

**TOWN OF TRUMBULL  
BOARD OF FINANCE**

**DATE:** July 14, 2016  
**TIME:** 7:00 P.M.  
**PLACE:** Council Chambers

**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

**TOWN TREASURER'S REPORT – Anthony Musto (to follow)**

**INTERNAL AUDITOR'S REPORT – Therese Keegan**

**DISCUSSION REGARDING TRANSFER STATION OPTIONS – John Marsilio**

**BOARD OF EDUCATION – Sean O'Keefe - Mark Deming**

- Amendment to the Bank of America Funding to include Tashua and Middlebrook schools LED lighting portion of these projects

**FISCAL YEAR 2016-2017 TRANSFER - Tabled from June 9, 2016 meeting**

06-16-03	Frank Smeriglio Town Engineer	FROM: 20100000-501101 Salaries-FT	\$3,080
		TO: 20100000-501103 Salaries-Seasonal	\$3,080
		To hire seasonal help to fill current Vacancy in Engineering/WPCA 35 hours for 8 weeks \$11=\$3,080 (July 1-Aug 31, 2016)	

**FISCAL YEAR 2016-2017 TRANSFER –Tabled from June 9, 2016 meeting**

6-16-05	Megan Murphy Fire Marshal	FROM: 01022800-501101 Salaries-FT	\$4,624
		TO: 01022800-501103 Salaries-Seasonal	\$4,624
		To hire seasonal help to fill in for employee on ST 19.5 hours for 8 weeks at \$29.64=\$4,624. (July 1- August 31, 2016)	

**FISCAL YEAR 2016-2017 TRANSFER**

07-16-01	Megan Murphy Fire Marshal	FROM: 01022800-501101 Salaries-FT  TO: 01022800-501103 Salaries-Seasonal  To hire seasonal help to fill in for employee on ST 19.5 hours for 12 weeks at \$29.64= \$6,935.76. (September 1- November 17, 2016)	\$6,936  \$6,936
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**DISCUSSION ITEMS**

- Year to Date Budget to Actual Report – Expenditures FY 2016
- Fund Balance Report – To follow
- Funding of K-9

**APPROVAL OF MINUTES**

- June 9, 2016

**ADJOURNMENT**

**INTERNAL AUDITOR'S REPORT**

**Board of Finance - Internal Audit Update  
July 14, 2016**

<b>Report:</b>	<b>Status:</b>
Accounting Policies & Procedures	~ 85% written, then to review with section owners.
Fixed Assets	Started with policy - will then review accounting and perform physical inventory
Account Reconciliations	Prepared policy document for special revenue funds. Added to Accounting Policy and Procedure Manual. Working with Departments to implement for June 30 reconciliation.
Cell Phone Analysis	To audit analysis and plan updates recently performed by Finance team. Incorporate decisioning process of whether to provide phone/plan in New Hire/Termination document.
Company Vehicle Analysis	Vehicle inventory planned for August.
New Hire/Termination Processes	Compiling current process documentation from HR and IT. Will review for completeness, add to as necessary, obtain consensus.
Escheatment Process/Compliance	Researched CT compliance requirements. Policy and Procedures document prepared and added to Accounting Policy & Procedures Manual. Collecting data to meet 12/31 cutoff and 3/31/17 reporting requirements.
Affordable Healthcare Reporting/Compliance	Not started
BOE Energy Opportunities	Started
Accounts Payable Review	Not started
Cash Receipts 2016 Plan - Tax Collector, P&R, Golf Course	Not started
Parks & Rec Field Use Policies	Collected information related to current process; identified areas of concern.
Senior Center Update	Met with new Senior Center Director. Will identify areas to audit and schedule review.
Travel and Town Credit Card Policies	Presented to BOF May 2016, added to Accounting Policy & Procedures Manual.
Transfer Station	Presented May 2016; updates June 2016; final session July 2016 to include J. Marsilio
2017 Audit Plan	Presented to Board of Finance May 2016

**Town of Trumbull Treasurer's Report**  
Balances per reconciliation

Month/ Total		Morgan Stanley		Janney, Mont., Scott		STIF	TD Bank - Tax Rec'r	TD Bank - Investment	Infinex (FF Cty Bank)		Farmington Bank
		Cash	Investments	Cash	Investments	Money Fund	Money Fund	Money Fund	Money Market	CD's	Money Fund
September 2015	Interest income	-	4,972	-	10,975	866	-	9,200	-	1,445	1,913
49,689,966	Balances	100,957	4,179,065	218	5,693,119	6,204,649	7,674,232	22,401,916	278,054	1,150,528	2,007,228
October 2015	Other net activity	(82,536)	70,042	126,920	(143,061)		3,415,040	9,121,428	(277,935)	249,962	
	Interest income	-	7,733	-	11,050	822	-	7,982	-	68	742
62,198,223	Balances	18,421	4,256,840	127,138	5,561,108	6,205,471	11,089,272	31,531,326	119	1,400,558	2,007,970
November 2015	Other net activity					No November report					
	Interest income										
56,677,946	Balances	64,674	4,207,357	247,000	5,422,174	6,823,556	7,143,789	29,359,309	150,697	1,250,653	2,008,738
December 2015	Other net activity										
	Interest income	-	5,928	-	12,596	1,583	-	8,649	-		768
47,788,116	Balances	50,749	4,210,356	350,237	5,318,304	6,825,138	6,830,291	20,794,051	150,697	1,248,788	2,009,505
January 2016	Other net activity	49,159	(38,370)	127,503	(72,869)		6,916,797	3,454,996	251,125	(250,658)	
	Interest income	-	10,117	-	10,367	2,150	-	8,257		1,125	717
58,258,532	Balances	99,908	4,182,103	477,740	5,255,802	6,827,288	13,747,088	24,257,304	401,822	999,255	2,010,222
February 2016	Other net activity	(80,894)	65,056	100,994	(94,867)		(10,494,579)	6,722,889	1,245	(857)	
	Interest income	-	7,037	-	10,124	2,182	-	12,097		1,247	766
54,510,972	Balances	19,014	4,254,196	578,734	5,171,059	6,829,470	3,252,509	30,992,290	403,067	999,645	2,010,988
March 2016	Other net activity	60,308	(56,747)	95,523	(91,531)	(1,091,400)	(1,763,901)	(6,359,144)		523	660
	Interest income	-	5,412	-	9,943	2,096	-	10,736		-	767
45,334,217	Balances	79,322	4,202,861	674,257	5,089,471	5,740,166	1,488,608	24,643,882	403,067	1,000,168	2,012,415
April 2016	Other net activity	55,453	(55,271)	123,230	(131,730)		13,085,893	(1,430,534)	(400,004)	400,151	2,999,340
	Interest income	-	6,249	-	9,763	1,714	-	8,864			791
60,008,126	Balances	134,775	4,153,839	797,487	4,967,504	5,741,880	14,574,501	23,222,212	3,063	1,400,319	5,012,546

Town of Trumbull Treasurer's Report  
Cash Balances and Investment Income

Current Fiscal Year July, 2015 to June, 2016

Bank / Brokerage	Month of May 2016			11 Months Year to Date	
	Cash Balance Amount at Mo. End	Interest Income	Average Rate / Yield	Interest Income	
<b>INVESTMENTS</b>					
Morgan Stanley	Cash	\$ 115,862 ✓	\$ -	0.02%	\$ -
	Investments	416,501 ✓ <del>1,465,011</del>	5,315 ✓	1.93%	73,313 ✓
Janney, Mont., Scott	Cash / Money Mkt	431 ✓	-	0.01%	117,195 ✓
	Investments	4,830,511 ✓	9,509 ✓	2.38%	<del>117,177</del>
	<b>Total</b>	<u><del>-6,411,815</del></u> 9,111,815 ✓	<u>14,824 ✓</u>		<u>190,490</u> 190,506 ✓
<b>MONEY FUNDS</b>					
STIF	Money Fund	(2) 5,743,520 ✓	1,639 ✓	0.42%	15,169 ✓
TD Bank - Tax Rec'r	Money Fund	16,456,108 ✓	-	n/a	-
TD Bank - Investment	Money Fund	17,770,127 ✓	9,775 ✓	0.45%	110,354 ✓
	Average Balance	25,645,748			
Infinex (FF Cty Bank)	Money Market	3,063 ✓	-	0.01%	-
	CD's	(1) 1,400,905 ✓	-	0.62%	5,728 ✓
	FYE 2016 Accr. Int.	-	1,400,319 ✓		
Farmington Bank	Money Fund	5,014,518 ✓	1,972 ✓	0.45%	13,741 ✓
	Average Balance	5,012,546			
<b>Totals</b>		<u>\$ <del>-52,800,056</del></u> 55,499,469 ✓	<u>\$ 28,210 ✓</u>		<u>\$ <del>-335,482</del></u> 335,498 ✓
Return on Investment (ROI) current fiscal year annual Budget >					\$ < 350,000 >

Notes:

(1) Interest income actually recieved.

(2) Main STIF account is for segregating unused Bond proceeds as required under IRS arbitrage rules.

STIF now maintained by Bank of NY Mellon for the Connecticut State Treasurer.

Remaining 14,502

Submitted to Board of Finance

Anthony J. Musto

Trumbull Town Treasurer

**Town of Trumbull  
Policy and Procedures  
Escheatment**

**June 30, 2016**

# **Index**

- 1. Overview**
- 2. Departments involved**
- 3. Escheating process and timeline**

# Escheatment

## 1. Overview

All states require reporting when personal property has been abandoned or unclaimed for a period of time specified by state law. State of Connecticut mandates funds should be reviewed and potentially identified as unclaimed or abandoned once diligent efforts to contact the owner are unsuccessful for a period of time exceeding 3 years. At that point, the holder reports the amount to the state and the state becomes the owner through a process called "escheatment".

All holders are responsible for filing reports including state, county, and city governments, political subdivisions, public authorities, public corporations, estates, trusts or any other legal or commercial entities. If you are based in Connecticut, you must file a report every year even if there is nothing to report. This is referred to as "negative reporting."

The unclaimed and abandoned funds are reported to the State of Connecticut Office of the State Treasurer who holds the funds until the owner submits a valid request. The state will then return the funds to the owner, but does not include interest covering the time after escheatment.

A State of Connecticut website provides reporting guidance for holders of unclaimed or abandoned funds: [http://www.ott.ct.gov/unclaimed\\_overview.html](http://www.ott.ct.gov/unclaimed_overview.html) as well as information on how individuals and businesses can search for unclaimed property that may have been reported in their name: <http://www.ctbiglist.com/>

## 2. Departments involved

Any Town of Trumbull department that issues checks for any reason may encounter situations of uncashed (unclaimed) funds.

## 3. Escheating process and timeline

- A. Holder to notify owner, by first class mail directed to the owner's last-known address, that property is under review for escheatment and will be transferred to

the State of Connecticut if contact cannot be made. This is to be done irrespective of dollar amount.

- |  |  |
|--|--|
| • If wages, salaries, commissions, or other compensation | Send letters up to 180 days prior to presumption of abandonment  |
| • All other property types                               | Send letters within one year prior to presumption of abandonment |

B. Holder allows 45 - 60 days for responses to letters, then reissues funds to owner or prepares to escheat.

C. Property in Connecticut is presumed abandoned as of December 31st of each year. Unclaimed property holder reports are due to the Office of the Treasurer within 90 days after the presumption of abandonment, March 30 at the latest.

D. The State website provides:

- free versions of HRS Pro and UPEXchange for download and completion
- a list of property codes with dormancy periods by category
- a coversheet providing holder information

E. The following information is required for each amount to be escheated,:

- code, from state list
- owner's name and last known address
- owner's social security number or business taxpayer identification number
- date of last transaction with owner
- amount to be remitted

F. Once complete, the NAUPA formatted file must be copied to CD ROM or flash drive and sent to the State of Connecticut Office of the State Treasurer with a signed notarized coversheet and payment.

**BOE AMENDMENT**

**RESOLUTION: Form of Authorizing Resolution**

A RESOLUTION OF THE BOARD OF FINANCE OF TRUMBULL, CONNECTICUT AUTHORIZING (i) THE EXECUTION AND DELIVERY OF AN AMENDMENT TO A CERTAIN EQUIPMENT LEASE/PURCHASE AGREEMENT DATED MAY 27, 2016 WITH RESPECT TO THE ACQUISITION, PURCHASE, FINANCING AND LEASING OF CERTAIN RENOVATIONS AND ENERGY EFFICIENCY IMPROVEMENTS; (ii) THE EXECUTION AND DELIVERY OF DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND (iii) AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION.

WHEREAS, on or about May 27, 2016, the Town of Trumbull ("Lessee") entered into an Equipment Lease/Purchase Agreement with Banc of America Public Capital Corp. ("Lessor") in the amount of \$4,130,000 (the "Agreement") for certain renovations and energy efficiency improvements to various public schools, including, without limitation, for the replacement of the existing roof at Hillcrest Middle School ("Hillcrest"); and

WHEREAS, the cost to replace the roof at Hillcrest is less than was expected and budgeted and up to \$580,000 of funding pursuant to the Agreement is now available to Lessee for other purposes; and

WHEREAS, the Board of Education of the Town of Trumbull has a long-term plan for additional energy efficiency improvements to the Tashua Elementary School at 401 Stonehouse Road ("Tashua") and the Middlebrook Elementary School at 220 Middlebrooks Avenue ("Middlebrook") for the 2017-2018 fiscal year, including, but not limited to, replacing existing interior and exterior lighting with more efficient LED lighting; and

WHEREAS, Lessor is willing to amend the Agreement to permit Lessee to use up to \$580,000 of the existing \$4,130,000 of funding for the purpose of replacing the existing incandescent and florescent lighting at Tashua and Middlebrook with LED lighting; and

WHEREAS, the Board of Finance deems it for the benefit of the Town and for the cost-efficient and effective education of its students by the Board of Education of the Town of Trumbull to accelerate the replacement of existing lighting at Tashua and Middlebrook by amending the Amendment for the purpose of expending up to \$580,000 for the aforesaid LED lighting improvements to Tashua and Middlebrook.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Finance as follows:

*Section 1.* That subject to the approval of the Town Council, the Town of Trumbull be, and it hereby is, authorized to execute an amendment to the Agreement and any related Exhibits attached thereto, for the purpose of using up to \$580,000 from the Agreement for the aforesaid purposes at Tashua and Middlebrook.

*Section 2.* This Resolution shall be effective immediately upon its approval and adoption.

