

**TOWN OF TRUMBULL
BOARD OF FINANCE
NOTICE OF MEETING**

DATE: April 11, 2012
TIME: 7:00 P.M.
PLACE: Long Hill Conference Room

AGENDA

**CALL TO ORDER
 PLEDGE OF ALLEGIANCE
 PUBLIC COMMENT**

TOWN TREASURER'S REPORT – John Ponzio

FISCAL YEAR 2011-12 SUPPLEMENTAL APPROPRIATION

04-12-01	Golf Course	FROM:	213115200 Golf Course Retained Earnings	\$65,000.00
		TO:	21100000-581888 Golf Capital Outlay Renovation to maintenance barn	\$65,000.00

04-12-02	Town Council	FROM:	Undesignated Fund Balance	\$ 790.00
		TO:	01010010-522202 Professional Fees Redistricting costs for a stenographer	\$ 790.00

FISCAL YEAR 2011-2012 TRANSFERS

04-12-03	Highway Department	FROM:	01030100-534402 Program Supplies	\$ 1,521.00
		TO:	01030100-545503 Public Relations AllMac Signs – for sign replacements	\$ 1,521.00

04-12-04	Building Maintenance	FROM:	01030200-501101 Salaries Full-Time	\$25,000.00
		TO:	01030200-578802 Building & Equipment Repair/Maintenance Redesign Purchasing and the Economic Development Offices	\$25,000.00

04-12-05	Director of Finance	FROM:	See Attached	
		TO:	Director of Finance Transfers	

INTERNAL AUDITOR'S REPORT – Jim Henderson

DISCUSSION ITEMS

- Year to Date Budget to Actual Report – Expenditures
- Trumbull High School Building Committee

APPROVAL OF MINUTES – February 9, 2012 and March 14, 2012

ADJOURNMENT

Town of Trumbull Treasurer's Report

Cash Balances and Investment Income

Bank		FY2011 Month of June 2011			12 Months Year to Date	Prior FY2010		
		Cash Balance Amount at Mo. End	Interest Income	Average Rate / Yield	Interest Income	Jun'10 Interest Income	Prior Yr Rate/Yield	12 Mths YTD Interest Income
Merrill Lynch	Cash	194,333	66	0.46%	281	5	0.15%	13,260
	Investments	3,972,664	6,388	2.42%	97,690	6,801	2.57%	105,930
Janney Investment	Cash	14,503	-	0.05%	-	n/a		n/a
	Investments	3,049,894	6,217	2.79%	6,217	n/a		n/a
	Total	7,231,394	6,454		97,971	6,806		119,190
STIF	Money Fund.	3,648,593	628	0.21%	8,429	797	0.27%	4,281
TD Bank - Investment	Money Fund	7,767,914	2,820	0.30%	94,923	4,806	0.35%	111,782
TD Bank - Tax Collector	Money Fund (1)	11,355,624	1,007	0.25%	8,644	n/a	n/a	n/a
Fairfield County Bank	Money Fund	376,727	37	0.12%	1,004	355	0.15%	13,686
	Infinex CD's	2,553,349	671	0.37%	10,537	n/a	n/a	n/a
CIRMA	Deposit		3		74	6	n/a	150
Totals		32,933,601	11,620		221,582	12,770		249,089
Annual Forecast					225,000			
Actual 12 months FY 2010							(2)	251,937
Current Year 2010 / 2011 Budget					<u>350,000</u>			<u>825,000</u>

Note:

(1) Minimum Balance 10.8 mil maintained for offset of fees payable

(2) General Ledger balance is \$229,870, net of bank charges (Int Inc \$251,936.74 less Bank Fees \$22,066.58)

Submitted to BOF

John L. Ponzio
Treasurer

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 4-Apr-2012
AGENDA: 04-12-01
AMOUNT: \$65,000

2011-2012

(A) APPROPRIATION

FROM: ACCOUNT NO. 213115200 \$65,000
ACCOUNT NAME Golf Course Retained Earnings

TO: ACCOUNT NO. 21100000-581888 \$65,000
ACCOUNT NAME Golf Captial Outlay

(B) TRANSFER

FROM: ACCOUNT NO.
ACCOUNT NAME

TO: ACCOUNT NO.
ACCOUNT NAME

(C) SUMMARY OF REQUEST

Renovation to maintenance barn

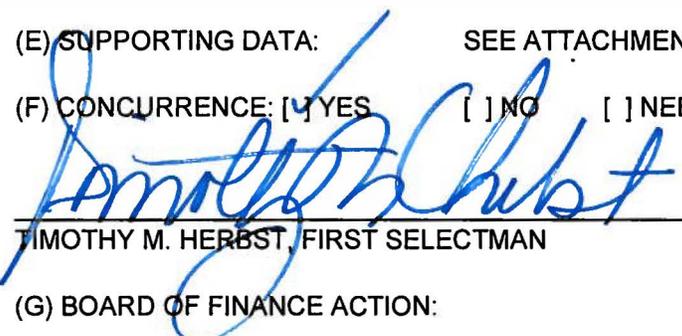
(D) REQUESTED BY:

Ronald Dray, Chairman of the Golf Commission

(E) SUPPORTING DATA:

SEE ATTACHMENT.

(F) CONCURRENCE: YES NO NEED ADD'L INFORMATION


TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED ___
2. RECOMMENDED TO TOWN COUNCIL ___
3. TABLED ___
4. DENIED ___
5. OTHER ___

TASHUA KNOLLS GOLF COURSE

40 TASHUA KNOLLS LANE
TRUMBULL, CT 06611
PHONE (203) 452-5186



BOBBY BROWN
PGA PROFESSIONAL / DIRECTOR OF GOLF
HIDALGO NAGASHIMA, CGCS
GOLF COURSE PROPERTY DIRECTOR

TOWN OF TRUMBULL CONNECTICUT

March 28, 2012

Town of Trumbull
Board of Finance
Trumbull, CT 06611

Dear Members of the Board of Finance:

The following appropriation of \$65,000 is requested to the Tashua Knolls Golf Enterprise Fund from its retained earnings:

Estimated as Follows:

Maintenance Barn Repairs:

Paving	\$23,000
Material for both structures	11,000
Labor for both structures	25,000
10% Overage	6,000

Requested Appropriation: \$65,000

The maintenance area has two buildings, a maintenance facility building and a storage building both built in the late 1970's. The only renovation to date is the replacement of the roof on both buildings four years ago. At this time, the buildings are in need of extensive repairs. There is evidence of rotted wood siding, windows, and trim created by water damage due mainly to poor parking lot drainage and the lack of rain gutters and down spouts on the buildings.

To correct these problems, it has been determined the best way to proceed is to remove the damaged and rotted wood, windows and trim, replace with pressure treated materials where needed, and install new windows, rain gutters, down spouts, and side the buildings with vinyl.

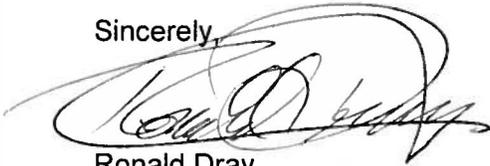
The paved areas are also in need of replacing. There are damaged and heaved areas that keep water from draining away from the buildings. The existing paving will be

removed, the area re-graded to provide proper drainage, and paved to commercial specifications.

After completion the buildings will be maintenance free, paved areas and will be renewed for years to come.

Your favorable consideration of this request will be appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald Dray", written over a circular scribble.

Ronald Dray
Chairman, Golf Commission

cc: Tim Herbst, First Selectman
Maria Pires, Director of Finance

TOWN OF TRUMBULL, CONNECTICUT

STATEMENT OF NET ASSETS - PROPRIETARY FUNDS

June 30, 2011

	Business-Type Activities - Enterprise Funds			Governmental
	Major	Nonmajor	Total	Activities
	WPCA	Golf Course		Internal Service Fund
ASSETS				
Current assets:				
Receivables:				
Other	\$ -	\$ 32,073	\$ 32,073	\$ -
Due from other funds	7,821,332	589,367	8,410,699	2,516,651
User charges, net	679,937	-	679,937	-
Deferred charges	55,582	-	55,582	-
Total current assets	8,556,851	621,440	9,178,291	2,516,651
Noncurrent assets:				
Special assessments, net	30,611,179	-	30,611,179	-
Capital assets (net of accumulated depreciation)	85,503,538	5,313,132	90,816,670	2,352,701
Total noncurrent assets	116,114,717	5,313,132	121,427,849	2,352,701
Total assets	124,671,568	5,934,572	130,606,140	4,869,352
LIABILITIES				
Current liabilities:				
Accounts payable	1,369,909	28,586	1,398,495	-
Accrued payroll/benefits	4,940	64,668	69,608	629,163
Due to other funds	-	-	-	719,462
Bonds payable	3,444,920	194,000	3,638,920	-
Total current liabilities	4,819,769	287,254	5,107,023	1,348,625
Noncurrent liabilities:				
Bonds payable	60,627,420	2,688,000	63,315,420	-
Accrued claims payable	-	-	-	1,887,488
Total noncurrent liabilities	60,627,420	2,688,000	63,315,420	1,887,488
Total liabilities	65,447,189	2,975,254	68,422,443	3,236,113
NET ASSETS				
Invested in capital assets (net of related debt)	21,431,198	2,431,132	23,862,330	2,352,701
Unrestricted (deficit)	37,793,181	528,186	38,321,367	(719,462)
Total net assets	\$ 59,224,379	\$ 2,959,318	\$ 62,183,697	\$ 1,633,239

The notes to the financial statements are an integral part of this statement.

