TOWN OF TRUMBULL
NOTICE OF MEETING
BOARD OF FINANCE

DATE: January 10, 2013

TIME: 7:00 P.M.

PLACE: Council Chambers

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

F/Y/E 2013 SUPPLEMENTAL APPROPRIATION

1-13-01	Mary Moran Tax Collector	FROM: FUND BALANCE TO: TAX COLLECTOR-SALARIES – PT 01012000-501102 To increase part time hourly wages to step 1 of a MATE employee. TO: TAX COLLECTOR-SALARIES – OT 01012000-501105 To cover shortfall in the overtime account due to additional personnel needed during July collections.	6,534 3,752 2,782

F/Y/E 2013 SUPPLEMENTAL APPROPRIATION

1-13-02	Michael Harry Deputy Chief	FROM: FUND BALANCE TO: CAPITAL OUTLAY 01022000-581888 To purchase 78 Glock Model 2L semi-automatic handguns with 3 magazines each.	4,606 4,606

F/Y/E 2013 TRANSFER

1-13-03	Maria Pires Finance Director	FROM: Finance-Salaries – FT 01011000-501101 TO: Finance-Salaries – OT 01011000-501105 Due to Accounting Manager's vacancy	484 484

F/Y/E 2013 TRANSFER

1-13-04	Maria Pires Finance Director	FROM: Human Resources – Professional Services 01013000-522202 TO: Finance-Salaries – OT 01013000-501105 Due to various employee testings	734 734

TOWN TREASURER'S REPORT – John Ponzio (to follow)

AUDITOR'S REPORT – Jim Henderson

DISCUSSION ITEMS

- Year to Date Budget to Actual Report – Expenditures FY 2013
- Overtime Accounts – Update

REVIEW TRI-BOARD MINUTES – November 8, 2012

APPROVAL OF MINUTES – December 13, 2012

ADJOURNMENT

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 10-Jan-13
AGENDA: '1-13-01
AMOUNT: $6,534.00

2012-2013

(A) APPROPRIATION [X]

FROM: ACCOUNT NO.
ACCOUNT NAME FUND BALANCE 6,534.00

TO: ACCOUNT NO. 01012000-501102 3,752.00 (a)
ACCOUNT NAME TAX COLLECTOR-SALARIES – PT

TO: ACCOUNT NO. 01012000-501105 2,782.00 (b)
ACCOUNT NAME TAX COLLECTOR-SALARIES – OT

(B) TRANSFER [ ]

FROM: ACCOUNT NO.
ACCOUNT NAME

TO: ACCOUNT NO.
ACCOUNT NAME

(C) SUMMARY OF REQUEST: (a) To increase part time hourly wages to step 1 of a MATE employee
(b) To cover shortfall in the overtime account due to additional personnel needed during July collections.

(D) REQUESTED BY: Mary Moran, Tax Collector

(E) SUPPORTING DATA: SEE ATTACHED.

(F) CONCURRENCE: [X] YES [ ] NO [ ] NEED ADD'L INFORMATION

TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED___
2. RECOMMENDED TO TOWN COUNCIL___
3. TABLED___
4. DENIED___
5. OTHER___

TAX COLLECTOR

Memorandum

To: Board of Finance
CC: **Maria Pires**
From: Mary C. Moran, Tax Collector

Date: December 28, 2012

RE: Request for Supplemental Funds for "Provisional Employee" and explanation of Tax Collector's Overtime Budget Overage.

Esteemed members of the Board , I am here this evening for two important reasons: 1) To request your approval of a Supplemental amount of approximately $2,200 to cover the payroll increase to Cathy Rauso's salary for a 6 month period of time to allow her to assist our office in collecting the mounting sewer-use and sewer assessment delinquencies which have now reached an alarmingly high total, as sewer charges get more difficult to collect. Cathy presently works part-time in the Tax Collector's office but has assisted us successfully in the past with the tedious and time-consuming duties required in collecting these WPCA accounts and did a great job. Since we lack the manpower to handle collecting these sewer delinquencies on a continuing basis, I suggested that we promote Cathy to a six (6) month "Provisional Employee" at $21.68 per hour, which the WPCA has agreed to split, work a 35 hour week with no benefits, and utilize the extra hours collecting the delinquencies, as above. . I SEE THIS AS A WIN, WIN, situation. As an aside, this entire idea was discussed with all department heads involved at an October 18th meeting, which included the 1st Selectman, and all present approved this concept. Cathy is presently earning $15.00 per hour and is scheduled to work 19.5 hours per week , although we utilize some of her time helping our staff through these very busy real estate, sewer-use and motor vehicle tax collecting periods. I have attached a copy of the number of tax account totals we collect, which should assist you in better understanding the scope and magnitude of our responsibilities.

2) Please allow me to remind all that the Tax Collector's office was closed for just under 5 days, during the end of October, (A TAX COLLECTION MONTH), DUE TO Hurricane Sandy which resulted in delaying and collecting taxes on time. We needed overtime hours to complete our required tax issues and to catch-up on collecting late and Governor- approved taxes and interest payments, in addition to all of us helping to fold and mail hundreds of Delinquent real estate notices to cover October's delinquencies Additionally, we lost Cathy for a total of 4 weeks as she was instructed to assist in the 1st Selectman's office in Alicia's absence and in Amy's absence; all Cathy's overtime was charged to my budget, as we were notified that no funds were available in Mr. Herbst's office account. The overages that resulted in my budget as above were necessary to assure resultant tax collections, so I considered them absolutely necessary. I have tried

to work as closely as possible within the limits in my budget, but a cost that results in a collectible tax payment makes sense to this Tax Collector. Maria has been extremely diligent in reminding me about overtime costs and I sincerely try to work within her instructions, but fall short at times.

I thank you all for your patience and understanding.

Respectfully, Mary Moran Tax Collector

TAX COLLECTOR'S TAX ACCOUNTS WITH NUMBERS

REAL ESTATE ACCOUNTS----------12,136

MOTOR VEHICLE ACCOUNTS----------31,472

SEWER-USE ACCOUNTS--------- 9,738

SUPPLEMENTAL MOTOR VEHICLE ACCOUNTS---------- 4,693

PERSONAL PROPERTY ACCOUNTS---------- 542

CATERINA RAUSO								
						Start Jan		
		24 weeks paid	AVAILABLE			26	PROJECTED	BUDGET
ORG	BUDGET	to 12/21/12	BUDGET	HOURS	HRLY RT	weeks	TO FYE	NEEDS
01012000-501102	15,210.00	5,497.50	6,112.50	17.50	21.68	26.00	9,864.40	(3,751.90)
01012000-501105	1,000.00	3,781.92	(2,781.92)				0	(2,781.92)
								(6,533.82)

FOR 2013 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01 GENERAL FUND							
01 GENERAL GOVERNMENT							
01012000 TAX COLLECTOR							
01012000 501102 SALARIES-PT/PERMAN	15,210	0	15,210	9,097.50	.00	6,112.50	59.8%
01012000 501105 SALARIES-OVERTIME	1,000	0	1,000	3,781.92	.00	-2,781.92	378.2%*
TOTAL TAX COLLECTOR	16,210	0	16,210	12,879.42	.00	3,330.58	79.5%
TOTAL GENERAL GOVERNMENT	16,210	0	16,210	12,879.42	.00	3,330.58	79.5%
TOTAL GENERAL FUND	16,210	0	16,210	12,879.42	.00	3,330.58	79.5%
TOTAL EXPENSES	16,210	0	16,210	12,879.42	.00	3,330.58	
GRAND TOTAL	16,210	0	16,210	12,879.42	.00	3,330.58	79.5%

** END OF REPORT - Generated by Maria Pires **

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 10-Jan-13
AGENDA: '1-13-02
AMOUNT: $4,606

2012-2013

(A) APPROPRIATION [X]

FROM: ACCOUNT NO.
ACCOUNT NAME FUND BALANCE 4,606.00

TO: ACCOUNT NO. 01022000-581888
ACCOUNT NAME CAPITAL OUTLAY 4,606.00

(B) TRANSFER [ ]

FROM: ACCOUNT NO.
ACCOUNT NAME

TO: ACCOUNT NO.
ACCOUNT NAME

(C) SUMMARY OF REQUEST: To purchase 78 Glock Model 2L semi-automatic handguns with 3 magazines each.

(D) REQUESTED BY: Michael Harry, Deputy Chief

(E) SUPPORTING DATA: SEE ATTACHED.

(F) CONCURRENCE: [X] YES [ ] NO [ ] NEED ADD'L INFORMATION

TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED___
2. RECOMMENDED TO TOWN COUNCIL___
3. TABLED___
4. DENIED___
5. OTHER___

TRUMBULL POLICE DEPARTMENT
ADMINISTRATIVE SERVICES

MICHAEL A. HARRY
DEPUTY CHIEF

Account 01022000-581888

Supplemental Request: $4,606

We are also asking for a supplemental in the amount of $4,606 for the purchase of 75 Glock Model 21 semi-automatic handguns with 3 magazines each.

The cost of the weapons is $31,275 less $24,750 for trading in the older weapons for a total of $6,525.00. In addition, Interstate Arms Corp will take in trade numerous weapons previously seized by the department, giving the department credit in the amount of $3,170.25. The final cost to the department would be $3,354.75.

Repairing and servicing the weapons currently held by the officers would cost $50.00 per weapon for TOTAL of $3750.00.

Simply put, for a total difference of $395.25, each member of the department can have a newer model Glock .45 cal for use as opposed to a refurbished one.

Additionally, we would like to purchase three (3) additional weapons as spares/loaners should an officers' weapon needs to be sent out for repair. Each weapon costs $417 for a total of $1,251.

This addition plus the weapons exchange leaves the PD with a request for $4,606.

AMCHAR WHOLESALE INC.
WWW.AMCHAR.COM 800-333-0695

Invoice

DATE: 08/02/2012
Quotation #1

100 Allpark Drive
Rochester, NY 14624
Phone (800) 333-0695 Fax (585) 328-4406 extension: 159
Email : peter.minichino@amchar.com

Number of days Quote is Valid: 30

Quotation For:
Name: Thomas Kiely
Company Name: Town of Trumbull Police Department
Street Address: 158 Edison Road
City: Trumbull, CT 06611
Phone: (203)261-3665

Prepared by: Peter Ext.159 Email: peter.minichino@amchar.com

SALESPERSON	CUSTOMER ID	SHIP DATE	SHIP VIA	F.O.B. POINT	TERMS
PM					N30

QUANTITY	DESCRIPTION	UNIT PRICE	DISCOUNT	AMOUNT
75	Glock Model 21 Gen 3 W/ 3 Magazines (TRADE)	-$330.00		-$24,750.00
1	1000 lbs of brass at .60 per pnd	-$600.00		-$600.00 *
1	27 Misc Trade in weapons	-$3,170.25		-$3,170.25
				$0.00
75	Glock Model 21 Gen 4 W/ 3 Magazines/ Dual Recoil Springs	$417.00		$31,275.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
Notes:			SUBTOTAL	$2,754.75
			SHIPPING	$0.00
			TOTAL DISC	$0.00
			TOTAL	$2,754.75

+600 + Brass (see above) *
3354.75

Board of Finance

January 10, 2013

Elaine,

I have attached the parameters of use for the Seized Property & Forfeiture Special Fund. This would seem to be the most appropriate account to utilize for the purchase of the Police Department request for new weapons and gun magazines.

Local Law Enforcement Block Grants (LLEBG) were federal assistance block grant programs provided by the United States Department of Justice to local governments, which would then use the funds to support public safety or crime prevention efforts. It was part of the Bureau of Justice Assistance office.

The Police Technology account to be utilized for the upgrade of computer hardware and software.

The printouts of three special agency funds under the prevue of PD are also attached i.e. Police Technology, Law Enforcement Block Grant, and the Seized Property & Forfeiture Fund.

James W. Henderson

Financial/Accounting Controls Analyst

SEIZED PROPERTY & FORFEITURE GUIDLINES

operating, and furnishing an off-site undercover narcotics facility is a permissible use of shared funds. Capital improvements should not be made on leased property or space since the law enforcement agency will not benefit from the improvements upon termination of the lease; improvement costs are generally covered in the terms of the lease. Approval from AFMLS is required prior to making such capital expenditures.

d. **Law enforcement equipment**—the costs associated with the purchase, lease, maintenance, or operation of law enforcement equipment for use by law enforcement personnel that supports law enforcement activities. For example, furniture, file cabinets, office supplies, telecommunications equipment, copiers, safes, fitness equipment, computers, computer accessories and software, body armor, uniforms, firearms, radios, cellular telephones, electronic surveillance equipment, and vehicles (e.g., patrol cars and surveillance vehicles).

e. **Law enforcement travel and transportation**—the costs associated with travel and transportation to perform or in support of law enforcement duties and activities. All related costs must be in accordance with the agency's state per diem and must not create the appearance of extravagance or impropriety.

f. **Law enforcement awards and memorials**—the cost of award plaques and certificates for law enforcement personnel, provided that the plaque or certificate is in recognition of a law enforcement achievement, activity, or the completion of law enforcement training, and the cost does not create the appearance of extravagance or impropriety. Shared funds may not be used to pay cash awards.

   Shared funds may be used to pay the costs for modest commemorative plaques, displays, or memorials that serve to recognize or memorialize a law enforcement officer's contributions, such as a memorial plaque or stone at a police department facility in honor of officers killed in the line of duty.

g. **Drug and gang education and awareness programs**—the costs associated with conducting drug or gang education and awareness programs by law enforcement agencies. Such costs include meeting costs, anti-drug abuse literature costs, travel expenses, and salaries for officers working in a drug education program such as DARE.

h. **Matching funds**—the costs associated with paying a state or local law enforcement agency's matching contribution or share in a federal grant program, provided that the grant funds are used for a permissible law enforcement purpose in accordance with this *Guide* or where such use is authorized by federal law.

i. **Pro rata funding**—a law enforcement agency's percentage of the costs associated with supporting multi-agency items or facilities. For example, if a town purchases a new computerized payroll system, and the police department payroll represents 20 percent of the total use of the payroll system, then the police department may use shared money to fund its pro rata share (20 percent) of the operating and maintenance expenses of the system.

FOR 2013 13 JOURNAL DETAIL 2013 1 TO 2013 13

ACCOUNTS FOR: 72 SPECIAL TRUST	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
72130072 SEIZED PROPERTY & FORfEITURE							
72130072 420061 SEIZPEOPLE	96,304	0	96,304	.00	.00	96,304.11	.0%
72130072 430000 REVENUE	310,590	0	310,590	.00	.00	310,589.80	.0%
72130072 522205 PROG EXP	48,511	0	48,511	2,590.00	10,045.00	35,875.55	26.0%
07/01/12 BUC	48,511					ORIGINAL BUDGET 2013	
09/26/12 POE PO20130399NEXGEN					1,595.00	NEXGEN SOLUTIONS, LL	
11/15/12 API PO20130399IN1777				1,595.00		NEXGEN SOLUTI#78984	
11/15/12 POL PO20130399006552					-1,595.00	NEXGEN SOLUTIONS, LL	
09/26/12 POE PO20130400LASER					1,295.00	LASER TECHNOLOGY INC	
10/23/12 POM PO20130400002760					-300.00	LASER TECHNOLOGY INC	
11/08/12 API PO20130400IN128088				995.00		LASER TECHNOL#78823	
11/08/12 POL PO20130400002760					-995.00	LASER TECHNOLOGY INC	
TOTAL SEIZED PROPERTY & FORfEITURE	455,404	0	455,404	2,590.00	10,045.00	442,769.46	2.8%
TOTAL SPECIAL TRUST	455,404	0	455,404	2,590.00	10,045.00	442,769.46	2.8%
TOTAL REVENUES	406,894	0	406,894	.00	.00	406,893.91	
TOTAL EXPENSES	48,511	0	48,511	2,590.00	10,045.00	35,875.55	

FOR 2013 13 JOURNAL DETAIL 2013 1 TO 2013 13

72 130072

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	455,404	0	455,404	2,590.00	10,045.00	442,769.46	2.8%

** END OF REPORT - Generated by Jim Henderson **

FOR 2013 13 JOURNAL DETAIL 2013 1 TO 2013 13

ACCOUNTS FOR: 72 SPECIAL TRUST	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
72130044 POLICE TECHNOLOGY							
72130044 420010 REIMB MOB	11,454	0	11,454	.00	.00	11,454.00	.0%
72130044 430000 REVENUE	163,645	0	163,645	.00	.00	163,645.00	.0%
72130044 522205 PROG EXP	22,235	0	22,235	.00	.00	22,234.85	.0%
07/01/12 BUC	22,235					ORIGINAL BUDGET 2013	
TOTAL POLICE TECHNOLOGY	197,334	0	197,334	.00	.00	197,333.85	.0%
TOTAL SPECIAL TRUST	197,334	0	197,334	.00	.00	197,333.85	.0%
TOTAL REVENUES	175,099	0	175,099	.00	.00	175,099.00	
TOTAL EXPENSES	22,235	0	22,235	.00	.00	22,234.85	

FOR 2013 13 JOURNAL DETAIL 2013 1 TO 2013 13

72 13 0044

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	197,334	0	197,334	.00	.00	197,333.85	.0%

** END OF REPORT - Generated by Jim Henderson **

FOR 2013 13 JOURNAL DETAIL 2013 1 TO 2013 13

ACCOUNTS FOR: 72 SPECIAL TRUST	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
72130069 LAW ENFORC-BLOCK GRANT							
72130069 420052 STGRANT	12,000	0	12,000	.00	.00	12,000.00	.0%
72130069 522205 PROG EXP	5,883	0	5,883	.00	.00	5,883.00	.0%
07/01/12 BUC	5,883				ORIGINAL BUDGET 2013		
TOTAL LAW ENFORC-BLOCK GRANT	17,883	0	17,883	.00	.00	17,883.00	.0%
TOTAL SPECIAL TRUST	17,883	0	17,883	.00	.00	17,883.00	.0%
TOTAL REVENUES	12,000	0	12,000	.00	.00	12,000.00	
TOTAL EXPENSES	5,883	0	5,883	.00	.00	5,883.00	

FOR 2013 13 JOURNAL DETAIL 2013 1 TO 2013 13

72 130069

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	17,883	0	17,883	.00	.00	17,883.00	.0%

** END OF REPORT - Generated by Jim Henderson **

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 10-Jan-13
AGENDA: '1-13-03
AMOUNT: $484

2012-2013

(A) APPROPRIATION [ ]

FROM: ACCOUNT NO.
ACCOUNT NAME

TO: ACCOUNT NO.
ACCOUNT NAME

(B) TRANSFER [X]

FROM:	ACCOUNT NO.	01011000-501101	484.00
	ACCOUNT NAME	Finance-Salaries – FT	
TO:	ACCOUNT NO.	01011000-501105	484.00
	ACCOUNT NAME	Finance-Salaries – OT	

(C) SUMMARY OF REQUEST: Due to Accounting Manager's vacancy

(D) REQUESTED BY: Maria Pires, Finance Director

(E) SUPPORTING DATA: SEE ATTACHED.

(F) CONCURRENCE: [X] YES [ ] NO [ ] NEED ADD'L INFORMATION

TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED___
2. RECOMMENDED TO TOWN COUNCIL___
3. TABLED___
4. DENIED___
5. OTHER___

		TOWN OF TRUMBULL					
		DIRECTOR OF FINANCE YEAR END TRANSFERS					
		FYE 6/30/2013					
TRANSFER NUMBER	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	BALANCE BEFORE TRANSFER		AMOUNT OF TRANSFER		BALANCE AFTER TRANSFER
	FROM						
	Finance-Salaries-FT	01011000-501101	272,569.14		(484.00)		272,085.14
	TO						
	Finance-Salaries-OT	01011000-501105	(483.05)		484.00		0.95
	Due to Accounting Manager's vacancy						
	FROM						
	Human resources-Professional Services	01013000-522202	60,501.87		(734.00)		59,767.87
	TO						
	Human resources-Salaries-OT	01013000-501105	(733.26)		734.00		0.74
	Due to various employee testings						

FOR 2013 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01 GENERAL FUND							
01 GENERAL GOVERNMENT							
01011000 FINANCE DEPARTMENT							
01011000 501101 SALARIES-FT/PERMAN	471,972	0	471,972	199,402.86	.00	272,569.14	42.2%
01011000 501102 SALARIES-PT/PERMAN	50,700	0	50,700	23,781.25	.00	26,918.75	46.9%
01011000 501105 SALARIES-OVERTIME	500	0	500	981.14	.00	-481.14	196.2%*
TOTAL FINANCE DEPARTMENT	523,172	0	523,172	224,165.25	.00	299,006.75	42.8%
TOTAL GENERAL GOVERNMENT	523,172	0	523,172	224,165.25	.00	299,006.75	42.8%
TOTAL GENERAL FUND	523,172	0	523,172	224,165.25	.00	299,006.75	42.8%
TOTAL EXPENSES	523,172	0	523,172	224,165.25	.00	299,006.75	
GRAND TOTAL	523,172	0	523,172	224,165.25	.00	299,006.75	42.8%

** END OF REPORT - Generated by Maria Pires **

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 10-Jan-13
AGENDA: '1-13-04
AMOUNT: $734

2012-2013

(A) APPROPRIATION [ ]

FROM: ACCOUNT NO.
ACCOUNT NAME

TO: ACCOUNT NO.
ACCOUNT NAME

(B) TRANSFER [X]

FROM:	ACCOUNT NO.	01013000-522202	734
	ACCOUNT NAME	Human Resources – Professional Services	
TO:	ACCOUNT NO.	01013000-501105	734
	ACCOUNT NAME	Finance-Salaries – OT	

(C) SUMMARY OF REQUEST: Due to various employee testings

(D) REQUESTED BY: Maria Pires, Finance Director

(E) SUPPORTING DATA: SEE ATTACHED.

(F) CONCURRENCE: [X] YES [ ] NO [ ] NEED ADD'L INFORMATION

TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED___
2. RECOMMENDED TO TOWN COUNCIL___
3. TABLED___
4. DENIED___
5. OTHER___

FOR 2013 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01 GENERAL FUND							
01 GENERAL GOVERNMENT							
01013000 HUMAN RESOURCES							
01013000 501101 SALARIES-FT/PERMAN	115,787	0	115,787	53,440.35	.00	62,346.65	46.2%
01013000 501105 SALARIES-OVERTIME	0	0	0	733.26	.00	-733.26	100.0%*
01013000 501106 SALARIES-LONGEVITY	200	0	200	200.00	.00	.00	100.0%
01013000 522201 SERVICES & FEES-CL	420	0	420	60.00	.00	360.00	14.3%
01013000 522202 SERVICES & FEES-PR	80,150	0	80,150	19,648.13	.00	60,501.87	24.5%
01013000 522203 SERVICES & FEES-AN	3,000	0	3,000	.00	.00	3,000.00	.0%
01013000 545501 COMMUNICATIONS-LEG	5,500	0	5,500	598.22	.00	4,901.78	10.9%
01013000 556602 PROFESSIONAL DEV-A	175	0	175	.00	.00	175.00	.0%
01013000 556604 PROFESSIONAL DEV-P	560	0	560	119.80	.00	440.20	21.4%
TOTAL HUMAN RESOURCES	205,792	0	205,792	74,799.76	.00	130,992.24	36.3%
TOTAL GENERAL GOVERNMENT	205,792	0	205,792	74,799.76	.00	130,992.24	36.3%
TOTAL GENERAL FUND	205,792	0	205,792	74,799.76	.00	130,992.24	36.3%
TOTAL EXPENSES	205,792	0	205,792	74,799.76	.00	130,992.24	
GRAND TOTAL	205,792	0	205,792	74,799.76	.00	130,992.24	36.3%

** END OF REPORT - Generated by Maria Pires **

Board of Finance Meeting

January 10, 2013

Attached is an updated summary of the Special Agency Funds that are still under review. I have removed the trust fund accounts Merrill Beach Trust, Mallett Trust, Nichols Fund, and the Kaulbach Giving Trust Golf. Also per request of the November 8, 2012 Board of Finance meeting I have also removed the Disposal Transfer Station special fund from the summary list.

I have also highlighted accounts on the summary list that I feel at this time can be closed prior to final decisions on the rest of the special fund accounts.

The detail activity of Park Permits, Trumbull Softball Lights, Recreation Activity, Recreation Co-Ed, Recreation-Adult, and Recreation Fees are also attached for review. I have selected transactions from some of these accounts to help identify what the fund is used for, who is signing off on requested expenditures from these accounts and to also give the Board of Finance an idea of the amount of activity in the accounts. The Parks account 72-13-1300-20-522205 reflects no recent activity. Trumbull Softball Lights 72-13-1300-21-522205 has shown only some cash receipts deposits over its most recent activity history.

James W. Henderson

Financial/Accounting Controls Analyst

Town of Trumbull
Special Agency Trust Funds
As of 10/2/2012

Department	Fund#	Fund Name	Year Established on MUNIS	Available Budget Balance	Fund is used for	WP	Notes
Public Works-Highway	72-03-0301-00-522205	Alternative Fuel-Clean Air	2005	3,523.56	Natural gas car	#1	State of Connecticut Grant
Expendable Trust	72-13-1300-79-522205	Beautification Commission	2001	4,395.40	Beautify publicly owned land not already within the jurisdiction of the Park Commission	#2	
Expendable Trust	72-13-1300-59-522205	Bid Deposits	2002	8,306.49		#3	
First Selectman	72-13-0104-00-522205	Concerts	2004	44,587.11	Perpetual funding for concert series	#4	
Expendable Trust	72-13-1300-93-522205	Copying Fees	2002	(4,683.39)	Funding for copier leases	#5	
Expendable Trust	72-13-1300-66-522205	Counseling Center	2002	3,162.59	Enhancing the quality of life in Trumbull by providing family counseling for Trumbull residents and their families	#6	
Education	72-06-0600-00-522205	Early Learning Center Playground	2005	0.00	Fund for Indian Ledge playground	#8	Inactive Status
Economic Development	72-13-0146-00-522205	Economic Development Red Carpet Day	2004	3,342.24	Annual local breakfast for local business	#9	
Emergency Medical Services	72-02-0226-00-522205	Emergency Medical Services	2008	3,036.82	Funds received for certifications	#10	
Expendable Trust	72-13-1300-88-522205	EMT Course	2001	29,987.71	Program supplies and evaluators for EMT course certification	#11	
Arts Commission	72-13-0809-00-522205	Exp Trust Arts Commission	2001	6,195.27	Promoting the arts in Trumbull	#12	
Expendable Trust	72-13-1300-15-522205	Feral Cat Project	2002	(2,784.71)	Animal care	#13	
Expendable Trust	72-13-1300-18-522205	Halloween Happening	2001	(1,980.99)	Annual event that occurred stopped over 15 years ago	#15	
Expendable Trust	72-13-1300-60-522205	Kids First	2001	1,295.61	counseling for children and families	#16	
Expendable Trust	72-13-1300-00-522205	Insurance Claims Town Properties	2001	25,943.06	Accident and damage repairs to town properties	#17	
Expendable Trust	72-13-1300-85-522205	Long Hill Association	2001	(2,900.62)		#18	
Expendable Trust	72-13-1300-87-522205	Library Lost Book A/C	2001	41,178.40	Fees collected for lost book replacement	#19	
Expendable Trust	72-13-1300-82-522205	Memorial Walkway	2001	349.64	Funds for placement of plaques at memorial walkways	#20	
Expendable Trust	72-13-1300-70-522205	Friends of the Library	2009	824.61	donations from patrons to support the library	#23	
Expendable Trust	72-13-1300-65-522205	Special Projects	2002	25,041.00		#25	
Expendable Trust	72-13-1300-14-522205	Kachele Farm Irrigation	2002	(7,555.41)	irrigation for soccer fields at Madison School	#26	
Expendable Trust	72-13-1300-89-522205	Outdoor Planting	2001	1,420.25	to improve town gateway plantings	#28	
Expendable Trust	72-13-1300-22-522205	Indian Ledge Playground	2001	16,258.10	funds received for maintenance of playground	#29	
Expendable Trust	72-13-1300-54-522205	Park Permits	2001	25,795.47	Fees collected for park usage by Town residents/picnics	#30	
Expendable Trust	72-13-1300-20-522205	Parks	2001	3,273.56	Park Rangers set up as an endowment gift	#31	
Expendable Trust	72-13-1300-21-522205	Trumbull Softball Lights	2001	30,040.70	funds collected from leagues for usage of field lights	#32	
Expendable Trust	72-13-1300-43-522205	Vietnam Memorial	2002	2,539.35	maintenance of Vietnam Memorial	#33	
Expendable Trust	72-13-1300-68-522205	AED Account Police	2002	4,030.74	Automated External Defibrillators	#34	
Expendable Trust	72-13-1300-69-522205	Law Enforcement Block Grant	2003	5,883.00	crime prevention & public safety	#36	US DOJ Grant
Expendable Trust	72-13-1300-44-522205	Police Technology	2002	22,234.85	Upgrading of Police technology equipment	#37	
Human Resources	72-13-0130-00-522205	Police Testing-Oral/Written/AG	2006	13,721.43	Funding for Police Officer testing Human Resources	#38	
Expendable Trust	72-13-1300-73-522205	Police Youth Program	2001	28,850.31	funds for DARE program	#39	
Expendable Trust	72-13-1300-71-522205	Expendable Police	2001	203,693.94	Police salaries overtime	#41	
Expendable Trust	72-13-1300-72-522205	Seized Property & Forfeiture	2002	64,129.60	Police Department property seizures account	#42	
Expendable Trust	72-13-1300-74-522205	Regional Dispatch	2002	1,075.22	Monroe, Easton, Trumbull Regional Emergency Dispatch Center	#44	
Town Clerk	72-01-0136-00-522205	Postage/Call Cards-Armed Forces	2005	1,275.45	Program for U.S. Armed Forces military personnel	#45	
Expendable Trust	72-13-1300-63-522205	Recreation Fees	2001	100,863.42	Activity costs for recreation programs used at year-end to offset shortage in G/F budget	#46	
Expendable Trust	72-13-1300-56-522205	Recreation Activity/Fields	2001	11,490.00	Field use and maintenance	#47	
Expendable Trust	72-13-1300-55-522205	Recreation Adult	2001	4,065.49	Fees collected from men's softball coed softball and volleyball	#48	
Expendable Trust	72-13-1300-57-522205	Recreation Coed	2001	15,275.97	Payments to referees and umpires for recreational sports programs/league fees	#49	
Expendable Trust	72-13-1300-61-522205	Safe Rides	2002	11.00	to prevent drunk driving	#50	
Expendable Trust	72-13-1300-76-522205	Senior Center Fundraising	2001	534.93		#52	
Expendable Trust	72-13-1300-75-522205	Senior Citizen's Activities	2001	30,550.48	Program expenses for Senior Center activities	#53	
Expendable Trust	72-13-1300-78-522205	Social Services Emergency Fund	2001	21,035.68	Assist seniors in paying fuel and electric bills	#54	
Expendable Trust	72-13-1300-77-522205	Food Baskets	2001	28,996.10	Gift certificates for food purchases for the needy	#55	
Expendable Trust	72-13-1300-81-522205	Street Signs	2001	2,908.08	replacement of damaged street signs	#56	
Expendable Trust	72-13-1300-62-522205	Team	2002	(25.69)	Community Action Agency	#57	
Expendable Trust	72-13-1300-86-522205	Telecommunication Deposits	2002	326.87		#58	
Expendable Trust	72-13-1300-99-522205	Town Hall Code Compliance Rebate	2002	12,439.38	building code upgrades	#59	
Public Events	72-08-0800-65-522205	Town Wide Events	2002	25,041.00	various annual Town events funds received from Mallet Trust	#60	
Expendable Trust	72-13-1300-80-522205	TR Community Prevention	2002	1,154.58		#61	
Expendable Trust	72-13-1300-84-522205	Trumbull Day Senior Bingo	2001	(383.01)	part of annual Trumbull Day Celebration	#62	
Emergency Management	72-13-0234-00-522205	Trumbull Disaster Trailer Fund	2004	1,901.08	for maintenance of EMS disaster trailer	#63	
Trumbull Nature Commission	72-13-0101-00-522205	Trumbull Nature Commission	2008	0.00	To create an environment where the community can connect with nature	#64	
Expendable Trust	72-13-1300-16-522205	Trumbull Triad	2001	414.43	newsletter for youth programs	#65	
Youth Commission	72-13-0504-00-522205	Youth Commission	2006	23,193.82	To assist in the social and cultural development of the youth of Trumbull	#66	