## **Maria Pires**

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**From:** O'Keefe, Sean <OKeefeS@trumbullps.org>  
**Sent:** Tuesday, June 28, 2016 4:13 PM  
**To:** Maria Pires  
**Cc:** Gary Cialfi; Mark Deming; Chory, Loretta; Elaine Hammers; Carl Massaro; Paul Lavoie; Suzanne Testani  
**Subject:** Chart for BOF Mtg on July 14  
**Attachments:** Request to Utilize Excess 2016-17 Performance Contracting Funds June 28 2016.pptx

Maria, as requested, attached is the chart for the July 14 BOF Mtg that addresses the BOE's request to utilize projected excess funds (up to \$580,000) from the already approved 2016-17 Performance Contracting Lease proceeds (Banc of America). The BOE has already approved (on June 27) utilizing the \$580K to "pull in" and fund the LED lighting portions of the three remaining HVAC projects planned for 2017-18 and 2018-19. The projected excess funds are a result of the recent bid process for the Hillcrest Roof Project. The vendor awarded the project was \$580K lower than the original plan estimate. The funding is already in place and Banc of America requires appropriate resolutions to reflect the change in what is being financed.

Pls let me know of any questions.

**Sean W. O'Keefe**  
**Business Administrator**  
**Trumbull Board of Education**  
**Tel: (203) 452-4332**  
**Fax: (203) 452-4327**  
**Email: [okeefes@trumbullps.org](mailto:okeefes@trumbullps.org)**

# Trumbull Board of Education - Performance Contracting Projects

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Request approval to utilize projected excess funds (Banc of America Lease) in 2016-17 Performance Contracting Projects to "pull in" LED Lighting portion of 2017-18 and 2018-19 HVAC projects

Amount up to \$580,000

	<u>2016-17 Approved</u>	<u>2016-17 Projected</u>	<u>Savings</u>	<u>2017-18 Planned</u>	<u>2018-19 Planned</u>
Hillcrest Roof Replacement	\$1,620,000	\$1,040,000	\$580,000		
Madison MS HVAC Project	\$1,310,000	\$1,310,000	\$0		
Jane Ryuan ES HVAC Project	\$600,000	\$600,000	\$0		
Booth hill ES HVAC Project	\$600,000	\$600,000	\$0		
Daniels Farm ES HVAC Project	\$0	\$0	\$0	\$775,000	
Tashua ES HVAC Project	\$0	\$0	\$0	\$640,000	
Middlebrook ES HVAC Project	\$0	\$0	\$0	\$0	\$845,000
<b>Total</b>	<b>\$4,130,000</b>	<b>\$3,550,000</b>	<b>\$580,000</b>	<b>\$1,415,000</b>	<b>\$845,000</b>

Impact to 2016-17 reqts if approved \$0

Reduction to 2017-18 and 2018-19 reqts if approved (\$580,000)

Revised

PERFORMANCE CONTRACTING

			CY 2017	CY 2018	CY 2019	CY 2020	CY 2021
<u>BUILDING</u>	<u>CATEGORY</u>	<u>DESCRIPTION</u>	<u>Capital Plan</u>				
Hillcrest Middle School	Roofing	Roof Replacement/Chimney Removal (Performance Contract Work)*	-	-	-	-	-
		Total Hillcrest Middle School:	-	-	-	-	-
Madison Middle School	HVAC	Boiler/BAD/Lighting (Performance Contract Work)*	-	-	-	-	-
		Total Madison Middle School:	-	-	-	-	-
Middlebrook Elementary	HVAC	Boiler/BAS/Lighting (Performance Contract Work)*		845,000			
		Total Middlebrook Elementary:		845,000	-	-	-
Daniels Farm Elementary	HVAC	Boiler/BAS/Lighting (Performance Contract Work)*	775,000	-	-	-	-
		Total Daniels Farm Elementary:	775,000	-	-	-	-
Jane Ryan Elementary	HVAC	Boiler/BAD/Lighting (Performance Contract Work)*	-	-	-	-	-
		Total Jane Ryan Elementary:	-	-	-	-	-
Booth Hill Elementary	HVAC	Boiler/BAS/Lighting (Performance Contract Work)*	-	-	-	-	-
		Total Booth Hill Elementary:	-	-	-	-	-
Tashua Elementary	HVAC	Boiler/BAD/Lighting (Performance Contract Work)*	640,000	-	-	-	-
		Total Tashua Elementary:	640,000	-	-	-	-
<b>TOTAL BOARD OF EDUCATION:</b>			<b>1,415,000</b>	<b>845,000</b>	<b>-</b>	<b>-</b>	<b>-</b>

TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT  
Regular Meeting – Monday, June 27, 2016  
Trumbull High School Auditorium

The Trumbull Board of Education convened in the Long Hill Administration Building for a Regular Meeting.

Members present:

L. Chory, Chairman  
S. Testani, Vice Chairman  
L. Timpanelli, Secretary  
J. Donofrio, Board Member  
P. Lavoie, Board Member  
M. Petitti, Board Member  
M. Ward, Board Member

Agenda Item I—Call to Order

The meeting was called to order at 7:00 p.m.

Agenda Item II—Preliminary Business

- A. Salute to the Flag - The Public Session began with a salute to the Flag.
- B. Correspondence – Secretary Timpanelli reported there was no correspondence.
- C. Public Comments – Kathleen Fearon of 38 Sherman Avenue offered her services to the Board to assist in researching the possibility of a later start time at THS. Mrs. Chory stated that the Curriculum Committee is in the process of conducting research and will report back to the Board with their findings by the September 2016 meeting.
- D. Board Chairman Report – Mrs. Chory commented on the beautiful ceremony held at THS for graduation and wished all the graduates success in their future endeavors.
- E. Superintendent Report – Dr. Cialfi reported on the grant award from Frontier Communications that will be used to support the THS Business Department’s curriculum and learning activities that will strengthen communication and creative/critical thinking skills. The interviewing process is underway for the Madison Middle School Assistant Principal position with the goal of presenting finalists to the Board by July 12, 2016.

Agenda Item III—Reports/Action Items

A. Personnel

Dr. Cialfi reported that there are seven resignations:

Akers, Sarah; school psychologist at Madison Middle School since December 2015, resigning effective June 30, 2016.

Lindsay Armstrong; grade 1 at Booth Hill Elementary School since August 2005, resigning effective June 30, 2016.

Marianna Beck; special education teacher at Trumbull High School since February 2016, resigning effective June 30, 2016.

Christina Fulco; social studies teacher (.60) at Hillcrest Middle School since August 2014, resigning effective June 30, 2016.

Kristina Nave; special education teacher at Trumbull High School since August 2014, resigning effective June 30, 2016.

Kristen O'Connell-Rubin; business teacher at Trumbull High School since August 2008, resigning effective June 30, 2016.

Kristina Vaios; guidance counselor at Trumbull High School since August 2013, resigning effective June 30, 2016.

It was moved (Testani) and seconded (Lavoie) to accept the resignations as presented. Vote: Unanimous in favor.

Also, there was one request for leave of absence that needs Board approval. Elisa Esteves, (.5) teacher at TECEC since August 2011, is requesting a personal leave of absence without pay for the 2016-2017 school year. This request complies with the Trumbull Board of Education policy 4150, Leave of Absence. It was moved (Testani) and seconded (Timpanelli) to accept the request for leave of absence as presented. Vote: Unanimous in favor.

**B. Approval/Minutes – Regular Meeting, 6/7/2016**

It was moved (Timpanelli) and seconded (Ward) to approve the minutes of the June 7, 2016 Regular Board of Education meeting as presented. Vote: 6 in favor, 1 abstain (Donofrio) Motion passes.

**C. Finance Committee Report –**

1. Approval/Capital Improvement Plan –Facilities Director Mark Deming presented the Five Year Capital Improvement Plan (2017-2021) which needs BOE approval before going to the Board of Finance and Town Council. A discussion ensued. It was moved (Ward) and seconded (Lavoie) to approve the Capital Improvement Plan (including the Performance Contracting portion) as presented. Vote: Unanimous in favor.
2. Approval/Performance Based Contracting Update - Facilities Director Mark Deming gave an update on the Hillcrest Roof Project and advised that the bid process resulted in a projected savings of approximately\$580,000. Mr. Deming recommended and requested approval from the BOE to utilize these funds to “pull in” LED lighting for other performance contracting projects scheduled for 2017-18 and 2018-19. A discussion ensued.

3. At this time, it was moved (Lavoie) and seconded (Donofrio) to allow Business Administrator, Sean O'Keefe to move forward with the lease financing for the 2017-18 Performance Contracting Plan as presented earlier. Vote: Unanimous in favor.
4. Approval/Middlebrook Windows Building Project - Facilities Director Mark Deming stated that in order to receive reimbursement from the State of Connecticut Department of Education, the Board of Education is asked to approve the Middlebrook Windows Building Project as complete. It was moved (Lavoie) and seconded (Testani) to approve the Middlebrook Windows Building Project as complete as presented. Vote: Unanimous in favor.

At this time, it was moved (Lavoie) and seconded (Testani) to approve the acceleration of the lighting projects at several Trumbull schools using the \$580,000 in potential savings from the Hillcrest roofing project in this year's performance contract. Vote: Unanimous in favor.

5. Approval of 2016-2017 BOE Budget – Dr. Cialfi and Business Administrator Sean O'Keefe discussed the need to reconcile the difference between the Superintendent's Request of \$100,310,295 (3.18%) to the level approved by the Town Council of \$98,933,178 (1.77%) which represents a net reduction of \$1,377,117. It was moved (Donofrio) and seconded (Ward) to approve this reconciliation as presented above. Vote: Unanimous in favor.

At this time, Secretary Timpanelli would like it to be noted for the record: "As I see it, if it states on the screen on March 21 the final gap was \$1.3M, then why would we need to notify 80 teachers? It is our responsibility to protect our people and we did not do that in this process. In the future, we need to carefully assess how to proceed with the least amount of disruption to our district. It is also important to note our district would be decimated with a cut of that magnitude."

6. Approval/Financial Reports/Minutes as of 5/31/2016 – Mr. O'Keefe reported that the Finance Committee met on June 21, 2016 to review the Financial Reports through May 31, 2016. The year-end projection was discussed as well as the recommendation to "pull in" the Tashua HVAC project to the 2016 Summer Performance Contracting work, the 2017 Capital Plan, the Middlebrook Windows Project Acceptance and the recommendation of actions to close the approved 2016-2017 budget. There were no budget transfers during this period. It was moved (Lavoie) and seconded (Testani) to approve the financial reports through May 31, 2016 as presented. Vote: Unanimous in favor.

#### D. Policy Committee

Policies, Second Readings – Dr. Budd presented the following policies for second readings:

1. Service Animals – Policy Code 6163.32 – Dr. Budd presented this proposed new policy which was brought to the Board on the May 3, 2016 meeting for a first reading and is designed so that the Trumbull Public Schools will have a clear, transparent policy on service animals in schools to comply with Americans with Disabilities Act (ADA) requirements and related state statutes. The language of this policy is based on the Connecticut Association of Boards of Education (CABE) guidelines. It was moved (Testani) and seconded (Timpanelli) to accept this policy as presented. Vote: Unanimous in favor.

2. Student Wellness – Policy Code 6142.101 – Dr. Budd presented this proposed policy which was brought to the Board on the May 3, 2016 meeting for a first reading and that has been revised to conform to requirements of the Healthy, Hunger-Free Kids Act of 2010 in relation to both nutrition and physical activity. The language of this proposed policy implements the suggestions of the Connecticut Association of Boards of Education (CABE) guidelines. It was moved (Donofrio) and seconded (Testani) to accept this policy as presented. Vote: Unanimous in favor.
  3. Drug and Alcohol Testing for School Bus Drivers – Policy Code 4212.42 - Dr. Budd presented this proposed policy which was brought to the Board on the May 3, 2016 meeting for a first reading and is required based on OTETA (the Omnibus Transportation Employee Testing Act of 1991) and applicable to state statutes. The language of this proposed policy follows the federal requirements exactly. It was moved (Ward) and seconded (Timpanelli) to accept this policy as presented. Vote: Unanimous in favor.
  4. Educational Research and Surveys of Students – Policy Code 6162.51 - Dr. Budd presented this new proposed policy which was brought to the Board on the May 3, 2016 meeting for a first reading and conforms to federal legislation dealing with student privacy and implications for educational research. The language of this proposed policy is based on Connecticut Association of Boards of Education (CABE) guidelines. It was moved (Timpanelli) and seconded (Testani) to accept this policy as presented. Vote: Unanimous in favor.
- E. Approval/Results of Impact Bargaining between Trumbull Public Schools and Trumbull Administrative Support Services (TASS) Union - Dr. McGrath presented the summary representing the September 2015 vote of the Pupil Services Clerks to affiliate with the Trumbull Administrative Support Services (TASS) union. As a result, impact bargaining occurred and a tentative agreement was reached for the 2015-2016 school year. Currently the full TASS contract is being negotiated. The Pupil Services Clerks will be incorporated into the successor contract. It was moved (Ward) and seconded (Petitti) to approve the Pupil Services Clerks agreement as presented above. Vote: Unanimous in favor.

#### Adjournment

Board Members gave unanimous consent to adjourn the Public Session at 8:25 p.m.

TOWN OF TRUMBULL  
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 14-Jul-16  
AGENDA: 06-16-03  
AMOUNT: \$3,080

2016-2017

TRANSFER [X]

FROM: ACCOUNT NO. 20100000-501101 \$3,080  
ACCOUNT NAME Salaries-FT

TO: ACCOUNT NO. 20100000-501103 \$3,080  
ACCOUNT NAME Salaries-Seasonal

(C) SUMMARY OF REQUEST: To hire seasonal help to fill current Vacancy in Engineering/WPCA  
35 hours for 8 weeks \$11=\$3,080 (July 1-Aug 31, 2016)

(D) REQUESTED BY: Frank Smeriglio, Town Engineer

(E) SUPPORTING DATA: See attached

(F) CONCURRENCE: [ ] YES [ ] NO [ ] NEED ADD'L INFORMATION



TIMOTHY M. HERBST, FIRST SELECTMAN

1. APPROVED \_\_\_
2. RECOMMENDED TO TOWN COUNCIL \_\_\_
3. TABLED \_\_\_
4. DENIED \_\_\_
5. OTHER \_\_\_



## Memorandum

**To:** Maria Pires, Finance Director  
**From:** Frank Smeriglio, Town Engineer  
**Date:** June 3, 2016  
**Re:** Transfer Requests

---

The Engineering Department currently has a vacant position due to the resignation of one of our engineers. This is our busiest time of year and we need to hire a seasonal person to assist the engineering and WPCA departments, since they will both be affected.

I am requesting that the following funds be transferred to cover the salary expense, as follows:

From account 01030500-522202 – Professional Services \$1,310 to account 1030500-501103 Salaries-Seasonal \$1,310 to cover remaining salary due for this fiscal year (May 23-June 30, 2016).