FOR 2012 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

21 GOLF COURSE							

10 ENTERPRISE FUNDS							

21100000 TASHUA KNOLLS-ENTERPRISE							

21100000 581888 CAP OUTLAY	25,000	0	25,000	.00	.00	25,000.00	.0%
TOTAL TASHUA KNOLLS-ENTERPRISE	25,000	0	25,000	.00	.00	25,000.00	.0%
TOTAL ENTERPRISE FUNDS	25,000	0	25,000	.00	.00	25,000.00	.0%
TOTAL GOLF COURSE	25,000	0	25,000	.00	.00	25,000.00	.0%
TOTAL EXPENSES	25,000	0	25,000	.00	.00	25,000.00	
GRAND TOTAL	25,000	0	25,000	.00	.00	25,000.00	.0%

** END OF REPORT - Generated by Maria Pires **

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 11-Apr-2012
AGENDA: 04-12-02
AMOUNT: \$790

2011-2012

(A) APPROPRIATION [X]

FROM: ACCOUNT NO.
ACCOUNT NAME Undesignated Fund Balance \$790

TO: . ACCOUNT NO. 01010010-522202
ACCOUNT NAME Professional Fees \$790

(B) TRANSFER [X]

FROM: ACCOUNT NO.
ACCOUNT NAME

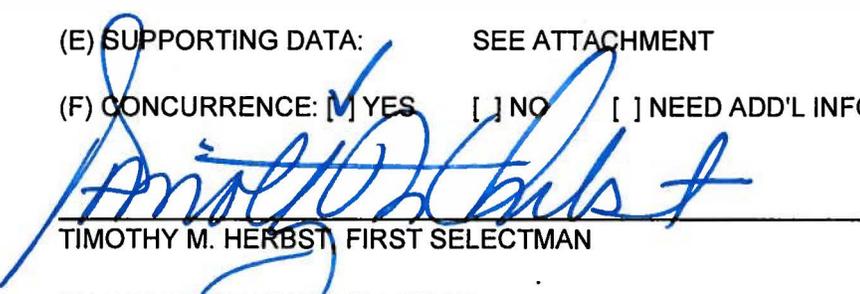
TO: ACCOUNT NO.
ACCOUNT NAME

(C) SUMMARY OF REQUEST Redistricting costs for a stenographer

(D) REQUESTED BY: Edward V. Walsh, Esq.

(E) SUPPORTING DATA: SEE ATTACHMENT

(F) CONCURRENCE: YES NO NEED ADD'L INFORMATION


TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED ___
2. RECOMMENDED TO TOWN COUNCIL ___
3. TABLED ___
4. DENIED ___
5. OTHER ___

Maria Pires

From: Walsh, Edward V. <evw@osn-pc.com>
Sent: Tuesday, April 03, 2012 7:46 PM
To: Maria Pires
Cc: Nicola, Robert; Daniel Nelson
Subject: FW: RE: Court Reporter for Trumbull Town Council Meeting Mon. April 2 at 8:00pm

Maria,

See the below e-mail I sent last Friday outlining the cost of the court reporter. Please advise as to whether this is sufficient. Sorry, we were prepping for the meeting late yesterday and I didn't see your e-mail. I didn't get home until after 1:00am similar to you. Also, I was at a seminar in the Hartford area most of the day today. As I mentioned, I provided an e-mail to the Town prior to retaining the court reporter as to the quote for doing the reporting last night. I have enclosed it below with this e-mail.

Ed

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Ed,

I'm requesting a supplemental appropriation for \$790. The request is for a stenographer in the amount of \$295 and copying \$4.95 per page assumed 100 pages for \$495 for a grand total of \$790.

Can you send some type of invoice, quote or other documentation to send to the BOF. The agenda will be going out tomorrow, please provide me the documentation before then.

Thanks

Maria T. Pires
Director of Finance
Town of Trumbull
5866 Main St
Trumbull, CT 06611
203-452-5013 office
203-452-5099 fax

From: Walsh, Edward V.
Sent: Friday, March 30, 2012 9:53 AM
To: 'heidic@postreporting.com'; 'ruthg@postreporting.com'
Cc: 'Timothy M. Herbst'; 'dnelson@trumbull-ct.gov'; 'Suzanne Burr Monaco'; 'Alicia Whelan'; Nicola, Robert; Callahan, Darin
Subject: RE: Court Reporter for Trumbull Town Council Meeting Mon. April 2 at 8:00pm

Heidi,

It was good talking to you. This will confirm that you are with Post Reporting Company located at 2015 Dixwell Avenue in Hamden CT. This will confirm that Post Reporting's phone number is (203) 281-1961. As you indicated Post Reporting has experience performing court reporting at town

council meetings, zoning hearings and other town board hearings. As discussed, I am one of the Town Attorneys for the Town of Trumbull. I have been asked to obtain a court reporter for the Town of Trumbull Town Council Meeting scheduled for this Monday, April 2, at 8:00pm. The details are set forth below. This will confirm that your charges for acting as a court reporter will be as follows: (1) \$295.00 for appearing at the Town Council Meeting on Monday; and (2) a charge of \$4.95 per page.

As I mentioned, a representative of the Town of Trumbull will be contacting you or your office manager Ruth Girolomo to follow up on this e-mail. I want to advise you though that the Town of Trumbull definitely wants to hire Post Reporting for the above court reporting job. Someone will be following up with you shortly from the Town of Trumbull. Thank you again for your assistance.

EVENT: TRUMBULL TOWN COUNCIL MEETING
DATE: MONDAY, APRIL 2, 2012
TIME: 8:00PM
LOCATION: Council Chambers
Trumbull Town Hall
5866 Main Street
Trumbull, CT 06611

PHONE
CONTACT: FIRST SELECTMAN'S OFFICE
(203) 452-5005

Very truly yours,

Edward V. Walsh, Esq.
OWENS, SCHINE & NICOLA, PC
799 Silver Lane
P.O. Box 753
Trumbull, CT 06611
Phone: (203) 375-0600 x3013
Fax: (203)375-5003
E-mail: evw@osn-pc.com

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TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 11-Apr-2012
AGENDA: 04-11-03
AMOUNT: \$1,521

2011-2012

(A) APPROPRIATION

FROM: ACCOUNT NO.
ACCOUNT NAME

TO: ACCOUNT NO.
ACCOUNT NAME

(B) TRANSFER [X]

FROM: ACCOUNT NO. 01030100-534402 \$1,521
ACCOUNT NAME Program Supplies

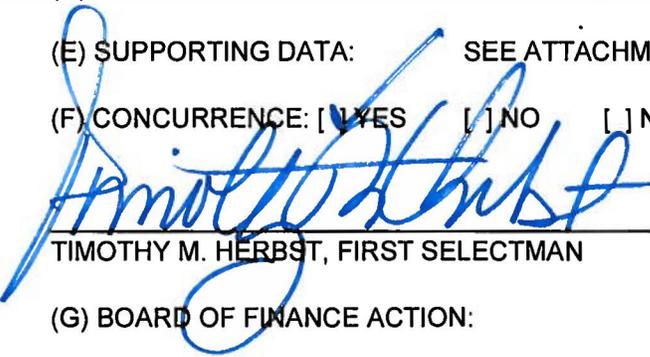
TO: ACCOUNT NO. 01030100-545503 \$1,521
ACCOUNT NAME Public Relations

(C) SUMMARY OF REQUEST AllMac Signs - for sign replacements

(D) REQUESTED BY: Allan White, Director of Facilities

(E) SUPPORTING DATA: SEE ATTACHMENT

(F) CONCURRENCE: [] YES [] NO [] NEED ADD'L INFORMATION



TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED ___
2. RECOMMENDED TO TOWN COUNCIL ___
3. TABLED ___
4. DENIED ___
5. OTHER ___

Maria Pires

From: Traci Stone
Sent: Tuesday, March 27, 2012 1:03 PM
To: Maria Pires
Cc: Mark Turndahl; Tom Baldwin; Lisa Lobo
Subject: Transfer of funds

Hi Maria,

Due to unforeseen damage to various signs around Town, we needed to repair and/or order replacements.

Please transfer \$1520.52 **from** 01-0301-00-534402

To 01-0301-00-545503 to cover an invoice from AllMac Signs that Mark is holding.

Thank you!