	A	B	C	D	E	F	G	H	I	J	K	L	N
1	FOR 2012 13	JOURNAL DETAIL 2012 1 TO 2012 13											
2	ACCOUNTS FOR:				ORIGINAL	TRANFRS	REVISED			AVAILABLE	PCT		
3	72 SPECIAL TRUST				APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED		
4	72130072 SEIZED PROPERTY & FORFEITURE												
5													
6	72130072	522205		PROG EXP	49,400.00	27,277.00	76,677.00	28,166.11	0	48,510.55	36.7 %		
7	72130072	522205		PROG EXP									
8	7/1/ 11	BUC			49,400.00				ORIGINAL BUDGET 2012				
9	72130072	522205		PROG EXP									
10	11/10/2011	API	PO	IN47226			1,200.00		UNITED CAPITA#72618				
11	72130072	522205		PROG EXP									
12	4/19/2012	API	PO	IN10600			1,140.00		TOWN OF MONRO#75105				
13	72130072	522205		PROG EXP									
14	6/30/2012	BUA		dms		560.00							
15	72130072	522205		PROG EXP									
16	8/30/2011	POE	PO20120245	TOUGHBOOK				1,470.00	TELREPCO				
17	72130072	522205		PROG EXP									
18	9/15/2011	API	PO20120245	IN00120672			1,470.00		TELREPCO #71547				
19	72130072	522205		PROG EXP									
20	9/15/2011	POL	PO20120245	6590				(1,195.00)	TELREPCO				
21	72130072	522205		PROG EXP									
22	9/15/2011	POL	PO20120245	6590				(275.00)	TELREPCO				
23	72130072	522205		PROG EXP									
24	10/4/2011	POE	PO20120333	ICOP SYSTEMS				22,464.00	ICOP				
25	72130072	522205		PROG EXP									
26	10/19/2011	POM	PO20120333	8813				152.16	ICOP				
27	72130072	522205		PROG EXP									
28	10/20/2011	API	PO20120333	IN0001495-IN			22,616.16		ICOP #72254				
29	72130072	522205		PROG EXP									
30	10/20/2011	POL	PO20120333	8813				(20,952.16)	ICOP				
31	72130072	522205		PROG EXP									
32	10/20/2011	POL	PO20120333	8813				(400.00)	ICOP				
33	72130072	522205		PROG EXP									
34	10/20/2011	POL	PO20120333	8813				(1,264.00)	COP				
35	72130072	522205		PRO EXP									
36	10/4/2011	POE	PO20120334	ERT COLT CQB CAR				1,739.95	PHOENIX DISTRIBU				
37	72130072	522 5		PROG EXP									
38	11/17/2011	API	PO20120334	IN2953			599.95		PHOENIX DISTR#72753				
39	72130072	522205		PROG EXP									
40	11/17/2011	POL	PO20120334	9263				(525.00)	PHOENIX DISTRIBU				
41	72130072	522205		PROG EXP									
42	11/17/2011	POL	PO20120334	9263				(29.95)	PHOENIX DISTRIBU				
43	72130072	522205		PROG EXP									
44	11/17/2011	POL	PO20120334	9263				(45.00)	PHOENIX DISTRIBU				
45	72130072	522205		PROG EXP									
46	1/12/2012	API	PO20120334	IN2992			1,140.00		PHOENIX DISTR#73605				
47	72130072	522205		PROG EXP									
48	1/12/2012	POL	PO20120334	9263				(1,140.00)	PHOENIX DISTRIBU				
49	72130072	522205		PROG EXP									
50	8/31/2011	BUA	EoM AUG11	C/R		126.00							
51	72130072	522205		PROG EXP									
52	12/15/2011	BUA	MDMTH	C/R		4,004.00							
53	72130072	522205		PROG EXP									
54	1/15/2012	BUA	MDMTH	C/R		1,650.00							
55	72130072	522205		PROG EXP									
56	6/15/2012	BUA	MDMTH	C/R		3,972.00							
57	72130072	522205		PROG EXP									
58	10/15/2011	BUA	MDMTH OCT	C/R		1,750.00							
59	72130072	522205		PROG EXP									
60	4/15/2012	BUA	MIDMTH	C/R		15,214.00							
61	TOTAL SEIZED PROPERTY & FORFEITURE				49,400.00	27,277.00	76,676.66	28,166.11	0	48,510.55	36.7 %		

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	FOR 2012 13	JOURNAL DETAIL 2012 1 TO 2012 13											
2	ACCOUNTS FOR:				ORIGINAL	TRANFRS	REVISED			AVAILABLE	PCT		
3	72 SPECIAL TRUST				APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BU ET	USED		
4	72130072 SEIZED PROPERTY & FORFEITURE												
62	TOTAL SPECIAL TRUST				49,400.00	27,277.00	76,676.66	28,166.11	0	48,510.55	36.7	%	
63	TOTAL EXPENSES				49,400.00	27,277.00	76,676.66	28,166.11	0	48,510.55			
64	GRAND TOTAL				49,400.00	27,277.00	76,676.66	28,166.11	0	48,510.55	36.7	%	

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	FOR 2012 13	JOURNAL DETAIL 2012 1 TO 2012 13											
2	ACCOUNTS FOR:				ORIGINAL	TRANFRS	REVISED			AVAILABLE	PCT		
3	72 SPECIAL TRUST				APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED		
4	72130054 PARK PERMITS												
5													
6	72130054	S22205		PROG EXP	32,837.00	5,925.00	38,762.00	12,966.29	0	25,795.47	33.5	%	
7	72130054	S22205		PROG EXP									
8	7/1/2011	BUC			32,837.00				ORIGINAL BUDGET 2012				
9	72130054	S22205		PROG EXP									
10	5/17/2012	API	PO	IN0124253-IN			3,379.61		BROCK ENTERPR#75594				
11	72130054	S22205		PROG EXP									
12	5/24/2012	API	PO	IN0124367-IN			393.71		BROCK ENTERPR#75729				
13	72130054	S22205		PROG EXP									
14	6/14/2012	API	PO	IN1036213			4,240.00		HISCO #76059				
15	72130054	S22205		PROG EXP									
16	6/28/2012	API	PO	IN0085384-01			3,418.32		FAIRFIELD ELE#76323				
17	72130054	S22205		PROG EXP									
18	8/2/2012	API	PO	IN080212-A			1,534.65		BUSINESSCARD #76863				
19	72130054	S22205		PROG EXP									
20	9/30/2011	BUA	EoM	C/R		620.00							
21	72130054	S22205		PROG EXP									
22	2/29/2012	BUA	EoM	C/R		200.00							
23	72130054	S22205		PROG EXP									
24	4/30/2012	BUA	EoM	C/R		285.00							
25	72130054	S22205		PROG EXP									
26	8/31/2011	BUA	EoM AUG11	C/R		1,175.00							
27	72130054	S22205		PROG EXP									
28	6/30/2012	BUA	EoM JUN12	C/R		805.00							
29	72130054	S22205		PROG EXP									
30	5/31/2012	BUA	EoM MAY12	C/R		390.00							
31	72130054	S22205		PROG EXP									
32	6/15/2012	BUA	MDMTH	C/R		1,030.00							
33	72130054	S22205		PROG EXP									
34	7/15/2011	BUA	MDMTH JUL	C/R		875.00							
35	72130054	S22205		PROG EXP									
36	11/15/2011	BUA	MIDMONTH	C/R		250.00							
37	72130054	S22205		PROG EXP									
38	5/15/2012	BUA	MIDMTH	C/R		295.00							
39	TOTAL PARK PERMITS				32,837.00	5,925.00	38,761.76	12,966.29	0	25,795.47	33.5	%	
40	TOTAL SPECIAL TRUST				32,837.00	5,925.00	38,761.76	12,966.29	0	25,795.47	33.5	%	
41	TOTAL EXPENSES				32,837.00	5,925.00	38,761.76	12,966.29	0	25,795.47			
42	GRAND TOTAL				32,837.00	5,925.00	38,761.76	12,966.29	0	25795.47	33.5	%	

THIS DOCUMENT HAS A COLORED BACKGROUND, AN ULTRAVIOLET INK FEATURE, BLEED THRU NUMBERING AND A WATERMARK ON THE BACK

TOWN OF TRUMBULL
TRUMBULL CT 06611
GENERAL FUND

People's Bank
Money Market

CHECK NO 076059
76059

VENDOR	CHECK DATE	CHECK AMOUNT
10649	06/14/2012	$7,460.0

******7,460 DOLLARS AND NO CENTS

NON NEGOTIABLE AFTER 90 DAYS

PAY

TO THE ORDER OF

HISCO PUMP, INC
4 MOSEY DRIVE
BLOOMFIELD CT 06002

Mary T. Pires
Mayor

COUNTERSIGNATURE

⑈076059⑈ ⑆221172186⑆ 012 7010558⑈

76059

TOWN OF TRUMBULL, Trumbull CT 06611

061412 076059

INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	NET INVOICE AMOUNT	PO NO	VOUCHER
05/25/12	1036213	SERVICE & REPAIR	4,240.00		116845
05/29/12	1036246	HISCO SERVICE/REPAIR & IN	3,220.00	20120778	116846

10649 HISCO PUMP, INC 7,460.00 76059

INVOICE

Hisco Pump, Inc.
Branch: 01 Hisco Pump Inc, - Main Branch

4 MOSEY DRIVE
BLOOMFIELD, CT 06002
USA

860-243-2705

INVOICE	
1036213	
Invoice Date	Page
5/25/2012	1 of 1
ORDER NUMBER	
1030848	

Bill To:

TRUMBULL, TOWN OF
5866 MAIN ST
ATTN: JOE SOLEMENE - SEWER DEPT.
TRUMBULL, CT 06611
USA

Ship To:

TRUMBULL, TOWN OF
5866 MAIN ST
ATTN: JOE SOLEMENE - SEWER DEPT.
TRUMBULL, CT 06611
USA

Ordered By: Mr. DMITRI PARIS

Customer ID: 18737

PO Number	*Terms Description*	*Net Due Date*	*Disc Due Date*	*Discount Amount*
VERBAL DMITRI 04/23/12	NET 30	06/24/12	06/24/12	0.00

Order Date	*Pick Ticket No*	*Primary Salesrep Name*	*Taker*
4/23/2012 10:45:32	1040982	MIKE BAKER	JESSE

Quantities					*Item ID* *Item Description*	*Pricing UOM* *Unit Size*	*Unit Price*	*Extended Price*
Ordered	*Shipped*	*Remaining*	*UOM* *Unit Size*	*Disp.*				
Carrier: HISCO TRUCK					*Tracking #:*			
1.00	1.00	0.00	EA 1.0		SERVICE/REPAIR SERVICE AND REPAIR-GENERAL	EA 1	2,120.0000	2,120.00
					Order Line Notes: CUSTOMER MARRLOWW 530 SERIES PUMP 5X4-7-9/16 POOL PUMP BOUND UP TRIM IMPELLER 7-9/16			
1.00	1.00	0.00	EA 1.0		SERVICE/REPAIR SERVICE AND REPAIR-GENERAL	EA 1	2,120.0000	2,120.00
					Order Line Notes: EVALUATE CUSTOMER MARRLOW 530 SERIES 5X4-7-9/16 POOL PUMP PUMP ROTATES MAKES LOUD NOISE TRIM IMPELLER 7-1/16"			

Total Lines: 2

SUB-TOTAL:	4,240.00
TAX:	0.00
AMOUNT DUE:	4,240.00

** * * REPRINT * * **

THIS DOCUMENT HAS A COLORED BACKGROUND, AN ULTRAVIOLET INK FEATURE, BLEED THRU NUMBERING AND A WATERMARK ON THE BACK

TOWN OF TRUMBULL
TRUMBULL, CT 06611
GENERAL FUND

People's Bank
Money Market

CHECK NO 075729
75729

VENDOR	CHECK DATE	CHECK AMOUNT
309	05/24/2012	$393.71

********393 DOLLARS AND 71 CENTS

NOT VALID AFTER 60 DAYS

PAY

BROCK ENTERPRISES, INC.
PO BOX 185307
HAMDEN CT 06518-0307

TO THE ORDER OF

Maria J. Pires
Mayor

AUTHORIZED SIGNATURE

⑈075729⑈ ⑆221172186⑆ 012 7010558⑈

75729

TOWN OF TRUMBULL, Trumbull CT 06611

052412 075729

INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	NET INVOICE AMOUNT	PO NO.	VOUCHER
05/11/12	0124367-IN	ROLLER TUBE	393.71		116398

309	BROCK ENTERPRISES, INC.	393.71	75729

G

INVOICE

Brock Enterprises, LLC
P.O. Box 185307
Hamden, CT 06518-0307
(203) 281-1247
FED. ID #80 0728135

INVOICE NUMBER: 0124367-IN
INVOICE DATE: 05/11/2012

ORDER NUMBER: 0140897
ORDER DATE: 05/10/2012
SALESPERSON: BB
CUSTOMER P.O. DIMITRI
CONFIRM TO: Dimitri

SOLD TO:
Town of Trumbull
Highway Dept.
Accounts Payable
366 Church Hill Rd.
Trumbull, CT 06611

SHIP TO:
Town of Trumbull
Highway Dept.
ATTN:Dimitri
366 Church Hill Rd.
Trumbull, CT 06611

CUSTOMER NO. TRUMTO SHIP VIA UPSGRD TERMS Net 30

ITEM NO.	DESCRIPTION	UNIT	ORDERED	SHIPPED	BACK ORD	PRICE	AMOUNT
STE5584	#5 Roller Tube	EACH	12	12	0	32.00	384.00

Attention AP Check Requisition
Vendor #:
AMOUNT 393.71
309
PERMIT ACC
72-1300-54-5222205
APPROVAL
RETURN CHECK TO DEPARTMENT

Net Invoice:	384.00
Less Discount:	0.00
Freight:	9.71
Sales Tax:	0.00
Invoice Total:	**393.71**

ALL RETURNS MUST HAVE PRIOR AUTHORIZATION

	A	B	C	D	E	F	G	H	I	J	K	L	N
1	FOR 2012 13	JOURNAL DETA L 2012 1 TO 2012 13											
2	ACCOUNTS FOR:				ORIGINAL	TRANFRS	REVISED			AVA LABLE	PCT		
3	72 SPEC AL TRUST				APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED		
4	72130020 PARKS												
5													
6	72130020	522205		PROG EXP	3,274.00	0.00	3,274.00	0.00	0	3,273.56	0	%	
7	72130020	522205		PROG EXP									
8	7/1/2011	BUC			3,274.00				ORIGINAL BUDGET 2012				
9	TOTAL PA KS				3,274.00	0.00	3,273.56	0.00	0	3,273.56	0	%	
10	TOTAL SPECIAL TRUST				3,274.00	0.00	3,273.56	0.00	0	3,273.56	0	%	
11	TOTAL EXPENSES				3,274.00	0.00	3,273.56	0.00	0	3,273.56			
12	GRAND TOTAL				3,274.00	0.00	3,273.56	0.00	0	3,273.56	0	%	

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	FOR 2012 13	JOURNAL DETAIL 2012 1 TO 2012 13											
2	ACCOUNTS FOR:				ORIGINAL	TRANFRS	REVISED			AVAILABLE	PCT		
3	72 SPECIAL TRUST				APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED		
4	72130021 TRUMBULL SOFTBALL LIGHTS												
5													
6	72130021	522205		PROG EXP	26,841.00	3,200.00	30,041.00	0	0	30,040.70	0	%	
7	72130021	522205		PROG EXP									
8	7/1/2011	BUC			26,841.00				ORIGINAL BUDGET 2012				
9	72130021	522205		PROG EXP									
10	9/30/2011	BUA	EoM	C/R		1,600.00							
11	72130021	522205		PROG EXP									
12	2/29/2012	BUA	EoM	C/R		500.00							
13	72130021	522205		PROG EXP									
14	7/31/2011	BUA	EoM JUL11	C/R		1,100.00							
15	TOTAL TRUMBULL SOFTBALL LIGHTS				26,841.00	3,200.00	30,040.70	0	0	30,040.70	0	%	
16	TOTAL SPECIAL TRUST				26,841.00	3,200.00	30,040.70	0	0	30,040.70	0	%	
17	TOTAL EXPENSES				26,841.00	3,200.00	30,040.70	0	0	30,040.70			
18	GRAND TOTAL				26,841.00	3,200.00	30,040.70	0	0	30,040.70	0	%	

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	FOR 2012 13	JOURNAL DETAIL 2012 1 TO 2012 13											
2	ACCOUNTS FOR:				ORIGINAL	TRANFRS	REVISED			AVAILABLE	PCT		
3	72 SPECIAL TRUST				APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED		
4	72130056 RECREATION- ACTIVITY												
5													
6	72130056	522205		PROG EXP	1,000.00	12,740.00	13,740.00	2,250.00	0	11,490.00	16.4	%	
7	72130056	522205		PROG EXP									
8	7/1/2011	BUC			1,000.00				ORIGINAL BUDGET 2012				
9	72130056	522205		PROG EXP									
10	6/13/2012	BUA		RECODE		4,025.00							
11	72130056	522205		PROG EXP									
12	8/30/2012	API	PO	IN17616			2,250.00		TARANTINO LAN#77536				
13	72130056	522205		PROG EXP									
14	6/15/2012	BUA	MDMTH	C/R		5,875.00							
15	72130056	522205		PROG EXP									
16	5/15/2012	BUA	MIDMTH	C/R		2,840.00							
17	TOTAL RECREATION- ACTIVITY				1,000.00	12,740.00	13,740.00	2,250.00	0	11,490.00	16.4	%	
18	TOTAL SPECIAL TRUST				1,000.00	12,740.00	13,740.00	2,250.00	0	11,490.00	16.4	%	
19	TOTAL EXPENSES				1,000.00	12,740.00	13,740.00	2,250.00	0	11,490.00			
20	GRAND TOTAL				1,000.00	12,740.00	13,740.00	2,250.00	0	11,490.00	16.4	%	

THIS DOCUMENT HAS A COLORED BACKGROUND AND ULTRAVIOLET INK FEATURE. BLEED THRU NUMBERING AND A WATERMARK ON THE BACK

TOWN OF TRUMBULL
TRUMBULL CT 06611
GENERAL FUND

People's Bank
Municipal Bank

CHECK NO. 076115
76115

VENDOR	CHECK DATE	CHECK AMOUNT
2128	06/14/2012	$2,250.00

******2,250 DOLLARS AND NO CENTS

NOT VALID AFTER 60 DAYS

PAY TO THE ORDER OF:

TARANTINO LANDSCAPING
BOX 5160
BRIDGEPORT CT 06610-0160

Maria J. Pires
Mayor

⑈076115⑈ ⑆221172186⑆ 012 7010558⑈

76115

TOWN OF TRUMBULL, Trumbull, CT 06611

061412 076115

INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	NET INVOICE AMOUNT	PO NO.	VOUCHER
06/01/12	24178	BALL FIELD MAINTENANCE	2,250.00		116942

2128	TARANTINO LANDSCAPING	2,250.00	76115

tarantino LANDSCAPES For a beautiful earth

INVOICE 24178 Dated 6/1/2012

Tarantino Landscapes
P.O. Box 5160
Bridgeport, CT 06610
203-334-4744

TOWN OF TRUMBULL
Mr. Paris
366 Church Hill Rd
Trumbull, CT 06611-3820

Acct # 22877
Lic#: B-0922
Purchase order

DESCRIPTION	INVOICE	DISCOUNT	TAX	QUANTITY	AMOUNT DUE
For service at: Town of Trumbull 366 Church Hill Rd Trumbull, CT 06611-3820					
Ball Field Maintenance	$2,250.00	$0.00	$0.00		$2,250.00

Total Payment Amount: $0.00

PLEASE REMIT $2,250.00

ball field maintenance
May 1 - May 31, 2012

Attention AP Check Requisition
2250 -
2128
01080670578301
APPROVE
Check Here
RETURN CHECK ... MENT
Vendor #:

tarantino LANDSCAPES For a beautiful earth

Tarantino Landscapes

www.tarantinolandscapes.com

P.O. Box 5160
Bridgeport, CT 06610

Please Return This Portion with Your Payment
To Insure Proper Credit. Thank You.

Acct # 22877
TOWN OF TRUMBULL
Mr. Paris
INVOICE 24178 Dated 6/1/2012
PLEASE REMIT $2,250.00

If Tarantino's Landscaping Inc. deems it advisable to place collections of this account in the hands of an attorney, purchaser shall pay all attorney's fees and all costs associated with the collections including interest and disbursements. A finance charge of 1.42% per month will be charged for accounts over 30 days. Terms: Payable upon receipt of invoice. Tarantino's Landscaping reserves the right to terminate maintenance services if invoices are not paid within 30 (thirty) days. All Prices subject to Sales Tax

Thank you for Your Business!

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	FOR 2012 13	JOURNAL DETAIL 2012 1 TO 2012 13											
2	ACCOUNTS FOR:				ORIGINAL	TRANFRS	REVISED			AVAILABLE	PCT		
3	72 SPECIAL TRUST				APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED		
4	72130057 RECREATION-COED												
5													
6	72130057	522205		PROG EXP	15,080.00	14,861.00	29,941.00	14,665.00	0	15,275.97	49	%	
7	72130057	522205		PROG EXP									
8	7/1/2011	BUC			15,080.00				ORIGINAL BUDGET 2012				
9	72130057	522205		PROG EXP									
10	9/28/2011	API	PO	IN9297			90.00		ARCTIC SPORTS#71813				
11	72130057	522205		PROG EXP									
12	10/13/2011	API	PO	IN101311			580.00		CSIRE, ANDY #72115				
13	72130057	522205		PROG EXP									
14	10/13/2011	API	PO	IN101311			390.00		DIONIS, DIANE#72122				
15	72130057	522205		PROG EXP									
16	10/13/2011	API	PO	IN101311			512.00		HESTER, GARY #72135				
17	72130057	522205		PROG EXP									
18	10/13/2011	API	PO	IN101311			580.00		KUCKY, JOH #72145				
19	72130057	522205		PROG EXP									
20	10/13/2011	API	PO	IN101311			580.00		MAURAO, DENNI#72151				
21	72130057	522205		PROG EXP									
22	10/13/2011	API	PO	IN101311			580.00		MOREO, RALPH #72159				
23	72130057	522205		PROG EXP									
24	10/13/2011	API	PO	IN101311			580.00		PRINCE, PAT #72170				
25	72130057	522205		PROG EXP									
26	10/13/2011	API	PO	IN101311			580.00		STANCO, JOSE #72174				
27	72130057	522205		PROG EXP									
28	10/20/2011	API	PO	IN480853			1,508.00		BOLLINGER, IN#72216				
29	72130057	522205		PROG EXP									
30	12/8/2011	API	PO	IN120811			510.00		ZIP/BAR INC #73153				
31	72130057	522205		PROG EXP									
32	12/15/2011	API	PO	IN121511			300.00		PERSICO, JOSE#73239				
33	72130057	522205		PROG EXP									
34	12/29/2011	API	PO	IN122911			600.00		ZIP/BAR INC #73444				
35	72130057	522205		PROG EXP									
36	1/5/2012	API	PO	IN010512			475.00		MO ER, JOSEPH#73503				
37	72130057	522205		PROG EXP									
38	2/9/2012	API	PO	IN020912			570.00		ZIP/BAR INC #74053				
39	72130057	522205		PROG EXP									
40	2/16/2012	API	PO	IN021612			430.00		PERSICO, JOSE#74122				
41	72130057	522205		PROG EXP									
42	2/23/2012	API	PO	IN022312			350.00		MOYER, JOSEPH#74206				
43	72130057	522205		PROG EXP									
44	3/15/2012	API	PO	IN031512			540.00		ZIP/BAR INC #74581				
45	72130057	522205		PROG EXP									
46	4/4/2012	API	PO	IN040512			450.00		PERSICO, JOSE#74884				
47	72130057	522205		PROG EXP									
48	4/12/2012	API	PO	IN041212			600.00		ZIP/BAR INC #75032				
49	72130057	522205		PROG EXP									
50	4/26/2012	API	PO	IN9430			90.00		ARCTIC SPORTS#75134				
51	72130057	522205		PROG EXP									
52	5/10/2012	API	PO	IN051012			425.00		MOYER, JOSEPH#75541				
53	72130057	522205		PROG EXP									
54	5/17/2012	API	PO	IN051712			2,870.00		BOLLINGER, IN#75593				
55	72130057	522205		PROG EXP									
56	5/17/2012	API	PO	IN051712			250.00		CTASA #75610				
57	72130057	522205		PROG EXP									
58	5/17/2012	API	PO	IN051712			480.00		ZIP/BAR INC #75709				

	A	B	C	D	E	F	G	H	I	J	K	L
1	FOR2012 13	JOURNAL DETAIL 2012 1 TO 2012 13										
2	ACCOUNTS FOR:				ORIGINAL	TRANFRS	REVISED			AVAILABLE	PCT	
3	72 SPECIAL TRUST				APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
4	72130057 RECREATION COED											
59	72130057	S22205		PROG EXP								
60	5/24/2012	API	PO	IN0S2412			225.00		PERSICO, JOSE#757#7			
61	72130057	S22205		PROG EXP								
62	9/30/2011	BUA	EoM	C/R		411.00						
63	72130057	S22205		PROG EXP								
64	7/31/2011	BUA	EoM JUL11	C/R		100.00						
65	72130057	S22205		PROG EXP								
66	6/30/2012	BUA	EoMJUN12	C/R		225.00						
67	72130057	S22205		PROG EXP								
68	5/31/2012	BUA	EoM MAY12	C/R		5,000.00						
69	72130057	S22205		PROG EXP								
70	10/31/2011	BUA	EoM OCT11	C/R		1,000.00						
71	72130057	S22205		PROG EXP								
72	12/15/2011	BUA	MDMTH	C/R		5,400.00						
73	72130057	S22205		PROG EXP								
74	1/15/2012	BUA	MDMTH	C/R		1,000.00						
75	72130057	S22205		PROG EXP								
76	7/15/2011	BUA	MDMTH JUL	C/R		225.00						
77	72130057	S22205		PROGEXP								
78	11/15/2011	BUA	MIDMONTH	C/R		1,500.00						
79	TOTAL RECREATION-COED				15,080.00	14,861.00	29,940.97	14,665.00	0	15,275.97	49	%
80	TOTAL SPECIAL TRUST				15,080.00	14,861.00	29,940.97	14,665.00	0	15,275.97	49	%
81	TOTAL EXPENSES				15,080.00	14,861.00	29,940.97	14,665.00	0	15,275.97		
82	GRAND TOTAL				15,080.00	14,861.00	29,940.97	14,665.00	0	15,275.97	49	%