From account 01030500-522201 – Salaries-FT \$3,080 to account 1030500-501103 Salaries-Seasonal \$3,080 to cover 8 weeks salary for fiscal year 16-17 (July 1 –August 31, 2016).

REQUEST FOR TRANSFER							
DEPT:	SEWER ENTERPRISE						
DEPT	WPCA						
FISCAL YEAR ENDED							
2016-2017							
TRANSFER NUMBER	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	AVAILABLE BALANCE (OVER) UNDER	PROJECTED TO END OF YEAR	UNDER (OVER) BUDGET	TRANSFER	BALANCE AFTER TRANSFER
<b>FROM:</b>							
	SALARIES-FT/PERMANENT FY 2016-2017	20100000-501101	302,076.00			3,080.00	298,996.00
<b>TO:</b>							
	SALARIES-SEASONAL/TEMP FY 2016-2017	20100000-501103	0		-	3,080.00	3,080.00
					-	-	-
<b>REASON FOR TRANSFER</b>							
SEASONAL TEMPORARY INTERN							
Amount: 8 weeks x 35 hours x \$11.00 = \$3,080.00							

06-16-03

TOWN OF TRUMBULL  
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 14-Jul-16  
AGENDA: 06-16-05  
AMOUNT: \$4,624

2016-2017

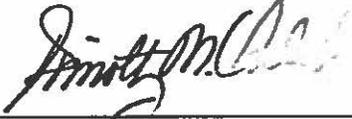
TRANSFER [X]	FROM: ACCOUNT NO.	01022800-501101	\$4,624
	ACCOUNT NAME	Salaries-FT	
	TO: ACCOUNT NO.	01022800-501103	\$4,624
	ACCOUNT NAME	Salaries-Seasonal	

(C) SUMMARY OF REQUEST: To hire seasonal help to fill in for employee on ST 19.5 hours for 8 weeks at \$29.64=\$4,624. (July 1-August 31, 2016)

(D) REQUESTED BY: Megan Murphy, Fire Marshal

(E) SUPPORTING DATA: See attached

(F) CONCURRENCE:  YES  NO  NEED ADD'L INFORMATION



TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED \_\_\_
3. TABLED \_\_\_
4. DENIED \_\_\_
5. OTHER \_\_\_

# Town of Trumbull

CONNECTICUT



Trumbull Fire Marshal's  
Office  
firemarshal@trumbull-ct.gov

Town Hall  
5866 Main Street  
Trumbull, Connecticut 06611  
203-452-5080  
Fax: 203-452-5093

June 3, 2016

Maria Pires  
Director of Finance  
5866 Main Street  
Trumbull, CT 06611

Re: Transfer

Dear Maria,

Deputy Fire Marshal Stephen Pihonak is currently out on disability for medical reasons. He will be on disability until November 17, 2016. Due to the extensive workload in the Fire Marshal's office, I am requesting a transfer from full time salaries 01022800-501101 to salaries seasonal 01022800-501101 to cover the cost of a temporary Deputy Fire marshal position for the duration that Deputy Fire Marshal Pihonak is out on leave. This position is necessary to help pick up the workload that is quickly accumulating due to DFM Pihonak's absence.

If you have any further questions or would like to discuss this further please feel free to contact me.

Best regards,



Megan Murphy  
Fire Marshal  
Town of Trumbull

TOWN OF TRUMBULL  
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 14-Jul-16  
AGENDA: 7-16-01  
AMOUNT: \$6,935.76

2016-2017

TRANSFER [X]

FROM: ACCOUNT NO. 01022800-501101  
ACCOUNT NAME Salaries-FT

\$6,935.76

TO: ACCOUNT NO. 01022800-501103  
ACCOUNT NAME Salaries-Seasonal

\$6,935.76

(C) SUMMARY OF REQUEST:

To hire seasonal help to fill in for employee on ST 19.5 hours for 12 weeks at \$29.64= \$6,935.76. (September 1- November 17, 2016)

(D) REQUESTED BY:

Megan Murphy, Fire Marshal

(E) SUPPORTING DATA:

SEE ATTACHED.

(F) CONCURRENCE:

YES  NO  NEED ADD'L INFORMATION



TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED \_\_\_
2. RECOMMENDED TO TOWN COUNCIL \_\_\_
3. TABLED \_\_\_
4. DENIED \_\_\_
5. OTHER \_\_\_

# Town of Trumbull

CONNECTICUT



Trumbull Fire Marshal's  
Office  
firemarshal@trumbull-ct.gov

Town Hall  
5866 Main Street  
Trumbull, Connecticut 06611  
203-452-5080  
Fax: 203-452-5093

June 3, 2016

Maria Pires  
Director of Finance  
5866 Main Street  
Trumbull, CT 06611

Re: Transfer

Dear Maria,

Deputy Fire Marshal Stephen Pihonak is currently out on disability for medical reasons. He will be on disability until November 17, 2016. Due to the extensive workload in the Fire Marshal's office, I am requesting a transfer from full time salaries 01022800-501101 to salaries seasonal 01022800-501101 to cover the cost of a temporary Deputy Fire marshal position for the duration that Deputy Fire Marshal Pihonak is out on leave. This position is necessary to help pick up the workload that is quickly accumulating due to DFM Pihonak's absence.

If you have any further questions or would like to discuss this further please feel free to contact me.

Best regards,

Megan Murphy  
Fire Marshal  
Town of Trumbull

**Maria Pires**

---

**From:** Megan Murphy  
**Sent:** Wednesday, June 29, 2016 12:39 PM  
**To:** Maria Pires  
**Subject:** RE: RE: Transfer for July 14 BOF meeting

Hi Maria,

Steve will not be back before November 17<sup>th</sup>. I would like to request enough funds to cover me until then, so I do not have to go back to BOF again in September.

Thanks!

Megan

---

**From:** Maria Pires  
**Sent:** Wednesday, June 29, 2016 11:56 AM  
**To:** Megan Murphy  
**Cc:** Phyllis Collier  
**Subject:** RE: Transfer for July 14 BOF meeting

Megan,

As you know the BOF tabled your request for 7/14 since the new fiscal year had not yet stated. We are putting that agenda together now and I noticed that I only requested funds to the end of August 2016 but your memo requested more time, are you ok with that or do you need to request additional funds?

Thanks

Maria Pires  
Director of Finance  
Town of Trumbull  
5866 Main Street  
Trumbull, CT 06611  
Office: 203-452-5013  
Fax: 203-452-5099

2016-17  
September 1 - NOV 17  
12 weeks @ 19.5 hrs = 234 hours  
@ \$29.64  
6,935.76  
From #01022800-501101 }  
to #01022800-501103 }

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**YEAR TO DATE BUDGET TO ACTUAL REPORT 6/30/2016**

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13								
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
01	GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
<b>01 GENERAL GOVERNMENT</b>								
<b>01010000 TOWN COUNCIL</b>								
01010000	522201	SERVICES & FEES-CL	14,971	440	15,411	14,911.08	.00	499.92 96.8%
01010000	522202	SERVICES & FEES-PR	56,500	-420	56,080	56,080.00	.00	.00 100.0%
01010000	545501	COMMUNICATIONS-LEG	18,000	-20	17,980	18,447.12	.00	-467.12 102.6%*
TOTAL TOWN COUNCIL			89,471	0	89,471	89,438.20	.00	32.80 100.0%
<b>01010100 THE TRUMBULL NATURE COMMISSION</b>								
01010100	522201	SERVICES & FEES-CL	240	300	540	480.00	.00	60.00 88.9%
01010100	590011	UTILITIES-HEAT	3,513	-300	3,213	1,015.93	.00	2,197.07 31.6%
01010100	590012	UTILITES-ELECTRICI	960	0	960	700.86	.00	259.14 73.0%
01010100	590013	UTILITIES-WATER	241	0	241	233.32	.00	7.68 96.8%
01010100	590014	UTILITIES-TELEPHON	474	0	474	456.62	.00	17.38 96.3%
TOTAL THE TRUMBULL NATURE COMMISSION			5,428	0	5,428	2,886.73	.00	2,541.27 53.2%
<b>01010200 ETHICS COMMISSION</b>								
01010200	522201	SERVICES & FEES-CL	120	0	120	.00	.00	120.00 .0%
TOTAL ETHICS COMMISSION			120	0	120	.00	.00	120.00 .0%
<b>01010400 FIRST SELECTMAN</b>								
01010400	501101	SALARIES-FT/PERMAN	274,935	0	274,935	273,465.16	.00	1,469.84 99.5%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13									
ACCOUNTS FOR: 01	GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01010400	522202	SERVICES & FEES-PR	20,000	-980	19,020	2,910.00	5,000.00	11,110.00	41.6%
01010400	556601	PROFESSIONAL DEV-S	3,500	980	4,480	4,537.74	.00	-57.74	101.3%*
01010400	567704	TRANSPORTATION-EXP	5,000	0	5,000	5,418.24	.00	-418.24	108.4%*
TOTAL FIRST SELECTMAN			303,435	0	303,435	286,331.14	5,000.00	12,103.86	96.0%
<b>01010600 PROBATE</b>									
01010600	522203	SERVICES & FEES-AN	2,216	0	2,216	2,216.00	.00	.00	100.0%
01010600	534401	MATERIALS & SUPPLI	1,940	0	1,940	1,940.00	.00	.00	100.0%
01010600	545504	COMMUNICATIONS-POS	3,325	0	3,325	3,325.00	.00	.00	100.0%
01010600	556604	PROFESSIONAL DEV-P	166	0	166	166.00	.00	.00	100.0%
01010600	589901	RENTALS-ANNUAL REN	1,607	0	1,607	1,607.00	.00	.00	100.0%
01010600	590014	UTILITIES-TELEPHON	1,871	0	1,871	1,871.00	.00	.00	100.0%
TOTAL PROBATE			11,125	0	11,125	11,125.00	.00	.00	100.0%
<b>01010800 ELECTIONS</b>									
01010800	501101	SALARIES-FT/PERMAN	46,774	0	46,774	56,047.77	.00	-9,273.77	119.8%*
01010800	501102	SALARIES-PT/PERMAN	19,434	0	19,434	19,556.46	.00	-122.46	100.6%*
01010800	501105	SALARIES-OVERTIME	2,000	-860	1,140	622.72	.00	517.28	54.6%
01010800	522202	SERVICES & FEES-PR	3,400	0	3,400	2,888.61	.00	511.39	85.0%
01010800	522203	SERVICES & FEES-AN	31,770	0	31,770	23,520.00	.00	8,250.00	74.0%
01010800	522205	PROGRAM EXPENSES	13,551	0	13,551	14,574.80	.00	-1,023.80	107.6%*

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13

ACCOUNTS 01	FOR: GENERAL	FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01010800	534402	PROGRAM SUPPLIES	6,000	0	6,000	5,871.51	.00	128.49	97.9%
01010800	545501	COMMUNICATIONS-LEG	325	0	325	129.92	.00	195.08	40.0%
01010800	545504	COMMUNICATIONS-POS	4,580	0	4,580	2,989.79	.00	1,590.21	65.3%
01010800	556601	PROFESSIONAL DEV-S	780	860	1,640	1,622.00	.00	18.00	98.9%
01010800	556602	PROFESSIONAL DEV-A	150	0	150	130.00	.00	20.00	86.7%
01010800	556605	PROFESSIONAL DEV-T	575	0	575	487.69	.00	87.31	84.8%
01010800	578801	MNTNCE/REPAIR SERV	3,000	0	3,000	3,000.00	.00	.00	100.0%
01010800	590014	UTILITIES-TELEPHON	2,549	0	2,549	569.50	.00	1,979.50	22.3%
TOTAL ELECTIONS			134,888	0	134,888	132,010.77	.00	2,877.23	97.9%
<b>01011000 FINANCE DEPARTMENT</b>									
01011000	501101	SALARIES-FT/PERMAN	485,029	0	485,029	474,824.95	.00	10,204.05	97.9%
01011000	501102	SALARIES-PT/PERMAN	51,047	0	51,047	59,710.12	.00	-8,663.12	117.0%*
01011000	501105	SALARIES-OVERTIME	500	0	500	.00	.00	500.00	.0%
01011000	501106	SALARIES-LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01011000	556601	PROFESSIONAL DEV-S	2,000	-550	1,450	.00	.00	1,450.00	.0%
01011000	556602	PROFESSIONAL DEV-A	460	0	460	380.00	.00	80.00	82.6%
01011000	556603	PROFESSIONAL DEV-I	2,000	550	2,550	.00	3,550.00	-1,000.00	139.2%*
01011000	556604	PROFESSIONAL DEV-P	400	-45	355	50.00	.00	305.00	14.1%
01011000	567704	TRANSPORTATION-EXP	300	45	345	343.44	.00	1.56	99.5%
TOTAL FINANCE DEPARTMENT			542,161	0	542,161	535,733.51	3,550.00	2,877.49	99.5%
<b>01011400 BOARD OF FINANCE</b>									
01011400	501101	SALARIES-FT/PERMAN	73,362	0	73,362	72,799.36	.00	562.64	99.2%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01011400 522201 SERVICES & FEES-CL	3,125	0	3,125	1,750.00	.00	1,375.00	56.0%
01011400 545501 COMMUNICATIONS-LEG	1,100	0	1,100	1,011.00	.00	89.00	91.9%
01011400 556602 PROFESSIONAL DEV-A	140	0	140	75.00	.00	65.00	53.6%
TOTAL BOARD OF FINANCE	77,727	0	77,727	75,635.36	.00	2,091.64	97.3%
<b>01011600 TAX ASSESSOR</b>							
01011600 501101 SALARIES-FT/PERMAN	264,867	0	264,867	261,489.87	.00	3,377.13	98.7%
01011600 501102 SALARIES-PT/PERMAN	33,626	0	33,626	32,995.96	.00	630.04	98.1%
01011600 501105 SALARIES-OVERTIME	2,250	0	2,250	863.31	.00	1,386.69	38.4%
01011600 501888 UNIFORM ALLOWANCE	150	0	150	.00	.00	150.00	.0%
01011600 522202 SERVICES & FEES-PR	185,000	0	185,000	92,794.50	.00	92,205.50	50.2%
01011600 522204 SERVICES & FEES-CO	21,650	-200	21,450	20,188.06	.00	1,261.94	94.1%
01011600 534402 PROGRAM SUPPLIES	865	0	865	885.00	.00	-20.00	102.3%*
01011600 545501 COMMUNICATIONS-LEG	250	0	250	216.48	.00	33.52	86.6%
01011600 556601 PROFESSIONAL DEV-S	4,300	200	4,500	4,487.79	.00	12.21	99.7%
01011600 556602 PROFESSIONAL DEV-A	500	0	500	500.00	.00	.00	100.0%
01011600 581888 CAPITAL OUTLAY	1,000	0	1,000	.00	504.00	496.00	50.4%
TOTAL TAX ASSESSOR	514,458	0	514,458	414,420.97	504.00	99,533.03	80.7%
<b>01011800 BOARD OF ASSESSMENT APPEALS</b>							
01011800 522201 SERVICES & FEES-CL	2,500	0	2,500	1,044.59	.00	1,455.41	41.8%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13									
ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED		
01011800 545501 COMMUNICATIONS-LEG	650	0	650	1,793.76	.00	-1,143.76	276.0%*		
01011800 556601 PROFESSIONAL DEV-S	200	0	200	50.00	.00	150.00	25.0%		
TOTAL BOARD OF ASSESSMENT APPEALS	3,350	0	3,350	2,888.35	.00	461.65	86.2%		
<b>01012000 TAX COLLECTOR</b>									
01012000 501101 SALARIES-FT/PERMAN	241,310	-600	240,710	201,920.68	.00	38,789.32	83.9%		
01012000 501102 SALARIES-PT/PERMAN	23,708	0	23,708	21,204.87	.00	2,503.13	89.4%		
01012000 501103 SALARIES-SEASONAL/	3,011	1,545	4,556	4,091.25	.00	464.75	89.8%		
01012000 501105 SALARIES-OVERTIME	2,200	0	2,200	1,964.30	.00	235.70	89.3%		
01012000 501106 SALARIES-LONGEVITY	425	0	425	425.00	.00	.00	100.0%		
01012000 522203 SERVICES & FEES-AN	11,450	-945	10,505	2,188.58	.00	8,316.42	20.8%		
01012000 522204 SERVICES & FEES-CO	26,225	0	26,225	20,656.50	.00	5,568.50	78.8%		
01012000 534401 MATERIALS & SUPPLI	8,000	0	8,000	5,929.60	78.00	1,992.40	75.1%		
01012000 545501 COMMUNICATIONS-LEG	3,000	0	3,000	2,832.06	.00	167.94	94.4%		
01012000 545504 COMMUNICATIONS-POS	25,000	0	25,000	20,066.54	.00	4,933.46	80.3%		
01012000 556601 PROFESSIONAL DEV-S	730	0	730	241.00	.00	489.00	33.0%		
01012000 556602 PROFESSIONAL DEV-A	200	0	200	175.00	.00	25.00	87.5%		
TOTAL TAX COLLECTOR	345,259	0	345,259	281,695.38	78.00	63,485.62	81.6%		
<b>01012200 PURCHASING</b>									
01012200 501101 SALARIES-FT/PERMAN	74,184	0	74,184	73,613.05	.00	570.95	99.2%		