Traci Stone
Trumbull Highway Department
(203) 452-5070



TOWN OF TRUMBULL
TRUMBULL, CT 06611
GENERAL FUND

People's Bank
Municipal Banking

CHECK NO 074709
74709

51-7210/2211

VENDOR	CHECK DATE	CHECK AMOUNT
10449	03/29/2012	\$1,520.52

*****1,520 DOLLARS AND 52 CENTS

NOT VALID AFTER 60 DAYS

PAY

ALLMAC SIGNS
10 CAPTAIN SCOTT DRIVE
HARWICH

MA 02645

COPY

Maura T. Pires
Anthony M. Herbert

AUTHORIZED SIGNATURE

MP

TO THE
ORDER OF:

⑈074709⑈ ⑆221172186⑆ 012 7010558⑈

74709

TOWN OF TRUMBULL, Trumbull, CT 06611

032912 074709

INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	NET INVOICE AMOUNT	PO NO.	VOUCHER
02/28/12	11153	SIGN REPLACEMENT & REPAIR	1,520.52		114885

10449 ALLMAC SIGNS

1,520.52

74709

AllMac Signs

10 Captain Scott Drive
 Harwich, MA 02645
 Tel:508-430-4174 F:508-430-4175

Invoice

DATE	INVOICE NO.
2/28/2012	11153

BILL TO
Town of Trumbull Highway 366 Church Hill Road Trumbull, CT 06611

SHIP TO
Same

P.O. NO.	TERMS	REP	SHIP DATE	SHIP VIA	FOB
02120023	Net 30	W	2/28/2012	UPS	delivered

DESCRIPTION	QTY	RATE	AMOUNT
.091 x 20 x 6 Ext Green EGP 2 sides	60	6.10	366.00
.091 x 24 x 6 Ext Green EGP 2 sides	48	6.87	329.76
.091 x 18 x 6 Ext Green EGP 2 sides	24	5.16	123.84
.091 x 36 x 6 Ext Green EGP 2 sides	36	10.31	371.16
.091 x 24 x 6 Ext Yellow EGP 2 sides	48	6.87	329.76

Attention AP Check Requisition		Vehicle #:
AMOUNT	1520.52	
ENDORSE NO.	10449	
PROVAL	01030100545503	
PROVAL	JL B Bull	
check Here	RETURN CHECK TO DEPARTMENT	

MM7

Please remit to above address. Thank you for your business

Total

\$1,520.52

FOR 2012 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

01 GENERAL FUND							

03 PUBLIC WORKS							

01030100 PUBLIC WORKS - HIGHWAY							

01030100 534402 PROGRAM SU	160,000	0	160,000	127,212.19	1,423.82	31,363.99	80.4%
01030100 534403 MTLs-CLNG	400	0	400	.00	.00	400.00	.0%
01030100 545503 PUBLIC REL	7,700	0	7,700	6,584.87	2,611.92	-1,496.79	119.4%*
TOTAL PUBLIC WORKS - HIGHWAY	168,100	0	168,100	133,797.06	4,035.74	30,267.20	82.0%
TOTAL PUBLIC WORKS	168,100	0	168,100	133,797.06	4,035.74	30,267.20	82.0%
TOTAL GENERAL FUND	168,100	0	168,100	133,797.06	4,035.74	30,267.20	82.0%
TOTAL EXPENSES	168,100	0	168,100	133,797.06	4,035.74	30,267.20	
GRAND TOTAL	168,100	0	168,100	133,797.06	4,035.74	30,267.20	82.0%

** END OF REPORT - Generated by Maria Pires **

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 11-Apr-2012
AGENDA: 04-12-04
AMOUNT: \$25,000

2011-2012

(A) APPROPRIATION

FROM: ACCOUNT NO.
ACCOUNT NAME

TO: ACCOUNT NO.
ACCOUNT NAME

(B) TRANSFER [X]

FROM: ACCOUNT NO. 01030200-501101 \$25,000
ACCOUNT NAME Salaries Full-Time

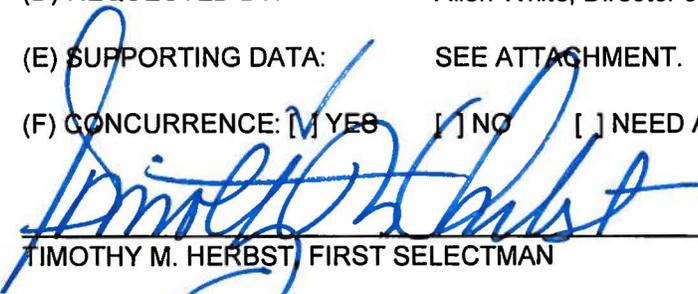
TO: ACCOUNT NO. 01030200-578802 \$25,000
ACCOUNT NAME Building & Equipment
Repair/Maintenance

(C) SUMMARY OF REQUEST Redesign Purchasing and the Economic Development Offices

(D) REQUESTED BY: Allen White, Director of Facilities

(E) SUPPORTING DATA: SEE ATTACHMENT.

(F) CONCURRENCE: YES NO NEED ADD'L INFORMATION


TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED___
2. RECOMMENDED TO TOWN COUNCIL___
3. TABLED___
4. DENIED___
5. OTHER___

April 4, 2012

Mr. Allen E. White
Director of Facilities
Town of Trumbull
5866 Main Street
Trumbull, CT 06611

Re: Trumbull Town Hall
Purchasing Dept. Alterations
Job. No. 12025

Subj: Probable Construction Costs

Dear Mr. White,

We have estimated the probable construction costs of the proposed alterations within the existing Purchasing Department to be \$25,000.

This estimate is based in general on the following scope of work:

1. Remove walls between Purchasing Dept. & Economic Development Director's Office creating an overall space of approximately 740 sq. ft.
2. Construct three new hard-wall offices & Admin. Area.
3. Ceilings to generally remain as is.
4. Lighting and HVAC ceiling diffusers to be relocated as required for new layout.
5. Power, Phone and Data locations to remain as is.
6. All furniture and loose equipment to be removed and reinstalled by owner.
7. Existing Carpeting to remain in undisturbed areas.
8. All new & existing walls will be painted.

This estimate includes all construction material and labor costs, as well as general conditions and overhead and profit. However, it does not include any design fees, purchase of new furniture, contingencies or other owner costs.

Very truly yours,

ANTINOZZI ASSOCIATES, P.C.



Paul A. Lisi, AIA
Principal / Project Manager



ANTINOZZI ASSOCIATES
ARCHITECTURE & INTERIORS

271 Fairfield Avenue
Bridgeport, Connecticut 06604

t 203.377.1300 f 203.378.3002

www.antinozzi.com

FOR 2012 13

			ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	ENCUMB	AVAILABLE BUDGET
01 GENERAL FUND							

03 PUBLIC WORKS							

01030200 PUBLIC WORKS - BLD MAINTENANCE							

01030200_	501101	FULL TIME SALARY	518,662.00	518,662.00	338,439.46	-	180,222.54
01030200_	501105	SALARY-OVERTIME	2,600.00	2,600.00	11,868.80	-	<u>(9,268.80)</u>
		Available					170,953.74
		To the end of yr-13 weeks @\$8,747					(113,711.00)
		Replace Kohler -4 weeks @\$1,112					(4,448.00)
		AVAILABLE BEFORE TRANSFER					<u>52,794.74</u>
		TRANSFER TO #578802					<u>(25,000.00)</u>
		AVAILABLE AFTER TRANSFER					<u><u>27,794.74</u></u>
01030200_	578802	MNTNCE-EQP	176,060.00	176,060.00	145,991.06	7,984.09	22,084.85
		TRANSFER FROM #501101					<u>25,000.00</u>
		AVAILABLE AFTER TRANSFER					<u><u>47,084.85</u></u>



04/03/2012 16:39
mpires

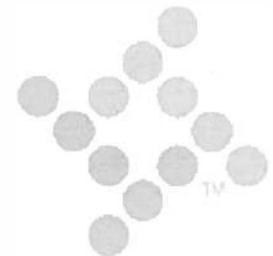
TOWN OF TRUMBULL
YEAR-TO-DATE BUDGET REPORT

PG 1
glytdbud

FOR 2012 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01 GENERAL FUND							
03 PUBLIC WORKS							
01030200 PUBLIC WORKS - BLD MAINTENANCE							
01030200 501101 FULL TIME/	518,662	0	518,662	338,439.46	.00	180,222.54	65.3%
01030200 501102 SAL-PT/PER	13,294	0	13,294	10,528.94	.00	2,765.06	79.2%
01030200 501105 SAL-OVRTIM	2,600	0	2,600	11,868.80	.00	-9,268.80	456.5%*
01030200 501106 SAL-LNGVIT	850	0	850	850.00	.00	.00	100.0%
01030200 501888 UNIFORM AL	1,225	0	1,225	860.97	.00	364.03	70.3%
01030200 522203 SVS-ANCLRY	95,000	0	95,000	60,845.76	29,107.87	5,046.37	94.7%
01030200 522204 SVS-CONTRC	5,270	0	5,270	4,800.00	.00	470.00	91.1%
01030200 534402 PROGRAM SU	5,000	0	5,000	563.99	.00	4,436.01	11.3%
01030200 578802 MNTNCE-EOP	176,060	0	176,060	145,991.06	7,984.09	22,084.85	87.5%
01030200 589902 OCCASIONAL	1,200	0	1,200	.00	.00	1,200.00	.0%
01030200 590017 SEWER FEE	119,768	0	119,768	104,666.61	.00	15,101.39	87.4%
TOTAL PUBLIC WORKS - BLD MAINTENANCE	938,929	0	938,929	679,415.59	37,091.96	222,421.45	76.3%
TOTAL PUBLIC WORKS	938,929	0	938,929	679,415.59	37,091.96	222,421.45	76.3%
TOTAL GENERAL FUND	938,929	0	938,929	679,415.59	37,091.96	222,421.45	76.3%
TOTAL EXPENSES	938,929	0	938,929	679,415.59	37,091.96	222,421.45	
GRAND TOTAL	938,929	0	938,929	679,415.59	37,091.96	222,421.45	76.3%