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	FOR 2012 13	JOURNAL DETAIL 2012 1 TO 2012 13											
2	ACCOUNTS FOR:				ORIGINAL	TRANFRS	REVISED			AVAILABLE	PCT		
3	72 SPECIAL TRUST				APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED		
4	72130055 RECREATION-ADULT												
5													
6	72130055	522205		PROG EXP	3,544.00	15,285.00	18,829.00	14,763.40	0	4,065.49	78.4	%	
7	72130055	522205		PROG EXP									
8	7/1/2011	BUC			3,544.00				ORIGINAL BUDGET 2012				
9	72130055	522205		PROG EXP									
10	10/6/2011	API	PO	IN100611			500.00		LAUDENSLAGER,#72018				
11	72130055	522 05		PROG EXP									
12	10/27/2011	API	PO	IN9319			90.00		ARCTIC SPORTS#72313				
13	72130055	522205		PROG EXP									
14	10/27/2011	API	PO	IN1000025248			95.40		UNIFORMZ, LLC#72407				
15	72130055	522205		PROG EXP									
16	12/1/2011	API	PO	IN1 0111			234.00		ALLAN, MATHEW#72922				
17	72130055	522205		PROG EXP									
18	12/1/2011	API	PO	IN120111			140.00		BARONE, CHRIS#72929				
19	72130055	522205		PROG EXP									
20	12/1/2011	API	PO	IN120111			234.00		BELLOFIORE, M#72930				
21	72130055	522205		PROG EXP									
22	12/1/2011	API	PO	IN1 111			140.00		EMMANOUILIDIS#72953				
23	72130055	522		PROG EXP									
24	12/1/2011	API	PO	IN120111			187.00		FOLTOPOULOS, #72959				
25	72130055	522205		PROG EXP									
26	12/1/2011	API	PO	IN120111			187.00		GLEN RO SPIRI#72962				
27	72130055	522205		PROG EXP									
28	12/1/2011	API	PO	IN120111			187.00	-	IANNAZZO, ROB#72974				
29	72130055	522205		PROG EXP									
30	12/1/2011	API	PO	IN120111			281.00		KING, BRIAN #72979				
31	72130055	522205		PROG EXP									
32	12/1/2011	API	PO	IN120111			187.00		MAJERSKY, JOS#72985				
33	72130055	522205		PROG EXP									
34	12/1/2011	API	PO	IN120111			93.00		MEHTA, NEERAS#72988				
35	72130055	522205		PROG EXP									
36	12/1/2011	API	PO	IN120111			234.00		MERIT INSURAN#72989				
37	72130055	522205		PROG EXP									
38	12/1/2011	API	PO	IN120111			234.00		MURPHY, F X#72992				
39	72130055	522205		PROG EXP									
40	12/1/2011	API	PO	IN120111			234.00		NORTHEAST TEC#72996				
41	72130055	522205		PROG EXP									
42	12/1/2011	API	PO	IN1 111			187.00		PAPPAS, PETER#73008				
43	72130055	522205		PROG EXP									
44	12/1/2011	API	PO	IN120111			234.00		PEKAR, STEVEN#73012				
45	72130055	522205		PROG EXP									
46	4/26/2012	API	PO	IN011854			1,035.00		BLANCHETTE SP#75139				
47	72130055	522205		PROG EXP									
48	5/3/2012	API	PO	IN050312			4,215.00		BOLLINGER, IN#75366				
49	72130055	522205		PROG EXP									
50	5/3/2012	API	PO	IN050312			375.00		CT ASA #75383				
51	72130055	522205		PROG EXP									
52	5/10/2012	API	PO	IN051012			3,555.00		BOLLINGER, IN#75500				
53	72130055	522205		PROG EXP									
54	5/10/2012	API	PO	IN051012			375.00		CT ASA #75511				
55	72130055	522205		PROG EXP									
56	4/16/2012	POE	PO20120848	SOFTBALLS				1,530.00	BLANCHETTE SPORTING				
57	72130055	522205		PROG EXP									
58	4/26/2012	API	PO20120848	IN011618			1 530.00		BLANCHETTE SP#75139				
59	72130055	522205		PROG EXP									
60	4/26/2012	POL	PO20120848	10446				(1,530.00)	BLANCHETTE SPORTING				
61	72130055	522205		PROG EXP									

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	FOR 2012 13	JOURNAL DETAIL 2012 1 TO 2012 13											
2	ACCOUNTS FOR:				ORIGINAL	TRANFRS	REVISED			AVAILABLE	PCT		
3	72 SPECIAL TRUST				APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED		
4	72130055 RECREATION-ADULT												
62	5/15/2012	BUA	MIDMTH	C/R		15,285.00							
63	TOTAL RECREATION-ADULT				3,544.00	15,285.00	18,828.89	14,763.40	0	4,065.49	78.4	%	
64	TOTAL SPECIAL TRUST				3,544.00	15,285.00	18,828.89	14,763.40	0	4,065.49	78.4	%	
65	TOTAL EXPENSES				3,544.00	15,285.00	18,828.89	14,763.40	0	4,065.49			
66	GRAND TOTAL				3,544.00	15,285.00	18,828.89	14,763.40	0	4,065.49	78.4	%	

THIS DOCUMENT HAS A MODIFIED BLUE BACKGROUND AND ULTRAVIOLET INK FEATURE. BLEED THRU NUMBERING AND A WATERMARK ON THE BACK

TOWN OF TRUMBULL
TRUMBULL, CT 06611
GENERAL FUND

People's Bank
Municipal Banking

CHECK NO. 075366
75366

VENDOR 270 | CHECK DATE 05/03/2012 | CHECK AMOUNT $4,215.00

******4,215 DOLLARS AND NO CENTS

NOT VALID AFTER 60 DAYS

PAY TO THE ORDER OF

BOLLINGER INSURANCE
101 JFK PARKWAY
SHORT HILLS NJ 07078

Mary J. Pires
Treasurer

⑈075366⑈ ⑆221172186⑆ 012 7010558⑈

75366

TOWN OF TRUMBULL, Trumbull, CT 06611

050312 075366

INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	NET INVOICE AMOUNT	PO NO.	VOUCHER
04/30/12	050312	SUNDAY AM SOFTBALL INSURA	4,215.00		115899

270 BOLLINGER INSURANCE 4,215.00 75366

Town of Trumbull

Department of Finance

Connecticut

452-5011

Check Requisition

Date: 4/30/12

Amount $ 4215.00

Invoice #

Account 72 1300 55 (Org) 522205 (Object)

Pay Type (Finance Dept Input)

Vendor # 270 or Employee #

Vendor's Federal ID/SS # (if new vendor)

Payee Bollinger Insurance

Address PO Box 390

Short Hills, NJ 07078

Purpose Insurance for Sunday AM Softball 15 Teams @ $281.00

See attached

Requested By: Department Recreation

Approved By: Finance Dept Approval

How to apply for ASA Team Insurance

1. You may purchase ASA Team Insurance on-line at www.BollingerASA.com, **however, you must first contact your ASA Commissioner for a User ID and Password.** Once you obtain the login information, you can purchase the coverage on-line and upon verification of your credit card you will be able to print certificates of insurance and claim forms directly from your computer. Or you may request that Bollinger print your information and mail to you. We will process your request within two business days of receipt.

2. **Or apply by mail or fax** with the enrollment form in this brochure. Complete the form and fax (to 973-921-2876, Attn: ASA) or mail your order directly to: ASA Team Ins., c/o Bollinger, PO Box 390, 101 JFK, Parkway, Short Hills, NJ 07078-0390.

3. **For mail-in or faxed orders,** your certificates and claim form will be mailed within two business days of receipt of the enrollment form and payment by our office. Note: Mailed orders can take up to a week or longer to reach our office and days to be mailed back to you. Please allow adequate time to process your request.

4. **Credit card orders are accepted.** For on-line or faxed orders payment must be made by credit card.

5. **Coverage is effective** the day after postmark for mailed forms, or the day after your credit card transaction is approved for on-line and faxed orders.

6. **RUSH Service:** If you need expedited, same-day service, or if you need certificates faxed or emailed to you or to a field owner, there is a $25 Rush Processing Fee. This fee must be paid by check or credit card before Bollinger can expedite your order.

7. **Individual Registration:** Many ASA Associations are requiring individual registration for their Junior Olympic and Adult teams. One benefit of Individual Registration is that Liability and Accident Insurance are automatically provided as part of the ASA membership fee. If your local ASA Commissioner is using Individual Registration, you do not need to purchase the ASA Team Insurance Plan. Contact your ASA Commissioner or Bollinger for more information.

8. **Questions?** Call Bollinger at 1-800-526-1379 or visit the Q&A section of our ASA Insurance & Risk Management web site, **www.BollingerASA.com.**

Detach and mail or fax to Bollinger

2012 ASA Team Insurance Enrollment Form

GENERAL INFORMATION (Please type or print):

LEAGUE OR TEAM NAME: Trumbull Sunday Morning League

CONTACT'S NAME: Bob Pinto

PRIOR YEAR'S CONTACT NAME (if applicable): same

MAILING ADDRESS: 261 Mt. Pleasant Ave

CITY: Stratford STATE: CT ZIP: 06614

PHONE: 203-331-5110 FAX:

EMAIL: pintorobert1055@yahoo.com

IMPORTANT: Teams must be registered with ASA for 2012 in order to be eligible to purchase the ASA Team Insurance Plan. The following ASA Commissioner information must be completed in order for us to process this application:

NAME OF ASA COMMISSIONER WHO REGISTERED YOUR TEAMS FOR 2012:

Commissioner Name:

Commissioner's Phone #:

THIS ENROLLMENT FORM IS (check one):

___ A New Application
___ A Renewal Application
___ An Addition of teams to an existing policy

List Team Names & Age Group here:

	NAME	AGE GROUP
1.	Average Joe's	
2.	O'Brien - Simonas	
3.	Glen Ridge Sport Shoppe	
4.	Colonis Pizza	
5.	Cougars	
6.	Hitmen	

Use additional sheet, if needed

For Package or Liability Plans, list names of any **Additional Insureds** (i.e., Field Owners), for whom you will need certificates of insurance:

(Use additional sheet(s) if necessary)

Premium Calculation (See rates shown below):

Age Group	# of Teams	x	Premium Rate	=	Total Cost
12 & Under		x		=	
13 – 19 years		x		=	
ADULT	15	x	281.00	=	4215.00
Total Premium:				=	
Rush Processing fee ($25 for same-day or fax service)				=	
Total All Charges:				=	4215.00

Coverage Applied for (Check one):

✓ Package Policy ___ Liability Only Policy

VERIFICATION STATEMENT: By signing this enrollment form, I hereby verify that all teams applying for insurance on this form are registered with ASA for 2012.

YOUR SIGNATURE _____ DATE: 4-30-12

This form must be signed by a Team or League Officer in order for this application to be processed and for coverage to be bound.

THIS DOCUMENT HAS A COLORED BACKGROUND, AN ULTRAVIOLET INK FEATURE, BLEED THRU NUMBERING AND A WATERMARK ON THE BACK

TOWN OF TRUMBULL
TRUMBULL, CT 06611
GENERAL FUND

People's Bank
Municipal Banking

CHECK NO 075500
75500

51-7210/2211

VENDOR	CHECK DATE	CHECK AMOUNT
270	05/10/2012	$3,555.00

******3,555 DOLLARS AND NO CENTS

NOT VALID AFTER 60 DAYS

PAY

TO THE ORDER OF

BOLLINGER INSURANCE
101 JFK PARKWAY
SHORT HILLS NJ 07078

AUTHORIZED SIGNATURE

⑈075500⑈ ⑆221172186⑆ 012 7010558⑈

75500

TOWN OF TRUMBULL, Trumbull, CT 06611

051012 075500

INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	NET INVOICE AMOUNT	PO NO	VOUCHER
05/09/12	051012	MEN'S MON-THURS TEAMS-INS	3,555.00		116071

270 BOLLINGER INSURANCE 3,555.00 75500

Town Of Trumbull

Department of Finance

Connecticut

452-5011

Do Not Mail

Check Requisition

Date: 5/9/12

Amount $ 3555.00

Invoice #

Account 22 1300 55 / 522205

Org / Object

Pay Type

(Finance Dept Input)

Vendor # 270 or Employee #

Vendor's Federal ID/SS # (if new vendor)

Payee BOLLINGER INSURANCE

Address PO BOX 390

SHORT HILLS, NJ

07078

Purpose INSURANCE FOR MENS' MON - THURS

15 TEAMS @ 237.00

Requested By: Department RECREATION

Approved By: Finance Dept Approval

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	FOR 2012 13	JOURNAL DETAIL 2012 1 TO 2012 13											
2	ACCOUNTS FOR:				ORIGINAL	TRANFRS	REVISED			AVAILABLE	PCT		
3	72 SPECIAL TRUST				APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED		
4	72130063 RECREATION FEES												
5													
6	72130063	522205		PROG EXP	102,069.00	196,202.00	298,271.00	194,998.98	2,408.29	100,863.42	66.2	%	
7	72130063	522205		PROG EXP									
8	40737	API	PO	IN071411			952.75		BRIDGEPORT BL#70037				
9	72130063	522205		PROG EXP									
10	40752	API	PO	IN072811			1,363.00		AMF MILFORD L#70273				
11	72130063	522205		PROG EXP									
12	40752	API	PO	IN072811			1,596.00		FIRST STUDENT#70303				
13	72130063	522205		PROG EXP									
14	40752	API	PO	IN072811			1,650.00		MAD SCIENCE O#70324				
15	72130063	522205		PROG EXP									
16	40725	BUC			102,069.00				ORIGINAL BUDGET 2012				
17	72130063	522205		PROG EXP									
18	40759	API	PO	IN10566044/10563			1,596.00		FIRST STUDENT#70442				
19	72130063	522205		PROGEXP									
20	40759	API	PO	IN072712			1,966.05		GOLF CENTER O#70447				
21	72130063	522205		PROG EXP									
22	40765	API	PO	IN10568615			798.00		FIRST STUDENT#70537				
23	72130063	522205		PROG EXP									
24	40794	API	PO	IN090811			2,252.00		TERENZIO, CHR#71331				
25	72130063	522205		PROG EXP									
26	40801	API	PO	IN091511			3,625.00		FUTURE STARS #71399				
27	72130063	522205		PROG EXP									
28	40801	API	PO	IN091511			2,640.00		MAD SCIENCE O#71429				
29	72130063	522205		PROG EXP									
30	40808	API	PO	IN092211			14,020.00		BOW TIE CINEM#71675				
31	72130063	522205		PROG EXP									
32	40822	API	PO	IN130			400.00		MAHER, ANNA #72022				
33	72130063	522205		PROG EXP									
34	40843	API	PO	IN0023			2,021.00		TERENZIO, CHR#72401				
35	72130063	522205		PROG EXP									
36	40857	API	PO	IN111011			2,625.00		FAIRFIELD CTY#72552				
37	72130063	522205		PROG EXP									
38	40857	API	PO	IN021660			700.00		SULIK, JOHN #72608				
39	72130063	522205		PROG EXP									
40	40877	BUA		RECODE		58.00							
41	72130063	522205		PROG EXP									
42	40878	API	PO	IN120112			868.00		GOLF CENTER O#72964				
43	72130063	522205		PROG EXP									
44	40885	API	PO	IN120811			4,587.50		AL-LYNN SALES#73038				
45	72130063	522205		PROG EXP									
46	40885	API	PO	IN10015130			935.00		AMERICAN RED #73043				
47	72130063	522205		PROG EXP									
48	40885	API	PO	IN120811			500.00		COUGHLIN, TIM#73070				
49	72130063	522205		PROG EXP									
50	40885	API	PO	IN120811			500.00		HASLAM, LAWRE#73085				
51	72130063	522205		PROG EXP									
52	40885	API	PO	IN120811			500.00		KECKLER, GREG#73097				
53	72130063	522205		PROG EXP									
54	40885	API	PO	IN120811			500.00		RYDER, TODD #73130				
55	72130063	522205		PROG EXP									
56	40885	API	PO	IN2011-62			400.00		SIKORSKI & CO#73134				
57	72130063	522205		PROG EXP									
58	40885	API	PO	IN120811			500.00		YELLEN, STEVE#73152				
59	72130063	522205		PROG EXP									
60	40892	API	PO	IN9091			63.00		ARCTIC SPORTS#73164				
61	72130063	522205		PROG EXP									
62	40892	API	PO	IN121511			500.00		BIKE, STANLEY#73170				
63	72130063	522205		PROG EXP									
64	40899	API	PO	IN122211			500.00		DICOCCO, TOM #73300				
65	72130063	522205		PROG EXP									
66	40906	API	PO	IN0024			2,094.00		TERENZIO, CHR#73435				
67	72130063	522205		PROG EXP									
68	40913	API	PO	IN69475			102.00		AL-LYNN SALES#73449				
69	72130063	522205		PROG EXP									
70	40913	API	PO	IN021661			650.00		SULIK, JOHN #73513				
71	72130063	522205		PROG EXP									

	A	B	C	D	E	F	G	H	I	J	K	L	M
2	ACCOUNTS FOR:				ORIGINAL	TRANFRS	REVISED			AVAILABLE	PCT		
3	72 SPECIAL TRUST				APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED		
4	72130063 RECREATION FEES												
72	40941	API	PO	IN69865			408.00		AL-LYNN SALES#73816				
73	72130063	522205		PROG EXP									
74	40948	API	PO	IN2012-2			400.00		SIKORSKI & CO#74031				
75	72130063	522205		PROG EXP									
76	40962	API	PO	IN022312			310.00		HASLAM, LAWRE#74187				
77	72130063	522205		PROG EXP									
78	40962	API	PO	IN022312			400.00		KECKLER, GREG#74198				
79	72130063	522205		PROG EXP									
80	40969	API	PO	IN030112			400.00		DICOCCO, TOM #74270				
81	72130063	522205		PROG EXP									
82	40969	API	PO	IN030112			400.00		YELLEN, STEVE#74321				
83	72130063	522205		PROG EXP									
84	40976	API	PO	IN030812			400.00		RYDER, TODD #74442				
85	72130063	522205		PROG EXP									
86	40976	API	PO	IN35488			650.00		VERMONT SYSTE#74475				
87	72130063	522205		PROG EXP									
88	40983	API	PO	IN031512			310.00		BIKE, STANLEY#74491				
89	72130063	522205		PROG EXP									
90	40983	API	PO	IN031512			850.00		CASCIELLO, NI#74493				
91	72130063	522205		PROG EXP									
92	40983	API	PO	IN202987			338.00		RINKS AT SHEL#74558				
93	72130063	522205		PROG EXP									
94	40983	API	PO	IN0025R			2,166.00		TERENZIO, CHR#74568				
95	72130063	522205		PROG EXP									
96	40983	API	PO	IN35531			650.00		VERMONT SYSTE#74576				
97	72130063	522205		PROG EXP									
98	40990	API	PO	IN9343			349.00		ARCTIC SPORTS#74597				
99	72130063	522205		PROG EXP									
100	40997	API	PO	IN10053828			935.00		AMERICAN RED #74710				
101	72130063	522205		PROG EXP									
102	40997	API	PO	IN032912			176.01		KECKLER, GREG#74754				
103	72130063	522205		PROG EXP									
104	40997	API	PO	IN032912			640.00		STOLLMAN, JER#74778				
105	72130063	522205		PROG EXP									
106	41003	API	PO	IN040512			500.00		AMF MILFORD L#74806				
107	72130063	522205		PROG EXP									
108	41003	API	PO	IN040512			501.00		BRIDGEPORT BL#74817				
109	72130063	522205		PROG EXP									
110	41003	API	PO	IN040512			105.00		ONE TIME PAY #74879				
111	72130063	522205		PROG EXP									
112	41003	API	PO	IN040512-2			45.00		ONE TIME PAY #74876				
113	72130063	522205		PROG EXP									
114	41003	API	PO	IN040512-3			30.00		ONE TIME PAY #74868				
115	72130063	522205		PROG EXP									
116	41003	API	PO	IN040512-4			30.00		ONE TIME PAY #74871				
117	72130063	522205		PROG EXP									
118	41003	API	PO	IN040512-5			30.00		ONE TIME PAY #74867				
119	72130063	522205		PROG EXP									
120	41003	API	PO	IN040512-6			45.00		ONE TIME PAY #74877				
121	72130063	522205		PROG EXP									
122	41003	API	PO	IN040512-7			30.00		ONE TIME PAY #74866				
123	72130063	522205		PROG EXP									
124	41003	API	PO	IN040512-9			30.00		ONE TIME PAY #74864				
125	72130063	522205		PROG EXP									
126	41003	API	PO	IN040512-10			45.00		ONE TIME PAY #74878				
127	72130063	522205		PROG EXP									
128	41003	API	PO	IN040512-11			30.00		ONE TIME PAY #74865				
129	72130063	522205		PROG EXP									
130	41003	API	PO	IN040512-12			45.00		ONE TIME PAY #74873				
131	72130063	522205		PROG EXP									
132	41003	API	PO	IN040512-13			45.00		ONE TIME PAY #74874				
133	72130063	522205		PROG EXP									
134	41003	API	PO	IN040512-14			30.00		ONE TIME PAY #74870				
135	72130063	522205		PROG EXP									
136	41003	API	PO	IN040512-15			30.00		ONE TIME PAY #74872				
137	72130063	522205		PROG EXP									
138	41003	API	PO	IN040512-16			45.00		ONE TIME PAY #74875				
139	72130063	522205		PROG EXP									

	A	B	C	D	E	F	G	H	I	J	K	L
2	ACCOUNTS FOR:				ORIGINAL	TRANFRS	REVISED			AVAILABLE	PCT	
3	72 SPECIAL TRUST				APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
4	72130063 RECREATION FEES											
140	41003	API	PO	IN040512-8			30.00		ONE TIME PAY #74869			
141	72130063	522205		PROG EXP								
142	41011	API	PO	IN041212			45.00		ONE TIME PAY #74990			
143	72130063	522205		PROG EXP								
144	41011	API	PO	IN041212-2			35.00		ONE TIME PAY #74989			
145	72130063	522205		PROG EXP								
146	41011	API	PO	IN041212-3			67.50		ONE TIME PAY #74991			
147	72130063	522205		PROG EXP								
148	41011	API	PO	IN041212-4			22.50		ONE TIME PAY #74987			
149	72130063	522205		PROG EXP								
150	41011	API	PO	IN35784			650.00		VERMONT SYSTE#75025			
151	72130063	522205		PROG EXP								
152	41018	API	PO	IN041912			350.00		MINKIN, RENAY#75085			
153	72130063	522205		PROG EXP								
154	41025	API	PO	IN042612			14,020 00		BOW TIE CINEM#75143			
155	72130063	522205		PROG EXP								
156	41025	API	PO	IN042612			300.00		MAHER, ANNA #75194			
157	72130063	522205		PROG EXP								
158	41025	API	PO	IN042612			45.00		ONE TIME PAY #75211			
159	72130063	522205		PROG EXP								
160	41025	API	PO	IN042612-2			22 50		ONE TIME PAY #75209			
161	72130063	522205		PROG EXP								
162	41025	API	PO	IN042612-3			30 00		ONE TIME PAY #75210			
163	72130063	522205		PROG EXP								
164	41025	API	PO	IN042612			750.00		SULIK, JOHN #75225			
165	72130063	522205		PROG EXP								
166	41039	API	PO	IN10067780			120.00		AMERICAN RED #75490			
167	72130063	522205		PROG EXP								
168	41039	API	PO	IN36049			650.00		VERMONT SYSTE#75569			
169	72130063	522205		PROG EXP								
170	41046	API	PO	IN051712			310.00		COUGHLIN, TIM#75609			
171	72130063	522205		PROG EXP								
172	41046	API	PO	IN051712			480.00		STOLLMAN, JER#75686			
173	72130063	522205		PROG EXP								
174	41046	API	PO	IN0026			2,231.00		TERENZIO, CHR#75689			
175	72130063	522205		PROG EXP								
176	41053	API	PO	IN052412			60.00		ONE TIME PAY #75781			
177	72130063	522205		PROG EXP								
178	41067	API	PO	IN060712-3			30.00		ONE TIME PAY #75965			
179	72130063	522205		PROG EXP								
180	41074	API	PO	IN216			100.00		MAHER, ANNA #76075			
181	72130063	522205		PROG EXP								
182	41074	API	PO	IN36295			3,012.00		VERMONT SYSTE#76136			
183	72130063	522205		PROG EXP								
184	41074	API	PO	IN36661			650.00		VERMONT SYSTE#76136			
185	72130063	522205		PROG EXP								
186	41081	API	PO	IN062112			70.00		ONE TIME PAY #76233			
187	72130063	522205		PROG EXP								
188	41081	API	PO	IN062112-2			70.00		ONE TIME PAY #76234			
189	72130063	522205		PROG EXP								
190	41081	API	PO	IN2012-14			400.00		SIKORSKI & CO#76252			
191	72130063	522205		PROG EXP								
192	41088	API	PO	IN9495			350.00		ARCTIC SPORTS#76291			
193	72130063	522205		PROG EXP								
194	41088	API	PO	IN062812			450.00		JULIAN, LES #76338			
195	72130063	522205		PROG EXP								
196	41088	API	PO	IN062812			700.00		NOLTING, ROBE#76348			
197	72130063	522205		PROG EXP								
198	41088	API	PO	IN062812-2			125.00		ONE TIME PAY #76350			
199	72130063	522205		PROG EXP								
200	41088	API	PO	IN062812-3			125.00		ONE TIME PAY #76351			
201	72130063	522205		PROG EXP								
202	41088	API	PO	IN062812			600.00		PACELLI, LOU #76355			
203	72130063	522205		PROG EXP								
204	41088	API	PO	IN062812			500.00		STANKUS, TOM #76369			
205	72130063	522205		PROG EXP								
206	41095	API	PO	IN205			200.00		MAHER, ANNA #76424			
207	72130063	522205		PROG EXP								

	A	B	C	D	E	F	G	H	I	J	K	L	N
2	ACCOUNTS FOR:				ORIGINAL	TRANFRS	REVISED			AVAILABLE	PCT		
3	72 SPECIAL TRUST				APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED		
4	72130063 RECREATION FEES												
208	41095	API	PO	IN070512			900.00		SULIK, JOHN #76439				
209	72130063	522205		PROG EXP									
210	41102	API	PO	IN0027			2,116.00		TERENZIO, CHR#76533				
211	72130063	522205		PROG EXP									
212	41129	API	PO	IN2012-19			400.00		SIKORSKI & CO#76888				
213	72130063	522205		PROG EXP									
214	41090	GEN	318	mtp			84,179.35		Recl from 01080400-522				
215	72130063	522205		PROG EXP									
216	41090	GEN	319	mtp			(6,770.51)		To adj recl from 00108				
217	72130063	522205		PROG EXP									
218	40766	PRJ	1081111	81111			278.07		WARRANT=081111 RUN=1				
219	72130063	522205		PROG EXP									
220	40773	PRJ	1081811	81811			87.29		WARRANT=081811 RUN=1				
221	72130063	522205		PROG EXP									
222	40892	POE	PO20120556	RecTrac/WebTrac/				22,402.00	VERMONT SYSTEMS, INC				
223	72130063	522205		PROG EXP									
224	40983	API	PO20120556	IN35454			11,152.64		VERMONT SYSTE#74576				
225	72130063	522205		PROG EXP									
226	40983	POL	PO20120556	10677				(11,152.64)	VERMONT SYSTEMS, INC				
227	72130063	522205		PROG EXP									
228	40983	API	PO20120556	IN35547			10,007.07		VERMONT SYSTE#74576				
229	72130063	522205		PROG EXP									
230	40983	POL	PO20120556	10677				(10,007.07)	VERMONT SYSTEMS, INC				
231	72130063	522205		PROG EXP									
232	40905	POE	PO20120572	BLOODBORN COMPU				129.99	BUSINESSCARD SERV				
233	72130063	522205		PROG EXP									
234	40948	API	PO20120572	IN020912-9			129.99		BUSINESSCARD #73962				
235	72130063	522205		PROG EXP									
236	40948	POL	PO20120572	10166				(129.99)	BUSINESSCARD SERV				
237	72130063	522205		PROG EXP									
238	40998	POE	PO20120831	DISCOVERY MUSEUM				1,100.00	DISCOVERY MUSEUM				
239	72130063	522205		PROG EXP									
240	41090	POM	PO20120831	7654				66.00	DISCOVERY MUSEUM				
241	72130063	522205		PROG EXP									
242	41051	POE	PO20120946	Ladies Bathing S .				2,130.72	GULBENKIAN SWIM INC				
243	72130063	522205		PROG EXP									
244	41064	POM	PO20120946	1026				155.28	GULBENKIAN SWIM INC				
245	72130063	522205		PROG EXP									
246	41067	API	PO20120946	IN37728			2,286.00		GULBENKIAN SW#75939				
247	72130063	522205		PROG EXP									
248	41067	POL	PO20120946	1026				(1,235.28)	GULBENKIAN SWIM INC				
249	72130063	522205		PROG EXP									
250	41067	POL	PO20120946	1026				(960.00)	GULBENKIAN SWIM INC				
251	72130063	522205		PROG EXP									
252	41067	POL	PO20120946	1026				(42.72)	GULBENKIAN SWIM INC				
253	72130063	522205		PROG EXP									
254	41067	POL	PO20120946	1026				(48.00)	GULBENKIAN SWIM INC				
255	72130063	522205		PROG EXP									
256	41066	POE	PO20121004	25 WATT MEGAPHON				312.00	GULBENKIAN SWIM INC				
257	72130063	522205		PROG EXP									
258	41078	POM	PO20121004	1026				18.27	GULBENKIAN SWIM INC				
259	72130063	522205		PROG EXP									
260	41081	API	PO20121004	IN37869			330.27		GULBENKIAN SW#76197				
261	72130063	522205		PROG EXP									
262	41081	POL	PO20121004	1026				(330.27)	GULBENKIAN SWIM INC				
263	72130063	522205		PROG EXP									
264	40939	BUA	EOM JAN12	C/R		4,874.00							
265	72130063	522205		PROG EXP									
266	40816	BUA	EoM	C/R		12,292.00							
267	72130063	522205		PROG EXP									
268	40968	BUA	EoM	C/R		2,985.00							
269	72130063	522205		PROG EXP									
270	41029	BUA	EoM	C/R		12,188.00							
271	72130063	522205		PROG EXP									
272	40786	BUA	EoM AUG11	C/R		3,508.00							
273	72130063	522205		PROG EXP									
274	40755	BUA	EoM JUL11	C/R		11,673.00							
275	72130063	522205		PROG EXP									

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2	ACCOUNTS FOR:				ORIGINAL	TRANFRS	REVISED			AVAILABLE	PCT		
3	72 SPECIAL TRUST				APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED		
4	72130063 RECREATION FEES												
276	41090	BUA	EoM JUN12	C/R		12,871.00							
277	72130063	522205		PROG EXP									
278	41060	BUA	EoM MAY12	C/R		10,588.00							
279	72130063	522205		PROG EXP									
280	40847	BUA	EoM OCT11	C/R		25,715.00							
281	72130063	522205		PROG EXP									
282	40892	BUA	MDMTH	C/R		15,283.00							
283	72130063	522205		PROG EXP									
284	40929	BUA	MDMTH	C/R		4,821.00							
285	72130063	522205		PROG EXP									
286	40954	BUA	MDMTH	C/R		(49.00)							
287	72130063	522205		PROG EXP									
288	40983	BUA	MDMTH	C/R		4,331.00							
289	72130063	522205		PROG EXP									
290	41075	BUA	MDMTH	C/R		10,545.00							
291	72130063	522205		PROG EXP									
292	40739	BUA	MDMTH JUL	C/R		10,400.00							
293	72130063	522205		PROG EXP									
294	40831	BUA	MDMTH OCT	C/R		14,051.00							
295	72130063	522205		PROG EXP									
296	40862	BUA	MIDMONTH	C/R		15,667.00							
297	72130063	522205		PROG EXP									
298	41014	BUA	MIDMTH	C/R		17,961.00							
299	72130063	522205		PROG EXP									
300	41044	BUA	MIDMTH	C/R		8,503.00							
301	TOTAL RECREATION FEES				102,069.00	196,202.00	298,270.69	194,998.98	2,408.29	100,863.42	66.2	%	
302	TOTAL SPECIAL TRUST				102,069.00	196,202.00	298,270.69	194,998.98	2,408.29	100,863.42	66.2	%	
303	TOTAL EXPENSES				102,069.00	196,202.00	298,270.69	194,998.98	2,408.29	100,863.42			
304	GRAND TOTAL				102,069.00	196,202.00	298,270.69	194,998.98	2,408.29	100,863.42	66.2	%	