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01012200 545501 COMMUNICATIONS-LEG	7,500	0	7,500	12,644.76	.00	-5,144.76	168.6%*
01012200 556601 PROFESSIONAL DEV-S	550	0	550	380.25	.00	169.75	69.1%
01012200 556602 PROFESSIONAL DEV-A	240	0	240	150.00	.00	90.00	62.5%
TOTAL PURCHASING	82,474	0	82,474	86,788.06	.00	-4,314.06	105.2%
<b>01012400 TREASURER</b>							
01012400 501101 SALARIES-FT/PERMAN	23,159	0	23,159	23,466.64	.00	-307.64	101.3%*
TOTAL TREASURER	23,159	0	23,159	23,466.64	.00	-307.64	101.3%
<b>01012600 TECHNOLOGY</b>							
01012600 501101 SALARIES-FT/PERMAN	306,984	0	306,984	303,437.78	.00	3,546.22	98.8%
01012600 501105 SALARIES-OVERTIME	5,000	0	5,000	3,725.80	.00	1,274.20	74.5%
01012600 522202 SERVICES & FEES-PR	9,200	0	9,200	1,924.00	4,500.00	2,776.00	69.8%
01012600 522204 SERVICES & FEES-CO	294,556	0	294,556	294,760.69	.00	-204.69	100.1%*
01012600 556601 PROFESSIONAL DEV-S	14,580	0	14,580	10,700.00	.00	3,880.00	73.4%
01012600 556602 PROFESSIONAL DEV-A	185	50	235	.00	235.00	.00	100.0%
01012600 556603 PROFESSIONAL DEV-I	1,000	-50	950	.00	.00	950.00	.0%
01012600 578802 MNTNCE/REP-EQUIPME	10,000	0	10,000	8,096.12	1,826.43	77.45	99.2%
TOTAL TECHNOLOGY	641,505	0	641,505	622,644.39	6,561.43	12,299.18	98.1%
<b>01012800 TOWN ATTORNEYS</b>							
01012800 522202 SERVICES & FEES-PR	319,020	0	319,020	319,020.00	.00	.00	100.0%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL TOWN ATTORNEYS	319,020	0	319,020	319,020.00	.00	.00	100.0%
<b>01013000 HUMAN RESOURCES</b>							
01013000 501101 SALARIES-FT/PERMAN	240,857	0	240,857	230,756.11	.00	10,100.89	95.8%
01013000 501105 SALARIES-OVERTIME	1,250	0	1,250	452.65	.00	797.35	36.2%
01013000 501106 SALARIES-LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01013000 522201 SERVICES & FEES-CL	420	0	420	180.00	.00	240.00	42.9%
01013000 522202 SERVICES & FEES-PR	14,000	0	14,000	7,106.84	.00	6,893.16	50.8%
01013000 522203 SERVICES & FEES-AN	2,000	0	2,000	165.00	.00	1,835.00	8.3%
01013000 522204 SERVICES & FEES-CO	7,500	0	7,500	7,500.00	.00	.00	100.0%
01013000 545501 COMMUNICATIONS-LEG	3,500	0	3,500	2,727.59	.00	772.41	77.9%
01013000 556601 PROFESSIONAL DEV-S	2,500	0	2,500	1,732.05	.00	767.95	69.3%
01013000 556602 PROFESSIONAL DEV-A	300	0	300	215.97	.00	84.03	72.0%
01013000 556604 PROFESSIONAL DEV-P	1,000	0	1,000	199.50	.00	800.50	20.0%
TOTAL HUMAN RESOURCES	273,752	0	273,752	251,460.71	.00	22,291.29	91.9%
<b>01013400 EMPLOYEE BENEFITS</b>							
01013400 511150 FRINGE BENEFITS-FI	1,631,257	0	1,631,257	1,552,510.64	.00	78,746.36	95.2%
01013400 511151 FRINGE BENEFITS-ME	5,182,000	0	5,182,000	4,695,064.01	.00	486,935.99	90.6%
01013400 511152 FRINGE BENEFITS-WO	1,125,000	0	1,125,000	1,467,728.41	.00	-342,728.41	130.5%*
01013400 511153 FRINGE BENEFITS-UN	36,000	0	36,000	18,316.00	.00	17,684.00	50.9%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13

ACCOUNTS FOR: 01	GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01013400	511154	FRINGE BENEFITS-ME	15,200	0	15,200	14,339.98	.00	860.02	94.3%
01013400	511155	FRINGE BENEFITS-LI	42,900	0	42,900	41,400.36	.00	1,499.64	96.5%
01013400	511159	FRINGE BENEFITS-CL	600	0	600	300.00	.00	300.00	50.0%
01013400	522106	PENSION CONTRIBUTI	2,907,000	0	2,907,000	2,907,000.00	.00	.00	100.0%
01013400	522107	PENSION CONTR-TOWN	4,144,000	0	4,144,000	4,144,000.00	.00	.00	100.0%
01013400	522108	POLICE RET-MED/LIF	125,000	0	125,000	125,000.00	.00	.00	100.0%
01013400	522110	DEFINED CONTR-TOWN	217,204	-17,000	200,204	177,525.34	.00	22,678.66	88.7%
01013400	522202	SERVICES & FEES-PR	22,000	17,000	39,000	33,447.12	5,000.00	552.88	98.6%
TOTAL EMPLOYEE BENEFITS			15,448,161	0	15,448,161	15,176,631.86	5,000.00	266,529.14	98.3%
<b>01013600 TOWN CLERK</b>									
01013600	501101	SALARIES-FT/PERMAN	233,447	0	233,447	230,202.91	.00	3,244.09	98.6%
01013600	501105	SALARIES-OVERTIME	3,200	0	3,200	3,152.87	.00	47.13	98.5%
01013600	501106	SALARIES-LONGEVITY	850	0	850	850.00	.00	.00	100.0%
01013600	522204	SERVICES & FEES-CO	23,000	0	23,000	18,184.86	4,815.14	.00	100.0%
01013600	522205	PROGRAM EXPENSES	5,000	0	5,000	4,922.79	.00	77.21	98.5%
01013600	534402	PROGRAM SUPPLIES	3,200	-50	3,150	2,330.98	.00	819.02	74.0%
01013600	545501	COMMUNICATIONS-LEG	3,000	0	3,000	2,855.92	.00	144.08	95.2%
01013600	556601	PROFESSIONAL DEV-S	2,080	0	2,080	727.30	.00	1,352.70	35.0%
01013600	556602	PROFESSIONAL DEV-A	800	0	800	800.00	.00	.00	100.0%
01013600	578801	MNTNCE/REPAIR SERV	300	50	350	312.00	.00	38.00	89.1%
01013600	578803	MNTNCE/REP-PROGRAM	2,500	0	2,500	1,581.83	78.04	840.13	66.4%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01013600 598889 ST OF CT-FISHING &	0	0	0	8,877.00	.00	-8,877.00	100.0%*
01013600 598890 ST OF CT-MARRIAGE	0	0	0	2,508.00	.00	-2,508.00	100.0%*
TOTAL TOWN CLERK	277,377	0	277,377	277,306.46	4,893.18	-4,822.64	101.7%
<b>01013800 TOWN HALL</b>							
01013800 501116 CONTINGENCY	486,488	0	486,488	.00	.00	486,488.00	.0%
01013800 511160 PROPERTY/LIABILITY	963,109	-25,000	938,109	885,301.90	.00	52,807.10	94.4%
01013800 522202 SERVICES & FEES-PR	0	35,000	35,000	234.00	24,800.00	9,966.00	71.5%
01013800 522205 PROGRAM EXPENSES	20,000	0	20,000	19,482.01	.00	517.99	97.4%
01013800 522208 CONTRIBUTIONS	12,750	0	12,750	4,250.00	.00	8,500.00	33.3%
01013800 534401 MATERIALS & SUPPLI	32,000	0	32,000	31,737.53	313.00	-50.53	100.2%*
01013800 534402 PROGRAM SUPPLIES	1,000	0	1,000	438.33	.00	561.67	43.8%
01013800 534403 MATERIALS & SUPPLI	1,000	0	1,000	897.57	.00	102.43	89.8%
01013800 545502 COMMUNICATIONS-PUB	1,000	0	1,000	828.35	.00	171.65	82.8%
01013800 545504 COMMUNICATIONS-POS	45,000	0	45,000	37,648.17	918.39	6,433.44	85.7%
01013800 578801 MNTNCE/REPAIR SERV	8,840	0	8,840	9,260.96	1,705.40	-2,126.36	124.1%*
01013800 578804 MNTNCE/REP-REFUSE	2,124	0	2,124	2,099.04	191.56	-166.60	107.8%*
01013800 589901 RENTALS-ANNUAL REN	19,980	0	19,980	21,022.10	331.20	-1,373.30	106.9%*
01013800 590011 UTILITIES-HEAT	13,380	0	13,380	9,781.42	.00	3,598.58	73.1%
01013800 590012 UTILITIES-ELECTRIC	96,717	0	96,717	87,927.10	.00	8,789.90	90.9%
01013800 590013 UTILITIES-WATER	2,234	0	2,234	2,299.76	.00	-65.76	102.9%*
01013800 590014 UTILITIES-TELEPHON	96,267	0	96,267	94,465.12	.00	1,801.88	98.1%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL TOWN HALL	1,801,889	10,000	1,811,889	1,207,673.36	28,259.55	575,956.09	68.2%
<b>01014200 PLANNING AND ZONING</b>							
01014200 501101 SALARIES-FT/PERMAN	278,170	-26,425	251,745	235,285.57	.00	16,459.43	93.5%
01014200 501103 SALARIES-SEASONAL/	0	17,200	17,200	16,145.00	.00	1,055.00	93.9%
01014200 501105 SALARIES-OVERTIME	5,000	0	5,000	4,082.40	.00	917.60	81.6%
01014200 501106 SALARIES-LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01014200 522201 SERVICES & FEES-CL	180	0	180	.00	.00	180.00	.0%
01014200 522202 SERVICES & FEES-PR	23,000	7,525	30,525	27,620.39	.00	2,904.61	90.5%
01014200 522205 PROGRAM EXPENSES	11,279	0	11,279	11,026.26	.00	252.74	97.8%
01014200 534401 MATERIALS & SUPPLI	1,000	0	1,000	1,000.26	10.00	-10.26	101.0%*
01014200 534402 PROGRAM SUPPLIES	150	0	150	.00	.00	150.00	.0%
01014200 545501 COMMUNICATIONS-LEG	20,000	0	20,000	21,059.68	.00	-1,059.68	105.3%*
01014200 556601 PROFESSIONAL DEV-S	2,500	1,000	3,500	2,430.89	.00	1,069.11	69.5%
01014200 556602 PROFESSIONAL DEV-A	550	700	1,250	1,204.25	.00	45.75	96.3%
01014200 556604 PROFESSIONAL DEV-P	150	0	150	.00	.00	150.00	.0%
TOTAL PLANNING AND ZONING	342,404	0	342,404	320,279.70	10.00	22,114.30	93.5%
<b>01014600 ECONOMIC DEVELOPMENT</b>							
01014600 501101 SALARIES-FT/PERMAN	99,730	0	99,730	73,798.32	.00	25,931.68	74.0%
01014600 522201 SERVICES & FEES-CL	720	0	720	60.00	.00	660.00	8.3%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13									
ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED		
01014600 522202 SERVICES & FEES-PR	7,000	0	7,000	2,425.00	.00	4,575.00	34.6%		
01014600 522205 PROGRAM EXPENSES	5,500	0	5,500	5,406.58	.00	93.42	98.3%		
01014600 534402 PROGRAM SUPPLIES	1,800	0	1,800	589.72	502.88	707.40	60.7%		
01014600 545503 COMMUNICATIONS-PUB	6,500	0	6,500	2,073.75	.00	4,426.25	31.9%		
01014600 556601 PROFESSIONAL DEV-S	1,000	0	1,000	965.87	.00	34.13	96.6%		
01014600 556602 PROFESSIONAL DEV-A	350	0	350	150.00	.00	200.00	42.9%		
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>122,600</b>	<b>0</b>	<b>122,600</b>	<b>85,469.24</b>	<b>502.88</b>	<b>36,627.88</b>	<b>70.1%</b>		
<b>01014800 INLAND WETLANDS COMMISSION</b>									
01014800 522201 SERVICES & FEES-CL	1,400	0	1,400	207.80	.00	1,192.20	14.8%		
01014800 534401 MATERIALS & SUPPLI	750	0	750	276.64	.00	473.36	36.9%		
01014800 534402 PROGRAM SUPPLIES	100	0	100	.00	.00	100.00	.0%		
01014800 545501 COMMUNICATIONS-LEG	13,000	0	13,000	4,992.28	.00	8,007.72	38.4%		
01014800 556601 PROFESSIONAL DEV-S	2,000	0	2,000	715.00	.00	1,285.00	35.8%		
01014800 556604 PROFESSIONAL DEV-P	175	0	175	.00	.00	175.00	.0%		
<b>TOTAL INLAND WETLANDS COMMISSION</b>	<b>17,425</b>	<b>0</b>	<b>17,425</b>	<b>6,191.72</b>	<b>.00</b>	<b>11,233.28</b>	<b>35.5%</b>		
<b>01015400 CONSERVATION COMMISSION</b>									
01015400 522201 SERVICES & FEES-CL	600	0	600	420.00	.00	180.00	70.0%		
01015400 545502 COMMUNICATIONS-PUB	75	0	75	.00	.00	75.00	.0%		
01015400 545503 COMMUNICATIONS-PUB	250	0	250	.00	.00	250.00	.0%		