** END OF REPORT - Generated by Maria Pires **



TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 11-Apr-2012
AGENDA: 04-12-08 OS
AMOUNT:

2011-2012

(A) APPROPRIATION

FROM: ACCOUNT NO.
ACCOUNT NAME

TO: ACCOUNT NO.
ACCOUNT NAME

(B) TRANSFER [X]

FROM: ACCOUNT NO.
ACCOUNT NAME See Attached

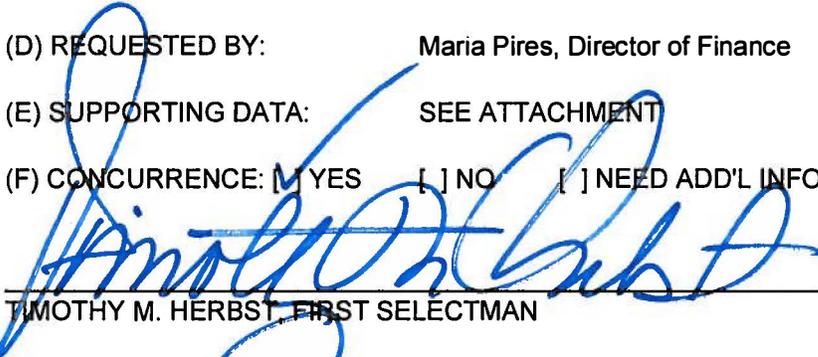
TO: ACCOUNT NO.
ACCOUNT NAME Director of Finance Transfers

(C) SUMMARY OF REQUEST Director of Finance Transfers month ending 3/31/2012

(D) REQUESTED BY: Maria Pires, Director of Finance

(E) SUPPORTING DATA: SEE ATTACHMENT

(F) CONCURRENCE: YES NO NEED ADD'L INFORMATION


TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED ___
2. RECOMMENDED TO TOWN COUNCIL ___
3. TABLED ___
4. DENIED ___
5. OTHER ___

TOWN OF TRUMBULL						
DIRECTOR OF FINANCE TRANSFERS						
FYE 6/30/2012 AS OF 3/31/2012						
				AVAIL	REQUEST	
		ACCOUNT	A/C DESCRIPTION	BAL	AMOUNT	BAL
FINANCE	Transfer to	01011000-556604	PROF DEV-PUBLICATIONS	(27.81)	30.00	2.19
	Transfer from	01011000-556601	PROF DEV-SEMINARS	1,660.00	(30.00)	1,630.00
PURCHASING	Transfer to	01012200-556602	PROF DEV-DUES	(30.00)	30.00	-
		01012200-556601	PROF DEV-SEMINARS	(30.00)	30.00	-
	Transfer from	01012200-545501	COMM-LEGAL NOTICES	41.20	(60)	(18.80)
TECHNOLOGY	Transfer to	01012600-556601	PROF DEV-SEMINARS	(96.65)	100.00	3.35
	Transfer from	01012600-556602	PROF DEV-DUES	225.00	(100.00)	125.00
	Transfer to	01012600-522202	SERV & FEES-PROFESSION	(900.00)	900	-
	Transfer from	01012600-501101	SALARIES-FT	95,976.63	(900)	95,076.63
BD OF FINANCE	Transfer to	01011400-545501	COMM-LEGAL NOTICES	(839.50)	850.00	10.50
	Transfer from	01011400-522201	PROF DEV-INSERVICE	1,500.00	(850.00)	650.00



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TOWN OF TRUMBULL
YEAR-TO-DATE BUDGET REPORT

PG 1
glytdbud

FOR 2012 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01 GENERAL FUND							
01 GENERAL GOVERNMENT							
01011000 FINANCE DEPARTMENT							
01011000 556601 PRF DV-SEM	2,000	0	2,000	340.00	.00	1,660.00	17.0%
01011000 556602 PRF DV-PRF	470	0	470	380.00	.00	90.00	80.9%
01011000 556603 PRF DV-INS	3,000	-30	2,970	.00	.00	2,970.00	.0%
01011000 556604 PRF DV-PUB	300	30	330	327.81	.00	2.19	99.3%
TOTAL FINANCE DEPARTMENT	5,770	0	5,770	1,047.81	.00	4,722.19	18.2%
TOTAL GENERAL GOVERNMENT	5,770	0	5,770	1,047.81	.00	4,722.19	18.2%
TOTAL GENERAL FUND	5,770	0	5,770	1,047.81	.00	4,722.19	18.2%
TOTAL EXPENSES	5,770	0	5,770	1,047.81	.00	4,722.19	
GRAND TOTAL	5,770	0	5,770	1,047.81	.00	4,722.19	18.2%

** END OF REPORT - Generated by Maria Pires **



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TOWN OF TRUMBULL
YEAR-TO-DATE BUDGET REPORT

PG 1
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FOR 2012 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
01 GENERAL FUND	<hr/>						
01 GENERAL GOVERNMENT	<hr/>						
01012200 PURCHASING	<hr/>						
01012200 545501 LEGAL NOTI	4,000	-60	3,940	3,958.80	.00	-18.80	100.5%*
01012200 556601 PRF DV-SEM	100	30	130	130.00	.00	.00	100.0%
01012200 556602 PRF DV-PRF	30	30	60	60.00	.00	.00	100.0%
TOTAL PURCHASING	4,130	0	4,130	4,148.80	.00	-18.80	100.5%
TOTAL GENERAL GOVERNMENT	4,130	0	4,130	4,148.80	.00	-18.80	100.5%
TOTAL GENERAL FUND	4,130	0	4,130	4,148.80	.00	-18.80	100.5%
TOTAL EXPENSES	4,130	0	4,130	4,148.80	.00	-18.80	
GRAND TOTAL	4,130	0	4,130	4,148.80	.00	-18.80	100.5%

** END OF REPORT - Generated by Maria Pires **





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TOWN OF TRUMBULL
YEAR-TO-DATE BUDGET REPORT

PG 1
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FOR 2012 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01 GENERAL FUND							
01 GENERAL GOVERNMENT							
01012600 TECHNOLOGY							
01012600 501101 FULL TIME/	150,390	-900	149,490	54,413.37	.00	95,076.63	36.4%
01012600 501102 SAL-PT/PER	24,103	0	24,103	17,775.55	.00	6,327.45	73.7%
01012600 501105 OVERTIME	1,000	0	1,000	1,976.37	.00	-976.37	197.6%*
01012600 522202 PROFESSION	5,700	900	6,600	6,600.00	.00	.00	100.0%
01012600 522204 CONTRACTUA	150,140	0	150,140	124,723.70	21,958.62	3,457.68	97.7%
01012600 556601 PRF DV-SEM	0	100	100	96.65	.00	3.35	96.7%
01012600 556602 PRF DV-PRF	225	-100	125	.00	.00	125.00	.0%
TOTAL TECHNOLOGY	331,558	0	331,558	205,585.64	21,958.62	104,013.74	68.6%
TOTAL GENERAL GOVERNMENT	331,558	0	331,558	205,585.64	21,958.62	104,013.74	68.6%
TOTAL GENERAL FUND	331,558	0	331,558	205,585.64	21,958.62	104,013.74	68.6%
TOTAL EXPENSES	331,558	0	331,558	205,585.64	21,958.62	104,013.74	
GRAND TOTAL	331,558	0	331,558	205,585.64	21,958.62	104,013.74	68.6%

** END OF REPORT - Generated by Maria Pires **



Maria Pires

From: William B. Chin
Sent: Tuesday, March 13, 2012 10:58 AM
To: Maria Pires (mpires@trumbull-ct.gov)
Subject: QScend bill

Maria,

The webpage redesign by QScend required 15 additional hours at \$60/hr for a total of \$900. We can transfer money from the salary account to pay this bill if you are unable to transfer money from the bond that you mentioned. Please let me know what needs to be done.

Bill

William B. Chin
Director of Information Technology
Town of Trumbull
5866 Main Street
Trumbull, CT 06611
203-452-5101 office

from: 01012600-501101 \$900
to: 01012600-522202 \$900



04/03/2012 17:09
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TOWN OF TRUMBULL
YEAR-TO-DATE BUDGET REPORT

PG 1
glytdbud

FOR 2012 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01 GENERAL FUND							
01 GENERAL GOVERNMENT							
01011400 BOARD OF FINANCE							
01011400 522201 CLERICAL F	3,125	-850	2,275	1,625.00	.00	650.00	71.4%
01011400 545501 LEGAL NOTI	1,000	850	1,850	1,839.50	.00	10.50	99.4%
TOTAL BOARD OF FINANCE	4,125	0	4,125	3,464.50	.00	660.50	84.0%
TOTAL GENERAL GOVERNMENT	4,125	0	4,125	3,464.50	.00	660.50	84.0%
TOTAL GENERAL FUND	4,125	0	4,125	3,464.50	.00	660.50	84.0%
TOTAL EXPENSES	4,125	0	4,125	3,464.50	.00	660.50	
GRAND TOTAL	4,125	0	4,125	3,464.50	.00	660.50	84.0%

** END OF REPORT - Generated by Maria Pires **



2012

**Time and Attendance Reporting Internal Control
Review**

INTERNAL AUDIT REPORT

April 11, 2012

**James Henderson
Financial/Accounting Controls Analyst**



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Executive Summary3
 Audit Objectives and Scope3
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 Manual Payroll System Functions.....5
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 Observation Two9
 Observation Three10
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**Internal Audit Report
April 11, 2012**

Executive Summary

Audit Objectives

- To determine if the Time and Attendance system is operating efficiently and effectively.
- To ensure proper internal controls have been implemented and are being followed.
- To determine if time and attendance records are properly completed, reviewed, approved, and processed in a timely manner.
- To determine if an adequate separation of duties, security controls, and monitoring procedures are in place over the time recording and reporting process.