THIS DOCUMENT HAS A COLORED BACKGROUND AND ULTRAVIOLET INK FEATURE. VIEW FROM UNDERNEATH AND A WATERMARK ON THE BACK

TOWN OF TRUMBULL
TRUMBULL, CT 06611
GENERAL FUND

People's Bank
Municipal Banking

CHECK NO 075032
75032

VENDOR	CHECK DATE	CHECK AMOUNT
4991	04/12/2012	$600.00

********600 DOLLARS AND NO CENTS

NOT VALID AFTER 60 DAYS

PAY TO THE ORDER OF:

ZIP/BAR INC
7 OLD FARM ROAD
C/O: MIKE CAPRIO
OXFORD CT 06478-1704

Mary T. Pines
Mayor

AUTHORIZED SIGNATURE

⑈075032⑈ ⑆221172186⑆ 012 7010558⑈

75032

TOWN OF TRUMBULL, Trumbull, CT 06611

041212 075032

INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	NET INVOICE AMOUNT	PO NO	VOUCHER
04/10/12	041212	COED VB REFEREE	600.00		115250

4991	ZIP/BAR INC	600.00	75032

Town Of Trumbull

Department of Finance

Connecticut

452-5011

Check Requisition

Date: 4/10/12

Amount $ 600.00

Invoice #

Account 72 1300 57 (Org) 522205 (Object)

Pay Type (Finance Dept Input)

Vendor # 4991 or Employee #

Vendor's Federal ID/SS # (if new vendor)

Payee Zip/Bar, Inc

Address c/o Mike Caprio

7 Old Farm Rd

Oxford, CT 06478-1204

Purpose Coed VB Referee

3/12, 3/14, 3/19, 3/21, 3/26, 3/28, 4/2, 4/4

Requested By: Department Recreation

Approved By: Finance Dept Approval

THIS DOCUMENT HAS A COLORED BACKGROUND AND A WIDE INK FEATURE. BLEED THRU NUMBERING AND A WATERMARK ON THE BACK

TOWN OF TRUMBULL
TRUMBULL, CT 06611
GENERAL FUND

People's Bank
Municipal Banking

CHECK NO. 075593
75593

VENDOR	CHECK DATE	CHECK AMOUNT
270	05/17/2012	$2,370.00

******2,370 DOLLARS AND NO CENTS

NOT VALID AFTER 60 DAYS

PAY
TO THE ORDER OF:

BOLLINGER INSURANCE
101 JFK PARKWAY
SHORT HILLS NJ 07078

AUTHORIZED SIGNATURE

⑈075593⑈ ⑆221172186⑆ 012 7010558⑈

75593

TOWN OF TRUMBULL, Trumbull, CT 06611

051712 075593

INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	NET INVOICE AMOUNT	PO NO	VOUCHER
05/16/12	051712	COED SOFTBALL INSURANCE	2,370.00		116301

270	BOLLINGER INSURANCE	2,370.00	75593

Town of Trumbull
Connecticut

Department of Finance

452-5011

Do Not Mail

Check Requisition

Date: 5/16/12

Amount $ 2370.00

Invoice #

Account 72 130057 522205
Org Object

Pay Type
(Finance Dept Input)

Vendor # 270 or Employee #

Vendor's Federal ID/SS # (If new vendor)

Payee Bollinger

Address P.O Box 390
Short Hills, NJ 07078-0390

Purpose Insurance for Coed Softball
10 Teams @ 237.00

Requested By: Department Recreation

Approved By: Finance Dept Approval

THIS DOCUMENT HAS A COLORED BACKGROUND, ULTRAVIOLET INK FEATURE, BLEED THRU NUMBERING AND A WATERMARK ON THE BACK

TOWN OF TRUMBULL
TRUMBULL, CT 06611
GENERAL FUND

People's Bank
Monroe, Connecticut

CHECK NO 072216
72216

VENDOR	CHECK DATE	CHECK AMOUNT
270	10/20/2011	$1,508.00

******1,508 DOLLARS AND NO CENTS

NOT VALID AFTER 60 DAYS

PAY TO THE ORDER OF:

BOLLINGER INSURANCE
101 JFK PARKWAY
SHORT HILLS NJ 07078

Maria T. Pire
Timothy M. Herbst
AUTHORIZED SIGNATURE

⑈072216⑈ ⑆221172186⑆ 012 7010558⑈

72216

TOWN OF TRUMBULL, Trumbull, CT 06611

102011 072216

INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	NET INVOICE AMOUNT	PO NO	VOUCHER
08/24/11	480853	ADULT VOLLEYBALL INSURANC	1,508.00		110470

270 BOLLINGER INSURANCE 1,508.00 72216

Bollinger, Inc.
101 JFK Parkway
Short Hills, NJ 07078-5000
Phone : 800-526-1379 Fax : 973-921-2876

INVOICE # 480853		Page 1
ACCOUNT NO. TRUMBC1	OP 4M	DATE 08/24/11
BALANCE DUE ON 10/21/11		
AMOUNT PAID		AMOUNT DUE $ 1,508.00

Trumbull Co-ed Volleyball
Trumbulll Recreation Dept
5892 Main St
Trumbull, CT 06611

Itm #	Eff Date	Trn	Type	Policy #	Description		Amount
INVOICE #	480853						
FXD309	10/21/11	REN	SA30	4102AH232526	Adult Volleyball Accid Renewal	$	758.00
FXD30B	10/21/11	REN	SA30	3602AH232527	Adult Volleyball Liab Renewal	$	750.00
					Invoice Balance.	$	1,508.00

Attention AP Check Requisition
AMOUNT 1508 00
370
72 1300 57 822205
APPROVAL
Return Check to Department

THIS DOCUMENT HAS A COLORED BACKGROUND AND ULTRAVIOLET INK FEATURE. BLEED THROUGH BRING AND A WATERMARK ON THE BACK

TOWN OF TRUMBULL
TRUMBULL, CT 06611
GENERAL FUND

People's Bank
Municipal Banking

CHECK NO. 074576
74576

VENDOR	CHECK DATE	CHECK AMOUNT
10677	03/15/2012	$21,809.71

*****21,809 DOLLARS AND 71 CENTS

NOT VALID AFTER 120 DAYS

PAY TO THE ORDER OF

VERMONT SYSTEMS, INC.
12 MARKET PLACE
ESSEX JUNCTION VT 05452

Maria T. Pire
Timothy M. Herbst

⑈074576⑈ ⑆221672186⑆ 012 7010558⑈

74576

TOWN OF TRUMBULL, Trumbull, CT 06611

031512 074576

INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	INVOICE AMOUNT	PO NO	VOUCHER
02/21/12	35454	RecTrac/WebTrac/PayTrac3Y	11,152.64	20120556	114545
03/07/12	35547	RecTrac/WebTrac/PayTrac3Y	10,007.07	20120556	114546
03/02/12	35531	VSI HOSTING SERVICE	650.00		114549

10677 VERMONT SYSTEMS, INC. 21,809.71 74576

Vermont VSI

Vermont Systems, Inc.
12 Market Place
Essex Junction, VT 05452
802 879 6993

INVOICE # 35454

Customer No. CT-TRUMBULL

Bill To:

Town of Trumbull
Mary Markham, Recreation Director
5866 Main Street
Trumbull, CT 06611

Ship To:

Town of Trumbull
5866 Main Street
Trumbull, CT 06611

PARTIAL 20120556

DATE	SHIP VIA	F.O.B	TERMS
02/21/12	Ground	Origin	Net 30

PURCHASE ORDER NUMBER	ORDER DATE	SALESPERSON	OUR ORDER NUMBER
20120556-00	02/06/12		28891

QUANTITY REQUIRED	QUANTITY SHIPPED	QUANTITY B.O.	ITEM NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
1 000	1 000		V-RT-MU-AR	Activity Registration-M/U	2450 00	2450 00
1 000	1 000		V-RT-MU-AR-M	Activity Reg-M/U Annual MA	440 00	440 00
1 000	1 000		V-RT-MU-FR	Facility Reservations-M/U	2450 00	2450 00
1 000	1 000		V-RT-MU-FR-M	Facility Res-M/U Annual MA	440 00	440 00
1 000	1 000		V-RT-MU-IC	Incident Processing and Reporting	0 00	0 00
1 000	1 000		V-RT-MU-SA	RecTrac Systems Admin-M/U	400 00	400 00
1 000	1 000		V-RT-MU-SA-M	RT SystemAdmin M/U Annual Maintenance	400 00	400 00
2 000	2 000		V-RT-MU-AU	RecTrac Add'l User Over Two	300 00	600.00
2 000	2.000		V-RT-MU-AU-M	RecTrac Add'l User Annual MA Over Two	40 00	80 00
1 000	1 000		T-PG-MU-OE	Progress OpenEdge Application Svr & Open Edge RDBMS(embedded db)WrkGrp	1033.00	1033 00
1 000	1.000		T-PG-M	Progress Annual Maintenance	272.00	272 00
4.000	4.000		X-S-TNG-01	Installation/Training Muni On-Site/Day CONUS/OCONUS	680 00	2720 00
1 000	1 000		X-S-TNG-09	Travel Time	340 00	340 00
1 000	1 000		X-X-EXP	Services Other Expenses SEE ATTACHED FOR DETAILS	1214 64	1214.64
				NOTE VSI Discount of $735 0 given on license		
				NOTE Annual maint prorated 02/01/2012 to 06/30/12 Discount reflects proration.		

Rec Main Golf Tele Web

Vermont

Vermont Systems, Inc.
12 Market Place
Essex Junction, VT 05452
802 879-6993

INVOICE # 35454

Customer No. CT-TRUMBULL

Bill To:

Town of Trumbull
Mary Markham, Recreation Director
5866 Main Street
Trumbull, CT 06611

Ship To:

Town of Trumbull
5866 Main Street
Trumbull, CT 06611

DATE	SHIP VIA	F.O.B	TERMS
02/21/12	Ground	Origin	Net 30

PURCHASE ORDER NUMBER	ORDER DATE	SALESPERSON	OUR ORDER NUMBER
20120556-00	02/06/12		28891

QUANTITY REQUIRED	QUANTITY SHIPPED	QUANTITY B.O.	ITEM NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT

Invoice subtotal	12839.64
Discount	-1687.00
Invoice total	11152.64

Thank you for your order.

OK to Pay

RecTrac MainTrac GolfTrac TeleTrac WebTrac

Friday, February 3rd, 2012

We spent the morning practicing what we went over yesterday. Mary, Christina, and Diane worked on making facility reservations, cancelling/changing them, and reporting on them. We went over how to run several reports and how to output them to a spreadsheet for easy editing. They also put in all of the HH accounts/organizations that they normally use for making these reservations. At noon, I headed out and made my way back home.

Vermont Systems, Inc.
Customer Support
Time/Materials Report

Customer: *(Municipal, Effective 10/1/11, Version 2)*	*Trumbull, CT*		
Departure Date:	*01/30/12*	Time:	*1:00 PM*
Return Date:	*02/03/12*	Time:	*12:00 PM*
VSI Representative(s):	*Shaun Boron*		
Users Trained:	*Mary Markham, Christina Pereira, Diane Mayo*		

SERVICE TYPE:

Consulting CONUS/OCONUS*:								
On-Site Consulting/Hour** [X-S-CSL-01]	0	Hours	@	$	130	Per hour plus expenses	$	-
On-Site Consulting/Day** [X-S-CSL-02]	0	Day	@	$	1,040	Per day plus expenses	$	-
Programming**:								
Programming - Flat Fee/Hour [X-S-PGM-01]	0	Hours	@	$	130	Per hour plus expenses	$	-
Programming - Flat Fee/Program [X-S-PGM-10]	0	Program	@	$	-	Per Program [enter quoted amount]	$	-
Testing/Hour [X-S-PGM-02]	0	Hours	@	$	100	Per hour plus expenses	$	-
Custom Standard Report/Report [X-S-PGM-03]	0	Report	@	$	500	Per Standard Report	$	-
Installation/Training On-Site CONUS/OCONUS*:								
On-Site/Day** [X-S-TNG-01]	4	Day	@	$	~~700~~ 680	Per day plus expenses	$	~~2,800.00~~ 2,720
On-Site/Hour** [X-S-TNG-02]	0	Hours	@	$	100	Per hour plus expenses	$	-
Non-Standard Hours Training/Hour*** [X-S-TNG-12]	0	Hours	@	$	150	Per hour plus expenses	$	-
Weekend Training/Day*** [X-S-TNG-05]	0	Day	@	$	1,040	Per day plus expenses	$	-
Weekend Stay Over No Training/Day*** [X-S-TNG-16]	0	Day	@	$	250	Per day plus expenses	$	-
Travel/Day [X-S-TNG-09]	1	Day	@	$	~~350~~ 340	Per day plus expenses	$	~~350.00~~ 340
Installation/Training/WebEx at VSI:								
Up to 2 Trainees at VSI/Day** [X-S-TNG-01-V]	0	Day	@	$	700	Per day, up to 2 trainees	$	-
Each Additional Trainee at VSI/Day** [X-S-TNG-01-VA]	0	Trainee/Day	@		$150	Per trainee over two	$	-
Telephone/Webex:Setup or Training CONUS/OCONUS*:								
Standard Hours at VSI** [X-S-TNP-01]	0	Hours	@	$	100	Per hour (min 15 minutes/$25)	$	-
Non-Standard Hours*** [X-S-TNG-12]	0	Hours	@	$	150	Per hour [min 15 minutes/$75]	$	-
Other:								
Mileage [X-X-EXP]	642	Miles	@		0.555	Per mile	$	356.31
Pager Support CONUS & OCONUS*:								
Pager Std Extended Hrs MIN FEE (if less than 1 hr)**** [X-S-PGR-08]	0	Call	@	$	50	Per Call [$50 minimum Fee]	$	-
Standard Extended Hrs**** [X-S-PGR-01]	0	Hours	@	$	100	Per hour ($50 minimum/call)	$	-
Non-Standard Extended Hrs STAND-BY***** [X-S-PGR-03]	0	Hours	@	$	50	Per hour ($50 minimum)	$	-

EXPENSES:

Mileage:	$ 356.31		Car:	$	-
Airfare:	$ -		Meals:	$	97.95
Lodging:	$ 885.40		Toll/Prk:	$	-
Gas:	$ 74.88		Other:	$	-

EXPLANATION OF SERVICES:

Please see attached After Action Report.

Cust.Support Rep Signature: _____

Total Fees:	$ ~~3,150.00~~ 3,060
Total Expenses:	$ 1,214.64
Total Amount Due:	$ ~~4,364.64~~ 4,274.64

THIS IS FOR DETAIL PURPOSES ONLY. SEE ATTACHED INVOICE.

*CONUS=Continental US, OCONUS=Outside Continental US
**Standard Support Hours = 8am-5pm EST
***Non-Standard Hours=5pm-8am EST Mon-Fri. Sat/Sun.
****Pager Standard Extended Hours = 8pm-10pm EST Mon-Fri; 8am-5pm EST Sat/Sun
*****Pager Non-Standard Extended Hours Stand-by = 10pm-8am EST Mon-Fri; 5pm-8am EST Sat/Sun

After Action Report for Trumbull, CT

RecTrac 10.3 Install

Shaun Boren

Monday, January 30th, 2012

When I arrived at the 5892 building of Trumbull, CT this morning, I met with Mary Markham (Director). She called over Bill Chin, their IT person, and he brought the two new laptops with him. He set up a small network for me with a router and made sure the machines could properly connect to the internet. Once this was setup, I installed RecTrac 10.3 on these two new laptops and on Mary's current computer in her office. Bill also set me up with an internet connection on my laptop, so I installed their hosted RecTrac connection on my machine, as well. I Initiated the PL downloads by clicking running programs that they'll be using for Activity Registrations and Facility Reservations in RecTrac. I also configured their users and devices. I spoke to Mary about the general setup of their Programs and Facilities so that we'd be ready to start inputting data tomorrow. I did notice that the network connection speed seemed to be very slow and moving around in RecTrac was not easy. I asked them about this and was told that it has always been that way and that they are using a wireless range extender in order to connect to the network at Town Hall across the street.

Tuesday, January 31st, 2012

Mary Markham, Christina Pereiro, and I spent the morning putting in their GL codes and their facilities. The network speed was very slow and actually ended up dying around 11:30. After lunch, we packed up the laptops and moved to the court room at Town Hall. It was about 20 times faster here, so we were able to put the codes in pretty quickly. We went over Facility Types, Locations, and finally IDs. We created new bill codes for these facilities and did as many as we could do today.

Wednesday, February 1st, 2012

Mary made it clear that their facilities are a higher priority than their activities, so we continued to work on them today. We spent most of the day finishing them up. For the remainder of the day, we discussed the activity numbering scheme and started to train on activity registrations.

Thursday, February 2nd, 2012

We spent the morning training on activities and got a couple of theirs entered into the database. After lunch, Diane Mayo joined us (field coordinator) and we trained on Daily Processing for facilities. We went over how to make reservations, cancel them, change them, and report on them.

Vermont Systems

Vermont Systems, Inc.
12 Market Place
Essex Junction, VT 05452
802 879 6993

INVOICE # 35547

Customer No. CT-TRUMBULL

Bill To:

Town of Trumbull
Mary Markham, Recreation Director
5866 Main Street
Trumbull, CT 06611

Ship To:

Town of Trumbull
5866 Main Street
Trumbull, CT 06611

DATE	SHIP VIA	F.O.B	TERMS
03/07/12	Ground	Origin	Net 30

PURCHASE ORDER NUMBER	ORDER DATE	SALESPERSON	OUR ORDER NUMBER
20120556-00	02/06/12		28892

QUANTITY REQUIRED	QUANTITY SHIPPED	QUANTITY B.O.	ITEM NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
1 000	1 000		V-WT-SU-IS	WebTrac Internet Software, Incl RT Integration s/w 1-15 Users 25 Agents	3750 00	3750 00
1 000	1 000		V-WT-SU-IS-M	Web Internet Software, Incl RT Integration s/w 1-15 Users, Annual MA, 25 Agents	750 00	750 00
1 000	1 000		V-WT-SU-FR	WebTrac Facility Reserv. 1-15 Users	750 00	750 00
1 000	1 000		V-WT-SU-FR-M	WebTrac Facility Reserv. 1-15 Annual Maint	150 00	150 00
1 000	1 000		V-WT-SU-AU	WebTrac InternetS/W 25 Add'l Users for Web 25 Agents	625 00	625 00
1 000	1 000		V-WT-SU-AU-M	WebTrac InternetS/W 25 Add'l Usr Annual Maint for WebTrac 25 Agents	125 00	125 00
1 000	1 000		T-PG-SU-WB	Progress WebSpeed Transact. Server	924 00	924 00
1 000	1 000		T-PG-SU-WB-M	Progress WebSpeed Transact Server Annual MA	213 00	213 00
1 000	1 000		V-PT-IN-ERI	VSI Credit Card External Redirect Interface	750 00	750 00
1 000	1 000		V-PT-IN-ERI-M	VSI Credit Card External Redirect Interface Annual MA	150.00	150 00
3 000	3 000		X-S-TNG-01	Installation/Training Muni On-Site/Day CONUS/OCONUS	680 00	2040 00
1 000	1 000		X-S-TNG-09	Travel Time	340 00	340 00
1 000	1 000		X-X-EXP	Services Other Expenses SEE ATTACHED FOR DETAILS	1065 07	1065 07
				NOTE Discount of $705 00 given on license		
				NOTE Annual maint prorated 3/1/12-6/30/12, $920		

RecTrac MainTrac GolfTrac TeleTrac WebTrac

Vermont Systems
Recreation & Parks Software

Vermont Systems, Inc.
12 Market Place
Essex Junction, VT 05452
802 879 6993

INVOICE # 35547

Customer No. CT-TRUMBULL

Bill To:

Town of Trumbull
Mary Markham, Recreation Director
5866 Main Street
Trumbull, CT 06611

Ship To:

Town of Trumbull
5866 Main Street
Trumbull, CT 06611

DATE	SHIP VIA	F.O.B	TERMS
03/07/12	Ground	Origin	Net 30

PURCHASE ORDER NUMBER	ORDER DATE	SALESPERSON	OUR ORDER NUMBER
20120556-00	02/06/12		28892

QUANTITY REQUIRED	QUANTITY SHIPPED	QUANTITY B.O.	ITEM NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT

Discount reflects proration

Invoice subtotal	11632.07
Discount	-1625.00
Invoice total	10007.07

Thank you for your order

Att:
AMOUNT
VENDO
ACCOU
APPROV
Check Here

Requisitio:
72 1300 63 522295

RecTrac MainTrac GolfTrac TeleTrac WebTrac

Vermont Systems, Inc.
Customer Support
Time/Materials Report

Customer: *(Municipal, Effective 10/1/11, Version 2)*	*Trumbull, CT*		
Departure Date:	*02/27/12*	**Time:**	*1:00 PM*
Return Date:	*03/01/12*	**Time:**	*12:00 PM*
VSI Representative(s):	*Shaun Boren*		
Users Trained:	*Mary Markham, Christina Pereira, Diane Mayo*		

SERVICE TYPE:

Consulting CONUS/OCONUS*:								
On-Site Consulting/Hour** [X-S-CSL-01]	0	Hours	@	$	130	Per hour plus expenses	$	-
On-Site Consulting/Day** [X-S-CSL-02]	0	Day	@	$	1,040	Per day plus expenses	$	-
Programming**:								
Programming - Flat Fee/Hour [X-S-PGM-01]	0	Hours	@	$	130	Per hour plus expenses	$	-
Programming - Flat Fee/Program [X-S-PGM-10]	0	Program	@	$	-	Per Program (enter quoted amount)	$	-
Testing/Hour [X-S-PGM-02]	0	Hours	@	$	100	Per hour plus expenses	$	-
Custom Standard Report/Report [X-S-PGM-03]	0	Report	@	$	500	Per Standard Report	$	-
Installation/Training On-Site CONUS/OCONUS*:								
On-Site/Day** [X-S-TNG-01]	3	Day	@	$	~~700~~ 680	Per day plus expenses	$	~~2,100.00~~ 2040
On-Site/Hour** [X-S-TNG-02]	0	Hours	@	$	100	Per hour plus expenses	$	-
Non-Standard Hours Training/Hour*** [X-S-TNG-12]	0	Hours	@	$	150	Per hour plus expenses	$	-
Weekend Training/Day*** [X-S-TNG-05]	0	Day	@	$	1,040	Per day plus expenses	$	-
Weekend Stay Over No Training/Day*** [X-S-TNG-16]	0	Day	@	$	250	Per day plus expenses	$	-
Travel/Day [X-S-TNG-09]	1	Day	@	$	~~350~~ 340	Per day plus expenses	$	~~350.00~~ 340
Installation/Training/WebEx at VSI:								
Up to 2 Trainees at VSI/Day** [X-S-TNG-01-V]	0	Day	@	$	700	Per day, up to 2 trainees	$	-
Each Additional Trainee at VSI/Day** [X-S-TNG-01-VA]	0	Trainee/Day	@		$150	Per trainee over two	$	-
Telephone/Webex:Setup or Training CONUS/OCONUS*:								
Standard Hours at VSI** [X-S-TNP-01]	0	Hours	@	$	100	Per hour (min 15 minutes/$25)	$	-
Non-Standard Hours*** [X-S-TNG-12]	0	Hours	@	$	150	Per hour (min 15 minutes/$75)	$	-
Other:								
Mileage [X-X-EXP]	628	Miles	@		0.555	Per mile	$	348.54
Pager Support CONUS & OCONUS*:								
Pager Std Extended Hrs MIN FEE (if less than 1 hr)**** [X-S-PGR-08]	0	Call	@	$	50	Per Call ($50 minimum Fee)	$	-
Standard Extended Hrs**** [X-S-PGR-01]	0	Hours	@	$	100	Per hour ($50 minimum/call)	$	-
Non-Standard Extended Hrs STAND-BY***** [X-S-PGR-03]	0	Hours	@	$	50	Per hour ($50 minimum)	$	-

EXPENSES:

Mileage:	$	348.54	Car:	$	-
Airfare:	$	-	Meals:	$	101.29
Lodging:	$	602.55	Toll/Prk:	$	-
Gas:	$	112.69	Other:	$	-

EXPLANATION OF SERVICES:
Please see attached After Action Report.

Cust.Support Rep Signature: _____

Total Fees:	$ ~~2,460.00~~ 2380
Total Expenses:	$ 1,065.07
Total Amount Due:	$ ~~3,516.07~~ 3,445.07

THIS IS FOR DETAIL PURPOSES ONLY. SEE ATTACHED INVOICE.

*CONUS=Continental US, OCONUS=Outside Continental US
**Standard Support Hours = 8am-5pm EST
***Non-Standard Hours=5pm-8am EST Mon-Fri Sat/Sun.
****Pager Standard Extended Hours = 8pm-10pm EST Mon-Fri; 8am-5pm EST Sat/Sun
*****Pager Non-Standard Extended Hours Stand-by = 10pm-8am EST Mon-Fri, 5pm-8am EST Sat/Sun

Honored Quoted rates (OLD).

After Action Report for Trumbull, CT

RecTrac 10.3 - WebTrac

Shaun Boren

Monday, February 27th, 2012

When I arrived, I met with Mary Markham and Christina Pereiro. I was in Trumbull a few weeks ago, so we picked up where we left off and began working on their activities again. We continued with their summer brochure and put as many programs in as we could.

Network status: They have contacted Charter for installation of a hardwired network connection, but have not heard back with confirmation yet. For now, they are still using the wireless range extender and experience frequent outages during the week.

Server status: They have not yet ordered a dedicated server for RecTrac, so they will continue to be hosted by Vermont Systems.

Tuesday, February 28th, 2012

For the morning, we decided to pick back up where we left off yesterday and continue to tackle the summer brochure. We got quite a few programs in and Christina is getting increasingly comfortable with the software. After lunch, we decided to go over WebTrac Facilities. I showed Christina how to put facilities on the web one-by-one and with the WebTrac Settings utility. We logged into WebTrac and I showed her how to run the calendars. At the moment, they want WebTrac to be read-only. I setup Facility Calendar and Household Calendar for them, and they think both of them will be very useful for both the organizations that use the fields and the rangers that monitor them.

Wednesday, February 29th, 2012

Christina and I continued to work on their summer programs this morning. Also, I showed the WebTrac site to Mary and she had the rangers stop by to take a look. I showed them how they could access the site on their smart phones and set them up with a bookmark icon that would bring them right to WebTrac.

I spent the afternoon with Diane Mayo. I showed her WebTrac Facility just as I had shown Christina before. Once she was comfortable with this, I refreshed her on the Facility module. When I was there a few weeks ago, we went over reservations, changes, cancellations, reports, etc. It seems to have all stayed with her, because she didn't need much of a refresher.

Thursday, March 1st, 2012

I spent my last morning with Christina going over more activity items. We went into roster reports and trial balance reports and practiced running them a few times. We also continued to enter in programs from their summer brochure.

Vermont

Vermont Systems, Inc
12 Market Place
Essex Junction, VT 05452
802 879 6993

INVOICE # 35531

Customer No. CT-TRUMBULL

Bill To:

Town of Trumbull
Mary Markham, Recreation Director
5866 Main Street
Trumbull, CT 06611

Ship To:

Town of Trumbull
5866 Main Street
Trumbull, CT 06611

DATE	SHIP VIA	F.O.B	TERMS
03/02/12	GROUND	Origin	Net 30

PURCHASE ORDER NUMBER	ORDER DATE	SALESPERSON	OUR ORDER NUMBER
	02/23/12		29076

QUANTITY REQUIRED	QUANTITY SHIPPED	QUANTITY B.O.	ITEM NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
1 000	1 000		V-TV-HS-S1	VSI Hosting Service Silver 1-6 Users Monthly Fee Mar 2012	650 00	650 00

Invoice subtotal	650 00
Invoice total	650 00

Thank you for your order

Attention AP Check Requisition

AMOUNT 650.00

VENDOR NO. 10677

ACCOUNT NO. 72 1300 63 522205

APPROVAL

Check Here Return Check to Department

Rec Main Golf Tele Web

[illegible] COLORED BACKGROUND AND ULTRAVIOLET INK FEATURE BLEED THRU NUMBERING AND A WATERMARK ON THE BACK

TOWN OF TRUMBULL
TRUMBULL, CT 06611
GENERAL FUND

People's Bank
Making Banking

CHECK NO 073038
73038

VENDOR	CHECK DATE	CHECK AMOUNT
5852	12/08/2011	$4,587.5

******4,587 DOLLARS AND 50 CENTS

NOT VALID AFTER 90 DAYS

PAY

AL-LYNN SALES LLC
223 CANAL STREET STE 2000
SHELTON CT 06468

PAYEE COPY

Maria T. Pire
Timothy M. Herbst

AUTHORIZED SIGNATURE

⑈073038⑈ ⑆221172186⑆ 012 7010558⑈

73038

TOWN OF TRUMBULL, Trumbull, CT 06611

120811 073038

INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	NET INVOICE AMOUNT	PO NO.	VOUCHER
12/05/11	120811	TRAVEL BASKETBALL UNIFORM	4,587.50		111786

5852 AL-LYNN SALES LLC 4,587.50 73038

Town Of Trumbull

Department of Finance — Connecticut — 452-5011

Do Not Mail

Check Requisition

Date: 2/5/11

Amount $ ~~28~~ 45 87 50

Invoice #

Pay Type (Finance Dept Input)

Account 72 130 63 (Org) 522205 (Object)

Vendor # 5852 or Employee #

Vendor's Federal ID/SS # (if new vendor)

Payee Al-Lyn Sales

Address 223 Canal Street
Shelton, CT 06484

Purpose Uniforms for Travel Basketball

Requested By: Department Recreational

Approved By: Finance Dept Approval

Al-Lynn Sales

223 Canal Street
Shelton, CT 06484
Phone 203-922-7840 Fax 203-924-0634

Invoice No. 17842

INVOICE

Customer

Name Trumbull Recreation
Address 5892 Main Street
City Trumbull Recreatio State CT ZIP 06611
Phone

Date 12/2/2011
Order No.
Rep
FOB

Qty	Description	Unit Price	TOTAL
100	Basketball jerseys printed both sides	$17.00	$1,700.00

SubTotal $1,700.00
Shipping & Handling
Taxes State
TOTAL $1,700.00

Payment Details

- ○ Cash
- ◉ Check
- ○ Credit Card

Name
CC #
Expires

Office Use Only

We appreciate your business.

