC	14,023	0	14,023	4,695.91	.00	9,327.09	33.5%
01050600	590013	UTILITIES-WATER	1,515	0	1,515	417.91	.00	1,097.09	27.6%
01050600	590014	UTILITIES-TELEPHON	4,351	0	4,351	1,231.57	.00	3,119.43	28.3%
		TOTAL SENIOR CITIZENS' SERVICES	286,250	0	286,250	92,080.18	4,272.33	189,897.49	33.7%
		TOTAL SOCIAL SERVICES/HUMAN SERV	685,400	0	685,400	238,795.31	4,633.36	441,971.33	35.5%

**06 EDUCATION**

**01060000 EDUCATION**

01060000	511152	FRINGE BENEFITS-WO	0	0	0	30,028.73	.00	-30,028.73	100.0%*
01060000	522204	SERVICES & FEES-CO	175,000	0	175,000	22,018.56	.00	152,981.44	12.6%
01060000	522205	BOE - PROGRAM EXPE	98,933,178	0	98,933,178	31,417,342.86	.00	67,515,835.14	31.8%
01060000	567703	TRANSPORTATION-TRA	902,300	0	902,300	107,571.57	.00	794,728.43	11.9%
01060000	589901	RENTALS-ANNUAL REN	220,000	0	220,000	74,758.35	.00	145,241.65	34.0%
01060000	595888	INTEREST ON G/OBLI	1,875,185	0	1,875,185	947,797.94	.00	927,387.06	50.5%
01060000	596888	INTEREST ON SHORT	51,900	0	51,900	.00	.00	51,900.00	.0%
01060000	597888	PRINCIPAL-G/OBLIG	5,268,500	0	5,268,500	4,986,000.00	.00	282,500.00	94.6%
		TOTAL EDUCATION	107,426,063	0	107,426,063	37,585,518.01	.00	69,840,544.99	35.0%

**01060200 SCHOOL NURSES**

01060200	501101	SALARIES-FT/PERMAN	749,684	0	749,684	221,352.89	.00	528,331.11	29.5%
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YEAR-TO-DATE BUDGET REPORT

01	GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILBLE BUDGET	PERCENT USED
01060200	501102 SALARIES-PT/PERMAN	57,150	0	57,150	21,634.97	.00	35,515.03	37.9%
01060200	501104 SALARIES-VACATION,	11,000	0	11,000	2,850.00	.00	8,150.00	25.9%
01060200	501106 SALARIES-LONGEVITY	850	0	850	850.00	.00	.00	100.0%
01060200	534401 MATERIALS & SUPPLI	750	0	750	516.82	.00	233.18	68.9%
01060200	534402 PROGRAM SUPPLIES	2,058	0	2,058	97.11	34.00	1,926.89	6.4%
01060200	545503 COMMUNICATIONS-PUB	50	0	50	.00	.00	50.00	.0%
01060200	545504 COMMUNICATIONS-POS	120	0	120	.00	.00	120.00	.0%
01060200	556601 PROFESSIONAL DEV-S	3,489	0	3,489	1,068.00	.00	2,421.00	30.6%
01060200	556602 PROFESSIONAL DEV-A	2,283	0	2,283	110.00	.00	2,173.00	4.8%
01060200	567703 TRANSPORTATION-TRA	1,437	0	1,437	.00	.00	1,437.00	.0%
01060200	578801 MNTNCE/REPAIR SERV	1,397	0	1,397	491.05	418.68	487.27	65.1%
01060200	581888 CAPITAL OUTLAY	19,000	0	19,000	4,086.50	.00	14,913.50	21.5%
	TOTAL SCHOOL NURSES	849,268	0	849,268	253,057.34	452.68	595,757.98	29.9%
<b>01060600 TRUMBULL COMM TV / BUS ED INIT</b>								
01060600	522202 SERVICES & FEES-PR	30,000	0	30,000	6,110.00	.00	23,890.00	20.4%
01060600	522204 SERVICES & FEES-CO	5,200	0	5,200	.00	.00	5,200.00	.0%
01060600	522205 PROGRAM EXPENSES	57,500	0	57,500	17,351.25	.00	40,148.75	30.2%
01060600	534401 MATERIALS & SUPPLI	800	0	800	.00	.00	800.00	.0%
01060600	534402 PROGRAM SUPPLIES	1,500	0	1,500	.00	.00	1,500.00	.0%
01060600	545502 COMMUNICATIONS-PUB	1,500	0	1,500	544.55	.00	955.45	36.3%
01060600	567703 TRANSPORTATION-TRA	3,500	0	3,500	.00	.00	3,500.00	.0%