Audit Scope

Control and Risk
Management
Ratings

- Satisfactory
- Needs Improvement
- Needs Significant Improvement
- Unsatisfactory

The purpose of this audit is to identify internal controls, evaluate systems, and monitoring practices that relate to the timekeeping and reporting of the town's payroll. Evaluate the effectiveness of said controls and systems in detecting errors, fraud, waste and abuse on a timely basis.

The audit analyzed six weeks of time and attendance records and traced the transactions into the MUNIS payroll/personnel system. I also interviewed appropriate personnel to gain an understanding of the time and attendance system.

Opinion

Rating: Unsatisfactory

The ability to prepare timesheets accurately and with the proper authorization are critical procedures that have to be completed on a timely basis. The internal audit review reveals an ongoing problem in both accuracy and timeliness.

Every employee and supervisor has the responsibility to ensure that all hours worked are accurately reported and that the payroll is correctly calculated and paid. Good internal controls are important to assure that payroll is being properly administered.

Time and attendance approvals as well as accuracy have to be the responsibility of the supervisor who should be held accountable for the employees' time worked and absences. This control will help ensure that accurate time and attendance information is recorded and reported. The primary responsibility for authorizing and approving time and attendance transactions lies with the supervisor of the employee. The approving official acknowledges responsibility when approving the time and attendance sheet with his or her signature.

Town of Trumbull
Office of The Financial/Accounting Controls Analyst

The manual tracking of employee attendance is inefficient and a highly labor intensive process that is error prone. A well-defined time and attendance organizational structure is needed that states clearly written policies and procedures that set forth the responsibilities of employees and supervisors regarding the examining and approving of time and attendance transactions.

An effective application of available automated technology and concepts should be implemented to achieve an efficient time and attendance system structure. The major problem with handwritten time sheets is that the data from them has to be manually entered into the MUNIS system. The lack of automation to accomplish this process causes many data entry errors. The absence of an automated time and attendance system also causes lack of productivity. The present system is open to errors that can invite overpayment of employees due to the number of manual operations required.

The primary benefit of having an automated time and attendance system are improved productivity, reduced payroll error, and the reduction of paper costs. The elimination of manual processes will help department supervisors become more productive. An automated system will help supervisors to more rapidly view, approve, and submit time and attendance information. The manual collection, checking and transmitting of data from time sheets to the MUNIS system will be eliminated. The automated system will interface with the MUNIS payroll module. The automated system will allow employees to more rapidly report their time and attendance information in a variety of ways, over the web, at their own PC, or at electronic time clock stations.

Simplifying time and attendance workflows and eliminating paper timecards and timesheets will mean that data is transferred less frequently. This will reduce the amount of data entry error that can increase payroll costs. The change in workflow will increase accuracy, reduce rework, and reduce payroll overpayments. Industry standards indicate that the average payroll error rate is 1.2% percent of total annual payroll. The more time and attendance data is manually exchanged the greater the chance for error.

Background

The town's source document for time entry is the employee's manual time and attendance record timesheet. The time and attendance record form is completed each week by the employee to record his or her daily hours worked. Every pay period the completed time and attendance sheets are signed by the employees and authorized by their supervisor's signature. The Town utilizes an exception based payroll system. Only exceptions to the normal work week need to be inputted into the MUNIS system. The Human Resources Department must be done with its audit of timesheets and be ready for submission to payroll by Tuesday at 12:00PM. All departments have a deadline to get the completed time and attendance records to the Human Resource Department by 2:00 PM each Monday.

MANUAL PAYROLL SYSTEM FUNCTIONS

Present Manual	Description of Function
Data Collection Error Risk Factor: Very High	Employee either records a punch on a wall clock or fills out a manual time sheet. This information can include any of the following: <ul style="list-style-type: none"> - Start and end time or total time worked - Department or job worked - Day off hours - Holiday worked hours.
Time Sheet Collection Error Risk Factor: Medium	The time sheet is handed in or delivered to the person who approves and calculates the hours recorded on the time sheet.
Calculation Error Risk Factor: Very High	The following calculations are typically made based on the data recorded on the time sheet: <ul style="list-style-type: none"> - Regular hours worked - Overtime hours worked - Double-time hours worked - Holiday Hours worked/not worked if any - Paid Time Off (vacation, sick, compensatory etc.) - Evening and night shift differential hours if any - Total hours worked for the week
Time Sheet Approval Error Risk Factor: Low	The supervisor signs the timesheet as their approval authorization of hours worked by the employee.
Time Sheet Submission Error Risk Factor: Medium	The time sheets are sent to the payroll/HR department for compensation and long term archival of time sheet record.
Data Entry Error Risk Factor: Very High	The information and totals from the time sheet are keyed into the MUNIS payroll system for compensation.

AUTOMATED PAYROLL SYSTEM FUNCTIONS

Proposed Automated	Description of Function
<p>Data Collection Error Risk Factor: Low</p>	<p>Employee records time data at an electronic time clock or records information online. This information can include any of the following:</p> <ul style="list-style-type: none"> - Start and end time or total time worked - Department or job worked - Day off hours - Holiday worked hours. <p>Since data is entered from the source and in real-time, you have good data entered from the very beginning of the process.</p>
<p>Time Sheet Collection Error Risk Factor: None</p>	<p>Since all data is stored digitally in a central location, there is no need to collect data. Supervisors can review punches in real-time and inform employees as needed to record any missing punches. Data is then made available to all involved on demand and in real-time.</p>

Proposed Automated	Description of Function
<p>Calculation Error Risk Factor: None</p>	<p>Calculations are performed automatically as they are entered. The following information is typically computed:</p> <ul style="list-style-type: none"> - Regular hours - Overtime hours - Double-time hours - Holiday Hours worked/not worked if any - Paid Time Off (vacation, sick, compensatory etc.) - Evening and night shift differential hours if any - Total hours for the week - Gross pay of employee <p>Since data is calculated automatically, you remove any human error factor from the function.</p>
<p>Time Sheet Approval Error Risk Factor: None</p>	<p>The supervisor approves the time sheet data by electronically signing it. No need to manually pass time sheets around from one employee to the department supervisor for approvals.</p>

Town of Trumbull
Office of The Financial/Accounting Controls Analyst

Time Sheet Submission Error Risk Factor: None	The time sheet data is automatically and instantaneously made available to the payroll/HR department. No need to wait for time sheets to arrive from another department.
Data Entry Error Risk Factor: None	No data entry is necessary since the information has already been entered and calculated. Time sheet information is then stored permanently and securely for long term storage on either and on-site server or off-site.

Observation One:

Residual Risk Rating: Unsatisfactory

The time and attendance timesheets are not properly completed and approved in a timely manner. When time and attendance sheets are not adequately reviewed and authorized by department supervisors erroneous data can be input into the payroll and accounting systems of the Town.

The Human Resources Department receives all time and attendance sheets and performs a review for completeness and data entry errors. A tabulation sheet of time and attendance errors is generated on a weekly basis for documentation of problems. During the course of the audit I found that many of the errors are of a recurring nature. Time sheets were not always signed by the employee and/or approved by the supervisor. Addition errors, timekeeping errors and missing signatures are a frequent occurrence. The number of errors averaged anywhere from eight to fifteen per week.

Recommendations

- 1) The department supervisor should ensure that all time and attendance sheets are reviewed for completeness and error checked before input into the payroll system. The individual inputting timesheet information from the source document should have his/ or her work reviewed by a designated back up reviewer in the department. Implementing quality control measures such as periodic training and developing written procedures for supervisors and employees so that they better understand their roles in the time and attendance function. Emphasize what problems occur when supervisor and employee do not check and fill out timesheets correctly.
- 2) Proper and timely reviews should be performed by supervisors of time and attendance sheets for signature approvals and error checks. Designated backup reviewers in each department should review input for correctness and compare to original source document (time and attendance sheet).

Action Plan:

Develop town procedures that formally address town-wide timekeeping and labor charging. Include training that provides for refresher courses when needed covering the following:

- Programs for new hires emphasizing the employee's responsibility to record his or her hours worked accurately.
- Programs stressing management's responsibility to provide for the accurate recording of hours worked.
- Periodic refresher programs on proper timekeeping and labor charging practices especially for employees who are found not to be complying with town procedures.