Al-Lynn Sales

223 Canal Street
Shelton, CT 06484
Phone 203-922-7840 Fax 203-924-0634

Invoice No. 17843

INVOICE

Customer

Name Trumbull Recreation
Address 5892 Main Street
City Trumbull Recreatio State CT ZIP 06611
Phone

Date 12/2/2011
Order No.
Rep
FOB

Qty	Description	Unit Price	TOTAL
11	Basketball jerseys printed both sides and numbers	$38.50	$423.50
	5th Grade Boys		

SubTotal $423.50
Shipping & Handling
Taxes State
TOTAL $423.50

Payment Details

- ○ Cash
- ◉ Check
- ○ Credit Card

Name
CC #
Expires

Office Use Only

We appreciate your business.

Al-Lynn Sales

223 Canal Street
Shelton, CT 06484
Phone 203-922-7840 Fax 203-924-0634

Invoice No. 17844

INVOICE

Customer

Name Trumbull Recreation
Address 5892 Main Street
City Trumbull Recreatio State CT ZIP 06611
Phone

Date 12/2/2011
Order No.
Rep
FOB

Qty	Description	Unit Price	TOTAL
10	Basketball jerseys printed both sides and numbers	$38.50	$385.00
	6th Grade Boys		

SubTotal $385.00
Shipping & Handling
Taxes State
TOTAL $385.00

Payment Details

- ○ Cash
- ◉ Check
- ○ Credit Card

Name
CC #
Expires

Office Use Only

We appreciate your business.

Al-Lynn Sales

223 Canal Street
Shelton, CT 06484
Phone 203-922-7840 Fax 203-924-0634

Invoice No. 17845

INVOICE

Customer

Name Trumbull Recreation
Address 5892 Main Street
City Trumbull Recreatlo State CT ZIP 06611
Phone

Date 12/2/2011
Order No.
Rep
FOB

Qty	Description	Unit Price	TOTAL
12	Basketball jerseys printed both sides and numbers	$38.50	$462.00
	8th Grade Boys		
		SubTotal	$462.00
		Shipping & Handling	
		Taxes State	
		TOTAL	$462.00

Payment Details

- ○ Cash
- ◉ Check
- ○ Credit Card

Name
CC #
Expires

Office Use Only

We appreciate your business.

Al-Lynn Sales

223 Canal Street
Shelton, CT 06484
Phone 203-922-7840 Fax 203-924-0634

Invoice No. 17846

INVOICE

Customer

Name Trumbull Recreation
Address 5892 Main Street
City Trumbull Recreatio State CT ZIP 06611
Phone

Date 12/2/2011
Order No.
Rep
FOB

Qty	Description	Unit Price	TOTAL
11	Basketball jerseys printed both sides and numbers	$38.50	$423.50
	5th Grade Girls-Trumbull Travel		

SubTotal $423.50
Shipping & Handling
Taxes State
TOTAL $423.50

Payment Details

- ○ Cash
- ◉ Check
- ○ Credit Card

Name
CC #
Expires

Office Use Only

We appreciate your business.

Al-Lynn Sales

223 Canal Street
Shelton, CT 06484
Phone 203-922-7840 Fax 203-924-0634

Invoice No. 17847

INVOICE

Customer

Name Trumbull Recreation
Address 5892 Main Street
City Trumbull Recreatio State CT ZIP 06611
Phone

Date 12/2/2011
Order No.
Rep
FOB

Qty	Description	Unit Price	TOTAL
10	Basketball jerseys printed both sides and numbers	$38.50	$385.00
	6th Grade Girls-Trumbull Travel		

SubTotal $385.00
Shipping & Handling
Taxes State
TOTAL $385.00

Payment Details

- ○ Cash
- ◉ Check
- ○ Credit Card

Name
CC #
Expires

Office Use Only

We appreciate your business.

Al-Lynn Sales

223 Canal Street
Shelton, CT 06484
Phone 203-922-7840 Fax 203-924-0634

Invoice No. 17848

INVOICE

Customer

Name Trumbull Recreation
Address 5892 Main Street
City Trumbull Recreatio State CT ZIP 06611
Phone

Date 12/2/2011
Order No.
Rep
FOB

Qty	Description	Unit Price	TOTAL
10	Basketball jerseys printed both sides and numbers	$38.50	$385.00
	8th Grade Girls-Trumbull Travel		

SubTotal $385.00
Shipping & Handling
Taxes State
TOTAL $385.00

Payment Details

- ○ Cash
- ◉ Check
- ○ Credit Card

Name
CC #
Expires

Office Use Only

We appreciate your business.

Al-Lynn Sales

223 Canal Street
Shelton, CT 06484
Phone 203-922-7840 Fax 203-924-0634

Invoice No. 17849

INVOICE

Customer

Name: Trumbull Recreation
Address: 5892 Main Street
City: Trumbull Recreatio State CT ZIP 06611
Phone:

Date: 12/2/2011
Order No.:
Rep:
FOB:

Qty	Description	Unit Price	TOTAL
11	Basketball jerseys printed both sides and numbers	$38.50	$423.50
	7th Grade Girls-Trumbull Travel		

SubTotal $423.50
Shipping & Handling
Taxes State
TOTAL $423.50

Payment Details

- ○ Cash
- ◉ Check
- ○ Credit Card

Name
CC #
Expires

Office Use Only

We appreciate your business.

THIS DOCUMENT HAS A COLORED BACKGROUND AND ULTRAVIOLET INK FEATURE, REED THRU NUMBERING AND A WATERMARK ON THE BACK

TOWN OF TRUMBULL
TRUMBULL, CT 06611
GENERAL FUND

People's Bank
Municipal Banking

CHECK NO 075143
75143

VENDOR	CHECK DATE	CHECK AMOUNT
8646	04/26/2012	$14,020.00

*****14,020 DOLLARS AND NO CENTS

NOT VALID AFTER 180 DAYS

PAY
TO THE ORDER OF

BOW TIE CINEMAS
641 DANBURY ROAD
RIDGEFIELD, CT 06877

AUTHORIZED SIGNATURE

⑈075143⑈ ⑆221172186⑆ 012 7010558⑈

75143

TOWN OF TRUMBULL, Trumbull, CT 06611

042612 075143

INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	NET INVOICE AMOUNT	PO NO	VOUCHER
04/19/12	042612	2000 TICKETS	14,020.00		115440

8646 BOW TIE CINEMAS 14,020.00 75143

BOW TIE CINEMAS

Ticket/Gift Card Order Form/INVOICE

Bow Tie Cinemas will not share your information outside of our organization.

CUSTOMER SHIPPING INFORMATION

Please complete all areas:

Group or Organization Name Trumbull Parks and Rec

Contact Name Mary Markham Title

Delivery Address 5892 Main St

City Trumbull State CT Zip 06611

Phone 203-452-5008 Order Date 4/19/12

Fax

E-Mail

PRODUCTS

	QUANTITY	PRICE	TOTAL
BONUS TICKETS - *Must be purchased in increments of 50* **Each Bonus Ticket is valid for one admission, any time, at any Bow Tie Cinemas location. No expiration date.**	2000	$ 7.00	$ 14,000.00

	QUANTITY	PRICE	TOTAL
GIFT CARDS - *Valid for ticket and concession purchases anytime.* **Enter message to appear on card envelope, if any:**			

SHIPPING - *Orders shipped First Class Mail, unless otherwise specified.* Handling Fee $20

PLEASE CIRCLE YOUR SELECTION

GRAND TOTAL

GRAND TOTAL - *Please enter Grand Total of your order in the box to the right* ***$14,020.00***

PAYMENT

We accept Visa, Master Card, Company Checks, or Money Orders for purchases.

CREDIT CARD

Circle One

Card Number

Expiration Date CV2 #

Card Holder Name

Billing Address

City, State, Zip

Cardholder Signature

COMPANY CHECK

Check Number

Company Checks are accepted on mail orders only

For internal use only:

Ticket #'s 381751-383750

Order Ship Date 4/19/2012

Order Filled By JH

Fax form to: Joann Horwath at (203) 659-2601 or mail to Bow Tie Cinemas, 641 Danbury Rd., Ridgefield, CT 06877
or e-mail form to: jhorwath@bowtiecinemas.com

OVER

Attn:

AMOUNT 14,020.00

VENDOR 8646

ACCOUNT 72 1300 63 522205

APPROVAL

Check Here

Return to Accounting Department

FOR 2013 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
01 GENERAL FUND							
01010000 TOWN COUNCIL							
01010000 522201 CLERICAL	12,491	0	12,491	6,245.46	.00	6,245.54	50.0%
01010000 522202 PROFESSION	56,032	0	56,032	40,000.00	13,000.00	3,032.00	94.6%
01010000 545501 LEGAL NOTI	17,000	0	17,000	9,264.48	.00	7,735.52	54.5%
TOTAL TOWN COUNCIL	85,523	0	85,523	55,509.94	13,000.00	17,013.06	80.1%
01010100 THE TRUMBULL NATURE COMMISSION							
01010100 522201 SVS-CLRC	780	0	780	240.00	.00	540.00	30.8%
01010100 578801 MNTNCE-SV	114	0	114	.00	.00	114.00	.0%
01010100 590011 UTIL-HEAT	3,597	0	3,597	1,285.66	.00	2,311.34	35.7%
01010100 590012 UTIL-ELECT	1,792	0	1,792	334.45	.00	1,457.55	18.7%
01010100 590013 UTIL-WATER	426	0	426	124.71	.00	301.29	29.3%
01010100 590014 UTIL-PHONE	760	0	760	577.29	.00	182.71	76.0%
TOTAL THE TRUMBULL NATURE COMMISSION	7,469	0	7,469	2,562.11	.00	4,906.89	34.3%
01010200 ETHICS COMMISSION							
01010200 522201 CLERICAL F	120	0	120	.00	.00	120.00	.0%
TOTAL ETHICS COMMISSION	120	0	120	.00	.00	120.00	.0%
01010400 FIRST SELECTMAN							
01010400 501101 FULL TIME/	264,867	0	264,867	140,371.76	.00	124,495.24	53.0%
01010400 556601 PRF DV-SEM	4,000	0	4,000	.00	.00	4,000.00	.0%
01010400 567704 EXPENSE AC	3,500	0	3,500	2,070.80	.00	1,429.20	59.2%
TOTAL FIRST SELECTMAN	272,367	0	272,367	142,442.56	.00	129,924.44	52.3%
01010600 PROBATE							
01010600 522203 ANCILLARY	2,832	0	2,832	2,832.00	.00	.00	100.0%

FOR 2013 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
01010600 534401 OFFICE SUP	1,586	0	1,586	1,586.00	.00	.00	100.0%
01010600 545504 POSTAGE	2,718	0	2,718	2,718.00	.00	.00	100.0%
01010600 556602 PRF DV-PRF	2,039	0	2,039	2,039.00	.00	.00	100.0%
01010600 556604 PRF DV-PUB	736	0	736	736.00	.00	.00	100.0%
01010600 589901 ANNUAL REN	1,529	0	1,529	1,529.00	.00	.00	100.0%
01010600 590014 TELEPHONE	2,100	0	2,100	1,981.00	.00	119.00	94.3%
TOTAL PROBATE	13,540	0	13,540	13,421.00	.00	119.00	99.1%
01010800 ELECTIONS							
01010800 501101 FULL TIME/	47,390	0	47,390	34,307.42	.00	13,082.58	72.4%
01010800 501102 SAL-PT/PER	18,596	0	18,596	4,665.93	.00	13,930.07	25.1%
01010800 501105 OVERTIME	1,500	0	1,500	1,983.05	.00	-483.05	132.2%*
01010800 522202 PROFESSION	4,850	0	4,850	2,770.01	.00	2,079.99	57.1%
01010800 522203 ANCILLARY	33,615	0	33,615	29,323.00	.00	4,292.00	87.2%
01010800 522205 PROGRAMEXP	16,904	0	16,904	12,402.02	.00	4,501.98	73.4%
01010800 534402 PROGRAM SU	9,980	0	9,980	8,051.00	130.00	1,799.00	82.0%
01010800 545501 LEGAL NOTI	325	0	325	56.60	.00	268.40	17.4%
01010800 545504 POSTAGE	3,910	0	3,910	5,354.00	.00	-1,444.00	136.9%*
01010800 556601 PRF DV-SEM	780	0	780	345.00	.00	435.00	44.2%
01010800 556602 PRF DV-PRF	150	0	150	122.00	.00	28.00	81.3%
01010800 556605 PRF DV-TRP	500	0	500	91.58	.00	408.42	18.3%
01010800 581888 CAPITAL OU	500	0	500	428.03	428.03	-356.06	171.2%*
01010800 590014 TELEPHONE	2,500	0	2,500	2,201.18	.00	298.82	88.0%
TOTAL ELECTIONS	141,500	0	141,500	102,100.82	558.03	38,841.15	72.6%
01011000 FINANCE DEPARTMENT							
01011000 501101 FULL TIME/	471,972	0	471,972	214,826.37	.00	257,145.63	45.5%
01011000 501102 PART TIME/	50,700	0	50,700	26,689.27	.00	24,010.73	52.6%
01011000 501105 OVERTIME	500	0	500	981.14	.00	-481.14	196.2%*
01011000 501106 LONGEVITY	625	0	625	425.00	.00	200.00	68.0%
01011000 556601 PRF DV-SEM	2,800	0	2,800	60.00	.00	2,740.00	2.1%
01011000 556602 PRF DV-PRF	470	0	470	380.00	.00	90.00	80.9%
01011000 556603 PRF DV-INS	2,000	0	2,000	.00	.00	2,000.00	.0%
01011000 556604 PRF DV-PUB	300	0	300	327.66	.00	-27.66	109.2%*
01011000 567704 TRNSP-EXP	300	0	300	31.98	.00	268.02	10.7%
TOTAL FINANCE DEPARTMENT	529,667	0	529,667	243,721.42	.00	285,945.58	46.0%

FOR 2013 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
01011400 BOARD OF FINANCE							
01011400 501101 FULL TIME/	72,012	0	72,012	36,006.10	.00	36,005.90	50.0%
01011400 522201 CLERICAL F	3,125	0	3,125	625.00	.00	2,500.00	20.0%
01011400 545501 LEGAL NOTI	1,000	0	1,000	.00	.00	1,000.00	.0%
01011400 556602 PRF DV-PRF	140	0	140	125.00	.00	15.00	89.3%
TOTAL BOARD OF FINANCE	76,277	0	76,277	36,756.10	.00	39,520.90	48.2%
01011600 TAX ASSESSOR							
01011600 501101 FULL TIME/	245,745	0	245,745	122,718.81	.00	123,026.19	49.9%
01011600 501102 SAL-PT/PER	31,180	0	31,180	13,399.16	.00	17,780.84	43.0%
01011600 501105 SAL-OVRTIM	2,500	0	2,500	.00	.00	2,500.00	.0%
01011600 501888 UNIFORM AL	150	0	150	.00	.00	150.00	.0%
01011600 522202 PROFESSION	35,000	0	35,000	5,275.00	.00	29,725.00	15.1%
01011600 522204 SVS-CONTRC	19,250	0	19,250	18,450.00	.00	800.00	95.8%
01011600 534402 PROGRAM SU	830	0	830	1,133.60	.00	-303.60	136.6%*
01011600 545501 LEGAL NOTI	225	0	225	216.00	.00	9.00	96.0%
01011600 556601 PRF DV-SEM	4,935	0	4,935	520.00	.00	4,415.00	10.5%
01011600 556602 PRF DV-PRF	525	0	525	.00	.00	525.00	.0%
TOTAL TAX ASSESSOR	340,340	0	340,340	161,712.57	.00	178,627.43	47.5%
01011800 BOARD OF ASSESSMENT APPEALS							
01011800 522201 CLERICAL F	6,275	0	6,275	399.74	.00	5,875.26	6.4%
01011800 545501 LEGAL NOTI	650	0	650	1,350.64	.00	-700.64	207.8%*
01011800 556601 PRF DV-SEM	200	0	200	.00	.00	200.00	.0%
TOTAL BOARD OF ASSESSMENT APPEALS	7,125	0	7,125	1,750.38	.00	5,374.62	24.6%
01012000 TAX COLLECTOR							
01012000 501101 FULL TIME/	278,562	0	278,562	139,059.76	.00	139,502.24	49.9%
01012000 501102 PART TIME/	15,210	0	15,210	9,697.50	.00	5,512.50	63.8%

FOR 2013 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
01012000 501105 OVERTIME	1,000	0	1,000	3,781.92	.00	-2,781.92	378.2%*
01012000 501106 LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01012000 522203 SVS-ANCLRY	11,200	0	11,200	9,166.20	.00	2,033.80	81.8%
01012000 522204 SVS-CONTRC	18,360	0	18,360	10,640.00	.00	7,720.00	58.0%
01012000 534401 OFFICE SUP	10,000	0	10,000	1,879.85	447.00	7,673.15	23.3%
01012000 545501 LEGAL NOTI	3,750	0	3,750	822.06	.00	2,927.94	21.9%
01012000 545504 POSTAGE	21,003	0	21,003	.00	.00	21,003.00	.0%
01012000 556601 PRF DV-SEM	550	0	550	178.00	.00	372.00	32.4%
01012000 556602 PRF DV-PRF	240	0	240	25.00	.00	215.00	10.4%
01012000 556604 PRF DV-PUB	278	0	278	.00	.00	278.00	.0%
TOTAL TAX COLLECTOR	360,578	0	360,578	175,675.29	447.00	184,455.71	48.8%
01012200 PURCHASING							
01012200 501101 FULL TIME/	72,979	0	72,979	36,489.73	.00	36,489.27	50.0%
01012200 501106 LONGEVITY	200	0	200	200.00	.00	.00	100.0%
01012200 545501 LEGAL NOTI	4,000	0	4,000	2,893.40	.00	1,106.60	72.3%
01012200 556601 PRF DV-SEM	100	0	100	.00	.00	100.00	.0%
01012200 556602 PRF DV-PRF	30	0	30	30.00	.00	.00	100.0%
TOTAL PURCHASING	77,309	0	77,309	39,613.13	.00	37,695.87	51.2%
01012400 TREASURER							
01012400 501101 FULL TIME/	21,652	0	21,652	10,826.14	.00	10,825.86	50.0%
TOTAL TREASURER	21,652	0	21,652	10,826.14	.00	10,825.86	50.0%
01012600 TECHNOLOGY							
01012600 501101 FULL TIME/	139,037	0	139,037	69,094.95	.00	69,942.05	49.7%
01012600 501102 SAL-PT/PER	24,113	0	24,113	10,314.58	.00	13,798.42	42.8%
01012600 501105 OVERTIME	0	0	0	4,961.79	.00	-4,961.79	100.0%*
01012600 522204 CONTRACTUA	169,013	0	169,013	121,055.66	18,241.43	29,715.91	82.4%
01012600 556601 PRF DV-SEM	180	0	180	.00	.00	180.00	.0%
01012600 556602 PRF DV-PRF	35	0	35	.00	.00	35.00	.0%
01012600 578802 EQUIPMENT/	5,000	0	5,000	582.12	665.00	3,752.88	24.9%

FOR 2013 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
01012600 581888 CAP OUTLAY	102,178	0	102,178	26,081.63	10,800.00	65,296.37	36.1%
TOTAL TECHNOLOGY	439,556	0	439,556	232,090.73	29,706.43	177,758.84	59.6%
01012800 TOWN ATTORNEYS							
01012800 522202 PROFESSION	300,000	0	300,000	156,500.00	.00	143,500.00	52.2%
TOTAL TOWN ATTORNEYS	300,000	0	300,000	156,500.00	.00	143,500.00	52.2%
01013000 HUMAN RESOURCES							
01013000 501101 FULL TIME/	115,787	0	115,787	57,893.71	.00	57,893.29	50.0%
01013000 501105 SAL-OVRTIM	0	0	0	733.26	.00	-733.26	100.0%*
01013000 501106 LONGEVITY	200	0	200	200.00	.00	.00	100.0%
01013000 522201 CLERICAL F	420	0	420	120.00	.00	300.00	28.6%
01013000 522202 PROFESSION	80,150	0	80,150	19,648.13	.00	60,501.87	24.5%
01013000 522203 SVS-ANCLRY	3,000	0	3,000	.00	.00	3,000.00	.0%
01013000 545501 LEGAL NOTI	5,500	0	5,500	1,209.37	.00	4,290.63	22.0%
01013000 556602 PRF DV-PRF	175	0	175	.00	.00	175.00	.0%
01013000 556604 PRF DV-PUB	560	0	560	119.80	.00	440.20	21.4%
TOTAL HUMAN RESOURCES	205,792	0	205,792	79,924.27	.00	125,867.73	38.8%
01013400 EMPLOYEE BENEFITS							
01013400 511150 FRNGE-FICA	1,378,736	0	1,378,736	781,119.24	.00	597,616.76	56.7%
01013400 511151 FRINGE-M/D	5,195,355	0	5,195,355	3,021,705.71	.00	2,173,649.29	58.2%
01013400 511152 FRINGE-WC	952,765	0	952,765	478,091.40	.00	474,673.60	50.2%
01013400 511153 FRINGE-UN	120,000	0	120,000	23,061.00	.00	96,939.00	19.2%
01013400 511154 FB-MEDADM	16,300	0	16,300	4,501.20	.00	11,798.80	27.6%
01013400 511155 FRINGE-LIF	46,100	0	46,100	24,904.56	.00	21,195.44	54.0%
01013400 511159 FRINGE-CLE	600	0	600	180.00	.00	420.00	30.0%
01013400 522106 PENS-POL	1,600,000	0	1,600,000	800,000.00	.00	800,000.00	50.0%
01013400 522107 PEN-TN&BE	3,700,000	0	3,700,000	1,875,000.00	.00	1,825,000.00	50.7%
01013400 522108 POLRETMED	145,000	0	145,000	145,000.00	.00	.00	100.0%
01013400 522110 DEFCONTR	35,000	0	35,000	18,775.62	.00	16,224.38	53.6%
01013400 522202 SVS-PROF	36,350	0	36,350	11,424.55	34,500.00	-9,574.55	126.3%*

FOR 2013 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
TOTAL EMPLOYEE BENEFITS	13,226,206	0	13,226,206	7,183,763.28	34,500.00	6,007,942.72	54.6%
01013600 TOWN CLERK							
01013600 501101 FULL TIME/	214,205	0	214,205	107,210.46	.00	106,994.54	50.1%
01013600 501105 OVERTIME	3,500	0	3,500	5,215.07	.00	-1,715.07	149.0%*
01013600 501106 LONGEVITY	850	0	850	850.00	.00	.00	100.0%
01013600 522204 SVS-CONTRC	22,000	0	22,000	8,107.62	13,892.38	.00	100.0%
01013600 522205 PROGRAMEXP	3,500	0	3,500	3,684.89	.00	-184.89	105.3%*
01013600 534402 PROGRAM SU	3,200	0	3,200	2,745.42	.00	454.58	85.8%
01013600 545501 LEGAL NOTI	3,000	0	3,000	198.20	.00	2,801.80	6.6%
01013600 556601 PRF DV-SEM	1,480	0	1,480	300.00	.00	1,180.00	20.3%
01013600 556602 PROFESSION	595	0	595	.00	.00	595.00	.0%
01013600 578801 SERVICE CO	250	0	250	.00	.00	250.00	.0%
01013600 578803 PROGRAM-RE	2,500	0	2,500	845.50	552.74	1,101.76	55.9%
01013600 598889 STCTFISHGA	0	0	0	1,712.00	.00	-1,712.00	100.0%*
TOTAL TOWN CLERK	255,080	0	255,080	130,869.16	14,445.12	109,765.72	57.0%
01013800 TOWN HALL							
01013800 501116 CONTINGENC	485,610	0	485,610	.00	.00	485,610.00	.0%
01013800 511160 P&L INS	842,921	0	842,921	628,796.87	.00	214,124.13	74.6%
01013800 522205 PROGRAM EX	15,000	0	15,000	44.22	.00	14,955.78	.3%
01013800 522208 CONTRIBUT	16,250	0	16,250	10,500.00	.00	5,750.00	64.6%
01013800 534401 OFFICE SUP	36,000	0	36,000	19,664.97	3,887.77	12,447.26	65.4%
01013800 534402 PROGRAM SU	1,200	0	1,200	413.30	.00	786.70	34.4%
01013800 534403 MTLS-CLNG	1,000	0	1,000	1,075.06	.00	-75.06	107.5%*
01013800 545502 PUBLIC REP	2,000	0	1,000	.00	.00	1,000.00	.0%
01013800 545504 POSTAGE	42,000	0	42,000	19,026.23	4,922.49	18,051.28	57.0%
01013800 578801 SERVICE CO	9,751	0	9,751	5,294.93	527.45	3,928.62	59.7%
01013800 578804 REFUSE REM	4,167	0	4,167	1,162.63	.00	3,004.37	27.9%
01013800 581888 CAPITAL OU	5,000	0	6,000	5,500.00	.00	500.00	91.7%
01013800 589901 ANNUAL REN	2,200	0	2,200	1,811.58	.00	388.42	82.3%
01013800 590011 HEAT	13,413	0	13,413	2,760.71	.00	10,652.29	20.6%
01013800 590012 ELECTRICIT	81,241	0	81,241	31,685.83	3,071.64	46,483.53	42.8%
01013800 590013 WATER	1,744	0	1,744	1,048.34	.00	695.66	60.1%
01013800 590014 TELEPHONE	123,873	0	123,873	63,676.48	.00	60,196.52	51.4%
TOTAL TOWN HALL	1,683,370	0	1,683,370	792,461.15	12,409.35	878,499.50	47.8%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
01014200 PLANNING AND ZONING							
01014200 501101 FULL TIME/	199,124	0	199,124	99,562.09	.00	99,561.91	50.0%
01014200 501102 PART TIME/	30,160	0	30,160	18,574.50	.00	11,585.50	61.6%
01014200 501105 OVERTIME	3,000	0	3,000	1,626.30	.00	1,373.70	54.2%
01014200 501106 LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01014200 522202 SVS-PROF	14,200	-4,000	10,200	.00	.00	10,200.00	.0%
01014200 522205 PROG EXP	13,979	0	13,979	11,366.14	.00	2,612.86	81.3%
01014200 545501 LEGAL NOTI	22,000	0	22,000	6,042.40	.00	15,957.60	27.5%
01014200 545502 COM-PUB RP	50	0	50	.00	.00	50.00	.0%
01014200 556601 PRF DV-SEM	400	4,000	4,400	939.99	.00	3,460.01	21.4%
01014200 556602 PRF DV-PRF	400	0	400	.00	.00	400.00	.0%
TOTAL PLANNING AND ZONING	283,738	0	283,738	138,536.42	.00	145,201.58	48.8%
01014600 ECONOMIC DEVELOPMENT							
01014600 501101 SAL-FT/PER	95,000	0	95,000	47,559.92	.00	47,440.08	50.1%
01014600 522201 CLERICAL F	720	0	720	60.00	.00	660.00	8.3%
01014600 522202 SVS-PROF	5,000	0	5,000	.00	.00	5,000.00	.0%
01014600 522205 PROG EXP	6,300	0	6,300	80.00	.00	6,220.00	1.3%
01014600 534402 PROGSUPPL	1,800	0	1,800	.00	.00	1,800.00	.0%
01014600 545503 COM-PUB RL	7,500	0	7,500	285.00	.00	7,215.00	3.8%
01014600 556601 PRF DV-SEM	2,000	0	2,000	50.00	.00	1,950.00	2.5%
01014600 556602 PRF DV-PRF	400	0	400	.00	.00	400.00	.0%
01014600 567703 TRNSP-TRV	0	0	0	12.00	.00	-12.00	100.0%*
TOTAL ECONOMIC DEVELOPMENT	118,720	0	118,720	48,046.92	.00	70,673.08	40.5%
01014800 INLAND WETLANDS COMMISSION							
01014800 522201 CLERICAL F	1,500	0	1,500	.00	.00	1,500.00	.0%
01014800 534401 MTLS-OFFCE	200	0	200	40.05	.00	159.95	20.0%
01014800 534402 PROGRAM SU	75	0	75	55.00	.00	20.00	73.3%
01014800 545501 LEGAL NOTI	8,000	0	8,000	4,143.88	.00	3,856.12	51.8%
01014800 556601 SEMINARS/C	600	0	600	55.00	.00	545.00	9.2%
01014800 556604 PUBLICATIO	100	0	100	.00	.00	100.00	.0%
TOTAL INLAND WETLANDS COMMISSION	10,475	0	10,475	4,293.93	.00	6,181.07	41.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
01015000 RECYCLING COMMISSION							
01015000 522205 PROG EXP	1,250	0	1,250	255.00	.00	995.00	20.4%
01015000 534402 MTLS-PROG	2,450	0	2,450	1,688.00	.00	762.00	68.9%
TOTAL RECYCLING COMMISSION	3,700	0	3,700	1,943.00	.00	1,757.00	52.5%
01015400 CONSERVATION COMMISSION							
01015400 522201 SVS-CLRC	600	0	600	240.00	.00	360.00	40.0%
01015400 545502 COM-PUB RP	75	0	75	.00	.00	75.00	.0%
01015400 556601 PRF DV-SEM	150	0	150	40.00	.00	110.00	26.7%
01015400 556602 PRF DUES	300	0	300	55.00	.00	245.00	18.3%
01015400 556604 PRF DV-PUB	30	0	30	.00	.00	30.00	.0%
TOTAL CONSERVATION COMMISSION	1,155	0	1,155	335.00	.00	820.00	29.0%
01015600 CLEAN ENERGY FUND							
01015600 522205 PROG EXP	1,600	0	1,600	.00	.00	1,600.00	.0%
TOTAL CLEAN ENERGY FUND	1,600	0	1,600	.00	.00	1,600.00	.0%
01015800 TRANSIT DISTRICT							
01015800 522205 PROGRAM EX	44,084	0	44,084	44,084.00	.00	.00	100.0%
TOTAL TRANSIT DISTRICT	44,084	0	44,084	44,084.00	.00	.00	100.0%
01022000 POLICE							
01022000 501101 FULL TIME/	5,748,172	0	5,748,172	2,924,909.34	.00	2,823,262.66	50.9%
01022000 501102 PART TIME/	38,774	0	38,774	12,574.97	.00	26,199.03	32.4%
01022000 501103 SAL-SEASON	0	0	0	16,595.00	.00	-16,595.00	100.0%*