**YEAR-TO-DATE BUDGET REPORT**

01	GENERAL FUND		APPROP	ADJUSTM	BUDGET	YTD EXPENDE	ENCUMBRANCES	BUDGET	USED
01060600	590011	UTILITIES-HEAT	2,919	0	2,919	370.57	.00	2,548.43	12.7%
01060600	590012	UTILITIES-ELECTRIC	3,500	0	3,500	1,693.93	.00	1,806.07	48.4%
01060600	590014	UTILITIES-TELEPHON	360	0	360	149.35	.00	210.65	41.5%
		TOTAL TRUMBULL COMM TV / BUS ED INIT	106,779	0	106,779	26,219.65	.00	80,559.35	24.6%
		TOTAL EDUCATION	108,382,110	0	108,382,110	37,864,795.00	452.68	70,516,862.32	34.9%

**07 LIBRARIES**

**01070000 LIBRARIES**

01070000	501101	SALARIES-FT/PERMAN	919,441	0	919,441	340,889.80	.00	578,551.20	37.1%
01070000	501102	SALARIES-PT/PERMAN	333,729	0	333,729	124,231.11	.00	209,497.89	37.2%
01070000	501105	SALARIES-OVERTIME	23,242	0	23,242	7,090.12	.00	16,151.88	30.5%
01070000	501106	SALARIES-LONGEVITY	1,675	0	1,675	1,675.00	.00	.00	100.0%
01070000	522201	SERVICES & FEES-CL	720	0	720	180.00	.00	540.00	25.0%
01070000	522205	PROGRAM EXPENSES	11,600	0	11,600	4,679.17	255.41	6,665.42	42.5%
01070000	534401	MATERIALS & SUPPLI	20,820	0	20,820	4,650.91	3,786.53	12,382.56	40.5%
01070000	534402	PROGRAM SUPPLIES	176,650	0	176,650	62,689.07	48,460.66	65,500.27	62.9%
01070000	545504	COMMUNICATIONS-POS	250	0	250	82.70	.00	167.30	33.1%
01070000	578801	MNTNCE/REPAIR SERV	3,802	0	3,802	1,025.24	1,135.26	1,641.50	56.8%
01070000	578802	MNTNCE/REP-EQUIPME	30,781	0	30,781	28,278.42	.00	2,502.58	91.9%
01070000	578803	MNTNCE/REP-PROGRAM	4,000	0	4,000	153.47	117.60	3,728.93	6.8%
01070000	578804	MNTNCE/REP-REFUSE	2,618	0	2,618	1,063.90	.00	1,554.10	40.6%

# YEAR-TO-DATE BUDGET REPORT

ACCOUNTS			APPROP	ADJUSTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	USED
02	GENERAL FUND								
01070000	581888	CAPITAL OUTLAY	22,835	0	22,835	.00	.00	22,835.00	.0%
01070000	589901	RENTALS-ANNUAL REN	35,767	0	35,767	12,548.52	11,521.04	11,697.44	67.3%
01070000	590011	UTILITIES-HEAT	16,170	0	16,170	2,057.67	.00	14,112.33	12.7%
01070000	590012	UTILITIES-ELECTRIC	47,636	0	47,636	16,736.17	.00	30,899.83	35.1%
01070000	590013	UTILITIES-WATER	1,799	0	1,799	433.61	.00	1,365.39	24.1%
01070000	590014	UTILITIES-TELEPHON	8,641	0	8,641	3,599.45	.00	5,041.55	41.7%
		TOTAL LIBRARIES	1,662,176	0	1,662,176	612,064.33	65,276.50	984,835.17	40.8%
		TOTAL LIBRARIES	1,662,176	0	1,662,176	612,064.33	65,276.50	984,835.17	40.8%
<b>08 RECREATION AND PARKS</b>									
<b>01080000 PUBLIC EVENTS</b>									
01080000	522205	PROGRAM EXPENSES	20,000	0	20,000	6,917.94	.00	13,082.06	34.6%
		TOTAL PUBLIC EVENTS	20,000	0	20,000	6,917.94	.00	13,082.06	34.6%
<b>01080300 TRUMBULL FALL FESTIVAL</b>									
01080300	522205	PROGRAM EXPENSES	20,000	0	20,000	.00	.00	20,000.00	.0%
		TOTAL TRUMBULL FALL FESTIVAL	20,000	0	20,000	.00	.00	20,000.00	.0%
<b>01080400 RECREATION</b>									
01080400	501101	SALARIES-FT/PERMAN	178,511	0	178,511	40,217.49	.00	138,293.51	22.5%