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13									
ACCOUNTS FOR: 01	GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01015400	556601	PROFESSIONAL DEV-S	210	0	210	130.00	.00	80.00	61.9%
01015400	556602	PROFESSIONAL DEV-A	240	0	240	.00	.00	240.00	.0%
TOTAL CONSERVATION COMMISSION			1,375	0	1,375	550.00	.00	825.00	40.0%
<b>01015600 CLEAN ENERGY FUND</b>									
01015600	522205	PROGRAM EXPENSES	1,600	0	1,600	.00	.00	1,600.00	.0%
TOTAL CLEAN ENERGY FUND			1,600	0	1,600	.00	.00	1,600.00	.0%
<b>01015800 TRANSIT DISTRICT</b>									
01015800	522205	PROGRAM EXPENSES	44,084	0	44,084	44,084.00	.00	.00	100.0%
TOTAL TRANSIT DISTRICT			44,084	0	44,084	44,084.00	.00	.00	100.0%
<b>02 PUBLIC SAFETY</b>									
<b>01022000 POLICE</b>									
01022000	501101	SALARIES-FT/PERMAN	6,551,824	0	6,551,824	6,612,129.59	.00	-60,305.59	100.9%*
01022000	501102	SALARIES-PT/PERMAN	53,435	0	53,435	37,938.75	.00	15,496.25	71.0%
01022000	501104	SALARIES-VACATION,	47,157	0	47,157	16,713.74	.00	30,443.26	35.4%
01022000	501105	SALARIES-OVERTIME	625,000	0	625,000	629,416.01	.00	-4,416.01	100.7%*
01022000	501106	SALARIES-LONGEVITY	19,650	0	19,650	19,475.00	.00	175.00	99.1%
01022000	501109	SALARIES-COLLEGE I	27,900	0	27,900	28,900.00	.00	-1,000.00	103.6%*

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13									
ACCOUNTS 01	FOR: GENERAL	FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01022000	501112	SHIFT DIFFERENTIAL	54,000	0	54,000	50,874.51	.00	3,125.49	94.2%
01022000	501113	HOLIDAY	313,000	0	313,000	316,987.28	.00	-3,987.28	101.3%*
01022000	501114	TRAINING	150,000	0	150,000	143,102.10	.00	6,897.90	95.4%
01022000	501887	POLICE UNIFORM CLE	17,000	0	17,000	15,369.53	.00	1,630.47	90.4%
01022000	501888	UNIFORM ALLOWANCE	48,000	0	48,000	44,088.93	2,472.00	1,439.07	97.0%
01022000	522203	SERVICES & FEES-AN	15,000	0	15,000	10,608.29	.00	4,391.71	70.7%
01022000	534401	MATERIALS & SUPPLI	15,500	0	15,500	13,847.11	1,089.58	563.31	96.4%
01022000	534402	PROGRAM SUPPLIES	39,200	0	39,200	28,784.60	6,011.18	4,404.22	88.8%
01022000	534403	MATERIALS & SUPPLI	5,800	0	5,800	5,724.31	.00	75.69	98.7%
01022000	545503	COMMUNICATIONS-PUB	2,500	0	2,500	2,495.85	.00	4.15	99.8%
01022000	556601	PROFESSIONAL DEV-S	6,000	2,000	8,000	7,940.50	.00	59.50	99.3%
01022000	556602	PROFESSIONAL DEV-A	1,500	0	1,500	1,490.00	.00	10.00	99.3%
01022000	556603	PROFESSIONAL DEV-I	34,000	0	34,000	33,372.28	1,151.90	-524.18	101.5%*
01022000	556604	PROFESSIONAL DEV-P	500	0	500	162.35	.00	337.65	32.5%
01022000	567702	TRANSPORTATION-VEH	55,000	10,000	65,000	64,704.58	.00	295.42	99.5%
01022000	567704	TRANSPORTATION-EXP	14,500	0	14,500	10,589.13	900.98	3,009.89	79.2%
01022000	578801	MNTNCE/REPAIR SERV	121,280	-12,000	109,280	97,996.73	946.04	10,337.23	90.5%
01022000	578803	MNTNCE/REP-PROGRAM	6,000	0	6,000	5,527.22	360.00	112.78	98.1%
01022000	578804	MNTNCE/REP-REFUSE	2,114	0	2,114	2,099.10	191.63	-176.73	108.4%*
01022000	581888	CAPITAL OUTLAY	199,802	0	199,802	196,088.64	.00	3,713.36	98.1%
01022000	589901	RENTALS-ANNUAL REN	15,300	0	15,300	18,481.20	305.50	-3,486.70	122.8%*
01022000	590011	UTILITIES-HEAT	7,808	0	7,808	5,002.13	.00	2,805.87	64.1%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13

ACCOUNTS 01	FOR: GENERAL	FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01022000	590012	UTILITIES-ELECTRIC	86,545	0	86,545	62,835.07	.00	23,709.93	72.6%
01022000	590013	UTILITIES-WATER	2,919	0	2,919	2,524.98	.00	394.02	86.5%
01022000	590014	UTILITIES-TELEPHON	20,385	0	20,385	17,771.67	.00	2,613.33	87.2%
01022000	590015	UTILITIES-TRAFFIC	11,072	0	11,072	7,984.37	.00	3,087.63	72.1%
TOTAL POLICE			8,569,691	0	8,569,691	8,511,025.55	13,428.81	45,236.64	99.5%
<b>01022400 ANIMAL CONTROL</b>									
01022400	501101	SALARIES-FT/PERMAN	58,025	0	58,025	59,334.61	.00	-1,309.61	102.3%*
01022400	501102	SALARIES-PT/PERMAN	25,768	0	25,768	25,594.71	.00	173.29	99.3%
01022400	501105	SALARIES-OVERTIME	3,290	600	3,890	3,834.57	.00	55.43	98.6%
01022400	501887	UNIFORM CLEANING	400	-366	34	.00	.00	33.99	.0%
01022400	501888	UNIFORM ALLOWANCE	600	0	600	415.00	.00	185.00	69.2%
01022400	522202	SERVICES & FEES-PR	6,500	0	6,500	5,924.68	.00	575.32	91.1%
01022400	522203	SERVICES & FEES-AN	300	-300	0	.00	.00	.00	.0%
01022400	534402	PROGRAM SUPPLIES	4,000	0	4,000	3,166.48	.00	833.52	79.2%
01022400	545501	COMMUNICATIONS-LEG	850	0	850	699.68	.00	150.32	82.3%
01022400	556603	PROFESSIONAL DEV-I	150	666	816	816.01	.00	.00	100.0%
01022400	578801	MNTNCE/REPAIR SERV	798	0	798	681.00	55.00	62.00	92.2%
01022400	578802	MNTNCE/REP-EQUIPME	2,760	0	2,760	1,636.00	.00	1,124.00	59.3%
01022400	578804	MNTNCE/REP-REFUSE	692	0	692	699.63	63.86	-71.49	110.3%*
01022400	590011	UTILITIES-HEAT	2,592	-600	1,992	1,789.90	.00	202.10	89.9%
01022400	590012	UTILITES-ELECTRICI	7,105	0	7,105	5,760.29	.00	1,344.71	81.1%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13									
ACCOUNTS FOR:	GENERAL	FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01022400	590013	UTILITIES-WATER	642	0	642	495.39	.00	146.61	77.2%
01022400	590014	UTILITIES-TELEPHON	330	0	330	362.26	.00	-32.26	109.8%*
TOTAL ANIMAL CONTROL			114,802	0	114,802	111,210.21	118.86	3,472.93	97.0%
<b>01022600 EMERGENCY MEDICAL SERVICES</b>									
01022600	501101	SALARIES-FT/PERMAN	148,595	0	148,595	147,000.66	.00	1,594.34	98.9%
01022600	501102	SALARIES-PT/PERMAN	674	0	674	155.52	.00	518.48	23.1%
01022600	501105	SALARIES-OVERTIME	1,550	0	1,550	1,168.11	.00	381.89	75.4%
01022600	501888	UNIFORM ALLOWANCE	7,000	0	7,000	6,031.32	.00	968.68	86.2%
01022600	522202	SERVICES & FEES-PR	935,576	-35,000	900,576	885,495.73	15,077.57	2.70	100.0%
01022600	522203	SERVICES & FEES-AN	61,825	6,000	67,825	65,014.00	.00	2,811.00	95.9%
01022600	522205	PROGRAM EXPENSES	2,500	0	2,500	2,500.00	.00	.00	100.0%
01022600	534401	MATERIALS & SUPPLI	1,500	0	1,500	774.47	679.98	45.55	97.0%
01022600	534402	PROGRAM SUPPLIES	55,590	29,000	84,590	67,247.14	18,382.59	-1,039.73	101.2%*
01022600	534403	MATERIALS & SUPPLI	400	0	400	.00	.00	400.00	.0%
01022600	545503	COMMUNICATIONS-PUB	1,500	0	1,500	1,218.85	.00	281.15	81.3%
01022600	556601	PROFESSIONAL DEV-S	4,000	0	4,000	4,000.00	.00	.00	100.0%
01022600	556603	PROFESSIONAL DEV-I	5,575	0	5,575	3,410.00	.00	2,165.00	61.2%
01022600	567703	TRANSPORTATION-TRA	500	0	500	73.50	.00	426.50	14.7%
01022600	578801	MNTNCE/REPAIR SERV	2,312	0	2,312	549.40	102.89	1,659.71	28.2%
01022600	578802	MNTNCE/REP-EQUIPME	6,300	0	6,300	5,030.05	.00	1,269.95	79.8%
01022600	578804	MNTNCE/REP-REFUSE	692	0	692	699.63	63.86	-71.49	110.3%*

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13								
ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
01022600 581888 CAPITAL OUTLAY	25,697	0	25,697	26,179.70	.00	-482.70	101.9%*	
01022600 589901 RENTALS-ANNUAL REN	1,932	0	1,932	1,471.76	.00	460.24	76.2%	
01022600 590011 UTILITIES-HEAT	5,151	0	5,151	2,885.58	.00	2,265.42	56.0%	
01022600 590012 UTILITIES-ELECTRIC	17,527	0	17,527	13,568.86	.00	3,958.14	77.4%	
01022600 590013 UTILITIES-WATER	641	0	641	578.39	.00	62.61	90.2%	
01022600 590014 UTILITIES-TELEPHON	9,686	0	9,686	6,290.33	2,345.98	1,049.69	89.2%	
TOTAL EMERGENCY MEDICAL SERVICES	1,296,723	0	1,296,723	1,241,343.00	36,652.87	18,727.13	98.6%	
<b>01022800 FIRE MARSHAL</b>								
01022800 501101 SALARIES-FT/PERMAN	263,669	-1,890	261,779	270,595.92	.00	-8,816.92	103.4%*	
01022800 501103 SALARIES-SEASONAL/	0	1,890	1,890	1,896.96	.00	-6.96	100.4%*	
01022800 501105 SALARIES-OVERTIME	12,000	0	12,000	12,772.47	.00	-772.47	106.4%*	
01022800 501122 CERTIFICATION STIP	2,250	0	2,250	2,250.00	.00	.00	100.0%	
01022800 501887 UNIFORM CLEANING	600	0	600	62.30	.00	537.70	10.4%	
01022800 501888 UNIFORM ALLOWANCE	3,000	0	3,000	1,385.50	1,562.55	51.95	98.3%	
01022800 522203 SERVICES & FEES-AN	200	0	200	200.03	.00	-.03	100.0%*	
01022800 522204 SERVICES & FEES-CO	2,500	-600	1,900	.00	.00	1,900.00	.0%	
01022800 522205 PROGRAM EXPENSES	350	0	350	350.14	.00	-.14	100.0%*	
01022800 534401 MATERIALS & SUPPLI	700	0	700	620.01	7.00	72.99	89.6%	
01022800 534402 PROGRAM SUPPLIES	800	0	800	427.56	258.07	114.37	85.7%	
01022800 556601 PROFESSIONAL DEV-S	1,800	0	1,800	1,210.00	.00	590.00	67.2%	
01022800 556602 PROFESSIONAL DEV-A	1,700	0	1,700	1,584.00	.00	116.00	93.2%	