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
01022000 501104 RELIEF/VAC	47,199	0	47,199	17,498.76	.00	29,700.24	37.1%
01022000 501105 OVERTIME	472,000	0	472,000	479,500.16	.00	-7,500.16	101.6%*
01022000 501106 LONGEVITY	22,925	0	22,925	21,733.33	.00	1,191.67	94.8%
01022000 501109 COLLEGE IN	21,900	0	21,900	1,200.00	.00	20,700.00	5.5%
01022000 501112 SHIFTDIFF	43,455	0	43,455	43,093.18	.00	361.82	99.2%
01022000 501113 HOLIDAY	262,500	0	262,500	126,551.16	.00	135,948.84	48.2%
01022000 501114 TRAINING	80,000	0	80,000	48,236.40	.00	31,763.60	60.3%
01022000 501887 POLICE UNI	16,500	0	16,500	6,386.50	.00	10,113.50	38.7%
01022000 501888 UNIFORM AL	45,320	0	45,320	10,328.37	4,412.00	30,579.63	32.5%
01022000 522203 ANCILLARY	15,000	0	15,000	5,699.21	.00	9,300.79	38.0%
01022000 534401 OFFICE SUP	14,400	0	14,400	6,599.14	1,636.03	6,164.83	57.2%
01022000 534402 PROGRAM SU	37,500	0	37,500	19,754.30	.00	17,745.70	52.7%
01022000 534403 MTLS-CLNG	5,600	0	5,600	3,668.44	133.20	1,798.36	67.9%
01022000 545503 PUBLIC REL	2,500	0	2,500	.00	375.00	2,125.00	15.0%
01022000 556602 PRF DV-PRF	1,500	0	1,500	1,420.00	.00	80.00	94.7%
01022000 556603 PRF DV-INS	27,000	0	27,000	19,637.71	150.00	7,212.29	73.3%
01022000 556604 PRF DV-PUB	500	0	500	141.50	.00	358.50	28.3%
01022000 567704 EXPENSE AC	13,400	0	13,400	6,627.71	.00	6,772.29	49.5%
01022000 578801 SERVICE CO	121,981	0	121,981	81,781.41	6,401.32	33,798.27	72.3%
01022000 578803 PROGRAM-RE	6,000	0	6,000	3,830.00	260.00	1,910.00	68.2%
01022000 578804 REFUSE REM	2,053	0	2,053	1,217.99	.00	835.01	59.3%
01022000 581888 CAPITAL OU	193,497	0	193,497	33,308.70	.00	160,188.30	17.2%
01022000 589901 ANNUAL REN	11,840	0	11,840	7,063.16	.00	4,776.84	59.7%
01022000 590011 UTIL-HEAT	6,151	0	6,151	1,701.24	.00	4,449.76	27.7%
01022000 590012 ELECTRICIT	102,979	0	102,979	35,786.68	.00	67,192.32	34.8%
01022000 590013 WATER	3,008	0	3,008	1,342.69	.00	1,665.31	44.6%
01022000 590014 TELEPHONE	16,795	0	16,795	7,482.82	.00	9,312.18	44.6%
01022000 590015 TRAFFICLIT	8,964	0	8,964	3,746.37	.00	5,217.63	41.8%
TOTAL POLICE	7,389,413	0	7,389,413	3,949,416.24	13,367.55	3,426,629.21	53.6%

01022400 ANIMAL CONTROL

01022400 501101 FULL TIME/	53,257	0	53,257	27,191.12	.00	26,065.88	51.1%
01022400 501102 PART TIME/	28,057	0	28,057	10,790.33	.00	17,266.67	38.5%
01022400 501105 OVERTIME	2,000	0	2,000	4,880.84	.00	-2,880.84	244.0%*
01022400 501887 UNIFORMCLG	400	0	400	.00	.00	400.00	.0%
01022400 501888 UNIFORMALL	600	0	600	.00	479.00	121.00	79.8%
01022400 522202 SVS-PROF	6,500	0	6,500	2,276.62	.00	4,223.38	35.0%
01022400 522203 SVS-ANCLRY	300	0	300	.00	.00	300.00	.0%
01022400 534402 PROGSUPPL	4,000	0	4,000	1,691.33	214.40	2,094.27	47.6%
01022400 545501 COM-LEGAL	850	0	850	387.15	.00	462.85	45.5%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
01022400 556603 PRF DV-INS	150	0	150	75.00	.00	75.00	50.0%
01022400 578801 MNTNCE-SV	773	0	773	275.00	385.00	113.00	85.4%
01022400 578802 MNTNCE-EQP	2,760	0	2,760	534.00	.00	2,226.00	19.3%
01022400 578804 MNTNCE-RFS	850	0	850	387.52	.00	462.48	45.6%
01022400 581888 CAP OUTLAY	1,100	0	1,100	99.99	950.00	50.01	95.5%
01022400 590011 UTIL-HEAT	2,323	0	2,323	642.56	.00	1,680.44	27.7%
01022400 590012 UTIL-ELECT	4,622	0	4,622	2,400.68	.00	2,221.32	51.9%
01022400 590013 UTIL-WATER	613	0	613	278.62	.00	334.38	45.5%
01022400 590014 UTIL-PHONE	331	0	331	195.98	.00	135.02	59.2%
TOTAL ANIMAL CONTROL	109,486	0	109,486	52,106.74	2,028.40	55,350.86	49.4%
01022500 CENTRAL EMRGNCY DISPATCH COMM							
01022500 522201 SVS-CLRC	720	0	720	60.00	.00	660.00	8.3%
TOTAL CENTRAL EMRGNCY DISPATCH COMM	720	0	720	60.00	.00	660.00	8.3%
01022600 EMERGENCY MEDICAL SERVICES							
01022600 501101 FULL TIME/	51,724	0	51,724	25,862.20	.00	25,861.80	50.0%
01022600 501102 PART TIME/	333,650	0	333,650	119,011.72	.00	214,638.28	35.7%
01022600 501105 OVERTIME	1,365	0	1,365	1,527.29	.00	-162.29	111.9%*
01022600 501888 UNIFORM AL	4,000	0	4,000	2,248.90	600.00	1,151.10	71.2%
01022600 522202 PROFESSION	471,351	0	493,101	278,041.77	184,691.86	30,367.37	93.8%
01022600 522203 ANCILLARY	54,815	0	54,815	19,740.84	.00	35,074.16	36.0%
01022600 534401 OFFICE SUP	1,250	0	1,250	308.46	.00	941.54	24.7%
01022600 534402 PROGRAM SU	36,400	0	36,400	14,928.98	3,939.40	17,531.62	51.8%
01022600 534403 MTLS-CLNG	400	0	400	171.53	.00	228.47	42.9%
01022600 545503 PUBLIC REL	1,500	0	1,500	909.31	.00	590.69	60.6%
01022600 556601 PRF DV-SEM	1,000	0	1,000	.00	.00	1,000.00	.0%
01022600 556603 PRF DV-INS	8,710	0	8,710	2,600.00	.00	6,110.00	29.9%
01022600 567703 TRNSP-TRV	500	0	500	24.21	.00	475.79	4.8%
01022600 578801 SERVICE CO	977	0	977	168.75	.00	808.25	17.3%
01022600 578802 EQUIPMENT/	11,150	0	11,150	2,144.33	.00	9,005.67	19.2%
01022600 578804 REFUSE REM	684	0	684	390.52	.00	293.48	57.1%
01022600 581888 CAPITAL QU	68,728	0	68,728	59,927.20	.00	8,800.80	87.2%
01022600 589901 ANNUAL REN	2,780	0	2,780	3,058.02	.00	-278.02	110.0%*
01022600 590011 HEAT	6,527	0	6,527	1,838.59	.00	4,688.41	28.2%
01022600 590012 ELECTRICIT	12,170	0	12,170	5,154.50	.00	7,015.50	42.4%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
01022600 590013 WATER	1,203	0	1,203	258.90	.00	944.10	21.5%
01022600 590014 TELEPHONE	3,941	0	3,941	1,175.87	.00	2,765.13	29.8%
TOTAL EMERGENCY MEDICAL SERVICES	1,074,825	0	1,096,575	539,491.89	189,231.26	367,851.85	66.5%
01022800 FIRE MARSHAL							
01022800 501101 FULL TIME/	254,753	0	254,753	126,712.17	.00	128,040.83	49.7%
01022800 501102 PART TIME/	22,055	0	22,055	8,047.67	.00	14,007.33	36.5%
01022800 501105 OVERTIME	10,000	0	10,000	17,989.01	.00	-7,989.01	179.9%*
01022800 501122 CERTSTIPEN	2,250	0	2,250	.00	.00	2,250.00	.0%
01022800 501887 UNIFORMCLG	700	0	700	.00	.00	700.00	.0%
01022800 501888 UNIFORMALL	4,800	0	4,800	.00	.00	4,800.00	.0%
01022800 522203 ANCILLARY	200	0	200	32.91	.00	167.09	16.5%
01022800 522205 PROGRAM EX	200	0	200	80.00	.00	120.00	40.0%
01022800 534401 MTLS-OFFCE	500	0	500	238.00	.00	262.00	47.6%
01022800 534402 PROGRAM SU	800	0	800	130.99	.00	669.01	16.4%
01022800 556601 PRF DV-SEM	1,800	0	1,800	898.00	.00	902.00	49.9%
01022800 556602 PRF DV-PRF	1,700	0	1,700	590.00	.00	1,110.00	34.7%
01022800 556604 PRF DV-PUB	1,200	0	1,200	.00	.00	1,200.00	.0%
01022800 578802 EQUIPMENT/	3,700	0	3,700	1,390.01	.00	2,309.99	37.6%
01022800 581888 CAPITAL OU	1,200	0	1,200	.00	.00	1,200.00	.0%
01022800 589901 RNTLS-A/LS	7,700	0	7,700	.00	.00	7,700.00	.0%
01022800 590014 TELEPHONE	3,692	0	3,692	1,261.27	.00	2,430.73	34.2%
TOTAL FIRE MARSHAL	317,250	0	317,250	157,370.03	.00	159,879.97	49.6%
01022824 FIRE MARSHAL-FIRE HYDRANTS							
01022824 590016 UTIL-FIRE	1,285,584	0	1,285,584	316,774.31	.00	968,809.69	24.6%
TOTAL FIRE MARSHAL-FIRE HYDRANTS	1,285,584	0	1,285,584	316,774.31	.00	968,809.69	24.6%
01023200 BUILDING OFFICIAL							
01023200 501101 FULL TIME/	264,599	0	264,599	132,556.27	.00	132,042.73	50.1%
01023200 501102 PART TIME/	23,163	0	23,163	12,639.36	.00	10,523.64	54.6%
01023200 501105 OVERTIME	5,000	0	5,000	3,170.07	.00	1,829.93	63.4%

FOR 2013 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
01023200 501106 LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01023200 501888 UNIFORM AL	300	0	300	.00	.00	300.00	.0%
01023200 522204 CONTRACTUA	250	0	250	100.00	.00	150.00	40.0%
01023200 534401 OFFICE SUP	2,200	0	2,200	342.49	249.99	1,607.52	26.9%
01023200 545501 LEGAL NOTI	75	0	75	199.00	.00	-124.00	265.3%*
01023200 556601 SEMINARS/C	600	0	600	.00	.00	600.00	.0%
01023200 556602 PROFESSION	450	0	450	377.00	.00	73.00	83.8%
01023200 556604 PUBLICATIO	825	0	825	.00	.00	825.00	.0%
01023200 578801 MNTNCE-SV	2,476	0	2,476	1,196.00	.00	1,280.00	48.3%
01023200 581888 CAPITAL OU	4,553	0	4,553	4,764.32	.00	-211.32	104.6%*
TOTAL BUILDING OFFICIAL	304,916	0	304,916	155,769.51	249.99	148,896.50	51.2%
01023400 EMERGENCY MANAGEMENT							
01023400 501102 SAL-PT/PER	34,080	0	34,080	21,207.63	.00	12,872.37	62.2%
01023400 501105 SAL-OVRTIM	20,171	0	20,171	15,000.48	.00	5,170.52	74.4%
01023400 501888 UNIFORMALL	600	0	600	284.95	.00	315.05	47.5%
01023400 534402 PROGSUPPL	3,000	0	3,000	5,276.56	.00	-2,276.56	175.9%*
01023400 578801 MNTNCE-SV	19,500	0	19,500	13,871.04	.00	5,628.96	71.1%
01023400 578802 MNTNCE-EQP	1,625	0	1,625	456.84	.00	1,168.16	28.1%
01023400 590014 TELEPHONE	11,824	0	11,824	6,174.72	.00	5,649.28	52.2%
TOTAL EMERGENCY MANAGEMENT	90,800	0	90,800	62,272.22	.00	28,527.78	68.6%
01030000 PUBLIC WORKS DIRECTOR							
01030000 501101 FULL TIME/	160,051	0	160,051	79,627.78	.00	80,423.22	49.8%
01030000 501105 SAL-OVRTIM	0	0	0	2,245.18	.00	-2,245.18	100.0%*
01030000 556601 PRF DV-SEM	3,000	0	3,000	64.76	.00	2,935.24	2.2%
01030000 556602 PRF DV-PRF	300	0	300	50.00	.00	250.00	16.7%
01030000 567704 EXPENSE AC	250	0	250	.00	.00	250.00	.0%
01030000 590014 TELEPHONE	968	0	968	377.54	.00	590.46	39.0%
TOTAL PUBLIC WORKS DIRECTOR	164,569	0	164,569	82,365.26	.00	82,203.74	50.0%
01030025 PUBLIC WORKS -STREET LIGHTS							
01030025 590015 STREET AND	423,880	0	423,880	165,107.42	.00	258,772.58	39.0%

FOR 2013 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
TOTAL PUBLIC WORKS -STREET LIGHTS	423,880	0	423,880	165,107.42	.00	258,772.58	39.0%
01030100 PUBLIC WORKS - HIGHWAY							
01030100 501101 FULL TIME/	1,762,808	0	1,762,808	912,072.85	.00	850,735.15	51.7%
01030100 501102 SAL-PT/PER	24,853	0	24,853	12,764.57	.00	12,088.43	51.4%
01030100 501103 SEASONAL/T	7,500	0	7,500	9,472.00	.00	-1,972.00	126.3%*
01030100 501105 OVERTIME	42,500	0	42,500	47,148.73	.00	-4,648.73	110.9%*
01030100 501106 LONGEVITY	1,000	0	1,000	1,000.00	.00	.00	100.0%
01030100 501888 UNIFORM AL	20,815	0	20,815	6,562.24	3,099.58	11,153.18	46.4%
01030100 522203 ANCILLARY	37,000	0	37,000	8,032.38	24,000.00	4,967.62	86.6%
01030100 534401 OFFICE SUP	2,500	0	2,500	1,735.05	69.45	695.50	72.2%
01030100 534402 PROGRAM SU	160,000	0	160,000	46,588.28	9,812.00	103,599.72	35.3%
01030100 534403 MTLS-CLNG	400	0	400	.00	152.50	247.50	38.1%
01030100 545503 PUBLIC REL	7,700	0	7,700	988.67	3,331.80	3,379.53	56.1%
01030100 556601 PRF DV-SEM	6,000	0	6,000	.00	.00	6,000.00	.0%
01030100 578801 SERVICE CO	3,595	0	3,595	638.75	.00	2,956.25	17.8%
01030100 578803 PROGRAM-RE	22,000	0	22,000	4,156.00	.00	17,844.00	18.9%
01030100 578804 MNTNCE-RFS	6,156	0	6,156	3,486.35	.00	2,669.65	56.6%
01030100 581888 CAPITAL OU	96,583	0	96,583	.00	42,621.85	53,961.15	44.1%
01030100 589901 ANNUAL REN	45,980	0	45,980	735.00	.00	45,245.00	1.6%
01030100 589902 OCCASIONAL	15,000	0	15,000	3,150.00	.00	11,850.00	21.0%
01030100 590011 HEAT	30,962	0	30,962	7,230.76	.00	23,731.24	23.4%
01030100 590012 ELECTRICIT	85,187	0	85,187	26,637.75	.00	58,549.25	31.3%
01030100 590013 WATER	5,321	0	5,321	4,318.79	.00	1,002.21	81.2%
01030100 590014 TELEPHONE	12,461	0	12,461	6,284.57	.00	6,176.43	50.4%
TOTAL PUBLIC WORKS - HIGHWAY	2,396,321	0	2,396,321	1,103,002.74	83,087.18	1,210,231.08	49.5%
01030101 HW-SNOW REMOVAL							
01030101 501105 SAL-OVRTIM	165,000	0	165,000	178,996.19	.00	-13,996.19	108.5%*
01030101 534402 PROGRAM SU	335,000	0	335,000	49,819.29	75,106.71	210,074.00	37.3%
TOTAL HW-SNOW REMOVAL	500,000	0	500,000	228,815.48	75,106.71	196,077.81	60.8%
01030105 HW-CONSTRUCTION							
01030105 522205 PROG EXP	250,000	0	250,000	17,000.00	1,250.00	231,750.00	7.3%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
TOTAL HW-CONSTRUCTION	250,000	0	250,000	17,000.00	1,250.00	231,750.00	7.3%
01030200 PUBLIC WORKS - BLD MAINTENANCE							
01030200 501101 FULL TIME/	496,004	0	496,004	261,628.69	.00	234,375.31	52.7%
01030200 501102 SAL-PT/PER	13,639	0	13,639	7,485.03	.00	6,153.97	54.9%
01030200 501105 SAL-OVRTIM	2,600	0	2,600	11,810.03	.00	-9,210.03	454.2%*
01030200 501106 SAL-LNGVIT	425	0	425	850.00	.00	-425.00	200.0%*
01030200 501888 UNIFORM AL	1,225	0	1,225	983.96	.00	241.04	80.3%
01030200 522203 SVS-ANCLRY	95,000	0	95,000	43,701.70	43,661.82	7,636.48	92.0%
01030200 522204 SVS-CONTRC	5,270	0	5,270	4,365.55	.00	904.45	82.8%
01030200 534402 PROGRAM SU	5,000	0	5,000	3,515.57	.00	1,484.43	70.3%
01030200 578802 MNTNCE-EOP	177,575	0	177,575	38,230.42	39,547.53	99,797.05	43.8%
01030200 589902 OCCASIONAL	1,200	0	1,200	171.49	.00	1,028.51	14.3%
01030200 590017 SEWER FEE	119,768	0	119,768	68,071.43	.00	51,696.57	56.8%
TOTAL PUBLIC WORKS - BLD MAINTENANCE	917,706	0	917,706	440,813.87	83,209.35	393,682.78	57.1%
01030300 FLEET MAINTENANCE							
01030300 501101 SAL-FT/PER	507,979	0	507,979	249,216.73	.00	258,762.27	49.1%
01030300 501105 SAL-OVRTIM	10,200	0	10,200	5,731.06	.00	4,468.94	56.2%
01030300 501106 SAL-LNGVIT	500	0	500	500.00	.00	.00	100.0%
01030300 501888 UNIFORMALL	5,575	0	5,575	1,624.96	225.04	3,725.00	33.2%
01030300 567701 TRNSP-GAS	392,911	0	392,911	268,035.48	.00	124,875.52	68.2%
01030300 567702 TRNSP-VEH	341,560	0	341,560	143,891.31	136,109.51	61,559.18	82.0%
01030300 578801 MNTNCE-SV	2,540	0	2,540	1,500.00	.00	1,040.00	59.1%
TOTAL FLEET MAINTENANCE	1,261,265	0	1,261,265	670,499.54	136,334.55	454,430.91	64.0%
01030400 RECYCLING CENTER							
01030400 501101 FULL TIME/	189,038	0	189,038	94,093.83	.00	94,944.17	49.8%
01030400 501105 OVERTIME	29,840	0	29,840	8,166.66	.00	21,673.34	27.4%
01030400 501888 UNIFORMALL	500	0	500	587.98	112.02	-200.00	140.0%*
01030400 522204 CONTRACTUA	1,849,334	0	1,849,334	759,665.16	275,801.24	813,867.60	56.0%
01030400 522207 SPECCONTR	64,100	0	64,100	15,962.10	40,823.37	7,314.53	88.6%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
01030400 534402 PROGRAM SU	8,000	0	8,000	4,832.53	.00	3,167.47	60.4%
01030400 578801 MNTNCE-SV	1,298	0	1,298	1,336.94	.00	-38.94	103.0%*
01030400 581886 HAZARDOUS	15,000	0	15,000	6,973.00	.00	8,027.00	46.5%
01030400 581888 CAPITAL OU	10,000	0	10,000	.00	.00	10,000.00	.0%
01030400 589901 RNTLS-A/LS	30,597	0	30,597	.00	.00	30,597.00	.0%
TOTAL RECYCLING CENTER	2,197,707	0	2,197,707	891,618.20	316,736.63	989,352.17	55.0%
01030500 TOWN ENGINEER							
01030500 501101 FULL TIME/	457,239	0	457,239	227,309.41	.00	229,929.59	49.7%
01030500 501105 OVERTIME	12,000	0	12,000	4,048.90	.00	7,951.10	33.7%
01030500 501106 LONGEVITY	850	0	850	850.00	.00	.00	100.0%
01030500 501888 UNIFORMALL	840	0	840	159.99	830.01	-150.00	117.9%*
01030500 522202 PROFESSION	5,000	0	5,000	.00	.00	5,000.00	.0%
01030500 522203 SVS-ANCLRY	4,000	0	4,000	.00	.00	4,000.00	.0%
01030500 522204 SVS-CONTRC	9,400	0	9,400	4,400.00	.00	5,000.00	46.8%
01030500 534401 OFFICE SUP	2,800	0	2,800	1,163.67	68.34	1,567.99	44.0%
01030500 534402 PROGRAM SU	3,500	0	3,500	.00	.00	3,500.00	.0%
01030500 545501 LEGAL NOTI	280	0	280	.00	.00	280.00	.0%
01030500 556602 PRF DUES	1,555	0	1,555	855.00	.00	700.00	55.0%
01030500 578802 EQUIPMENT/	2,000	0	2,000	393.50	.00	1,606.50	19.7%
TOTAL TOWN ENGINEER	499,464	0	499,464	239,180.47	898.35	259,385.18	48.1%
01040000 HEALTH DISTRICT							
01040000 522205 PROGRAM EX	257,956	0	257,956	128,975.00	.00	128,981.00	50.0%
TOTAL HEALTH DISTRICT	257,956	0	257,956	128,975.00	.00	128,981.00	50.0%
01040200 VITAL STATISTICS							
01040200 522205 PROGRAM EX	500	0	500	.00	.00	500.00	.0%
01040200 578803 PROGRAM-RE	500	0	500	.00	.00	500.00	.0%
TOTAL VITAL STATISTICS	1,000	0	1,000	.00	.00	1,000.00	.0%
01040400 NURSING - SENIORS							
01040400 501102 SAL-PT/PER	30,000	0	30,000	13,921.25	.00	16,078.75	46.4%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
01040400 501106 SAL-LNGVIT	200	0	200	.00	.00	200.00	.0%
01040400 534402 MTLS-PROG	250	0	250	.00	.00	250.00	.0%
01040400 556602 PRF DUES	25	0	25	.00	.00	25.00	.0%
01040400 567703 TRNSP-TRV	100	0	100	.00	.00	100.00	.0%
TOTAL NURSING - SENIORS	30,575	0	30,575	13,921.25	.00	16,653.75	45.5%
01050000 SOCIAL SERVICES							
01050000 501101 FULL TIME/	90,638	0	90,638	49,267.17	.00	41,370.83	54.4%
01050000 501102 PART TIME/	15,590	0	15,590	5,588.75	.00	10,001.25	35.8%
01050000 501103 SAL-SEASON	0	0	0	3,221.04	.00	-3,221.04	100.0%*
01050000 501105 SAL-OVRTIM	0	0	0	13,327.12	.00	-13,327.12	100.0%*
01050000 501106 LONGEVITY	425	0	425	412.00	.00	13.00	96.9%
01050000 534401 MTLS-OFFCE	800	0	800	182.29	.00	617.71	22.8%
01050000 556601 PRF DV-SEM	150	0	150	.00	.00	150.00	.0%
01050000 581888 CAPITAL OU	2,000	0	2,000	.00	.00	2,000.00	.0%
01050000 589901 ANNUAL REN	410	0	410	.00	.00	410.00	.0%
01050000 590014 TELEPHONE	1,944	0	1,944	1,115.73	.00	828.27	57.4%
TOTAL SOCIAL SERVICES	111,957	0	111,957	73,114.10	.00	38,842.90	65.3%
01050200 COUNSELING CENTER							
01050200 501101 FULL TIME/	207,848	0	207,848	103,924.65	.00	103,923.35	50.0%
01050200 501105 SAL-OVRTIM	570	0	570	682.08	.00	-112.08	119.7%*
01050200 501106 SAL-LNGVIT	1,275	0	1,275	1,275.00	.00	.00	100.0%
01050200 522202 SVS-PROF	3,000	0	3,000	.00	.00	3,000.00	.0%
01050200 522205 PROG EXP	0	0	0	315.00	.00	-315.00	100.0%*
01050200 534401 MTLS-OFFCE	1,138	0	1,138	778.80	.00	359.20	68.4%
01050200 534402 MTLS-PROG	750	0	750	.00	.00	750.00	.0%
01050200 545503 PUB REL	300	0	300	.00	.00	300.00	.0%
01050200 556602 PRF DUES	958	0	958	346.00	.00	612.00	36.1%
01050200 567703 TRNSP-TRV	1,500	0	1,500	116.55	.00	1,383.45	7.8%
01050200 578801 MNTNCE-SV	2,408	0	2,408	620.66	499.51	1,287.83	46.5%
01050200 590011 UTIL-HEAT	2,135	0	2,135	710.69	.00	1,424.31	33.3%
01050200 590012 UTIL-ELECT	2,503	0	2,503	1,086.97	.00	1,416.03	43.4%
01050200 590013 UTIL-WATER	203	0	203	99.96	.00	103.04	49.2%
01050200 590014 UTIL-PHONE	1,701	0	1,701	978.65	.00	722.35	57.5%
TOTAL COUNSELING CENTER	226,289	0	226,289	110,935.01	499.51	114,854.48	49.2%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
01050400 YOUTH COMMISSION							
01050400 501102 PART TIME/	46,904	0	46,904	23,175.82	.00	23,728.18	49.4%
01050400 522205 PROGRAM EX	6,000	0	6,000	2,000.00	.00	4,000.00	33.3%
01050400 534402 PROGRAM SU	1,541	0	1,541	69.38	.00	1,471.62	4.5%
01050400 545503 PUBLIC REL	685	0	685	550.00	.00	135.00	80.3%
01050400 567703 TRAVEL REI	300	0	300	283.10	.00	16.90	94.4%
TOTAL YOUTH COMMISSION	55,430	0	55,430	26,078.30	.00	29,351.70	47.0%
01050600 SENIOR CITIZENS' SERVICES							
01050600 501101 FULL TIME/	31,524	0	31,524	11,798.95	.00	19,725.05	37.4%
01050600 501102 PART TIME/	92,678	0	92,678	45,079.55	.00	47,598.45	48.6%
01050600 501105 SAL-OVRTIM	0	0	0	2,290.44	.00	-2,290.44	100.0%*
01050600 501106 LONGEVITY	213	0	213	213.00	.00	.00	100.0%
01050600 522201 CLERICAL F	600	0	600	120.00	.00	480.00	20.0%
01050600 522203 SVS-ANCLRY	9,100	0	9,100	.00	.00	9,100.00	.0%
01050600 522205 PROGRAM EX	44,130	0	44,130	13,724.59	.00	30,405.41	31.1%
01050600 534401 OFFICE SUP	1,231	0	1,231	916.44	208.80	105.76	91.4%
01050600 534403 MTLS-CLNG	1,700	0	1,700	447.00	.00	1,253.00	26.3%
01050600 545502 PUBLIC REP	400	0	400	.00	.00	400.00	.0%
01050600 556601 PRF DV-SEM	75	0	75	.00	.00	75.00	.0%
01050600 567703 TRAVEL REI	300	0	300	.00	.00	300.00	.0%
01050600 578801 SERVICE CO	6,988	0	6,988	1,795.50	686.18	4,506.32	35.5%
01050600 578802 EQUIPMENT/	4,000	0	4,000	4,000.00	.00	.00	100.0%
01050600 578804 MNTNCE-RFS	1,368	0	1,368	774.97	.00	593.03	56.6%
01050600 581888 CAPITAL OU	8,513	0	8,513	.00	.00	8,513.00	.0%
01050600 590011 UTIL-HEAT	9,385	0	9,385	2,418.36	.00	6,966.64	25.8%
01050600 590012 ELECTRICIT	20,417	0	20,417	5,670.63	.00	14,746.37	27.8%
01050600 590013 WATER	1,426	0	1,426	742.54	.00	683.46	52.1%
01050600 590014 TELEPHONE	3,597	0	3,597	1,835.42	.00	1,761.58	51.0%
TOTAL SENIOR CITIZENS' SERVICES	237,645	0	237,645	91,827.39	894.98	144,922.63	39.0%
01060000 EDUCATION							
01060000 511152 FRINGE-WC	0	0	0	17,636.52	.00	-17,636.52	100.0%*