Management Response:

A workshop has been held to review how to properly record hours worked into the MUNIS payroll module. A training session was also held on very aspects of the MUNIS payroll system for members of the Human Resource Department and Payroll Department.

Newly hired employees upon the start of employment will be instructed on how to correctly fill out their timesheets for submission to payroll.

Management will develop a written policy regarding the proper timekeeping and labor charging practices of the town.

Observation Two:

Residual Risk Rating: Unsatisfactory

The adequate separation of duties, system security controls, and monitoring procedures over the time recording and reporting process are not followed by all supervisors. The proper separation of duties is achieved when one employee does not handle all aspects of a transaction, i.e. preparing, approving, recording and reconciling the information.

Recommendation

- 1) Internal controls should be changed to have all payroll data keypunchers to first run an edit report. Timesheets should then be reconciled to the edit report by a reviewer and not by the employee who input the payroll information into the MUNIS payroll module.

Action Plan:

Management should review payroll procedures and change the reconciliation process to include the signature of the reviewer on the edit report that they have reconciled the input. The signature of the employee who input the data should also be included on the copy of the edit reconciliation report with the reviewers. The reconciliation report should then to be sent to payroll as verification of the completion of the review process. Supervisors are now made accountable during the review process.

Management Response:

The reconciliation step will be made a part of the payroll processing and reporting procedure. The signature of the data keypuncher as well as the supervisor of the department will be required on the edit report.

Observation Three:

Residual Risk Rating: Needs Improvement

The proper discretionary access controls are not in place to restrict payroll file information. I found that some employees had full permission access to the MUNIS payroll module. Access control lists were not reset properly with restricted permissions after a MUNIS software upgrade.

Recommendation

- 1) An overall review of permissions needs to be completed to correct and update MUNIS payroll access controls. The system should support discretionary access controls which will determine whether a user can read data or write data.

Action Plan:

The access control lists must be updated to give users and groups only specific restricted permissions to MUNIS payroll information and data.

Management Response:

The access control lists will be updated to give users and groups the proper permission authorities in the MUNIS payroll data module. Access controls will be monitored on a periodic basis to insure that proper authorities are in place and functioning as required.

Observation Four:

Residual Risk Rating: Needs Improvement

The supervisors of some departments are allowing employees to hand in pre-printed timesheets as official timesheets. As a supervisor their signature signifies the entries made by the employee to the best of their knowledge are a true representation of hours worked.

Recommendation

- 1) The employee cannot be allowed to have timesheets pre-printed with hours already filled in before time is actually worked. Timesheets signed off on by supervisors that are pre-printed should not be accepted in the future.

Action Plan:

Management under no circumstance should continue to accept pre-printed timesheets from employees authorized by a supervisor signature. A policy should be written restricting supervisors from signing pre-printed timesheets as official time records.

Town of Trumbull
Office of The Financial/Accounting Controls Analyst

Management Response:

A time and attendance policy will be developed that will address this issue. The policy will be distributed to supervisors at the department level for implementation. The supervisor will be required to sign an acknowledgement of receipt that they have read and understand the policy. A copy of the signed acknowledgement will be put into their personnel file.

Time and Attendance Internal Control Review

April 11, 2012

Distribution List

Board of Finance Chairwoman Elaine Hammers

Board of Finance Member Andrew Palo

Board of Finance Member Thomas Tesoro

Board of Finance Member Paul Lavoie

Board of Finance Member Steven Lupien

Board of Finance Member David Rutigliano

Board of Finance Alternate Vincent DeGennaro

Board of Finance Alternate Susan LaChance

Board of Finance Alternate Cindy Penkoff

First Selectman Timothy Herbst

Chief of Staff Daniel Nelson

Director of Finance Maria Pires

Human Resources Director Mary Ann Meier

Accounting Manager Mark Tumdahl

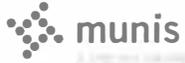
Human Resources Administrative Assistant Joanne Veltri

Board of Finance Clerk Phyllis Collier

Auditing Standards

This audit was conducted in conformance with the *International Standards for the Professional Practice of Internal Auditing*.

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TOWN OF TRUMBULL
YEAR-TO-DATE BUDGET REPORT

PG 1
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FOR 2012 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01 GENERAL FUND							
01 GENERAL GOVERNMENT							
01010000 TOWN COUNCIL							
01010000 522201 CLERICAL	12,186	0	12,186	9,139.50	.00	3,046.50	75.0%
01010000 522202 PROFESSION	56,032	0	56,032	54,800.00	.00	1,232.00	97.8%
01010000 545501 LEGAL NOTI	17,000	0	17,000	13,108.56	.00	3,891.44	77.1%
TOTAL TOWN COUNCIL	85,218	0	85,218	77,048.06	.00	8,169.94	90.4%
01010100 THE TRUMBULL NATURE COMMISSION							
01010100 522201 SVS-CLRC	780	0	780	480.00	.00	300.00	61.5%
01010100 578801 MNTNCE-SV	112	0	112	81.96	27.32	2.72	97.6%
01010100 590011 UTIL-HEAT	3,182	0	3,182	2,115.21	.00	1,066.79	66.5%
01010100 590012 UTIL-ELECT	1,720	0	1,720	809.49	.00	910.51	47.1%
01010100 590013 UTIL-WATER	686	0	686	179.99	.00	506.01	26.2%
01010100 590014 UTIL-PHONE	760	0	760	1,206.62	.00	-446.62	158.8%*
TOTAL THE TRUMBULL NATURE COMMISSION	7,240	0	7,240	4,873.27	27.32	2,339.41	67.7%
01010200 ETHICS COMMISSION							
01010200 522201 CLERICAL F	120	0	120	.00	.00	120.00	.0%
TOTAL ETHICS COMMISSION	120	0	120	.00	.00	120.00	.0%
01010300 CHARTER REVISION							
01010300 522201 SVS-CLRC	500	-166	334	333.10	.00	.90	99.7%
01010300 522202 SVS-PROF	0	4,166	4,166	3,230.00	.00	936.00	77.5%
01010300 545501 COM-LEGAL	1,500	-1,500	0	.00	.00	.00	.0%



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TOWN OF TRUMBULL
YEAR-TO-DATE BUDGET REPORT

PG 2
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FOR 2012 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01010300 545502 COM-PUB RP	2,500	0	2,500	3,425.26	.00	-925.26	137.0%*
TOTAL CHARTER REVISION	4,500	2,500	7,000	6,988.36	.00	11.64	99.8%
01010400 FIRST SELECTMAN							
01010400 501101 FULL TIME/	225,560	0	225,560	182,356.23	.00	43,203.77	80.8%
01010400 501102 SAL-PT/PER	20,888	0	20,888	3,188.88	.00	17,699.12	15.3%
01010400 556601 PRF DV-SEM	3,000	0	3,000	1,700.76	.00	1,299.24	56.7%
01010400 567704 EXPENSE AC	3,500	0	3,500	3,254.30	.00	245.70	93.0%
TOTAL FIRST SELECTMAN	252,948	0	252,948	190,500.17	.00	62,447.83	75.3%
01010600 PROBATE							
01010600 522203 ANCILLARY	2,832	0	2,832	2,832.00	.00	.00	100.0%
01010600 534401 OFFICE SUP	1,586	0	1,586	1,586.00	.00	.00	100.0%
01010600 545504 POSTAGE	2,718	0	2,718	2,718.00	.00	.00	100.0%
01010600 556602 PRF DV-PRF	2,039	0	2,039	2,039.00	.00	.00	100.0%
01010600 556604 PRF DV-PUB	736	0	736	736.00	.00	.00	100.0%
01010600 589901 ANNUAL REN	1,529	0	1,529	1,529.00	.00	.00	100.0%
01010600 590014 TELEPHONE	1,981	0	1,981	1,981.00	.00	.00	100.0%
TOTAL PROBATE	13,421	0	13,421	13,421.00	.00	.00	100.0%
01010800 ELECTIONS							
01010800 501101 FULL TIME/	46,234	0	46,234	38,567.77	.00	7,666.23	83.4%
01010800 501102 SAL-PT/PER	17,710	0	17,710	13,350.74	.00	4,359.26	75.4%
01010800 501105 OVERTIME	1,062	0	1,062	1,300.06	.00	-238.06	122.4%*
01010800 522202 PROFESSION	4,750	0	4,750	3,305.53	.00	1,444.47	69.6%
01010800 522203 ANCILLARY	37,670	0	37,670	21,230.00	.00	16,440.00	56.4%
01010800 522205 PROGRAMEXP	14,349	0	14,349	12,679.68	.00	1,669.32	88.4%
01010800 534402 PROGRAM SU	6,480	0	6,480	5,819.18	.00	660.82	89.8%
01010800 545501 LEGAL NOTI	325	0	325	.00	.00	325.00	.0%
01010800 545504 POSTAGE	3,910	0	3,910	3,301.00	.00	609.00	84.4%
01010800 556601 PRF DV-SEM	360	0	360	369.97	.00	-9.97	102.8%*
01010800 556602 PRF DV-PRF	150	0	150	130.00	.00	20.00	86.7%