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13

ACCOUNTS FOR: 01	GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01022800	556604	PROFESSIONAL DEV-P	1,350	0	1,350	1,305.00	.00	45.00	96.7%
01022800	581888	CAPITAL OUTLAY	9,000	600	9,600	8,996.34	.00	603.66	93.7%
01022800	589901	RENTALS-ANNUAL REN	7,508	0	7,508	7,508.16	.00	-.16	100.0%*
TOTAL FIRE MARSHAL			307,427	0	307,427	311,164.39	1,827.62	-5,565.01	101.8%
<b>01022824 FIRE MARSHAL-FIRE HYDRANTS</b>									
01022824	590016	UTILITIES-FIRE HYD	1,360,901	0	1,360,901	1,004,859.41	.00	356,041.59	73.8%
TOTAL FIRE MARSHAL-FIRE HYDRANTS			1,360,901	0	1,360,901	1,004,859.41	.00	356,041.59	73.8%
<b>01023200 BUILDING OFFICIAL</b>									
01023200	501101	SALARIES-FT/PERMAN	345,623	0	345,623	347,082.03	.00	-1,459.03	100.4%*
01023200	501105	SALARIES-OVERTIME	5,000	0	5,000	3,848.35	.00	1,151.65	77.0%
01023200	501106	SALARIES-LONGEVITY	500	0	500	500.00	.00	.00	100.0%
01023200	501888	UNIFORM ALLOWANCE	450	0	450	354.50	88.48	7.02	98.4%
01023200	522204	SERVICES & FEES-CO	250	0	250	.00	.00	250.00	.0%
01023200	534401	MATERIALS & SUPPLI	2,850	0	2,850	2,401.36	354.97	93.67	96.7%
01023200	545501	COMMUNICATIONS-LEG	75	0	75	-199.20	.00	274.20	-265.6%
01023200	556601	PROFESSIONAL DEV-S	600	0	600	425.00	.00	175.00	70.8%
01023200	556602	PROFESSIONAL DEV-A	452	0	452	255.00	.00	197.00	56.4%
01023200	556604	PROFESSIONAL DEV-P	1,500	0	1,500	74.95	1,013.04	412.01	72.5%
01023200	578801	MNTNCE/REPAIR SERV	2,800	0	2,800	2,703.14	.00	96.86	96.5%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13			ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:	GENERAL	FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
01023200	581888	CAPITAL OUTLAY	4,526	0	4,526	4,526.00	.00	.00	100.0%
TOTAL BUILDING OFFICIAL			364,626	0	364,626	361,971.13	1,456.49	1,198.38	99.7%
<b>01023400 EMERGENCY MANAGEMENT</b>									
01023400	501102	SALARIES-PT/PERMAN	39,884	0	39,884	43,285.92	.00	-3,401.92	108.5%*
01023400	501888	UNIFORM ALLOWANCE	600	0	600	590.00	.00	10.00	98.3%
01023400	534402	PROGRAM SUPPLIES	3,000	0	3,000	1,122.58	.00	1,877.42	37.4%
01023400	578801	MNTNCE/REPAIR SERV	8,585	0	8,585	8,585.00	.00	.00	100.0%
01023400	578802	MNTNCE/REP-EQUIPME	1,625	0	1,625	1,158.37	.00	466.63	71.3%
01023400	581888	CAPITAL OUTLAY	4,000	0	4,000	2,229.98	575.00	1,195.02	70.1%
01023400	590014	UTILITIES-TELEPHON	6,843	0	6,843	8,134.24	.00	-1,291.24	118.9%*
TOTAL EMERGENCY MANAGEMENT			64,537	0	64,537	65,106.09	575.00	-1,144.09	101.8%
<b>03 PUBLIC WORKS</b>									
<b>01030000 PUBLIC WORKS DIRECTOR</b>									
01030000	501101	SALARIES-FT/PERMAN	180,396	-87	180,309	195,217.10	.00	-14,908.10	108.3%*
01030000	501105	SALARIES-OVERTIME	500	-351	149	148.93	.00	.07	100.0%
01030000	556601	PROFESSIONAL DEV-S	2,000	645	2,645	2,644.72	.00	.28	100.0%
01030000	556602	PROFESSIONAL DEV-A	291	0	291	280.00	.00	11.00	96.2%
01030000	567704	TRANSPORTATION-EXP	242	-207	35	35.00	.00	.00	100.0%
01030000	590014	UTILITIES-TELEPHON	621	0	621	782.09	.00	-161.09	125.9%*

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13								
ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
TOTAL PUBLIC WORKS DIRECTOR	184,050	0	184,050	199,107.84	.00	-15,057.84	108.2%	
<b>01030025 PUBLIC WORKS -STREET LIGHTS</b>								
01030025 590015 UTILITIES-STREET L	400,800	0	400,800	385,517.63	.00	15,282.37	96.2%	
TOTAL PUBLIC WORKS -STREET LIGHTS	400,800	0	400,800	385,517.63	.00	15,282.37	96.2%	
<b>01030100 PUBLIC WORKS - HIGHWAY</b>								
01030100 501101 SALARIES-FT/PERMAN	1,851,833	0	1,851,833	1,855,109.38	.00	-3,276.38	100.2%*	
01030100 501102 SALARIES-PT/PERMAN	26,634	0	26,634	9,462.33	.00	17,171.67	35.5%	
01030100 501103 SALARIES-SEASONAL/	7,500	0	7,500	9,036.00	.00	-1,536.00	120.5%*	
01030100 501105 SALARIES-OVERTIME	90,000	0	90,000	80,524.62	.00	9,475.38	89.5%	
01030100 501106 SALARIES-LONGEVITY	2,000	0	2,000	2,000.00	.00	.00	100.0%	
01030100 501888 UNIFORM ALLOWANCE	28,465	-450	28,015	26,881.28	.00	1,133.72	96.0%	
01030100 522203 SERVICES & FEES-AN	35,890	0	35,890	33,097.85	.00	2,792.15	92.2%	
01030100 534401 MATERIALS & SUPPLI	2,425	0	2,425	2,055.38	342.57	27.05	98.9%	
01030100 534402 PROGRAM SUPPLIES	155,200	0	155,200	135,586.18	7,343.70	12,270.12	92.1%	
01030100 534403 MATERIALS & SUPPLI	388	0	388	366.77	.00	21.23	94.5%	
01030100 545503 COMMUNICATIONS-PUB	7,469	0	7,469	7,453.60	.00	15.40	99.8%	
01030100 556601 PROFESSIONAL DEV-S	4,000	450	4,450	4,600.00	.00	-150.00	103.4%*	
01030100 578801 MNTNCE/REPAIR SERV	2,095	0	2,095	2,447.74	157.71	-510.45	124.4%*	
01030100 578803 MNTNCE/REP-PROGRAM	35,000	0	35,000	31,636.25	.00	3,363.75	90.4%	

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13								
ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
01030100 578804 MNTNCE/REP-REFUSE	6,220	0	6,220	6,294.51	574.56	-649.07	110.4%*	
01030100 581888 CAPITAL OUTLAY	137,179	0	137,179	136,759.10	.00	419.90	99.7%	
01030100 589901 RENTALS-ANNUAL REN	3,120	0	3,120	2,912.00	260.00	-52.00	101.7%*	
01030100 589902 RENTALS-OCCASIONAL	14,550	0	14,550	11,586.62	.00	2,963.38	79.6%	
01030100 590011 UTILITIES-HEAT	33,413	0	33,413	23,396.95	.00	10,016.05	70.0%	
01030100 590012 UTILITIES-ELECTRIC	118,060	0	118,060	87,186.39	.00	30,873.61	73.8%	
01030100 590013 UTILITIES-WATER	6,038	0	6,038	5,871.62	.00	166.38	97.2%	
01030100 590014 UTILITIES-TELEPHON	30,109	0	30,109	20,286.63	.00	9,822.37	67.4%	
TOTAL PUBLIC WORKS - HIGHWAY	2,597,588	0	2,597,588	2,494,551.20	8,678.54	94,358.26	96.4%	
<b>01030101 HW-SNOW REMOVAL</b>								
01030101 501105 SALARIES-OVERTIME	165,000	0	165,000	116,442.56	.00	48,557.44	70.6%	
01030101 522203 SERVICES & FEES-AN	30,000	0	30,000	30,000.00	.00	.00	100.0%	
01030101 534402 PROGRAM SUPPLIES	324,950	0	324,950	308,548.85	.00	16,401.15	95.0%	
TOTAL HW-SNOW REMOVAL	519,950	0	519,950	454,991.41	.00	64,958.59	87.5%	
<b>01030105 HW-CONSTRUCTION</b>								
01030105 522205 PROGRAM EXPENSES	98,392	0	98,392	48,758.20	49,619.49	14.31	100.0%	
TOTAL HW-CONSTRUCTION	98,392	0	98,392	48,758.20	49,619.49	14.31	100.0%	
<b>01030200 PUBLIC WORKS - BLD MAINTENANCE</b>								
01030200 501101 SALARIES-FT/PERMAN	480,846	-14,797	466,049	461,117.65	.00	4,931.35	98.9%	

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13

ACCOUNTS FOR: 01	GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01030200	501103	SALARIES-SEASONAL/	4,800	14,797	19,597	11,840.23	.00	7,756.77	60.4%
01030200	501105	SALARIES-OVERTIME	12,000	0	12,000	21,366.90	.00	-9,366.90	178.1%*
01030200	501106	SALARIES-LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01030200	501888	UNIFORM ALLOWANCE	1,225	122	1,347	1,346.53	.00	.47	100.0%
01030200	522203	SERVICES & FEES-AN	104,150	7,352	111,502	104,612.18	6,305.40	584.42	99.5%
01030200	522204	SERVICES & FEES-CO	5,700	602	6,302	7,249.26	.00	-947.26	115.0%*
01030200	534402	PROGRAM SUPPLIES	4,850	-602	4,248	4,248.00	.00	.00	100.0%
01030200	578802	MNTNCE/REP-EQUIPME	158,400	-7,474	150,926	132,707.12	16,604.32	1,614.56	98.9%
01030200	581888	CAPITAL OUTLAY	9,778	0	9,778	9,777.63	.00	.37	100.0%
01030200	589902	RENTALS-OCCASIONAL	1,164	0	1,164	1,164.00	.00	.00	100.0%
01030200	590017	SEWER FEES	154,500	0	154,500	197,980.52	.00	-43,480.52	128.1%*
TOTAL PUBLIC WORKS - BLD MAINTENANCE			937,838	0	937,838	953,835.02	22,909.72	-38,906.74	104.1%
<b>01030300 FLEET MAINTENANCE</b>									
01030300	501101	SALARIES-FY/PERMAN	497,196	0	497,196	469,672.18	.00	27,523.82	94.5%
01030300	501105	SALARIES-OVERTIME	10,200	0	10,200	13,113.52	.00	-2,913.52	128.6%*
01030300	501106	SALARIES-LONGEVITY	500	0	500	500.00	.00	.00	100.0%
01030300	501888	UNIFORM ALLOWANCE	5,225	0	5,225	4,105.09	.00	1,119.91	78.6%
01030300	567701	TRANSPORTATION-GAS	381,124	0	381,124	290,645.83	.00	90,478.17	76.3%
01030300	567702	TRANSPORTATION-VEH	291,560	0	291,560	292,539.77	3,989.20	-4,968.97	101.7%*
01030300	578801	MNTNCE/REPAIR SERV	2,450	0	2,450	.00	.00	2,450.00	.0%
TOTAL FLEET MAINTENANCE			1,188,255	0	1,188,255	1,070,576.39	3,989.20	113,689.41	90.4%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13									
ACCOUNTS FOR:	GENERAL	FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>01030400 RECYCLING CENTER</b>									
01030400	501101	SALARIES-FT/PERMAN	121,855	0	121,855	126,113.19	.00	-4,258.19	103.5%*
01030400	501105	SALARIES-OVERTIME	24,000	0	24,000	28,611.29	.00	-4,611.29	119.2%*
01030400	501106	SALARIES-LONGEVITY	500	0	500	500.00	.00	.00	100.0%
01030400	501888	UNIFORM ALLOWANCE	500	0	500	225.00	.00	275.00	45.0%
01030400	522204	SERVICES & FEES-CO	1,874,310	0	1,874,310	1,663,019.39	.00	211,290.61	88.7%
01030400	522207	SPECIAL CONTRACTUA	69,600	0	69,600	45,103.52	9,795.19	14,701.29	78.9%
01030400	534402	PROGRAM SUPPLIES	5,000	0	5,000	2,670.10	.00	2,329.90	53.4%
01030400	578801	MNTNCE/REPAIR SERV	1,377	0	1,377	.00	.00	1,377.00	.0%
01030400	581886	HAZARDOUS WASTE DA	15,000	0	15,000	12,737.50	.00	2,262.50	84.9%
TOTAL RECYCLING CENTER			2,112,142	0	2,112,142	1,878,979.99	9,795.19	223,366.82	89.4%
<b>01030500 TOWN ENGINEER</b>									
01030500	501101	SALARIES-FT/PERMAN	518,220	0	518,220	496,244.30	.00	21,975.70	95.8%
01030500	501103	SALARIES-SEASONAL/	0	2,310	2,310	1,716.00	.00	594.00	74.3%
01030500	501105	SALARIES-OVERTIME	10,000	0	10,000	10,507.38	.00	-507.38	105.1%*
01030500	501106	SALARIES-LONGEVITY	850	0	850	850.00	.00	.00	100.0%
01030500	501888	UNIFORM ALLOWANCE	900	0	900	822.22	.00	77.78	91.4%
01030500	522202	SERVICES & FEES-PR	50,000	-2,310	47,690	36,245.49	10,994.51	450.00	99.1%
01030500	522203	SERVICES & FEES-AN	4,000	0	4,000	3,527.98	.00	472.02	88.2%
01030500	522204	SERVICES & FEES-CO	12,300	0	12,300	8,954.02	.00	3,345.98	72.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2016 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01030500 534401 MATERIALS & SUPPLI	2,800	0	2,800	2,145.05	315.09	339.86	87.9%
01030500 534402 PROGRAM SUPPLIES	2,500	0	2,500	2,297.58	.00	202.42	91.9%
01030500 545501 COMMUNICATIONS-LEG	600	0	600	164.60	.00	435.40	27.4%
01030500 556601 PROFESSIONAL DEV-S	2,000	0	2,000	995.00	.00	1,005.00	49.8%
01030500 556602 PROFESSIONAL DEV-A	955	0	955	955.00	.00	.00	100.0%
01030500 578802 MNTNCE/REP-EQUIPME	1,800	0	1,800	1,507.19	.00	292.81	83.7%
TOTAL TOWN ENGINEER	606,925	0	606,925	566,931.81	11,309.60	28,683.59	95.3%