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
01060000 522204 SVS-CONTRC	174,047	0	174,047	13,459.56	.00	160,587.44	7.7%
01060000 522205 PROG EXP	90,479,175	0	90,479,175	16,541,322.52	.00	73,937,852.48	18.3%
01060000 567703 TRNSP-TRV	857,851	0	857,851	6,355.16	.00	851,495.84	.7%
01060000 578805 XTRA ITEM	0	0	0	3,900.00	.00	-3,900.00	100.0%*
01060000 589901 RNTLS-A/LS	240,432	0	240,432	48,068.53	.00	192,363.47	20.0%
01060000 595888 INT-BOND	2,397,813	0	2,397,813	1,072,648.26	.00	1,325,164.74	44.7%
01060000 597888 PRINC-BOND	4,767,300	0	4,767,300	3,134,500.00	.00	1,632,800.00	65.8%
TOTAL EDUCATION	98,916,618	0	98,916,618	20,837,890.55	.00	78,078,727.45	21.1%
01060200 SCHOOL NURSES							
01060200 501101 FULL TIME/	655,964	0	655,964	322,468.73	.00	333,495.27	49.2%
01060200 501102 PART TIME/	33,000	0	33,000	11,302.75	.00	21,697.25	34.3%
01060200 501104 RELIEF/VAC	7,395	0	7,395	10,914.50	.00	-3,519.50	147.6%*
01060200 501105 SAL-OVRTIM	0	0	0	1,535.10	.00	-1,535.10	100.0%*
01060200 501106 LONGEVITY	901	0	901	901.00	.00	.00	100.0%
01060200 534401 OFFICE SUP	722	0	722	533.28	.00	188.72	73.9%
01060200 534402 PROGSUPPL	2,058	0	2,058	478.15	.00	1,579.85	23.2%
01060200 545504 POSTAGE	120	0	120	.00	.00	120.00	.0%
01060200 556601 PRF DV-SEM	120	0	120	50.00	.00	70.00	41.7%
01060200 556602 PRF DV-PRF	240	0	240	.00	.00	240.00	.0%
01060200 567703 TRAVEL REI	820	0	820	.00	.00	820.00	.0%
01060200 578801 MNTNCE-SV	1,397	0	1,397	636.46	312.92	447.62	68.0%
TOTAL SCHOOL NURSES	702,737	0	702,737	348,819.97	312.92	353,604.11	49.7%
01060400 NON PUBLIC SCHOOL							
01060400 501101 SAL-FT/PER	265,685	0	265,685	103,083.27	.00	162,601.73	38.8%
01060400 501102 SAL-PT/PER	14,925	0	14,925	6,925.00	.00	8,000.00	46.4%
01060400 501104 SAL-VAC, W	2,534	0	2,534	256.25	.00	2,277.75	10.1%
01060400 501106 SAL-LNGVIT	999	0	999	999.00	.00	.00	100.0%
01060400 534402 MTLS-PROG	900	0	900	228.81	.00	671.19	25.4%
01060400 556601 PRF DV-SEM	60	0	60	630.00	.00	-570.00	1050.0%*
01060400 567703 TRNSP-TRV	100	0	100	.00	.00	100.00	.0%
TOTAL NON PUBLIC SCHOOL	285,203	0	285,203	112,122.33	.00	173,080.67	39.3%
01060600 BUSINESS/EDUCATION INITIATIVE							
01060600 522202 SVS-PROF	20,000	0	20,000	6,174.75	.00	13,825.25	30.9%

FOR 2013 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
01060600 522204 CONTRACTUA	8,000	0	8,000	1,300.00	.00	6,700.00	16.3%
01060600 522205 PROG EXP	10,000	0	10,000	6,770.15	.00	3,229.85	67.7%
01060600 534401 OFFICE SUP	450	0	450	24.56	.00	425.44	5.5%
01060600 534402 PROGRAM SU	300	0	300	189.95	.00	110.05	63.3%
01060600 545502 PUBLIC REP	300	0	300	.00	.00	300.00	.0%
01060600 567703 TRNSP-TRV	100	0	100	.00	.00	100.00	.0%
01060600 590011 HEAT	2,738	0	2,738	558.17	.00	2,179.83	20.4%
01060600 590012 ELECTRICIT	2,479	0	2,479	1,167.41	.00	1,311.59	47.1%
01060600 590014 TELEPHONE	358	0	358	195.98	.00	162.02	54.7%
TOTAL BUSINESS/EDUCATION INITIATIVE	44,725	0	44,725	16,380.97	.00	28,344.03	36.6%
01070000 LIBRARIES							
01070000 501101 FULL TIME/	842,600	0	842,600	384,024.51	.00	458,575.49	45.6%
01070000 501102 PART TIME/	308,747	0	308,747	157,360.85	.00	151,386.15	51.0%
01070000 501105 LIBRARY -O	21,935	0	21,935	9,248.44	.00	12,686.56	42.2%
01070000 501106 LONGEVITY	2,125	0	2,125	1,700.00	.00	425.00	80.0%
01070000 522201 CLERICAL F	720	0	720	240.00	.00	480.00	33.3%
01070000 522205 PROGRAM EX	11,000	0	11,000	6,788.96	.00	4,211.04	61.7%
01070000 534401 OFFICE SUP	24,000	0	24,000	7,237.86	4,217.05	12,545.09	47.7%
01070000 534402 PROGRAM SU	172,000	0	172,000	92,472.07	32,781.23	46,746.70	72.8%
01070000 545504 POSTAGE	500	0	500	94.06	.00	405.94	18.8%
01070000 578801 SERVICE CO	5,383	0	5,383	2,510.34	1,478.82	1,393.84	74.1%
01070000 578802 EQUIPMENT/	29,217	0	29,217	26,618.25	.00	2,598.75	91.1%
01070000 578803 PROGRAM-RE	4,750	0	4,750	165.93	2.00	4,582.07	3.5%
01070000 578804 REFUSE REM	2,479	0	2,479	1,403.99	.00	1,075.01	56.6%
01070000 581888 CAPITAL OU	11,835	0	11,835	.00	.00	11,835.00	.0%
01070000 589901 ANNUAL REN	27,573	0	27,573	8,808.70	6,925.30	11,839.00	57.1%
01070000 590011 HEAT	17,901	0	17,901	4,949.38	.00	12,951.62	27.6%
01070000 590012 ELECTRICIT	77,787	0	77,787	30,744.38	.00	47,042.62	39.5%
01070000 590013 WATER	1,856	0	1,856	958.83	.00	897.17	51.7%
01070000 590014 TELEPHONE	11,073	0	11,073	4,643.32	.00	6,429.68	41.9%
TOTAL LIBRARIES	1,573,481	0	1,573,481	739,969.87	45,404.40	788,106.73	49.9%
01080000 PUBLIC EVENTS							
01080000 522205 PROGRAM EX	20,000	0	80,000	6,211.11	.00	73,788.89	7.8%
TOTAL PUBLIC EVENTS	20,000	0	80,000	6,211.11	.00	73,788.89	7.8%

FOR 2013 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
01080400 RECREATION							
01080400 501101 FULL TIME/	167,048	0	167,048	83,524.23	.00	83,523.77	50.0%
01080400 501102 PART TIME/	25,631	0	25,631	13,607.16	.00	12,023.84	53.1%
01080400 501105 SAL-OVRTIM	1,730	0	1,730	3,241.00	.00	-1,511.00	187.3%*
01080400 501106 SAL-LNGVIT	850	0	850	850.00	.00	.00	100.0%
01080400 522205 PROG EXP	277,500	0	277,500	243,814.92	.00	33,685.08	87.9%
01080400 534402 PROGSUPPL	11,583	0	11,583	9,637.01	225.30	1,720.69	85.1%
01080400 556601 PRF DV-SEM	400	0	400	.00	.00	400.00	.0%
01080400 556602 PRF DV-PRF	400	0	400	150.00	.00	250.00	37.5%
01080400 567703 TRNSP-TRV	2,220	0	2,220	1,576.76	.00	643.24	71.0%
01080400 578801 MNTNCE-SV	1,210	0	1,210	135.00	.00	1,075.00	11.2%
01080400 578804 MNTNCE-RFS	684	0	684	366.64	.00	317.36	53.6%
TOTAL RECREATION	489,256	0	489,256	356,902.72	225.30	132,127.98	73.0%
01080600 PARKS							
01080600 501101 FULL TIME/	920,378	0	920,378	453,985.16	.00	466,392.84	49.3%
01080600 501103 SEASONAL/T	102,510	0	102,510	64,315.00	.00	38,195.00	62.7%
01080600 501105 OVERTIME	37,000	0	37,000	16,967.34	.00	20,032.66	45.9%
01080600 501106 LONGEVITY	2,275	0	2,275	1,850.00	.00	425.00	81.3%
01080600 501120 AED STIP	1,200	0	1,200	800.00	.00	400.00	66.7%
01080600 501888 UNIFORM AL	11,890	0	11,890	3,212.92	487.08	8,190.00	31.1%
01080600 522201 SVS-CLRC	4,050	0	4,050	2,025.00	.00	2,025.00	50.0%
01080600 522203 SVS-ANCLRY	209,400	0	209,400	.00	209,400.00	.00	100.0%
01080600 534401 MTLS-OFFCE	750	0	750	477.56	165.00	107.44	85.7%
01080600 534402 PROGRAM SU	67,000	0	67,000	49,089.83	9,137.84	8,772.33	86.9%
01080600 534403 MTLS-CLNG	5,600	0	5,600	3,034.62	965.38	1,600.00	71.4%
01080600 545503 PUBLIC REL	5,500	0	5,500	1,130.00	2,370.00	2,000.00	63.6%
01080600 556601 PRF DV-SEM	750	0	750	.00	189.95	560.05	25.3%
01080600 578801 SERVICE CO	10,414	0	10,414	940.95	2,000.00	7,473.05	28.2%
01080600 578802 EQUIPMENT/	22,000	0	22,000	10,745.35	10,829.98	424.67	98.1%
01080600 578803 PROGRAM-RE	49,852	0	49,852	19,571.77	8,039.76	22,240.47	55.4%
01080600 578804 MNTNCE-RFS	426	0	426	206.88	.00	219.12	48.6%
01080600 581888 CAPITAL OU	38,812	0	38,812	6,856.07	20,460.00	11,495.93	70.4%
01080600 589901 ANNUAL REN	39,148	0	39,148	.00	.00	39,148.00	.0%
01080600 589902 OCCASIONAL	7,000	0	7,000	.00	.00	7,000.00	.0%
01080600 590011 HEAT	9,025	0	9,025	1,794.32	.00	7,230.68	19.9%
01080600 590012 ELECTRICIT	103,428	0	103,428	49,018.59	.00	54,409.41	47.4%

FOR 2013 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
01080600 590013 WATER	55,647	0	55,647	41,517.61	.00	14,129.39	74.6%
01080600 590014 TELEPHONE	19,057	0	19,057	7,985.02	.00	11,071.98	41.9%
TOTAL PARKS	1,723,112	0	1,723,112	735,523.99	264,044.99	723,543.02	58.0%
01080800 TREE WARDEN							
01080800 501101 FULL TIME/	21,043	0	21,043	10,521.42	.00	10,521.58	50.0%
01080800 522205 PROGRAM EX	70,000	0	70,000	40,898.42	.00	29,101.58	58.4%
01080800 578806 EMERG SERV	25,000	0	25,000	40,240.58	.00	-15,240.58	161.0%*
TOTAL TREE WARDEN	116,043	0	116,043	91,660.42	.00	24,382.58	79.0%
01080900 ARTS COMMISSION							
01080900 501102 SAL-PT/PER	18,874	0	18,874	9,204.29	.00	9,669.71	48.8%
01080900 522201 SVS-CLRC	480	0	480	.00	.00	480.00	.0%
01080900 522205 PROGRAM EX	6,000	0	6,000	3,683.24	.00	2,316.76	61.4%
01080900 534401 OFFICE SUP	420	0	420	332.41	.00	87.59	79.1%
01080900 545503 COM-PUB RL	3,000	0	3,000	1,997.00	.00	1,003.00	66.6%
01080900 567703 TRNSP-TRV	100	0	100	.00	.00	100.00	.0%
TOTAL ARTS COMMISSION	28,874	0	28,874	15,216.94	.00	13,657.06	52.7%
01090000 DEBT SERVICE							
01090000 595888 INTEREST G	671,305	0	671,305	673,866.31	.00	-2,561.31	100.4%*
01090000 596888 INTEREST -	285,500	0	285,500	-286,237.40	.00	571,737.40	100.3%
01090000 597888 G/O BONDS	3,166,595	0	3,166,595	2,077,875.00	.00	1,088,720.00	65.6%
TOTAL DEBT SERVICE	4,123,400	0	4,123,400	2,465,503.91	.00	1,657,896.09	59.8%
TOTAL GENERAL FUND	146,635,150	0	146,716,900	45,041,657.07	1,317,948.00	100,357,294.93	31.6%
TOTAL EXPENSES	146,635,150	0	146,716,900	45,041,657.07	1,317,948.00	100,357,294.93	
GRAND TOTAL	146,635,150	0	146,716,900	45,041,657.07	1,317,948.00	100,357,294.93	31.6%

** END OF REPORT - Generated by Dawn Savo **

REPORT OPTIONS

	Field #	Total	Page Break
Sequence 1	1	Y	N
Sequence 2	12	Y	N
Sequence 3	9	Y	N
Sequence 4	0	N	N

Report title:
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.
Print totals only: N
Print Full or Short description: S
Print full GL account: N
Format type: 1
Double space: N
Suppress zero bal accts: Y
Include requisition amount: Y
Print Revenues-Version headings: N
Print revenue as credit: Y
Print revenue budgets as zero: N
Include Fund Balance: N
Print journal detail: N
From Yr/Per: 2013/ 1
To Yr/Per: 2013/ 1
Include budget entries: Y
Incl encumb/liq entries: Y
Sort by JE # or PO #: J
Detail format option: 1
Include additional JE comments: N
Sort/Total Budget Rollup: N
Multiyear view: D
Amounts/totals exceed 999 million dollars: N

Year/Period: 2013/13
Print MTD Version: N

Roll projects to object: N
Carry forward code: 1

Find Criteria

Field Name	Field Value
Fund	01
FUNCTIONS	
DEPARTMENT	
PROGRAM	
Character code	
Org	
Object	
Project	
Account type	Expense
Account status	

REPORT OPTIONS

	Field #	Total	Page Break
Se uence 1	1	Y	N
Se uence 2	12	Y	N
Se uence 3	9	Y	N
Se uence 4	0	N	N

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Include Fund Balance: N
Print journal detail: N
From Yr/Per: 2013/ 1
To Yr/Per: 2013/ 1
Include budget entries: Y
Incl encumb/liq entries: Y
Sort by JE # or PO #: J
Detail format option: 1
Include additional JE comments: N
Sort/Total Budget Rollup: N
Multiyear view: D
Amounts/totals exceed 999 million dollars: N

Year/Period: 2013/13
Print MTD Version: N

Roll projects to object: N
Carry forward code: 1

Find Criteria

Field Name	Field Value
Fund	01
FUNCTIONS	
DEPARTMENT	
PROGRAM	
Character code	
Org	
Object	
Project	
Account type	Expense
Account status	

TAX COLLECTOR

Memorandum

To: Board of Finance
CC: **Maria Pires**
From: Mary C. Moran, Tax Collector

Date: December 28, 2012

RE: Request for Supplemental Funds for "Provisional Employee" and explanation of Tax Collector's Overtime Budget Overage.

Esteemed members of the Board , I am here this evening for two important reasons: 1) To request your approval of a Supplemental amount of approximately $2,200 to cover the payroll increase to Cathy Rauso's salary for a 6 month period of time to allow her to assist our office in collecting the mounting sewer-use and sewer assessment delinquencies which have now reached an alarmingly high total, as sewer charges get more difficult to collect. Cathy presently works part-time in the Tax Collector's office but has assisted us successfully in the past with the tedious and time-consuming duties required in collecting these WPCA accounts and did a great job. Since we lack the manpower to handle collecting these sewer delinquencies on a continuing basis, I suggested that we promote Cathy to a six (6) month "Provisional Employee" at $21.68 per hour, which the WPCA has agreed to split, work a 35 hour week with no benefits, and utilize the extra hours collecting the delinquencies, as above. . I SEE THIS AS A WIN, WIN, situation. As an aside, this entire idea was discussed with all department heads involved at an October 18th meeting, which included the 1st Selectman, and all present approved this concept. Cathy is presently earning $15.00 per hour and is scheduled to work 19.5 hours per week , although we utilize some of her time helping our staff through these very busy real estate, sewer-use and motor vehicle tax collecting periods. I have attached a copy of the number of tax account totals we collect, which should assist you in better understanding the scope and magnitude of our responsibilities.

2) Please allow me to remind all that the Tax Collector's office was closed for just under 5 days, during the end of October, (A TAX COLLECTION MONTH), DUE TO Hurricane Sandy which resulted in delaying and collecting taxes on time. We needed overtime hours to complete our required tax issues and to catch-up on collecting late and Governor- approved taxes and interest payments, in addition to all of us helping to fold and mail hundreds of Delinquent real estate notices to cover October's delinquencies Additionally, we lost Cathy for a total of 4 weeks as she was instructed to assist in the 1st Selectman's office in Alicia's absence and in Amy's absence; all Cathy's overtime was charged to my budget, as we were notified that no funds were available in Mr. Herbst's office account. The overages that resulted in my budget as above were necessary to assure resultant tax collections, so I considered them absolutely necessary. I have tried

to work as closely as possible within the limits in my budget, but a cost that results in a collectible tax payment makes sense to this Tax Collector. Maria has been extremely diligent in reminding me about overtime costs and I sincerely try to work within her instructions, but fall short at times.

I thank you all for your patience and understanding.

Respectfully, Mary Moran Tax Collector

HR/ Civil Service

MEMORANDUM

TO: Board of Finance

FROM: Mary Ann Meier, Personnel Manager

DATE: 1/3/2013

RE: DETAIL AND OVERAGES ON OVERTIME ACCOUNTS

Civil Service-Overtime was incurred for the following reasons:

- HIRING OF ENTRY LEVEL POLICE OFFICERS-Written test was held on a Saturday at Madison Middle School (6 hrs). Also, oral exam was held in July for 6 days from 7 am to 7 pm.

I have a special trust account called Police Testing-oral/written account (72013000 522205), which was setup for police testing and overtime. The overtime should have been applied to that account.

- ADMIN OVERTIME-When I am out of the office on vacation, my admin, get 10% out of classification, per memorandum of understanding (MOU).

Town Clerk

To: Board of Finance

From: Town Clerk's Office

January 4, 2012

The Overtime account is over drawn due to the fact that 2012 the Town clerk's Office was handling a Presidential Election. In which we issued over 2000 absentee ballots and presidential ballots. Also due to Hurricane Sandy the Town Hall was closed for 4 days. The town clerk's office was ordered to open by the Secretary of State's Office on one of these from 9am to 8pm.

Police Dept

TRUMBULL POLICE DEPARTMENT
ADMINISTRATIVE SERVICES

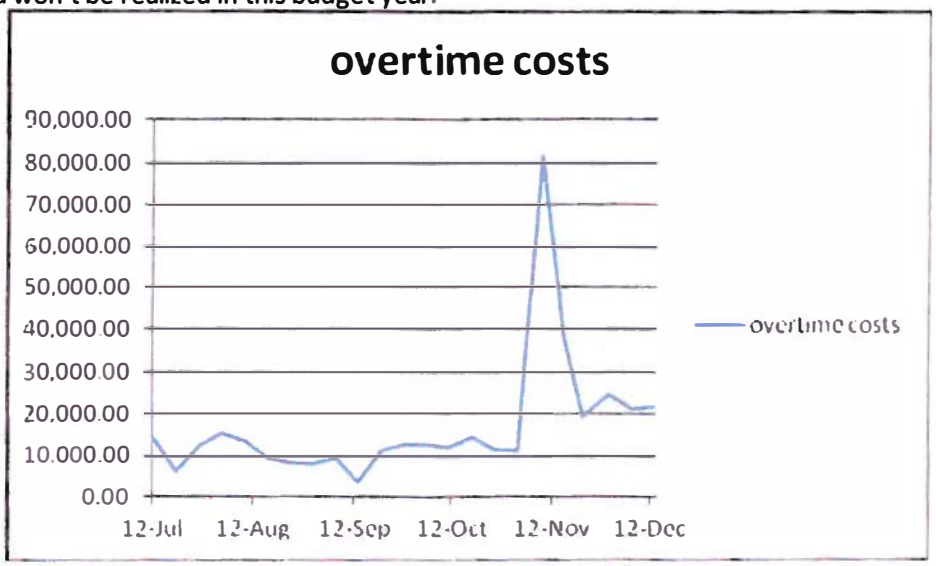
MICHAEL A. HARRY
DEPUTY CHIEF

Overtime:

Documentation from July 06, 2012 through November 16, 2012 shows approximately $321,636.65 spent in Overtime costs.
Of that amount, $82,291.45 was incurred to maintain minimum manning as required by the union contract.
An additional $112,140.51 was incurred due to special circumstances. These included, among other details, July 4th fireworks, Severe thunderstorms in August, Assisting other agencies with fatals, shift transition, September road closures due to storm, selections for new hires, annual range qualifications, October super Storm, Mall issues.

Looking at the Town's YTD budget report, the first 18 weeks from 07/05 through 11/01 totaled $177,158.95 averaging to $9842.16 in OT costs per week. The spike to $81,582.81 for the week ending 11/08 and $38,566.78 for the week ending 11/15 can be attributed to the superstorm Sandy. Following that we get into the holiday season which generally incurs a rise in overtime in itself but also, many officers who still have vacation time, are required to use it with the exception of withholding one week. Several officers, of all ranks were out on extended surgeries necessitating additional and unexpected overtime costs.

While we expect some reimbursement for costs associated with Superstorm Sandy, any monies returned won't be realized in this budget year.



We are currently at half-year relative to the current budget and taking the average of just the first 18 weeks at $9,842.16 per week, we will need approximately $255,896.16 assuming no other major incidents transpire.

Continuing into December, additional personnel to cover the Mall and extra shifts incurred an estimated $15,000 in expenses for just one week.

If we were to recoup all of the money spent during Sandy ($117,000) and removing the Newtown tragedy, we be short approximately $100,000 which was incurred during the normal course of managing the department in accordance with contractual obligations and the other special occurrences noted above.

Animal Control

Phyllis Collier

From: Lynn Dellabianca
Sent: Thursday, January 03, 2013 1:54 PM
To: Phyllis Collier
Subject: RE: BOF meeting

Hi Phyllis, The reason for the overdraw on my overtime account is that my assistant aco has been out on a medical leave since May and I had been coming in on Saturdays to provide coverage. If you need any further information, please let me know. Thanks, Lynn

MEMORANDUM

TO: Board of Finance

FROM: Barbara Crandall
Trumbull EMS

DATE: January 3, 2013

RE: Overages in Overtime Account

As requested, I am sending an explanation of the overage in the overtime account for Trumbull EMS.

For the week ending November 2, 2012, I was instructed by HR to put in the hours spent at the Emergency Operations Center during Hurricane Sandy. This totaled 31 hours over a period of 2 days. Total from account was $696.29. For the week ending November 9, I was informed by the Finance Department that the amount was under calculated for the previous week (31) hours and an adjustment was made. This totaled $262.60.

Total overage is $958.89.

Fire Marshal

INTEROFFICE MEMORANDUM

TO:	PHYLLIS COLLIER
FROM:	MEGAN MURPHY, FIRE MARSHAL
SUBJECT:	OVERTIME ACCOUNT
DATE:	JANUARY 2, 2013
CC:	ELAINE HAMMERS, CHAIRMAN BOARD OF FINANCE
	ED LAVERNOVICH, DIRECTOR ECONOMIC DEVELOPMENT

Good Morning Phyllis,

This memo is at the request of Maria Pires asking about the status of the overtime account for the Fire Marshal's Office. As of today the account has a balance of -$7,211.95. There is an outstanding balance of $7597.97 that we are waiting to receive payment on from Westfield and from AST (fire alarm company.) Once these payments are received and monies deposited back into the overtime account our balance should be approximately $386.00.

Some of the other reasons for the overtime were fires, emergency call outs to assist PD and the fire department. The overtime account took a large hit following the week of Super Storm Sandy. Hopefully the overtime incurred due to Sandy will be reimbursed by FEMA.

If you have any further questions please feel free to contact me.

Thank you,

Megan

Nursing

Phyllis Collier

From: Dawn Savo
Sent: Friday, January 04, 2013 3:42 PM
To: Phyllis Collier (pcollier@trumbull-ct.gov)
Subject: FW: BOF meeting

Phyllis, please see below. It looks like staff worked during Storm Sandy and it was charged appropriately to OT.

From: Kim Aquino
Sent: Friday, January 04, 2013 2:36 PM
To: Dawn Savo
Subject: FW: BOF meeting

Dawn
Here is the email I sent to Phyllis requesting to have funds moved from one account to another to even things out.
The overtime account shortage is because when we had the hurricane Gail Johnson worked at the Senior center helping out and it was automatically taken from that account even though that account is nonexistent for nursing.
Acct- 01060200-501105

Kim Aquino
Acting Director Of Nursing
Town Of Trumbull

Recreation

December 31, 2012

To: Members of the Board of Finance:

This is in response to the request for information regarding overages in the overtime account:

Prior to 2011-2012 there was no line item for overtime in the Recreation department budget. There would be an average of 100 hours of comp time accumulated per year which could not be used due to time constraints and department demands. By contract, if the comp time cannot be used, in a timely manner, it must be paid.

A request for 100 hours of overtime was added to the 2011-12 budgets to reduce the accumulation of comp time, it was approved by the First Selectman. The Town Council cut the item to 50 hours and asked that some of the time be used as comp time.

The overtime was to cover the need to attend Commission meetings, cover the summer outdoor concerts, and various other issues that arise within the department. When there is a large concert event, our department has been responsible for ticket sales and organizational setup, which also requires additional hours after the regular work day.

As of 2012, I am now also responsible for the scheduling of all of the athletic fields in town both on the BoE side and the Park side which requires additional work, at times, on the weekend.

In January of 2012, in accordance with the new town charter, the Park Commission and the Recreation Commission were combined into one commission. I always attended the Recreation Commission meetings which lasted approximately 1 hour which would equate to 1.5 hours of overtime. Those meetings were held 9 or 10 times per year. The new Park and Recreation Commission meetings, which I am required to attend, are held 12 times per year and average 3 hours per meeting, which equates into 4.5 hours of overtime. There have also been a few additional meetings to cover problems relating to the swim teams.

The additional time for meetings and the additional workload has created a need for the overtime account to be increased. I have continued to charge some of the hours to comp time and have tried my best to use them as we go.

Sincerely,

Mary Markham,
Director of Recreation

Town of Trumbull

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Tri-Board Meeting
MINUTES
November 8, 2012

Chairman Carl A. Massaro, Jr. called the special Tri-Board meeting to order at 8:05 p.m. Chairman Massaro noted for the record a quorum of the Trumbull Town Council, Board of Finance and Board of Education.

ROLL CALL:

Town Council Members Present:

James Blose
Debra A. Lamberti
Gregg Basbagill
Suzanne S. Testani
Kristy Waizenegger
Martha A. Jankovic-Mark
Chadwick Ciocci
Carl A. Massaro, Jr.
Fred Palmieri, Jr.
James F. Meisner
Tony J. Scinto
Jane Deyoe
Michael J. London
Mark LeClair
Thomas Whitmoyer
Vicki Tesoro
Jeff Jenkins
John DelVecchio, Jr.
Ann Marie Evangelista

Absent: David R. Pia and Jeff Donofrio

Board of Finance Member Present:

Elaine Hammers - Chairman
Cindy Penkoff, Alternate
Andrew Palo
Thomas S. Tesoro
Paul S. Lavoie
Susan LaFrance
David Rutigliani
Vincent DeGennaro, Alternate

Absent: Steven Lupien

Board of Education Members Present:

Stephen Wright, Chairman
Deborah Herbst, Vice-Chairman
Rosemary Seaman
Loretta Chory
Lisa Labella
Edward Ward
Thomas Kelly

Also Present:

First Selectman Timothy M. Herbst, Daniel Nelson, Chief of Staff, Maria Pires Director of Finance, Superintendent of Schools Ralph Iassogna, Assistant Superintendent of Schools Dr. Gary Cialfi, Shawn O'Keefe BoE Business Manager, Steve Kennedy BoE Facilities Director, Mr. Jeff Hackett, BoE Technology Director and Mr. Greg Gibson of the Gibson Consulting Group.

First Selectman Timothy M. Herbst extended his gratitude to the people who volunteered during Hurricane Sandy, many of whom are present at this meeting especially Mr. Ralph Iassogna for his help in evacuating Stern Village.

Approximately six (6) months ago First Selectman Herbst empanelled a bi-partisan group to study whether the Town should pursue outside assistance in exploring the feasibility of a joinder of services between the Town and the BoE. The panel was comprised of Trumbull residents -two (2) representatives from the BoE, Chairman Stephen Wright and Loretta Chory, former First Selectman Paul Timpanelli, Retired Assistant Superintendent of Schools Dan Shamos, Trumbull resident, volunteer firefighter Joseph Peddle,and Budget Director under Governor O'Neil Anthony Milano. The panel reviewed the RFP's (Request for Proposals), after which Mr. Gibson was chosen to perform the review. The report will serve as a blueprint to the collective decision by the Town's decision makers and policy makers that will ultimately have to be made over the next several months in determining which recommendations to pursue and which not to pursue.

Mr. Greg Gibson, president and founder of the Gibson Consulting Group reviewed the structured presentation entitled *Opportunities for Operational Efficiencies & Shared Services for the Town of Trumbull and Trumbull Board of Education dated November 8, 2012* (Full Presentation Attached). The full report entitled *Report of Opportunities for Operational Efficiencies and Shared Services for the Town of Trumbull and the Trumbull Board of Education* is attached.

The primary focus of the report is on shared and collaborative services. The Gibson Consulting Group was selected through the competitive process.

Highlights of Mr. Gibson's presentation are as follows:

- There is the potential for $2.7 million a year in net savings after full implementation of the recommendations by 2014-2015, assuming the Town implements everything in the report.
- The Town and school district do have existing shared services in place; there are other shared service opportunities that can be implemented. The existing shared services should be more formalized.
- The Town and school district information systems are underutilized, technology is outdated and as a result many processes in the Town and school district are still manual and paper intensive.
- Joining or at least applying for the state health insurance program could save the Town money, this would need to be negotiated with the unions.
- Long term efficiency and transparency could be improved by incorporating efficiency measurements into the budget process.