# YEAR-TO-DATE BUDGET REPORT

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
GENERAL FUND	APPROP	ADJUSTMNTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
01080400 501102 SALARIES-PT/PERMAN	44,510	0	44,510	17,864.08	.00	26,645.92	40.1%
01080400 501102 ARTS SALARIES-PT/PE	20,863	0	20,863	8,955.26	.00	11,907.74	42.9%
01080400 501102 YOUTH SALARIES-PT/P	51,848	0	51,848	27,245.13	.00	24,602.87	52.5%
01080400 501103 AQUAT SALARIES-SEAS	152,305	0	152,305	137,547.81	.00	14,757.19	90.3%
01080400 501106 SALARIES-LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01080400 522204 SERVICES & FEES-CO	6,000	0	6,000	4,014.00	.00	1,986.00	66.9%
01080400 522205 PROGRAM EXPENSES	50,000	0	50,000	17,432.17	.00	32,567.83	34.9%
01080400 522205 AQUAT PROGRAM EXPEN	10,500	0	10,500	399.53	.00	10,100.47	3.8%
01080400 522205 ARTS PROGRAM EXPENS	2,000	0	2,000	.00	.00	2,000.00	.0%
01080400 534402 PROGRAM SUPPLIES	5,000	0	5,000	1,003.05	238.00	3,758.95	24.8%
01080400 556601 PROFESSIONAL DEV-S	400	0	400	280.00	.00	120.00	70.0%
01080400 556602 PROFESSIONAL DEV-A	400	0	400	260.00	.00	140.00	65.0%
01080400 567703 TRANSPORTATION-TRA	2,160	0	2,160	864.00	.00	1,296.00	40.0%
01080400 578801 MNTNCE/REPAIR SERV	360	0	360	173.14	173.12	13.74	96.2%
01080400 578804 MNTNCE/REP-REFUSE	713	0	713	293.65	.00	419.35	41.2%
01080400 589901 RENTALS-ANNUAL REN	2,820	0	2,820	1,175.00	1,645.00	.00	100.0%
TOTAL RECREATION	528,815	0	528,815	258,149.31	2,056.12	268,609.57	49.2%
<b>01080600 PARKS</b>							
01080600 501101 SALARIES-FY/PERMAN	971,614	0	971,614	385,068.68	.00	586,545.32	39.6%
01080600 501103 SALARIES-SEASONAL/	147,659	0	147,659	63,583.51	.00	84,075.49	43.1%
01080600 501105 SALARIES-OVERTIME	55,000	0	55,000	14,049.05	.00	40,950.95	25.5%

# YEAR-TO-DATE BUDGET REPORT

ACCOUNTS	ORIGINAL	COUNTERS/ ADJUSTS	REVISED	NO. EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01080600 501106 SALARIES-LONGEVITY	1,000	0	1,000	500.00	.00	500.00	50.0%
01080600 501120 AED ANNUAL STIPEND	600	0	600	.00	.00	600.00	.0%
01080600 501888 UNIFORM ALLOWANCE	13,250	0	13,250	8,419.91	4,812.65	17.44	99.9%
01080600 522201 SERVICES & FEES-CL	4,650	0	4,650	1,666.53	.00	2,983.47	35.8%
01080600 522203 SERVICES & FEES-AN	209,400	0	209,400	87,250.00	122,150.00	.00	100.0%
01080600 534401 MATERIALS & SUPPLI	750	0	750	94.91	249.90	405.19	46.0%
01080600 534402 PROGRAM SUPPLIES	69,000	0	69,000	24,959.00	33,319.35	10,721.65	84.5%
01080600 534403 MATERIALS & SUPPLI	6,000	0	6,000	3,146.70	1,853.30	1,000.00	83.3%
01080600 545503 COMMUNICATIONS-PUB	5,500	0	5,500	2,292.00	2,708.00	500.00	90.9%
01080600 556601 PROFESSIONAL DEV-S	750	0	750	.00	.00	750.00	.0%
01080600 578801 MNTNCE/REPAIR SERV	18,000	0	18,000	2,085.00	5,915.00	10,000.00	44.4%
01080600 578802 MNTNCE/REP-EQUIPME	46,000	0	46,000	13,501.40	14,152.60	18,346.00	60.1%
01080600 578803 MNTNCE/REP-PROGRAM	51,300	0	51,300	30,252.46	1,691.09	19,356.45	62.3%
01080600 578804 MNTNCE/REP-REFUSE	453	0	453	182.90	.00	270.10	40.4%
01080600 581888 CAPITAL OUTLAY	69,499	0	69,499	17,978.54	.00	51,520.46	25.9%
01080600 589902 RENTALS-OCCASIONAL	7,000	0	7,000	4,946.38	.00	2,053.62	70.7%
01080600 590011 UTILITIES-HEAT	6,435	0	6,435	2,073.35	.00	4,361.65	32.2%
01080600 590012 UTILITIES-ELECTRIC	102,900	0	102,900	45,108.12	.00	57,791.88	43.8%
01080600 590013 UTILITIES-WATER	77,665	0	77,665	37,164.28	.00	40,500.72	47.9%
01080600 590014 UTILITIES-TELEPHON	16,161	0	16,161	6,960.08	.00	9,200.92	43.1%
TOTAL PARKS	1,880,586	0	1,880,586	751,282.80	186,851.89	942,451.31	49.9%
<b>01080800 TREE WARDEN</b>							
01080800 501101 SALARIES-FY/PERMAN	28,260	0	28,260	10,732.92	.00	17,527.08	38.0%