04 PUBLIC HEALTH

01040000 HEALTH DEPARTMENT

01040000 501101 SALARIES-FT/PERMAN	200,151	0	200,151	155,891.38	.00	44,259.62	77.9%
01040000 501102 SALARIES-PT/PERMAN	46,200	0	46,200	84,414.63	.00	-38,214.63	182.7%*
01040000 522201 SERVICES & FEES-CL	720	0	720	540.00	.00	180.00	75.0%
01040000 522205 PROGRAM EXPENSES	12,048	0	12,048	10,770.27	617.88	659.85	94.5%
01040000 534401 MATERIALS & SUPPLI	6,720	0	6,720	5,801.43	2.99	915.58	86.4%
01040000 534404 PUBLIC IMMUNIZATIO	16,874	0	16,874	16,732.10	.00	141.90	99.2%
01040000 545504 COMMUNICATIONS-POS	1,038	0	1,038	64.83	.00	973.17	6.2%
01040000 556601 PROFESSIONAL DEV-S	3,250	0	3,250	1,202.71	.00	2,047.29	37.0%
01040000 567701 TRANSPORTATION-GAS	4,543	-1,500	3,043	.00	.00	3,043.00	.0%
01040000 567703 TRANSPORTATION-TRA	0	1,500	1,500	1,282.62	.00	217.38	85.5%
01040000 578802 MNTNCE/REP-EQUIPME	3,500	0	3,500	2,113.78	.00	1,386.22	60.4%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13									
ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED		
01040000 590012 UTILITES-ELECTRICI	3,500	0	3,500	3,389.21	.00	110.79	96.8%		
01040000 590014 UTILITIES-TELEPHON	1,947	0	1,947	2,833.24	.00	-886.24	145.5%*		
TOTAL HEALTH DEPARTMENT	300,491	0	300,491	285,036.20	620.87	14,833.93	95.1%		
<b>01040200 VITAL STATISTICS</b>									
01040200 522205 PROGRAM EXPENSES	500	0	500	416.00	.00	84.00	83.2%		
01040200 578803 MNTNCE/REP-PROGRAM	600	0	600	594.89	.00	5.11	99.1%		
TOTAL VITAL STATISTICS	1,100	0	1,100	1,010.89	.00	89.11	91.9%		
<b>01040400 NURSING - SENIORS</b>									
01040400 501102 SALARIES-PT/PERMAN	34,028	0	34,028	26,712.22	.00	7,315.78	78.5%		
01040400 522205 PROGRAM EXPENSES	185	0	185	7.98	.00	177.02	4.3%		
01040400 534402 PROGRAM SUPPLIES	300	0	300	124.85	.00	175.15	41.6%		
01040400 556601 PROFESSIONAL DEV-S	100	0	100	47.00	.00	53.00	47.0%		
01040400 556602 PROFESSIONAL DEV-A	25	0	25	.00	.00	25.00	.0%		
01040400 567703 TRANSPORTATION-TRA	200	0	200	29.87	.00	170.13	14.9%		
TOTAL NURSING - SENIORS	34,838	0	34,838	26,921.92	.00	7,916.08	77.3%		
<b>01060400 NON PUBLIC SCHOOL</b>									
01060400 501101 SALARIES-FT/PERMAN	302,800	-11,003	291,797	287,244.05	.00	4,552.95	98.4%		
01060400 501102 SALARIES-PT/PERMAN	22,097	11,003	33,100	41,179.62	.00	-8,079.62	124.4%*		

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01060400 501104 SALARIES-VACATION,	3,750	0	3,750	.00	.00	3,750.00	.0%
01060400 501106 SALARIES-LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01060400 534402 PROGRAM SUPPLIES	900	0	900	275.22	547.76	77.02	91.4%
01060400 556601 PROFESSIONAL DEV-S	1,690	0	1,690	846.00	.00	844.00	50.1%
01060400 567703 TRANSPORTATION-TRA	200	0	200	.00	.00	200.00	.0%
TOTAL NON PUBLIC SCHOOL	331,862	0	331,862	329,969.89	547.76	1,344.35	99.6%

### 05 SOCIAL SERVICES/HUMAN SERV

#### 01050000 SOCIAL SERVICES

01050000 501101 SALARIES-FT/PERMAN	99,289	5,421	104,710	102,257.75	.00	2,452.25	97.7%
01050000 501102 SALARIES-PT/PERMAN	16,813	-2,456	14,357	16,377.47	.00	-2,020.47	114.1%*
01050000 501105 SALARIES-OVERTIME	500	0	500	.00	.00	500.00	.0%
01050000 501106 SALARIES-LONGEVITY	675	0	675	675.00	.00	.00	100.0%
01050000 522204 SERVICES & FEES-CO	800	0	800	.00	.00	800.00	.0%
01050000 534401 MATERIALS & SUPPLI	1,400	0	1,400	477.33	436.82	485.85	65.3%
01050000 556601 PROFESSIONAL DEV-S	200	0	200	.00	.00	200.00	.0%
01050000 578801 MNTNCE/REPAIR SERV	800	0	800	.00	.00	800.00	.0%
01050000 581888 CAPITAL OUTLAY	1,645	0	1,645	.00	1,294.95	350.05	78.7%
01050000 589901 RENTALS-ANNUAL REN	500	0	500	.00	.00	500.00	.0%
01050000 590014 UTILITIES-TELEPHON	1,986	0	1,986	2,177.24	.00	-191.24	109.6%*
TOTAL SOCIAL SERVICES	124,608	2,965	127,573	121,964.79	1,731.77	3,876.44	97.0%

#### 01050200 MARY SHERLACH COUNSELING CTR

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01050200 501101 SALARIES-FT/PERMAN	218,886	0	218,886	216,163.36	.00	2,722.64	98.8%
01050200 501102 SALARIES-PT/PERMAN	33,442	-5,571	27,871	11,411.08	.00	16,459.92	40.9%
01050200 501105 SALARIES-OVERTIME	1,000	4,871	5,871	5,519.17	.00	351.83	94.0%
01050200 501106 SALARIES-LONGEVITY	850	0	850	850.00	.00	.00	100.0%
01050200 522202 SERVICES & FEES-PR	3,820	0	3,820	2,000.00	.00	1,820.00	52.4%
01050200 534401 MATERIALS & SUPPLI	1,500	0	1,500	1,300.53	.00	199.47	86.7%
01050200 534402 PROGRAM SUPPLIES	750	0	750	209.86	.00	540.14	28.0%
01050200 545503 COMMUNICATIONS-PUB	500	0	500	.00	.00	500.00	.0%
01050200 556602 PROFESSIONAL DEV-A	1,021	0	1,021	1,006.00	.00	15.00	98.5%
01050200 567703 TRANSPORTATION-TRA	1,000	700	1,700	1,486.95	.00	213.05	87.5%
01050200 578801 MNTNCE/REPAIR SERV	2,413	0	2,413	1,487.27	.00	925.73	61.6%
01050200 590011 UTILITIES-HEAT	2,367	0	2,367	646.71	.00	1,720.29	27.3%
01050200 590012 UTILITES-ELECTRICI	2,477	0	2,477	2,687.66	.00	-210.66	108.5%*
01050200 590013 UTILITIES-WATER	219	0	219	184.76	.00	34.24	84.4%
01050200 590014 UTILITIES-TELEPHON	2,459	0	2,459	3,630.67	.00	-1,171.67	147.6%*
TOTAL MARY SHERLACH COUNSELING CTR	272,704	0	272,704	248,584.02	.00	24,119.98	91.2%
<b>01050600 SENIOR CITIZENS' SERVICES</b>							
01050600 501101 SALARIES-FT/PERMAN	36,858	11,371	48,229	47,448.69	.00	780.31	98.4%
01050600 501102 SALARIES-PT/PERMAN	77,053	-8,199	68,854	60,177.99	.00	8,676.01	87.4%
01050600 501106 SALARIES-LONGEVITY	250	0	250	250.00	.00	.00	100.0%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01050600 522201 SERVICES & FEES-CL	600	0	600	600.00	.00	.00	100.0%
01050600 522205 PROGRAM EXPENSES	47,350	0	47,350	38,689.44	.00	8,660.56	81.7%
01050600 534401 MATERIALS & SUPPLI	3,343	0	3,343	1,139.35	807.87	1,395.78	58.2%
01050600 534403 MATERIALS & SUPPLI	3,440	0	3,440	.00	.00	3,440.00	.0%
01050600 545502 COMMUNICATIONS-PUB	400	0	400	547.28	.00	-147.28	136.8%*
01050600 545504 COMMUNICATIONS-POS	1,800	0	1,800	1,746.72	.00	53.28	97.0%
01050600 567703 TRANSPORTATION-TRA	300	0	300	50.06	.00	249.94	16.7%
01050600 578801 MNTNCE/REPAIR SERV	9,902	-1,000	8,902	4,655.93	205.81	4,040.26	54.6%
01050600 578802 MNTNCE/REP-EQUIPME	4,000	0	4,000	392.26	.00	3,607.74	9.8%
01050600 578804 MNTNCE/REP-REFUSE	1,383	0	1,383	1,399.26	127.72	-143.98	110.4%*
01050600 581888 CAPITAL OUTLAY	14,587	1,000	15,587	10,562.31	2,007.45	3,017.24	80.6%
01050600 590011 UTILITIES-HEAT	10,120	0	10,120	6,900.02	.00	3,219.98	68.2%
01050600 590012 UTILITIES-ELECTRIC	26,536	0	26,536	19,835.57	.00	6,700.43	74.7%
01050600 590013 UTILITIES-WATER	1,606	0	1,606	1,529.60	.00	76.40	95.2%
01050600 590014 UTILITIES-TELEPHON	3,483	0	3,483	3,355.22	.00	127.78	96.3%
TOTAL SENIOR CITIZENS' SERVICES	243,011	3,172	246,183	199,279.70	3,148.85	43,754.45	82.2%

### 06 EDUCATION

#### 01060000 EDUCATION

01060000 511152 FRINGE BENEFITS-WO	0	0	0	97,394.90	.00	-97,394.90	100.0%*
01060000 522204 SERVICES & FEES-CO	185,000	0	185,000	100,186.16	.00	84,813.84	54.2%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01060000 522205 BOE - PROGRAM EXPE	97,216,380	0	97,216,380	98,869,118.42	.00	-1,652,738.42	101.7%*
01060000 567703 TRANSPORTATION-TRA	940,000	0	940,000	881,433.90	.00	58,566.10	93.8%
01060000 589901 RENTALS-ANNUAL REN	260,000	0	260,000	219,880.08	.00	40,119.92	84.6%
01060000 595888 INTEREST ON G/OBLI	1,999,626	0	1,999,626	2,034,020.80	.00	-34,394.80	101.7%*
01060000 597888 PRINCIPAL-G/OBLIG	5,485,500	0	5,485,500	5,485,500.00	.00	.00	100.0%
<b>TOTAL EDUCATION</b>	<b>106,086,506</b>	<b>0</b>	<b>106,086,506</b>	<b>107,687,534.26</b>	<b>.00</b>	<b>-1,601,028.26</b>	<b>101.5%</b>
<b>01060200 SCHOOL NURSES</b>							
01060200 501101 SALARIES-FT/PERMAN	770,291	-16,505	753,786	715,146.97	.00	38,639.03	94.9%
01060200 501102 SALARIES-PT/PERMAN	44,831	16,505	61,336	51,458.38	.00	9,877.62	83.9%
01060200 501104 SALARIES-VACATION,	11,000	0	11,000	14,182.80	.00	-3,182.80	128.9%*
01060200 501106 SALARIES-LONGEVITY	1,275	0	1,275	850.00	.00	425.00	66.7%
01060200 534401 MATERIALS & SUPPLI	750	0	750	260.71	.00	489.29	34.8%
01060200 534402 PROGRAM SUPPLIES	2,058	0	2,058	1,954.50	26.29	77.21	96.2%
01060200 545503 COMMUNICATIONS-PUB	100	0	100	29.14	.00	70.86	29.1%
01060200 545504 COMMUNICATIONS-POS	120	0	120	120.00	.00	.00	100.0%
01060200 556601 PROFESSIONAL DEV-S	2,719	0	2,719	1,285.09	.00	1,433.91	47.3%
01060200 556602 PROFESSIONAL DEV-A	2,168	0	2,168	2,079.00	.00	89.00	95.9%
01060200 567703 TRANSPORTATION-TRA	1,530	0	1,530	458.44	.00	1,071.56	30.0%
01060200 578801 MNTNCE/REPAIR SERV	1,397	0	1,397	1,159.48	.00	237.52	83.0%
01060200 581888 CAPITAL OUTLAY	23,512	0	23,512	12,928.65	.00	10,583.35	55.0%
<b>TOTAL SCHOOL NURSES</b>	<b>861,751</b>	<b>0</b>	<b>861,751</b>	<b>801,913.16</b>	<b>26.29</b>	<b>59,811.55</b>	<b>93.1%</b>