Mr. Gibson explained that the goal of this report is to eliminate the need of the Town to have to hire a consultant group such as his to come in again and to evaluate efficiency. The town will be able to internalize this review process.

Mr. Gibson reviewed the Fiscal Impact Summary explaining that there are one time investments to be made, there is not much savings realized in the 2102-2013 year, in 2013-2014 savings start to be phased in and by 2014-2015 the Town is seeing the potential for $2.6 million in savings. Over 5 years the savings increases to $9.5 million. The most important number is the annual savings of

$2.6 million. The single largest savings is seen in health insurance followed closely by Custodial/Maintenance then by Transportation.

Mr. Gibson indicated that some sharing services already exist between the Town and school district. Recommendations made will allow the Town to get into new shared services and to improve the effectiveness of the services already being shared. The district staff levels for custodial and school clerical are in line with standards. These are typical areas that out of line with standards but that is not the case here. The food and transportation services are well run. Typically food service operations are well run because they are run as a small business. The project's main focus was on shared service opportunities, not only administrative operations but also auxiliary operations: technology and the like. The scope excluded police, parks, and public works. This was agreed upon at the start of the project.

The Trumbull Public School budget has become a slightly larger percentage of the town budget over the past ten (10) years. There is currently a consistent spending pattern, in the last three (3) years the spending pattern has become tighter, the percentage increases in the budget have become smaller.

Mr. Gibson spoke in favor of shared services. CT is behind other states in the northeast for shared structured services. There is a growing trend of larger school systems and municipalities taking advantage of regional opportunities which was once geared towards the smaller districts and municipalities. There is a broader view of shared services emerging not only between a town and its school system but also between towns and in some cases 3-4 towns or between 3-4 school systems.

There are currently informal arrangements between the Town and the school system with some services charged to the Board and others not.

The opportunities for increased shared services that Gibson believes the Town should go to first are as follows:
Payroll, purchasing, accounts payable, technology, internal audit, maintenance and custodial and tax assessments and collection - with neighboring towns and fire districts.

The Town's internal auditor does not have any responsibilities over the audit of the school district, although the Charter as it is currently written provides this authority. There is a legal question with regard to that; this has not been resolved to date. The school system should have an internal audit function, whether it is done as a shared service agreement or on its own. Mr. Gibson spoke in favor of this as a shared service.

Mr. Gibson reviewed the Shared Services Fiscal Impacts by area. In the year 2014-2015 there would be $266,912 realized in savings. There would be $92,000 savings in technology by sharing the technology licenses alone. Gibson Consulting thinks the Town should spend the rest of this year figuring out what it wants to do with shared services and not try to do anything now or in January. There are some recommendations where the Town my want to take even longer before implementing them. The Shared Services Committee is the key to making this all happen. There are shared services that exist now and there are shared services that are recommended but there are concerns about the quality responsiveness of some of the work. A service has to be made efficient, effective and responsive before it can be shared. In a lot of cases we are not ready to share the

service, a lot of that has to do with the technology issues. Before services are shared it has to be made sure that the service in place is independent of the person running it so that, if that person leaves the job, the quality of that service should not diminish. The processes have to be reengineered to maximize the use of our technology and minimize paper flow. We may even realize more savings by reengineering the services. The decision making framework has to be signed off on before the Town starts this process. Migration planning involves the actual people. There will be changes that are made within the organization structure and it will have to be determined how it is that the Town will migrate from where we are now to where we need to be. It will need to be determined how long that would take and how that would be done. Monitoring and reporting will establish if the Town is meeting the service level expectations, being responsible and efficient and whether money is being saved. Mr. Gibson spoke in favor of piloting some of the areas, achieving some successes and then becoming more aggressive in the implementation of the recommendations.

Health Insurance - More than $20 million a year is currently spent on health insurance, the participation levels are low at 58.5%, which brings the Town close to disqualification for participation in the current plan. One cause of low participation is the payment of cash in lieu of benefits. The cash in lieu of benefits program should be phased out. There are recent loss ratio trends that are unfavorable. The State of CT Partnership Plan opened up to municipalities and school boards last year. When Gibson Consulting first looked at this, they believed premium savings could be much as much as $5 million a year but listed in the report a much more conservative estimate of $1 million dollars a year in savings. Until the Town goes through the application process the actual savings will not be known. Participation would have to be negotiated with the labor unions. Gibson Consulting recommended that this be looked at.

Technology - Computers are significantly outdated. Mr. Gibson stated that he was surprised and was not expecting to see this. 60% of the equipment is 6-10 years old. This may explain the manual processes discussed earlier. This has not gone unnoticed by the Town as it has been identified in the Town's Technology Plan. There probably have been other priority needs in the Town that required funding. For the Town to become more efficient this is an area, the MUNIS software program(the financial and human resource system used by the Town) needs greater implementation. The Town had acquired it some time ago but the processes have to be reengineered to get the full use of the software and efficiencies for MUNIS. There are duplicate information systems at the school district but now MUNIS has the capacity to be used by the Board and the Town. It will take some work to become completely reliant on the MUNIS system. There is no automated time clock system, it was used a few years ago but there were problems with that system and it was abandoned. Processing a timesheet takes a lot of time and creates opportunities for errors. Instead of a swipe card, a thumb print can be used to enter the time the hourly employees work. There is limited wireless connectivity on the Town side and at the schools. This is something where the operating efficiency can be improved upon and can help support individualized instruction. The recommendation is not just to spend money on technology, but to be deliberate and figure out what it is that is needed to get the full benefit out of emerging technologies, (i.e. the cloud computing and tablet computers). Increased collaboration with regard to technology would benefit the Town and the school district in the tech support function, network broadband, disaster recovery function and wireless & cell phone functions.

Mr. Gibson reviewed the payroll process. The process is streamlined and more efficient after the reengineering process; noting that it can be simple, better controlled and save time.

Mr. Gibson reviewed the Major Recommendations as follows:

- Custodial and Maintenance recommendation, this is an area that can be consolidated within the Town and school district.
- The energy costs to the Town are higher than the neighboring towns and recommended a comprehensive energy audit. The Town is paying more for its energy. The contract is coming up in 2014. The Town should make sure it is paying market rates and are energy efficient. There are significant savings in this area, conservatively estimating $400,000 per year.
- The custodial workforce at the schools is a 12-month workforce, this is not necessary. The Town's school facilities do have a lot of summer demands, the Gibson Consulting Group was careful with regard to this. Some school districts can get by with 50% of the workforce for the summer; they are recommending for Trumbull only to trim the current level by 25% over time through attrition. The last recommendation is to consider outsourcing once the contract comes up in this area, it is not because you have too many staff, but the cost structure is high, privatizing may provide an opportunity to save money. The gross square foot per custodian is at or above the industry standard.
- There are a number of things that the Town's general fund pays for on behalf of the Food Service operation that the operation is not charged for (custodial services, utilities and pest control). The Food Service operation's financial statements do not reflect all of the costs. These costs should be allocated to the Food Service operation; they belong to the operation and this would offer relief to the general fund. But this could cause the operate at a deficit and the general fund would have to make up the shortage resulting in no savings realized. The Food Service would have to make some changes to make it work. Overall the Food Services is a highly efficient operation. The high school efficiency is limited by the school schedule, there is a 30 minute gap between lunches, and the high school is the only school under the standard. Meal participation rates are low. Menu prices should be increased more frequently to cover inflation most districts do not raise rates often enough.
- Student Transportation operations are outsourced-routing is done in-house. Would like to see the town revisit the policy with regard to offering this service to all elementary students. He has never seen this policy in place before. If the Town adopted a policy similar to other school districts there is a potential savings of $400,000 per year, 10% of the transportation costs. The transportation contract should be renegotiated in 2013 to avoid excess costs (minimum staffing, training and bus specifications).

Other Major Recommendations are as follows:

- School district chart of accounts overhauled. In MUNIS, each element of the account code needs to be distinguishable from the other without having to go through a duplicate system. This will take some work, not a lot. The State of CT does not have a standard chart of accounts for municipal school districts, presently. There are national standards or Trumbull could borrow from other states to model. This is the key to transparency and better expenditure management.
- Incorporation of efficiency measurement into the budget process. Most organizations have worked with annual budget increments looking at the difference between what was spent last year and what is proposed for the coming year. Whether it is a percentage increase or decrease, the attention is on the increment not the core. This assumes that the core is fine- but it may not be fine. This can not be assumed until after certain efficiency measures are done. Included in the back of the full report is a list of efficiency measures. It is

challenging, a lot of the data is not routinely collected or audited, and data collection integrity validation exercises have to be gone through. It should be a centrally controlled exercise to make sure the data is accurate. One of the more important recommendations to sustain efficiencies is to incorporate these into the budget process.

Highlights of the Questions & Comments by topic are as follows:

Health Insurance:

- Mr. Gibson explained that the Town would need to go through the state application process; it is unclear if the state pool is one pool that everyone participates in or if there are separate pools for school boards, municipalities and the state
- Mr. Gibson explained that there is a clause in the unions' contract with regard to "equal to or better" coverage. He does not think the Town would have to wait for contract negotiations. Mr. Iassogna indicated who defines what is equal to or better is the question. They may have to open the contract a year in advance to do so; labor counsel does not recommend opening the contract early. Ms. Labella indicated that labor counsel would need to be involved since both the Town and the BoE have staggered contracts. The savings are based on best case scenarios.
- Mr. Gibson indicated that they had not looked into why other towns had not used the state program. Mr. Wright indicated that there is a penalty if the Town were to withdraw from the program early. Mr. Gibson agreed and indicated that they had not looked at self insurance. Ms. Hammers indicated the penalty is important; the Town does not control the increase. Mr. Gibson indicated the exact savings if the Town was to participate in the state program would not be identified until the Town goes through the application process, there is much to learn. Through their research they were able to approximate the average percentage savings is 5%, this is not a published number. Based on the research his consultant had done he felt the Town could get something "equal to or better" for a lower cost. Ms. Hammers indicated each group would be done as the contract came up, this would take several years. Ms. Hammers indicated that there is the possibility for arbitration any time they change from the current carrier or plan. The state plan tends to be a very high end plan and may in fact end up costing more. It could expand benefits and because of the Town's experience rating may cost the Town more. Ms. Hammers questioned the recommendation of phasing out the stipend for opting out of participation in the current plan, noting that could double the cost by the added participation. Mr. Gibson indicated that the Town is on the verge of not being able to participate in programs due to the 58.5% program participation rate, increasing the participation and getting a lower rate through the state, (we may need a higher participation rate to be able to get into the state program) would create a net benefit. Mr. Tesoro stated the theory is that the people with the lower experience are the ones who opt out of the insurance program; that may not be the case in reality. The key is to look at different ideas, different options and different structures of plans. Mr. Gibson stated that the application to the state program does not commit the Town to participating. Mr. Gibson indicated that he did not know the answer to the question if they had considered the Affordable Care Act. The intent of the recommendation is that this was something that should be looked at.
- Mr. Ponzio stated that the Town had discussed combining the BoE and the Town pools, with the understanding that the BoE pool is slightly younger than the Town pool. Mr. Gibson stated with that they had focused their effort looking at the state plan. He would

need to confer with his consultant with regard to combining the BoE and the Town pools and could address these issues in writing.

- Chairman Massaro stated for analytical purposes it made sense looking at the state health insurance, it is the new option and a young program which may explain why there is not a lot of participation. There were various conversations in years past on how to handle the health insurance. There was the option of combining the Town and the BoE, there was regionalization with nearby communities, the CT plan is something new. The committee could go back and look at all of those options noting it is a fluid industry.
- Ms. Hammers indicated for Ms. Chory; given the Town employee demographics the people who opt out of the health care do so because their spouse has coverage. Chairman Massaro stated that our participation rate is low enough to threaten our eligibility. Mr. Gibson stated that if we do not pay a stipend to the people who are not participating, money would be directly saved. Trumbull has more claims people in our pool, so if the Town brought in lower risk people it would lower the overall experience rating. Those are plausible scenarios.
- Mr. Gibson indicated for Mrs. Herbst stated that they do not have data with regard to putting the Town and the BoE under one umbrella. Mr. Iassogna indicated the payout for no participation is per contract and is in more than one contract. It is their understanding that the Town and the BoE are already being considered as one entity under one umbrella by Anthem. We need to know whether this is true or not. Mr. O'Keefe stated that we are being considered as one plan and are receiving a $45,000 rebate.

ENERGY

- Mr. Gibson stated that they had looked at electricity cost per sq. ft; they looked at Trumbull, Bridgeport and New Haven. Mr. Wright explained that we have a bad contract. There are so many other options that it makes no sense to have the contract we have, and it is almost double of what is available now. First Selectman Herbst confirmed it is a bad contract, the prior contract was negotiated by the Conference of CT Municipalities (CCM), with Trans Canada. An extension to that contract was negotiated and signed the third week of November 2009; the extension locked them in for five years at 9.77 cents per kWh. The Town is paying approximately $400,000 more than current market rates It is not right to lock into a 5 year contract at that price with such a volatile industry. CCM, in addition to the dues paid to them by Town also received a vig for negotiating the contract, which is why the First Selectman recommended cancelling their membership with CCM. He conferred with the Town attorneys to see if it would be possible to break the Trans Canada contract. Mr. O'Keefe stated that they have offered them an opportunity to reduce the rate per kwh if they extend the contract. First Selectman Herbst stated that new Town Charter includes language which addresses signing contracts during transition periods between administrations which will address these issues moving forward.
- Mr. Kennedy stated they are currently working on the possibility of a project at the high school which would involve alternate energy, fuel cell and solar power which could take them off of the grid.
- Ms. Labella referred to page 53 of the report. Mr. Gibson stated that comparison is neutralized when based on sq. ft. The rate differential explains some of why Trumbull is paying more but does not feel that is the whole reason why the energy costs are higher.

Timeframe to Implement Recommendations and General Questions & Comments

- Mr. Gibson indicated for Mr. Palmieri that the timetable for the savings would be over the next two to three years. When you go through the planning process for the shared services there will be some that will be able to start next year. Others will take more time. By the beginning of the third year of implementation, the Town would realize most of the shared services. Mr. Gibson stated that implementing these measures in the departmental areas of the Town and the school district may require some training for the leaders of those areas to become better analysts of the data. This will become embedded in each department head and each would become their biggest self critic. Before anyone else attacks their spending they would be all over it as they know all of the reasons for their spending and will be held accountable for it.
- Mr. Gibson indicated for Mr. Blose that to update the technology he would start with the planning process and the needs of all of the departments and schools. Computer labs are disappearing from schools. Science has gone from labs, to carts and now we are looking IPads, tablets and cloud computing in the classroom. This starts with academic planning and each Town department, not technology planning. Mr. Gibson explained for Mr. Ciocci that his son's school paid $250-$300 for each notebook which was less than what they were paying for a desktop or laptop and they reduced some of the text book costs, but not as much as they thought due to the licensing fees. Text book companies are finding ways to charge full price for the text book whether it is an on-line application or not. There are apps available that are free or low cost and are very useful for special student applications. Part of this is about reaching some students in ways they were not able to before not saving money. Chairman Massaro asked if the graph of the technology in the presentation represented hardware. Mr. Gibson confirmed and indicated that they were pc and laptops. Most school districts have a replacement plan of 3-5 years, and will not operate a computer over 5 years old.
- Ms. Labella stated they do have a technology plan and it is program driven. Mr. Hackett stated that he has made the statement as recent as last year that 60% of their technology is outdated. There is a 3-year technology plan and it is very dynamic, the last bonding was 2005-2006. Trumbull does an excellent job with the 3-year Technology Plan it is reviewed every 6-8 months. They meet every two weeks with Mr. Chialfi they discuss what curriculum is available and what technology is available; he disagreed with Mr. Gibson's comment with regard to computer labs. Over the next two years students are taking all of the state tests on computers in labs, the computer labs are not leaving anytime soon. In response to Ms. Hammers, Mr. Hacket confirmed they will be moving to the cloud. Wireless is included in the 3-year plan. The need for Wi-Fi is greater today. Mr. Scinto questioned why the BoE crosses platforms. Mr. Hackett stated that many of the apps for apple are free, there are some special ed apps that are phenomenal and are a fraction of the cost available from Apple overall there are some that are better for some curriculum but not for all. The curriculum dictates the hardware.
- Mr. Chialfi stated that the technology topic is two-fold one is how it engages the students the other is cost, the curriculum piece is important as well as the cost savings. Mr. Basbagill spoke in favor of Wi-Fi.
- Ms. Hammers indicated that the reason so much time was being spent on technology was not based on the amount of savings that could be realized but because the Town is looking at totally revamping their technology. They are in the millions of dollars on how to upgrade the Town, BoE and the Police Station. Technology is a huge issue it is

not the $92,000 in savings, it is the $2 million that they are going to spend. First Selectman Herbst indicated that the reason the technology discussion is germane is all of the issues identified in the report are interwoven. Government is all about priorities, everything that we do costs money, there is only so much the taxpayers can afford, but there are priorities. This report is important; we may only be saving $92,000 in technology but every other additional dollar saved in the report is based on the money invested in the technology. Mr. Tesoro stated that the way he read the report was that it challenged all of them to begin the process through which they can look for efficiencies within their system. This is the assessment phase, what comes next is the important piece, that is to set up a process where we can look at what our opportunities are, grab the low hanging fruit and keep the process going until they get to the harder and more difficult items. Ms. Penkoff agreed with Mr. Tesoro and spoke from the perspective of having a special needs child. Technology has made his first year at the high school so much easier because he has the cloud. She believes that high school should be about learning and achieving but it should not be a chore and we should be able to give the students that benefit. It gives the students an opportunity to learn on a completely different level, it lowers the stress. The technology aspect has been a very positive aspect of her son's transition to high school. Ms. Penkoff indicated that the report is very detailed and does validate the concerns the Town has had, what is missing is combining the human resources. Mr. Gibson indicated that they did look at human resources and the finance function. There was a strategy applied that if consolidating transaction processing is easier than consolidating management, particularly when those managing functions are crucial to the mission of that organization, HR and Finance are key to each organization, that does not mean you could never consider it.

(Mr. Basbagill left the meeting at 10:05 p.m.)
(Mr. Basbagill returned to the meeting at 10:06 p.m.)

Mr. Gibson stated that they thought more efficiencies would be obtained through the consolidation of transactions. Custodial Maintenance was not seen as key to the mission of that organization. Once they have successes in the areas outlined they could look at expanding the scope, he almost had considered the new hire processing and applicant processing but there are only two people that do all of that. They did look at this globally but were selective in what areas that would consider. Ease of implementation was looked at, for example the internal auditor, once they get past the legal issue it is easy to implement. Criteria was applied, one of which was savings, but they wanted it to be successful in shared services and then would build on those successes.

- Mr. Gibson indicated for Ms. Labella that the primary purpose of the chart on page 30 is to show the different workloads. One side has more transactions to process than the other, if the work is distributed more evenly, you might be able to free a ¼ position to do something else. The school system is a sub-set of the Town they did not think it made sense for the school system to be managing the payroll of the police department because the police department is not their mission. That is why they emphasized that if the Town is going to be the lead on the shared services that you go through the responsiveness of services. If you are going to share the services this should be structured formally, there should be a Memorandum of Understanding and agreement that outlines what will be provided, how it will be provided, how responsive we are

going to be and identify the cost. The school is a sub-set of the town, vice versa is not really true.

- Mr. Gibson indicated that they did not think it was a problem with the internal auditor and the BoE, but there has been a legal challenge that needs to be resolved. Mr. Iassogna stated that the Charter does say it but they are looking for consistency in the CGS. That is why they are looking for a legal opinion. There are other ways to make sure your operation is being audited, external auditors once a year, and there are other independent auditors that come in. First Selectman Herbst stated that there were more layers of the process of the health insurance audit to go through on the BoE side vs. the Town side, the internal auditor can go into the Civil Service Dept and can request x,y & z and they will turn it over to him, that did not happen at the BoE. He is not saying that is wrong he is just saying that it did not happen, that is one of the issues. Ms. Labella stated on page 33 states that a formal risk assessment has not been done in years; Ms. Labella stated that has been done. Ms. Hammers indicated that anywhere they see cash receipts they will send the auditor in, one of the issues that has come up recently has been to look at the process that we have and is there anywhere in the process that funds could be diverted, even if it is not cash. In the beginning of the year they set up a list of assignments. One of the risk assessments is that the BoE has only one person processing payroll, the person can do it remotely, is this ever audited? The Town has one person but there is a back-up. The BoE may come up with another risk area; we have an internal auditor who could be made available to the BoE for certain types of reviews. Mr. Iassogna stated he would be receptive if they came to the town and asked if they could use the internal auditor, but one of Mr. O'Keefe's key priorities is the payroll and is focusing on that. Ms. Labella asked if part of the issue is who has the legal authority to direct the internal auditor. Mr. Iassogna indicated that is part of it, does the Town Charter say that the internal auditor can come over without the BoE's permission. Ms. Hammers stated that this is an example of where they could share services, at the beginning of the year the BoF creates a list for the internal auditor, the auditor suggests to the BoF as well. Everything seems to link back to the MUNIS system that is not fully utilized, some of the suggestions with regard to payroll are an example of how inefficient the timesheets are and the room for errors. Mr. Iassogna stated this is one of the areas that they agree on making MUNIS work and if we can expand on what we do now on the new MUNIS that would be a positive. Ms. Hammers stated that the Town has never used the tax collector piece of MUNIS because about a year before the Town had MUNIS they had bought a new tax collector system and nobody wanted to by another new tax collecting piece, the problem is that one system does not talk to the other and they to have manually tell MUNIS what has been collected, not an ideal situation, maybe now that it is ten years later the Town can find the money to buy the module needed.

  (Mr. LeClair and Mr. Blose left the meeting at 10:24 p.m.)

  Ms. Hammers stated that the BoE is on MUNIS and so is the Town but the budget formats do not look at all the same, it is hard to jump back and forth. Mr. Iassogna stated that due to transparency there accounts have evolved this way; there are 1,000 people on the BoE side and 250 on the Town side. They have won awards for accountability and transparency.
- Ms. Penkoff stated that the Gibson Report is meant to give them a starting point for conversations the detail is minutia.

(Ms. Mark left the meeting at 10:26 p.m.

Chairman Massaro thanked Mr. Gibson for his presentation and for all those present and their participation.

By unanimous consent the Tri-Board special meeting adjourned at 10:27 p.m.

Respectfully Submitted,

Margaret D. Mastroni

Margaret D. Mastroni, Town Council Clerk

DRAFT – Subject to Modification and Approval
Amended 12/27/2012

BOARD OF FINANCE
December 13, 2012

CALL TO ORDER

Chairman Elaine Hammers called the Board of Finance meeting to order at 7:00 p.m. at the Town Hall, Trumbull, Connecticut. All those present joined in the Pledge of Allegiance.

PUBLIC COMMENT

There was no public comment.

Members present and absent as follows:

PRESENT	ABSENT
Chairman, Elaine Hammers	Steve Lupien
Dave Rutigliano	Tom Tesoro
Paul Lavoie	Vincent DeGennaro, Alternate
Andrew Palo	
Cindy Penkoff, Alternate	
Susan LaFrance, Alternate	

Also present: Maria Pires, Finance Director; John Ponzio, Treasurer; Lt. Kirby, Trumbull P.D.

ELECTION OF OFFICERS

Mr. Lavoie moved, seconded by Mr. Rutigliano, to nominate Ms. Hammers as Chairwoman.

Vote: 4-0 motion carries

Mr. Rutigliano moved, seconded by Ms. Hammers, to nominate Mr. Lavoie as Vice Chairman.

Vote: 4-0 motion carries

Mr. Palo moved, seconded by Mr. Lavoie, to nominate as Mr. Rutigliano Secretary.

Vote: 4-0 motion carries

RULES OF PROCEDURE - TRUMBULL BOARD OF FINANCE

The Chair indicated that the Board needed to change item number 7 of the Rules of Procedure in order to be in compliance with State statutes. The Board agreed that item 7 should read as follows: "If a regular member is absent and does not designate an alternate to act the regular members present shall vote on the alternate, subject to the provisions of section 9-167a of the Connecticut General Statutes, to act in the absent members place. In all matters, except voting, alternative members of the Board have the same rights, privileges and responsibilities as sitting members."

Mr. Rutigliano moved, seconded by Mr. Palo, to accept the Rules of Procedure with the change to item 7 as presented.

Vote: 4-0

Mr. Rutigliano moved, seconded by Mr. Palo, to accept the Rules of Procedure with the change as presented.

Vote: 4-0

The Chair moved, seconded by Mr. Palo, to have Ms. LaFrance vote for Mr. Lupien.

CALENDAR YEAR 2013 - BOARD OF FINANCE MEETINGS
Mr. Lavoie moved, seconded by Mr. Palo, to approve the 2013 Calendar of Meetings as presented.

Vote: 5-0 motion carries

INTRA-DEPARTMENTAL TRANSFERS LESS THAN $1,000
Mr. Lavoie moved, seconded by Mr. Palo, to approve the Intra-Departmental Transfers Less Than $1,000 policy with the changes as presented.

Vote: 5-0 motion carries

Discussion followed, and it was decided that the new policy would be in effect as of December 1, 2012 and expire on December 12, 2013.

F/Y/E 2013 TRANSFER

12-12-01	Chief Thomas Kiely	FROM: 01023400-578801 Emergency Management – Maintenance & Service TO: 01023400-534402 Emergency Management – Program Supplies Hurricane Sandy expenses and supplies	$5,628 $5,628

Mr. Lavoie moved, seconded by Mr. Rutigliano, to transfer $5,628 from 01023400-57880 Emergency Management – Maintenance & Service to 01023400-534402 Emergency Management – Program Supplies.

Vote: 5-0 motion carries

Lt. Kirby indicated that the emergency center open the day before the storm and stayed open for almost a full week. The center was staffed 24 hours a day. The emergency staff worked 16 hour shifts for one week and it was necessary to supply them with food and water, etc. since they could not get out to go home for meals.

Ms. Penkoff asked what would be left in the account once the transfer was made. Lt. Kirby indicated that those funds were not going to be used at all. Last year after the allocation for Code Red was made the State made changes which when implemented cost less than previously anticipated.

Mr. Lavoie questioned the Home Depot expense. Lt. Kirby indicated that 2 generators were purchased. He went on to add that the cost of the shower heads purchased for Hillcrest did not come out of the emergency funds.

TOWN TREASURER'S REPORT – John Ponzio

Mr. Ponzio presented his report, as follows:

- On target for ROI for the year; November was a good month.
- No longer with Merrill Lynch as of December 7th. They are no longer in the institutional business. We have moved all funds and investments to Morgan Stanley. We have an advisor on board; the sub-firm we were using with Merrill Lunch, Dana Investments, is now with Morgan Stanley.
- The Fairfield County Bank balance is down from the usual $300,000+ that was earning 8 bps. The current balance is $27,555. Since Fairfield County Bank did not follow through with a better rate as promised, we moved the funds into 2 CD's at Infinex, one for $250,000 and another for $100,000, earning about 40-45 bps each. We are seeing a slight increase in rates, maybe 5 bps, per term of one year, slightly higher than we have been receiving. Maybe we have seen the bottom and things will begin to turn.
- We are still waiting for $7.5-7.7 million dollars in reimbursement for Trumbull High School. We were notified today that we should have the funds in our account by tomorrow, which is good news. The recent disclosure regarding the finances of the State had caused us some concern regarding these funds.
- We met with new Actuary the Pension Board meeting in November. They gave us a presentation and based upon their preliminary evaluation as of July 1, the funding levels for both the Police and the Town have gone up. We have increased the Town funding 59% over the last 2 years and the Police Pension realized an 18% increase.
- The third quarter was a good one for the ROI fund returned a little over $1 million and there is now a balance of $20 million in the Town's Pension Fund. This is only the second quarter where we paid out less than we actually put into the fund.
- The market is coming back; however, since the election, the market has been flat due to the fiscal cliff.
- We made a small interest payment on December 1st of $50,000. We have a $2.2 million interest and bond principal payment due January 1st.
- This is the slowest collection time of the year in the tax office. January is the second highest month for collections.
- The report shows the TD bank balance is $31 million this year vs. $35 million from last year, since we are using our funds to finance the high school. That should turn around and increase our return.
- WPCA approved the assessments for the No Nichols sewer project. We have been paying bonds on this project for 3 years without collecting anything from the homeowners. Tax collection will begin in July.

Mr. Palo asked about our tax collection rate. Mr. Ponzio indicated that it was around 98% and once the audit was complete he would have an exact figure. Mr. Palo asked where the $7.7 million would be invested once it is received. Mr. Ponzio indicated that the funds would be split among TD bank, Janney and Morgan Stanley. Since we invest in mortgage backed securities, we need to wait until the investments become available. We will make it known that we are looking to invest; however, we are also competing with other towns for the same securities.

AUDITOR'S REPORT – Jim Henderson (not present)

Ms. Pires indicated that Mr. Henderson prepared a report for the Board of Finance based upon the findings in the Gibson Report for the town side. Although he could not be present tonight, his report is included in the package for review. She indicated that some of the items are currently being addressed and there is a cost involved. We have instituted an energy system here to monitor the heat, etc., but we won't know the results for at least 2 years.

DISCUSSION ITEMS

- Discussion of preliminary Hurricane Sandy expenditures

  $515,000 was spent for debris removal. We met with FEMA and we will be reimbursed up to 75% of our expenses. We will be reimbursed for the usage of our equipment using the number of man hours. We are still gathering information and are not sure of any deadlines they might have.

- Year to Date Budget to Actual Report – Expenditures FY 2013

  Ms. LaFrance questioned the high percentage used YTD in a number of accounts. These included one-time items, reimbursable expenses and encumbrances that have not been paid. A detailed accounting for the Recreation Department overtime expense of 187% is to be provided at the January meeting. Mr. Rutigliano requested a detailed accounting for all overtime expenses.

- The Chair handed out the preliminary schedule for the budget hearings for review.

- Mr. Palo asked when the WPCA audit would be available and was told that it would follow once the annual audit was complete.

APPROVAL OF MINUTES – November 8, 2012
Mr. Rutigliano moved, seconded by Mr. Palo, to approve the minutes of the November 8, 2012 meeting as presented.

Vote: 5-0 motion carries

ADJOURNMENT
By unanimous consent, the meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Phyllis Collier
Board of Finance Clerk