# Budget Transfers – October 2016

There were 9 budget transfers in the month of October 2016  
(See Attached)

#1

Budget Transfer to reflect the reuctions to various  
Salary Accounts and increases to Retiree Payments  
account - net savings moved to Anticipated Surplus

(\$43,227) BHES Classroom Spec (PE)	01511002-51110
(\$44,568) BHES Classroom Spec (Lib)	01511002-51110
(\$105,858) PPS Social Worker (BHES)	01072110-51111
(\$39,122) OFES Classroom Spec (PE)	01531002-51110
(\$47,604) #RES Classroom Spec (Read)	01551002-51110
(\$78,177) #RES Classroom Teachers	01551001-51110
(\$48,232) FTES Classroom Teachers	01521001-51110
(\$25,747) FTES Classroom Spec (Lib)	01521002-51110
(\$43,197) TECEC Classroom Tteachers	01011000-51110
(\$39,671) PPS Social Worker (TECEC)	01072110-51111
(\$27,644) PPS Speech (TECEC)	01082150-51111
(\$157,116) MMS Classroom Teachers	01621001-51110
(\$28,230) HMS Classroom Teachers	01611001-51110
(\$45,686) Ag Science C/R Teachers	01711006-51110
(\$88,134) THS PE/Health	01711019-51110
(\$96,079) THs C/R Teachers	01711001-51110
(\$105,858) PPS ES Teachers	01161200-51110
\$313,000 Admin-Retiree Savings	01912520-51196
\$474,625 Admin-Retiree Pymts	01912520-51198
<u>\$276,525</u> Reserve for Antic Surplus	01912520-59000
50	

<u>FTE</u>			
-2.00	Teach Sal	(1,064,150)	Salary
	Retiree Saving	313,000	Salary
	Retiree Pymts	474,625	Salary
	Anti Surplus	<u>276,525</u>	Antic Surpl
		50	

#2

Budget Transfer to reflect the reuctions to various  
Salary Accounts and Increases to Retiree Payments  
account - net savings moved to Anticipated Surplus

(\$87,797)	HCMS C/R Teachers	01611001-51110
(\$12,282)	TMS Guidance	01712220-51110
(\$22,019)	TECEC Teachers	01011000-51110
\$12,944	TMS C/R Teacher	01711001-51110
\$6,315	SPED TMS	01331200-51110
(\$3,759)	TMS Social Worker	01072110-51111
(\$7,797)	Ag Science Teacher	01711006-51110
(\$9,809)	TES C/R Spec	01581002-51110
(\$14,129)	D/W BCBA (Psychologists)	01062140-51111
(\$3,897)	MBES C/R Spec (Art)	01541002-51110
(\$59,215)	MMS C/R Teacher	01621001-51110
\$3,442	SPED MS	01231200-51110
<u>\$198,003</u>	Reserve for Antic Surplus	01912520-59000
\$0		

FTE

Teach Sal	(198,003)	Salary
Anti Surplus	<u>198,003</u>	Antic Surpl
	\$0	

<p>#3  Budget Transfer to reflect the savings to Health a/c  offset to Anticipated Surplus - retirees and others  who resigned</p>	<p>(\$355,504) Benefits-Health &amp; Dental  <u>\$355,504</u> Reserve for Antic Surplus  \$0</p>	<p>01912520-52002  01912520-59000</p>	<p>Health  Anti Surplus</p>	<p>(355,504)  <u>355,504</u>  \$0</p>	<p>Health  Antic Surpl</p>
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#4