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01010800 556605 PRF DV-TRP	332	0	332	59.94	.00	272.06	18.1%
01010800 578801 MNTNCE-SV	4,802	0	4,802	.00	.00	4,802.00	.0%
01010800 590014 TELEPHONE	4,340	0	4,340	2,128.07	.00	2,211.93	49.0%
TOTAL ELECTIONS	142,474	0	142,474	102,241.94	.00	40,232.06	71.8%
01011000 FINANCE DEPARTMENT							
01011000 501101 FULL TIME/	457,862	0	457,862	342,655.20	.00	115,206.80	74.8%
01011000 501102 PART TIME/	50,700	0	50,700	37,729.69	.00	12,970.31	74.4%
01011000 501103 SAL-SEASON	0	0	0	1,975.44	.00	-1,975.44	100.0%*
01011000 501105 OVERTIME	1,000	0	1,000	.00	.00	1,000.00	.0%
01011000 501106 LONGEVITY	825	0	825	625.00	.00	200.00	75.8%
01011000 556601 PRF DV-SEM	2,000	0	2,000	340.00	.00	1,660.00	17.0%
01011000 556602 PRF DV-PRF	470	0	470	380.00	.00	90.00	80.9%
01011000 556603 PRF DV-INS	3,000	-30	2,970	.00	.00	2,970.00	.0%
01011000 556604 PRF DV-PUB	300	30	330	327.81	.00	2.19	99.3%
01011000 567704 TRNSP-EXP	300	0	300	236.87	.00	63.13	79.0%
TOTAL FINANCE DEPARTMENT	516,457	0	516,457	384,270.01	.00	132,186.99	74.4%
01011400 BOARD OF FINANCE							
01011400 501101 FULL TIME/	69,915	0	69,915	51,058.47	.00	18,856.53	73.0%
01011400 522201 CLERICAL F	3,125	-850	2,275	1,625.00	.00	650.00	71.4%
01011400 545501 LEGAL NOTI	1,000	850	1,850	1,839.50	.00	10.50	99.4%
01011400 556602 PRF DV-PRF	140	0	140	110.00	.00	30.00	78.6%
TOTAL BOARD OF FINANCE	74,180	0	74,180	54,632.97	.00	19,547.03	73.6%
01011600 TAX ASSESSOR							
01011600 501101 FULL TIME/	230,542	0	230,542	178,710.02	.00	51,831.98	77.5%
01011600 501102 SAL-PT/PER	31,180	0	31,180	23,386.80	.00	7,793.20	75.0%
01011600 501105 SAL-OVRTIM	5,000	0	5,000	2,446.16	.00	2,553.84	48.9%
01011600 522202 PROFESSION	9,900	0	9,900	9,900.00	.00	.00	100.0%
01011600 522204 SVS-CONTRC	18,850	0	18,850	18,175.00	.00	675.00	96.4%
01011600 534402 PROGRAM SU	560	0	560	77.42	.00	482.58	13.8%



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01011600 545501 LEGAL NOTI	200	0	200	206.74	.00	-6.74	103.4%*
01011600 556601 PRF DV-SEM	4,935	0	4,935	929.00	.00	4,006.00	18.8%
01011600 556602 PRF DV-PRF	345	0	345	325.00	.00	20.00	94.2%
01011600 581888 CAPITAL OU	154,500	0	154,500	124,570.00	.00	29,930.00	80.6%
TOTAL TAX ASSESSOR	456,012	0	456,012	358,726.14	.00	97,285.86	78.7%
01011800 BOARD OF ASSESSMENT APPEALS							
01011800 522201 CLERICAL F	6,275	0	6,275	120.00	.00	6,155.00	1.9%
01011800 545501 LEGAL NOTI	650	0	650	201.44	.00	448.56	31.0%
01011800 556601 PRF DV-SEM	200	0	200	.00	.00	200.00	.0%
TOTAL BOARD OF ASSESSMENT APPEALS	7,125	0	7,125	321.44	.00	6,803.56	4.5%
01012000 TAX COLLECTOR							
01012000 501101 FULL TIME/	262,425	0	262,425	201,797.37	.00	60,627.63	76.9%
01012000 501102 PART TIME/	15,210	0	15,210	11,417.68	.00	3,792.32	75.1%
01012000 501105 OVERTIME	0	0	0	3,672.12	.00	-3,672.12	100.0%*
01012000 501106 LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01012000 522203 SVS-ANCLRY	11,200	0	11,200	10,275.74	.00	924.26	91.7%
01012000 522204 SVS-CONTRC	17,146	0	17,146	5,538.54	.00	11,607.46	32.3%
01012000 534401 OFFICE SUP	10,000	0	10,000	3,595.16	.00	6,404.84	36.0%
01012000 545501 LEGAL NOTI	3,750	0	3,750	1,684.00	.00	2,066.00	44.9%
01012000 545504 POSTAGE	18,690	0	18,690	1,651.39	.00	17,038.61	8.8%
01012000 556601 PRF DV-SEM	550	0	550	200.00	.00	350.00	36.4%
01012000 556602 PRF DV-PRF	240	0	240	175.00	.00	65.00	72.9%
01012000 556604 PRF DV-PUB	278	0	278	.00	.00	278.00	.0%
01012000 581888 CAP OUTLAY	8,000	0	8,000	.00	.00	8,000.00	.0%
TOTAL TAX COLLECTOR	347,914	0	347,914	240,432.00	.00	107,482.00	69.1%
01012200 PURCHASING							
01012200 501101 FULL TIME/	72,979	0	72,979	55,006.50	.00	17,972.50	75.4%
01012200 501106 LONGEVITY	200	0	200	200.00	.00	.00	100.0%
01012200 545501 LEGAL NOTI	4,000	-60	3,940	3,958.80	.00	-18.80	100.5%*



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01012200 556601 PRF DV-SEM	100	30	130	130.00	.00	.00	100.0%
01012200 556602 PRF DV-PRF	30	30	60	60.00	.00	.00	100.0%
TOTAL PURCHASING	77,309	0	77,309	59,355.30	.00	17,953.70	76.8%
01012400 TREASURER							
01012400 501101 FULL TIME/	21,432	0	21,432	16,094.91	.00	5,337.09	75.1%
TOTAL TREASURER	21,432	0	21,432	16,094.91	.00	5,337.09	75.1%
01012600 TECHNOLOGY							
01012600 501101 FULL TIME/	150,390	-900	149,490	54,413.37	.00	95,076.63	36.4%
01012600 501102 SAL-PT/PER	24,103	0	24,103	17,775.55	.00	6,327.45	73.7%
01012600 501105 OVERTIME	1,000	0	1,000	1,976.37	.00	-976.37	197.6%*
01012600 522202 PROFESSION	5,700	900	6,600	6,600.00	.00	.00	100.0%
01012600 522204 CONTRACTUA	150,140	0	150,140	124,723.70	21,958.62	3,457.68	97.7%
01012600 556601 PRF DV-SEM	0	100	100	96.65	.00	3.35	96.7%
01012600 556602 PRF DV-PRF	225	-100	125	.00	.00	125.00	.0%
01012600 578802 EQUIPMENT/	5,000	0	5,000	213.33	.00	4,786.67	4.3%
01012600 581888 CAP OUTLAY	112,000	0	112,000	30,007.30	.00	81,992.70	26.8%
TOTAL TECHNOLOGY	448,558	0	448,558	235,806.27	21,958.62	190,793.11	57.5%
01012800 TOWN ATTORNEYS							
01012800 522202 PROFESSION	300,000	0	300,000	225,000.00	.00	75,000.00	75.0%
TOTAL TOWN ATTORNEYS	300,000	0	300,000	225,000.00	.00	75,000.00	75.0%
01013000 HUMAN RESOURCES							
01013000 501101 FULL TIME/	112,969	0	112,969	85,131.96	.00	27,837.04	75.4%
01013000 501106 LONGEVITY	200	0	200	200.00	.00	.00	100.0%
01013000 522201 CLERICAL F	420	0	420	180.00	.00	240.00	42.9%