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>01060600 TRUMBULL COMM TV / BUS ED INIT</b>							
01060600 522202 SERVICES & FEES-PR	27,000	0	27,000	19,489.40	.00	7,510.60	72.2%
01060600 522204 SERVICES & FEES-CO	5,200	0	5,200	3,400.00	.00	1,800.00	65.4%
01060600 522205 PROGRAM EXPENSES	50,000	0	50,000	48,198.75	.00	1,801.25	96.4%
01060600 534401 MATERIALS & SUPPLI	600	0	600	199.15	.00	400.85	33.2%
01060600 534402 PROGRAM SUPPLIES	550	0	550	379.18	.00	170.82	68.9%
01060600 545502 COMMUNICATIONS-PUB	500	0	500	572.00	.00	-72.00	114.4%*
01060600 567703 TRANSPORTATION-TRA	2,600	0	2,600	696.18	.00	1,903.82	26.8%
01060600 590011 UTILITIES-HEAT	3,204	0	3,204	2,458.99	.00	745.01	76.7%
01060600 590012 UTILITIES-ELECTRIC	3,473	0	3,473	3,008.73	.00	464.27	86.6%
01060600 590014 UTILITIES-TELEPHON	331	0	331	362.26	.00	-31.26	109.4%*
TOTAL TRUMBULL COMM TV / BUS ED INIT	93,458	0	93,458	78,764.64	.00	14,693.36	84.3%
<b>07 LIBRARIES</b>							
<b>01070000 LIBRARIES</b>							
01070000 501101 SALARIES-FT/PERMAN	891,704	0	891,704	880,842.83	.00	10,861.17	98.8%
01070000 501102 SALARIES-PT/PERMAN	324,381	0	324,381	301,182.08	.00	23,198.92	92.8%
01070000 501105 SALARIES-OVERTIME	22,990	0	22,990	22,624.98	.00	365.02	98.4%
01070000 501106 SALARIES-LONGEVITY	1,675	0	1,675	1,675.00	.00	.00	100.0%
01070000 522201 SERVICES & FEES-CL	720	0	720	540.00	.00	180.00	75.0%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01070000 522205 PROGRAM EXPENSES	11,600	87	11,687	11,686.91	.00	.09	100.0%
01070000 534401 MATERIALS & SUPPLI	24,000	-3,267	20,733	19,521.85	1,234.90	-23.75	100.1%*
01070000 534402 PROGRAM SUPPLIES	174,400	0	174,400	174,399.31	.00	.69	100.0%
01070000 545504 COMMUNICATIONS-POS	250	0	250	249.92	.00	.08	100.0%
01070000 578801 MNTNCE/REPAIR SERV	5,626	-2,100	3,526	2,927.00	411.70	187.30	94.7%
01070000 578802 MNTNCE/REP-EQUIPME	29,521	-69	29,452	28,588.27	856.78	6.95	100.0%
01070000 578803 MNTNCE/REP-PROGRAM	4,000	0	4,000	2,535.77	1,249.74	214.49	94.6%
01070000 578804 MNTNCE/REP-REFUSE	2,541	0	2,541	2,534.76	231.38	-225.14	108.9%*
01070000 581888 CAPITAL OUTLAY	22,835	58	22,893	15,856.60	7,035.60	.80	100.0%
01070000 589901 RENTALS-ANNUAL REN	29,688	5,291	34,979	33,896.23	1,082.37	.40	100.0%
01070000 590011 UTILITIES-HEAT	15,675	0	15,675	11,939.54	.00	3,735.46	76.2%
01070000 590012 UTILITIES-ELECTRIC	66,133	0	66,133	35,584.37	.00	30,548.63	53.8%
01070000 590013 UTILITIES-WATER	1,825	0	1,825	1,674.37	.00	150.63	91.7%
01070000 590014 UTILITIES-TELEPHON	7,934	0	7,934	8,697.68	.00	-763.68	109.6%*
TOTAL LIBRARIES	1,637,498	0	1,637,498	1,556,957.47	12,102.47	68,438.06	95.8%
<b>08 RECREATION AND PARKS</b>							
<b>01080000 PUBLIC EVENTS</b>							
01080000 522205 PROGRAM EXPENSES	20,000	0	20,000	17,262.30	710.70	2,027.00	89.9%
TOTAL PUBLIC EVENTS	20,000	0	20,000	17,262.30	710.70	2,027.00	89.9%
<b>01080300 TRUMBULL FALL FESTIVAL</b>							
01080300 522201 SERVICES & FEES-CL	360	0	360	.00	.00	360.00	.0%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13			ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:	GENERAL FUND		APPROP	ADJSTMTS	BUDGET	EXPENDED		BUDGET	USED
01080300	522205	PROGRAM EXPENSES	7,000	15,000	22,000	22,000.00	.00	.00	100.0%
		TOTAL TRUMBULL FALL FESTIVAL	7,360	15,000	22,360	22,000.00	.00	360.00	98.4%
<b>01080400 RECREATION</b>									
01080400	501101	SALARIES-FT/PERMAN	162,312	-18,085	144,227	137,707.96	.00	6,519.04	95.5%
01080400	501102	SALARIES-PT/PERMAN	0	18,085	18,085	25,265.91	.00	-7,180.91	139.7%*
01080400	501102	YOUTH SALARIES-PT/P	0	49,350	49,350	44,115.05	.00	5,234.95	89.4%
01080400	501105	SALARIES-OVERTIME	3,800	0	3,800	2,866.33	.00	933.67	75.4%
01080400	501106	SALARIES-LONGEVITY	925	0	925	925.00	.00	.00	100.0%
01080400	522204	SERVICES & FEES-CO	61,984	-58,250	3,734	.00	.00	3,734.00	.0%
01080400	522205	PROGRAM EXPENSES	277,500	0	277,500	413,213.79	.00	-135,713.79	148.9%*
01080400	522205	YOUTH PROGRAM EXPEN	0	8,900	8,900	8,900.00	.00	.00	100.0%
01080400	534402	PROGRAM SUPPLIES	11,200	0	11,200	11,360.58	85.62	-246.20	102.2%*
01080400	556601	PROFESSIONAL DEV-S	400	0	400	.00	.00	400.00	.0%
01080400	556602	PROFESSIONAL DEV-A	400	0	400	.00	.00	400.00	.0%
01080400	567703	TRANSPORTATION-TRA	2,300	0	2,300	1,733.05	.00	566.95	75.4%
01080400	578801	MNTNCE/REPAIR SERV	360	0	360	329.12	92.25	-61.37	117.0%*
01080400	578804	MNTNCE/REP-REFUSE	692	0	692	699.63	63.86	-71.49	110.3%*
01080400	589901	RENTALS-ANNUAL REN	2,820	0	2,820	2,847.50	.00	-27.50	101.0%*
		TOTAL RECREATION	524,693	0	524,693	649,963.92	241.73	-125,512.65	123.9%
<b>01080600 PARKS</b>									
01080600	501101	SALARIES-FT/PERMAN	1,049,042	0	1,049,042	1,033,794.75	.00	15,247.25	98.5%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13										
ACCOUNTS FOR:	GENERAL	FUND	ORIGINAL	TRANFRS/	REVISED	YTD	EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
01			APPROP	ADJSTMTS	BUDGET				BUDGET	USED
01080600	501103	SALARIES-SEASONAL/	112,830	0	112,830	89,950.33		.00	22,879.67	79.7%
01080600	501105	SALARIES-OVERTIME	55,000	0	55,000	55,978.28		.00	-978.28	101.8%*
01080600	501106	SALARIES-LONGEVITY	2,000	0	2,000	1,500.00		.00	500.00	75.0%
01080600	501120	AED ANNUAL STIPEND	1,200	0	1,200	1,200.00		.00	.00	100.0%
01080600	501888	UNIFORM ALLOWANCE	12,250	0	12,250	5,982.50		.00	6,267.50	48.8%
01080600	522201	SERVICES & FEES-CL	4,400	0	4,400	3,641.04		.00	758.96	82.8%
01080600	522203	SERVICES & FEES-AN	209,400	0	209,400	209,400.00		.00	.00	100.0%
01080600	534401	MATERIALS & SUPPLI	750	0	750	494.28		.00	255.72	65.9%
01080600	534402	PROGRAM SUPPLIES	69,000	0	69,000	68,196.39	208.25		595.36	99.1%
01080600	534403	MATERIALS & SUPPLI	6,000	0	6,000	5,529.74		.00	470.26	92.2%
01080600	545503	COMMUNICATIONS-PUB	5,500	0	5,500	1,570.00	3,408.00		522.00	90.5%
01080600	556601	PROFESSIONAL DEV-S	750	0	750	52.00		.00	698.00	6.9%
01080600	578801	MNTNCE/REPAIR SERV	18,000	0	18,000	11,181.27	600.00		6,218.73	65.5%
01080600	578802	MNTNCE/REP-EQUIPME	22,000	0	22,000	19,945.85	776.93		1,277.22	94.2%
01080600	578803	MNTNCE/REP-PROGRAM	51,300	0	51,300	49,421.15	6,451.89		-4,573.04	108.9%*
01080600	578804	MNTNCE/REP-REFUSE	439	0	439	435.75	39.79		-36.54	108.3%*
01080600	581888	CAPITAL OUTLAY	68,507	0	68,507	68,506.31		.00	.69	100.0%
01080600	589902	RENTALS-OCCASIONAL	7,000	0	7,000	4,296.17		.00	2,703.83	61.4%
01080600	590011	UTILITIES-HEAT	10,112	0	10,112	6,776.63		.00	3,335.37	67.0%
01080600	590012	UTILITIES-ELECTRIC	102,213	0	102,213	90,190.79		.00	12,022.21	88.2%
01080600	590013	UTILITIES-WATER	76,735	0	76,735	80,206.66		.00	-3,471.66	104.5%*
01080600	590014	UTILITIES-TELEPHON	16,052	0	16,052	15,434.58		.00	617.42	96.2%

# TOWN OF TRUMBULL



## YEAR-TO-DATE BUDGET REPORT

FOR 2016 13								
ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
TOTAL PARKS	1,900,480	0	1,900,480	1,823,684.47	11,484.86	65,310.67	96.6%	
<b>01080800 TREE WARDEN</b>								
01080800 501101 SALARIES-FT/PERMAN	22,693	0	22,693	22,518.24	.00	174.76	99.2%	
01080800 522205 PROGRAM EXPENSES	100,000	0	100,000	100,000.00	.00	.00	100.0%	
01080800 578806 EMERGENCY SERVICES	24,150	0	24,150	23,992.50	.00	157.50	99.3%	
TOTAL TREE WARDEN	146,843	0	146,843	146,510.74	.00	332.26	99.8%	
<b>09 DEBT SERVICE</b>								
<b>01090000 DEBT SERVICE</b>								
01090000 595888 INTEREST ON G/OBLI	1,885,027	0	1,885,027	1,770,390.27	.00	114,636.73	93.9%	
01090000 596888 INTEREST ON SHORT	123,219	0	123,219	-191,515.88	.00	314,734.88	-155.4%	
01090000 597888 PRINCIPAL-G/OBLIG	3,650,568	0	3,650,568	3,641,817.50	.00	8,750.50	99.8%	
TOTAL DEBT SERVICE	5,658,814	0	5,658,814	5,220,691.89	.00	438,122.11	92.3%	
TOTAL GENERAL FUND	160,394,911	31,137	160,426,048	159,131,711.08	245,335.73	1,049,001.19	99.3%	
TOTAL EXPENSES	160,394,911	31,137	160,426,048	159,131,711.08	245,335.73	1,049,001.19		

YEAR-TO-DATE BUDGET REPORT

FOR 2016 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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GRAND TOTAL	160,394,911	31,137	160,426,048	159,131,711.08	245,335.73	1,049,001.19	99.3%
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\*\* END OF REPORT - Generated by Maria Pires \*\*

**MINUTES 6/9/2016**

**SUBJECT TO MODIFICATION AND APPROVAL  
TOWN OF TRUMBULL  
MINUTES  
BOARD OF FINANCE  
JUNE 9, 2016**

**CALL TO ORDER**

Chairman Hammers called the Board of Finance meeting to order at 7:00 pm in the Town Hall, Trumbull, Connecticut. All those present joined in the Pledge of Allegiance. \*\*

**PUBLIC COMMENT**

There was no Public Comment

**ATTENDANCE**

**Present**

Elaine A. Hammers, Chairman  
Vincent DeGennaro, Alternate  
Roy Molgard  
Thomas Kelly  
Scott Zimov  
Ted Chase, Alternate  
Andrew Palo  
William S. Haberlin

**Absent**

Karen A. Egri, Alternate

**Also present:**

Maria Pires, Finance Director; Anthony Musto, Treasurer; Therese Keegan, Internal Auditor

\*\*The Town Council is meeting with the Board of Finance this evening to discuss the WPCA Contract 3 and 4 settlement with Mark IV and to vote on the appropriate funding for item 06-016-01, after which the Town Council members will leave and the regular Board of Finance meeting will resume. **Note:** The Town Council had a quorum.

**6-16-01**

Mr. Haberlin moved, seconded by Mr. Zimov to appropriate \$2,775,000 from #20-315200 WPCA-Retained Earnings to #20100000-480012 Transfer Out (Fund #59) \$2,775,000 to settle WPCA Contract 3 and 4 with Mark IV.

Mr. Haberlin moved, seconded by Mr. Zimov, to go into executive session at 7:10 p.m.

Vote: 6-0-0

Mr. Zimov moved, seconded by Mr. Haberlin, to come out of executive session at 8:35 p.m.

Vote: 6-0-0

Vote: 4-2-0 (against: Palo, Kelly)

By unanimous consent the Board of Finance agreed to take the following items out of order.

**6-16-04**

Mr. Haberlin moved, seconded by Mr. Zimov to transfer \$1,890 from #01022800-501101 Salaries-FT to #01022800-501103 Salaries-Seasonal \$1,890 to hire a part time person to fill in for an employee on sick leave for 19.5 hours for 5 weeks (June 1-30) at \$29.64 per hour less \$1,000 already transferred by the Finance Director.

Ms. Murphy, the Fire Marshal, indicated the individual would be out until November 17 and these funds would cover the part time person 19.5 hours a week for the remainder of the fiscal year, through 6-30-2016.

Vote: 6-0-0

**6-16-05**

Mr. Palo moved, seconded by Mr. Zimov to table item 6-16-05 until the next meeting. Ms. Murphy will not need to attend.

Vote: 6-0-0

**6-16-03**

Mr. Zimov moved, seconded by Mr. Palo to table item 6-16-03 until the next meeting. Mr. Smeriglio will not need to attend.

Vote: 6-0-0

**6-16-02**

Mr. Haberlin moved, seconded by Mr. Zimov, to transfer \$1,310 from # 01030500-522202 - Professional Services to #01030500-501103 Salaries-Seasonal \$1,310 to hire seasonal help to fill current Vacancy in Engineering/WPCA 35 hours for 6 weeks at \$11=\$2,310-\$1,000 Dir Transfer (May 23-June 30, 2016).

Vote: 6-0-0

Mr. Smeriglio, Town Engineer, indicated that 10 months ago they hired a full time person who resigned left two weeks ago. Since summer is their busies time, he is looking to hire a part time entry-level person to do basic things until they can find a full time replacement. The Engineering Department is going to pay for the first half of the summer and the WPCA will pay for the second half.

**TOWN TREASURER'S REPORT – Anthony Musto**

Mr. Musto presented the Treasurer's Report indicated that it is in a different format in order to expand the historical information. He indicated that he would be moving the Infinex account into the Investments section at the beginning of the next fiscal year. He also wants to add more notes regarding the fees for the TD bank accounts, since the information does not come until the end of the month. This month the fees are \$2500, which is more than over the last two years. .He put 16-18 million into the tax account to offset the fees at the suggestion of the Bank. Once he received the numbers, he moved about 7 million out. Mr. Musto indicated that the balance of the investment account at Morgan Stanley appears to have gone down but it was a transposition of the numbers. No funds were added.

**INTERNAL AUDITOR'S REPORT – Therese Keegan**

Ms. Keegan indicated that there was interest in the software for the transfer station, discussed at last month's meeting. In addition, she continued to address the previous month's report providing an overview of the Transfer Station – Operating Options (Addendum A - attached hereto and made a part hereof).

Ms. Keegan went on to discuss the various options that are available to the town should changes be made. These were discussed along with the relevant procedures used by a sample town selected for comparison.

Ms. Keegan explained various scenarios that would involve the haulers paying a fee that would be passed on to the customers, reducing the annual cost to the town. She then went on to explain the options that would involve the town doing the pickups using contract labor as in the comparison town followed by explanations showing what it would cost the town annually to do the hauling with a staff for that purpose.

#### **DISCUSSION ITEMS**

- Year to Date Budget to Actual Report – Expenditures FY 2016
  - Workers comp – there will be enough to cover the shortfall from the liability insurance
  - Police overtime is on target at 93%

The Chair indicated that questions regarding the Travel and Expense Reimbursement Policy and Town Credit Card Policy should be directed to Ms. Pires.

#### **APPROVAL OF MINUTES**

Mr. Haberlin moved, seconded by Mr. Zimov to approve the minutes of the May 12, 2016 and May 19, 2016 meetings, as presented.

Vote: 6-0-0

#### **ADJOURNMENT**

By unanimous consent, the meeting adjourned at 10:05 p.m.

Respectfully submitted:

  
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Phyllis C. Collier, Board of Finance Clerk