Budget Transfer to move 6 ES Tech Integ Specialists  
from C/R Teacher A/C to C/R Specialist A/c

			<u>FTE</u>			
{91,049}	BHES C/R Teacher	01511001-51110	(1.00)			
{83,415}	FTES C/R Teacher	01521001-51110	(1.00)			
{99,433}	DFES C/R Teacher	01531001-51110	(1.00)			
{91,496}	MBES C/R Teacher	01541001-51110	(1.00)			
{97,552}	JRES C/R Teacher	01551001-51110	(1.00)			
{69,332}	TES C/R Teacher	01581001-51110	(1.00)			
91,049	BHES C/R Specialist	01511002-51110	1.00			
83,415	FTES C/R Specialist	01521002-51110	1.00			
99,433	DFES C/R Specialist	01531002-51110	1.00			
91,496	MBES C/R Specialist	01541002-51110	1.00			
97,552	JRES C/R Specialist	01551002-51110	1.00			
<u>69,332</u>	TES C/R Specialist	01581002-51110	<u>1.00</u>			
50			0.00			
				<u>FTE</u>		
				-6.00	Teach Sal	(532,277) Salary
				6.00	Teach Sal	<u>532,277</u> Salary
						50

#5

Transfer Funding/FTE from Program Leader (Teachers) to Curriculum Director (Administator) for STEM position

\$123,887	Curriculum Director (Admin) 01412210-51134	1.00
<u>(\$123,887)</u>	<u>Curr Dir Prog Leader (Teache-01412210-51111)</u>	<u>-1.00</u>
50		0.00

FTE

1.00 Admin Sal	123,887	Salary
-1.00 Teach Sal	<u>(123,887)</u>	Salary
	50	

#6

Transfer funding/FTE from THS/ES SPED (Teacher Sal) to  
PPS Director Sal for PPS and IDEA Grant 611 for PPS  
Coordinator position

534,597	IDEA Grant 611	2009010-51114	0.23
\$115,826	PPS Dir Sal (Admin)	01011200-51114	0.77
(\$97,702)	THS SPED Sal (Teacher)	01331200-51110	-1.00
(\$18,124)	ES SPED Sal (Teacher)	01161200-51110	0.00
50	BOE Accts		-0.73

FTE

0.23	Grant	534,597	
0.77	Admin Sal	\$115,826	Salary
-1.00	Teach Sal	(\$97,702)	Salary
0.00	Teach Sal	(\$18,124)	Salary
		50	

#7

Transfer from Antic Surplus to Various accounts to cover exposures in 2016-17 budget

			<u>FTE</u>		<u>FTE</u>			
\$75,000	BHES C/R Teacher	01511001-51110	1.00	2.00	Teach Sal	150,000		
\$75,000	TES C/R Teacher	01581001-51110	1.00		Anti Surplus	<u>(150,000)</u>		
(\$150,000)	Reserve for Antic Surplus	01912520-59000				\$0		
\$223,000	Transportation SPED-In	01882701-55101			Transport	\$223,000		
	Transportation SPED-Out	01882701-55105			Antic Surplus	<u>(5223,000)</u>		
(\$223,000)	Reserve for Antic Surplus	01912520-59000						
\$270,000	Para's Instructional	01011200-51120			Paras Salary	\$270,000		
(\$270,000)	Reserve for Antic Surplus	01912520-59000			Antic Surplus	<u>(5270,000)</u>		
\$140,000	PPS Tuition-Outplaced	01396110-55600			PPS Out Tuit	\$140,000		
(\$140,000)	Reserve for Antic Surplus	01912520-59000			Antic Surplus	<u>(5140,000)</u>		
\$10,000	PPS C/R equip	01032130-57303			PPS C/R Eq	\$10,000	Salary	\$420,000
(\$10,000)	Reserve for Antic Surplus	01912520-59000			Antic Surplus	<u>(510,000)</u>	Transport	\$223,000
							PPS Tuition	\$140,000
							PPS C/R Equip	\$10,000
\$37,032	PPS Health Svcs - Purch svcs	01052130-53305			PPS Health Sv	\$37,032	PPS Health svcs	\$37,032
<u>(\$37,032)</u>	Reserve for Antic Surplus	01912520-59000			Antic Surplus	<u>(537,032)</u>	Anticp Surplus	<u>(\$830,032)</u>
\$0			2.00					\$0

#8

Transfer Electricity and Gas Budget to Lease payments

~~(\$298,000)~~ Electricity  
~~(\$210,000)~~ natural Gas  
~~\$508,000~~ Lease Payments  
\$0

01842611-54101  
01842611-56202  
01842611-57202

#9

Transfer D/W Support to Athletics and Elem Schools

\$23,834	BHES C/R Specialists Salary	01511002-51110	0.40
\$23,833	FTES C/R Specialists Salary	01521002-51110	0.40
\$23,833	DFES C/R Specialists Salary	01531002-51110	0.40
\$23,833	MBES C/R Specialists Salary	01541002-51110	0.40
\$23,833	JRES C/R Specialists Salary	01551002-51110	0.40
\$23,834	TES C/R Specialists Salary	01581002-51110	0.40
(\$143,000)	Dist Wide Support	01412210-59000	
\$170,000	Sports-Other Purchased Svcs	01713201-53300	
(\$170,000)	Dist Wide Support	01412210-59000	
\$0			1.40

# YEAR-TO-DATE BUDGET REPORT

ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED	AMOUNT EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01080800	522205	PROGRAM EXPENSES	0	100,000	53,515.00	.00	46,485.00	53.5%
01080800	578806	EMERGENCY SERVICES	0	24,150	.00	.00	24,150.00	.0%
		TOTAL TREE WARDEN	0	152,410	64,247.92	.00	88,162.08	42.2%
		TOTAL RECREATION AND PARKS	0	2,601,811	1,080,597.97	188,908.01	1,332,305.02	48.8%
<b>09 DEBT SERVICE</b>								
<b>01090000 DEBT SERVICE</b>								
01090000	595888	INTEREST ON G/OBLI	0	1,793,339	888,537.91	.00	904,801.09	49.5%
01090000	596888	INTEREST ON SHORT	0	141,610	.00	.00	141,610.00	.0%
01090000	597888	PRINCIPAL-G/OBLIG	0	4,236,318	3,704,000.00	.00	532,318.00	87.4%
		TOTAL DEBT SERVICE	0	6,171,267	4,592,537.91	.00	1,578,729.09	74.4%
		TOTAL DEBT SERVICE	0	6,171,267	4,592,537.91	.00	1,578,729.09	74.4%
		TOTAL GENERAL FUND	0	163,638,931	62,370,538.81	2,186,452.63	99,081,939.56	39.5%
		TOTAL EXPENSES	0	163,638,931	62,370,538.81	2,186,452.63	99,081,939.56	

**SUBJECT TO MODIFICATION AND APPROVAL  
TOWN OF TRUMBULL  
MINUTES  
SPECIAL BOARD OF FINANCE  
November 17, 2016**

**CALL TO ORDER**

Chairman Hammers called the Board of Finance meeting to order at 8:00 pm in the Town Hall, Trumbull, Connecticut. All those present joined in the Pledge of Allegiance.

**PUBLIC COMMENT**

Emma Butler - 15 Killian Avenue

We need a second turf field for practice

Kristen Pagliaro - 53 Vixen Road

We need a second turf field for practice. All games are played on turf and everyone has turf.

Christopher Conaway - 150 Oldfield Road

We need turf for all teams especially the younger teams.

Lainie McHugh – 132 Fresh Meadow Drive

Need for second turf field; 1100 students use it; originally proposed a 2<sup>nd</sup> field when McDougall field was done; Hillcrest pool is outdated and this might be a good time to put a pool in the high school.

Peter Tinnesz – 39 Cranbury Drive

Indian Ledge turf needs to be replaced; tough to have practice when field are closed; hard to find fields to practice on; need to have a system for how of field use is determined.

Scott Kerr – 12 Lynbrook Drive

Marching band needs space to practice; parking lot is too short; need to be able to practice on a field and he along with an additional 145 families support the second turf field.

Justin Riffard - 40 Stag Lane

Need space for marching band to practice; not safe at night cannot see.

Bryan Liebowitz - 25 Koger Road

Need second turf field at high school; Indian Ledge turf needs to be replaced; need turf to practice when weather is bad-other teams have it so we also need to properly compete; can get snow off turf not grass.

Kevin Smith – 246 Lawrence Road

Supports all bonding proposals this evening; supports two turf fields.

Tiffany McCarthy – 33 Lake Avenue

Supports turf for the level of play going on in the area; need to be competitive.

Keith Butler – 15 Killian Avenue

We need better control over who is using our fields; our students should be first.

First Selectman Herbst indicated that he played football on the Trumbull HS field that was referred to at the time as the swamp, prior to the turf, and indicated that you need to practice on a turf field if you are going to play on it.

## **ATTENDANCE**

### **Present**

Elaine A. Hammers, Chairman  
William S. Haberlin  
Roy Molgard  
Andrew Palo  
Scott Zimov  
Ted Chase, Alternate  
Vincent DeGennaro, Alternate  
Vicki Tesoro

### **Absent**

Karen A. Egri, Alternate

### **Also present:**

First Selectman, Timothy M. Herbst; Dr. Cialfi, Superintendent; Mark Deming; Sean O'Keefe, Business Manager, BOE; John Marsilio, Director of Public Works; Stuart McCarthy, Recreation Director; Rina Bakalar, Economic & Community Development Director; Michael Lombardo, Chief of Police.

## **TREASURER REPORT**

There was no report this month.

By unanimous consent, the Board agreed to take the item numbers in reverse order.

### **11-16-05 - FY 2016-2017 SUPPLEMENTAL APPROPRIATION**

Mr. Haberlin moved, seconded by Mr. Molgard, to appropriate \$65,000 from the General Fund to #01012800-522202 Attorneys-Professional Services \$65,000 to cover the expense for fees paid to outside counsel to handle the AFB subpoena.

First Selectman Herbst spoke indicating that the Board could review the invoices and detail; however, to do so they would need to go into executive session. This is an ongoing Federal investigation. The subpoena was served on the Town and a separate one served on the Board of Education. The production request included 6 years of documents going back to 2010 and 10,000 pages of documents were turned over to our counsel. Our town attorneys would have been overwhelmed with the additional workload and they do not have the software required for the documentation.

Mr. Palo asked Ms. Pires if the funding could come from the Contingency account instead of the General Fund. She indicated that the contingency fund is a general fund and the Chair noted that eventually it would still have to come out of the General Funds later in the year.

Mr. Haberlin moved, seconded by Mr. Palo, to amend the motion to transfer \$65,000 from the Contingency Account to # 01012800-522202 Attorneys-Professional Services \$65,000 to cover the expense for fees paid to outside counsel to handle the AFB subpoena.

Mr. Herbst noted that he went to the Chairman of the Board in confidence to discuss hiring the outside attorney due to the highly confidential nature of the request. He went on to add the fees might increase. We cannot split this with the Board of Education since the high school renovation is a town project.

Vote to amend motion: 6-0-0

Vote on amended motion: 6-0-0

### **11-16-04 - FY 2016-2017 SUPPLEMENTAL APPROPRIATION**

Mr. Haberlin moved, seconded by Mr. Zimov, to appropriate \$5,250 from the General Fund to #01010400-501103 - First Selectman Salaries Seasonal - \$5,250 to cover the estimated expense to fund coverage in the First Selectman's office while employee is on maternity leave.

Vote: 6-0-0

**11-16-03 – PERFORMANCE CONTRACT**

Mr. Zimov recused himself and the Chair indicated Mr. Chase would be voting in his place.

Mr. Haberlin moved, seconded by Mr. Molgard, agenda item number 11-16-03 Performance Contract of \$1,925,000.

The Chair then read the following resolution into the minutes:

A RESOLUTION OF THE BOARD OF FINANCE OF TRUMBULL, CONNECTICUT, AUTHORIZING THE EXPENDITURE OF AN AMOUNT NOT TO EXCEED \$1,925,000 BY THE TOWN OF TRUMBULL FOR AN EQUIPMENT LEASE/PURCHASE AGREEMENT WITH RESPECT TO THE ACQUISITION, PURCHASE, FINANCING AND LEASING OF CERTAIN EQUIPMENT REGARDING ENERGY EFFICIENCY IMPROVEMENTS AND UTILITY COST SAVINGS AT DANIELS FARM SCHOOL, TASHUAL SCHOOL AND MIDDLEBROOK SCHOOL (THE "SCHOOLS").

Mr. Demming indicated that they were in the process of obtaining quotes and therefore do not have exact figures. We have already done 4 schools and are confident that costs will be comparable, since we are using the same processes and equipment. We are only going to borrow what we need.

Mr. Haberlin moved, seconded by Mr. Molgard, that the resolution be adopted as introduced.

Vote: 6-0-0 motion carries

**11-16-02 – BOND RESOLUTION**

Mr. Haberlin moved, seconded by Mr. Zimov, to read the title of the following proposed resolution in its entirety and to waive the reading of the remainder of the resolution, incorporating its full text into the minutes of this meeting. (See entire resolution attached hereto and made a part hereof.)

Vote: 6-0-0

RESOLUTION APPROPRIATING \$4,230,000 FOR THE TRUMBULL BOARD OF EDUCATION CAPITAL IMPROVEMENT PLAN 2017-2018 AND AUTHORIZING THE ISSUE OF \$4,230,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Mr. Haberlin moved, seconded by Mr. Zimov, that the resolution be adopted as introduced.

Mr. Zimov moved, seconded by Mr. Molgard, to amend item 11-16-02 from \$4,230,000 to \$3,980,000 removing the drainage system of \$250,000.

Vote to amend motion: 6-0-0

	<u>Aye</u>	<u>Nay</u>
William Haberlin	x	
Andrew Palo	x	
Scott Zimov	x	
Vicki Tesoro	x	
Roy Molgard	x	
Elaine Hammers	x	

Vote: 6-0-0 amended motion carries

**11-16-01 – BOND RESOLUTION**

Mr. Haberlin moved, seconded by Mr. Zimov, to read the title of the following proposed resolution in its entirety and to waive the reading of the remainder of the resolution, incorporating its full text into the minutes of this meeting. (See entire resolution attached hereto and made a part hereof.)

Vote: 6-0-0

RESOLUTION APPROPRIATING \$13,500,000 FOR THE TRUMBULL (TOWN) CAPITAL IMPROVEMENT PLAN 2017-2018 AND AUTHORIZING THE ISSUE OF \$13,500,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Mr. Haberlin moved, seconded by Mr. Zimov, that the resolution be adopted as introduced.

Mr. Zimov moves, seconded by Mr. Palo, to continue the meeting to 10:30 p.m.

Vote: 6-0-0

Mr. Palo moved, seconded by Mr. Zimov, to table this motion, the discussion items and the approval of the minutes until our next meeting.

Vote: 6-0-0

By unanimous consent, the meeting was adjourned at 10:35 p.m.

Respectfully submitted

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Phyllis C. Collier  
Board of Finance Clerk

**Town of Trumbull Treasurer's Report**  
Cash Balances and Investment Income

			Current Fiscal Year July, 2016 to June, 2017				Prior Fiscal Year 2015 - 2016			
			Month of October 2016			4 Months Year to Date	Month of October 2015			4 Months YTD
Bank / Brokerage			Cash Balance Amount at Mo. End	Interest Income	Average Rate / Yield	Interest Income	Mo. End Balance	Interest Income	Prior Year Rate / Yield	Interest Income
<b>INVESTMENTS</b>										
Morgan Stanley	Money Funds	(4)	131,119				18,421	3		10
	Investments	(1)	4,151,533	6,318	1.84%	31,134	4,256,840	7,730	1.90%	28,023
Janney, Mont., Scott	Money Funds		62,574				127,138	-		3
	Investments	(1)	4,801,035	10,369	2.59%	40,573	5,561,108	11,050	2.35%	44,088
Infinex (FF Cty Bank)	Money Funds		256,047				119	-		-
	CD's	(1)	1,150,766	1,629	0.67%	3,005	1,400,557	68	0.51%	2,776
FYE 2017 Accr. Int.		3,945								
	<b>Total</b>		<u>10,553,074</u>	<u>18,316</u>		<u>74,712</u>	<u>11,364,183</u>	<u>18,851</u>		<u>74,900</u>
<b>MONEY FUNDS</b>										
STIF		(2)	9,313,271	3,256	0.42%	12,382	6,205,471	823	0.17%	2,689
TD Bank - Tax Rec'r		(3)	10,829,131				11,089,272	N/A		
TD Bank - Investment			14,045,228	4,332	0.45%	33,454	31,531,326	7,982	0.45%	39,871
Average Balance	11,366,990									
Farmington Bank			5,023,958	1,914	0.45%	7,591	2,007,970	742	0.45%	7,193
Average Balance	5,022,044									
<b>Totals</b>			<u>\$ 49,764,662</u>	<u>\$ 27,818</u>		<u>\$ 128,139</u>	<u>62,198,222</u>	<u>28,398</u>		<u>124,653</u>
	Remaining to achieve budget					221,861				
	Current fiscal year annual Budget					<u>\$ 350,000</u>				
	Average per month to date			\$ 32,035						
	12 months X ave/month			\$ 384,417						

Notes:

- (1) Interest income includes minimal interest received from money funds.
- (2) Main STIF account is for segregating unused Bond proceeds as required under IRS arbitrage rules.  
STIF now maintained by Bank of NY Mellon for the Connecticut State Treasurer.
- (3) All interest income used to offset fees. Income calculated at only 90% of funds held, and credits expire.  
The town continues to lose money due to this arrangement.
- (4) \$3,242 fees charged this month.