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01013000 522202 PROFESSION	77,150	0	77,150	44,390.94	.00	32,759.06	57.5%
01013000 522203 SVS-ANCLRY	3,000	0	3,000	100.00	.00	2,900.00	3.3%
01013000 545501 LEGAL NOTI	5,500	0	5,500	3,878.98	.00	1,621.02	70.5%
01013000 556602 PRF DV-PRE	175	0	175	91.00	.00	84.00	52.0%
01013000 556604 PRF DV-PUB	560	0	560	59.90	.00	500.10	10.7%
TOTAL HUMAN RESOURCES	199,974	0	199,974	134,032.78	.00	65,941.22	67.0%
01013400 EMPLOYEE BENEFITS							
01013400 511150 FRNGE-FICA	1,464,890	4,080	1,468,970	1,105,797.74	.00	363,172.26	75.3%
01013400 511151 FRINGE-M/D	4,649,671	10,680	4,660,351	3,950,435.08	.00	709,915.92	84.8%
01013400 511152 FRINGE-WC	728,086	0	728,086	1,064,257.98	.00	-336,171.98	146.2%*
01013400 511153 FRINGE-UN	30,000	0	30,000	93,986.00	.00	-63,986.00	313.3%*
01013400 511154 FB-MEDADM	16,000	0	16,000	11,000.00	.00	5,000.00	68.8%
01013400 511155 FRINGE-LIF	46,100	0	46,100	29,443.86	.00	16,656.14	63.9%
01013400 511159 FRINGE-CLE	600	0	600	240.00	.00	360.00	40.0%
01013400 522106 PENS-POL	1,450,000	0	1,450,000	1,450,000.00	.00	.00	100.0%
01013400 522107 PEN-TN&BE	3,000,000	0	3,000,000	3,000,000.00	.00	.00	100.0%
01013400 522108 POLRETMED	38,000	0	38,000	38,000.00	.00	.00	100.0%
01013400 522110 DEFCONTR	28,800	0	28,800	3,462.39	.00	25,337.61	12.0%
01013400 522202 SVS-PROF	25,000	0	25,000	18,069.05	.00	6,930.95	72.3%
TOTAL EMPLOYEE BENEFITS	11,477,147	14,760	11,491,907	10,764,692.10	.00	727,214.90	93.7%
01013600 TOWN CLERK							
01013600 501101 FULL TIME/	171,261	0	171,261	128,929.11	.00	42,331.89	75.3%
01013600 501102 PART TIME/	13,626	0	13,626	10,348.47	.00	3,277.53	75.9%
01013600 501103 SEASONAL/T	2,500	0	2,500	4,816.00	.00	-2,316.00	192.6%*
01013600 501105 OVERTIME	3,000	0	3,000	1,978.51	.00	1,021.49	66.0%
01013600 501106 LONGEVITY	850	0	850	850.00	.00	.00	100.0%
01013600 522204 SVS-CONTRC	22,000	0	22,000	12,611.76	9,388.24	.00	100.0%
01013600 522205 PROGRAMEXP	3,500	0	3,500	.00	.00	3,500.00	.0%
01013600 534402 PROGRAM_SU	3,200	0	3,200	1,425.00	.00	1,775.00	44.5%
01013600 545501 LEGAL NOTI	2,500	0	2,500	2,243.18	.00	256.82	89.7%
01013600 556601 PRF DV-SEM	1,000	0	1,000	924.00	.00	76.00	92.4%
01013600 556602 PROFESSION	595	0	595	375.00	.00	220.00	63.0%
01013600 578801 SERVICE CO	400	0	400	.00	.00	400.00	.0%
01013600 578803 PROGRAM-RE	2,500	0	2,500	1,636.56	277.65	585.79	76.6%



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01013600 598889 STCTFISHGA	0	0	0	3,734.00	.00	-3,734.00	100.0%*
TOTAL TOWN CLERK	226,932	0	226,932	169,871.59	9,665.89	47,394.52	79.1%
01013800 TOWN HALL							
01013800 501116 CONTINGENC	240,300	0	240,300	2,250.00	.00	238,050.00	.9%
01013800 511160 P&L INS	837,924	0	837,924	763,948.63	.00	73,975.37	91.2%
01013800 522202 PROFESSION	3,000	0	3,000	.00	.00	3,000.00	.0%
01013800 522205 PROGRAM EX	20,000	0	20,000	12,690.66	.00	7,309.34	63.5%
01013800 522208 CONTRIBUT	16,250	0	16,250	3,100.00	.00	13,150.00	19.1%
01013800 534401 OFFICE SUP	36,000	0	36,000	26,913.65	219.70	8,866.65	75.4%
01013800 534402 PROGRAM SU	1,500	0	1,500	311.00	.00	1,189.00	20.7%
01013800 534403 MTLIS-CLNG	1,500	0	1,500	1,088.01	.00	411.99	72.5%
01013800 545502 PUBLIC REP	2,000	0	2,000	.00	.00	2,000.00	.0%
01013800 545504 POSTAGE	39,000	0	39,000	35,207.76	.00	3,792.24	90.3%
01013800 578801 SERVICE CO	9,493	0	9,493	6,536.42	619.50	2,337.08	75.4%
01013800 578802 EQUIPMENT/	0	0	0	-33.10	.00	33.10	100.0%
01013800 578804 REFUSE REM	2,093	0	2,093	1,660.90	.00	432.10	79.4%
01013800 581888 CAPITAL OU	5,000	0	5,000	1,135.00	2,365.00	1,500.00	70.0%
01013800 581889 CAP&NONREC	20,000	0	20,000	.00	.00	20,000.00	.0%
01013800 589901 ANNUAL REN	4,500	0	4,500	1,762.59	.00	2,737.41	39.2%
01013800 590011 HEAT	14,076	0	14,076	8,266.46	.00	5,809.54	58.7%
01013800 590012 ELECTRICIT	84,097	0	84,097	49,831.72	.00	34,265.28	59.3%
01013800 590013 WATER	2,196	0	2,196	1,495.51	.00	700.49	68.1%
01013800 590014 TELEPHONE	111,954	0	111,954	92,866.31	.00	19,087.69	83.0%
TOTAL TOWN HALL	1,450,883	0	1,450,883	1,009,031.52	3,204.20	438,647.28	69.8%
01014200 PLANNING AND ZONING							
01014200 501101 FULL TIME/	126,162	0	126,162	38,258.50	.00	87,903.50	30.3%
01014200 501102 PART TIME/	54,203	0	54,203	57,154.52	.00	-2,951.52	105.4%*
01014200 501105 OVERTIME	3,000	0	3,000	2,130.34	.00	869.66	71.0%
01014200 501106 LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01014200 522201 SVS-CLRC	2,000	0	2,000	60.00	.00	1,940.00	3.0%
01014200 522205 PROG EXP	17,979	0	17,979	11,032.20	.00	6,946.80	61.4%
01014200 545501 LEGAL NOTI	15,000	0	15,000	5,621.34	.00	9,378.66	37.5%
01014200 545502 COM-PUB RP	50	0	50	.00	.00	50.00	.0%
01014200 556601 PRF DV-SEM	250	0	250	.00	.00	250.00	.0%



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01014200 556602 PRF DV-PRF	400	0	400	50.00	.00	350.00	12.5%
TOTAL PLANNING AND ZONING	219,469	0	219,469	114,731.90	.00	104,737.10	52.3%
01014400 ZONING BOARD OF APPEALS							
01014400 545501 LEGAL NOTI	7,000	0	7,000	10,035.14	.00	-3,035.14	143.4%*
01014400 556601 PRF DV-SEM	150	0	150	.00	.00	150.00	.0%
TOTAL ZONING BOARD OF APPEALS	7,150	0	7,150	10,035.14	.00	-2,885.14	140.4%
01014600 ECONOMIC DEVELOPMENT							
01014600 501101 SAL-FT/PER	0	53,336	53,336	.00	.00	53,336.00	.0%
01014600 522202 SVS-PROF	80,000	-53,336	26,664	.00	.00	26,664.00	.0%
01014600 522205 PROG EXP	6,300	0	6,300	1,349.74	15.00	4,935.26	21.7%
01014600 534401 MTLs-OFFCE	300	0	300	.00	.00	300.00	.0%
01014600 534402 PROGSUPPL	1,800	0	1,800	310.00	.00	1,490.00	17.2%
01014600 545503 COM-PUB RL	10,000	0	10,000	4,911.00	.00	5,089.00	49.1%
01014600 545504 COM-PSTAGE	500	0	500	.00	.00	500.00	.0%
01014600 556601 PRF DV-SEM	500	0	500	.00	.00	500.00	.0%
01014600 556602 PRF DV-PRF	400	0	400	.00	.00	400.00	.0%
01014600 567703 TRNSP-TRV	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL ECONOMIC DEVELOPMENT	100,800	0	100,800	6,570.74	15.00	94,214.26	6.5%
01014800 INLAND WETLANDS COMMISSION							
01014800 522201 CLERICAL F	1,500	0	1,500	471.02	.00	1,028.98	31.4%
01014800 534401 MTLs-OFFCE	200	0	200	97.52	.00	102.48	48.8%
01014800 534402 PROGRAM SU	75	0	75	50.00	.00	25.00	66.7%
01014800 545501 LEGAL NOTI	8,000	0	8,000	3,981.08	.00	4,018.92	49.8%
01014800 556601 SEMINARS/C	500	0	500	.00	.00	500.00	.0%
01014800 556604 PUBLICATIO	100	0	100	.00	.00	100.00	.0%
TOTAL INLAND WETLANDS COMMISSION	10,375	0	10,375	4,599.62	.00	5,775.38	44.3%
01015000 RECYCLING COMMISSION							
01015000 522205 PROG EXP	1,250	0	1,250	.00	.00	1,250.00	.0%



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01015000 534402 MTL5-PROG	1,400	0	1,400	1,409.27	.00	-9.27	100.7%*
TOTAL RECYCLING COMMISSION	2,650	0	2,650	1,409.27	.00	1,240.73	53.2%
01015400 CONSERVATION COMMISSION							
01015400 522201 SVS-CLRC	600	0	600	252.00	.00	348.00	42.0%
01015400 545502 COM-PUB_RP	75	0	75	.00	.00	75.00	.0%
01015400 556601 PRF DV-SEM	100	0	100	80.00	.00	20.00	80.0%
TOTAL CONSERVATION COMMISSION	775	0	775	332.00	.00	443.00	42.8%
01015600 CLEAN ENERGY FUND							
01015600 522205 PROG EXP	1,600	0	1,600	.00	.00	1,600.00	.0%
TOTAL CLEAN ENERGY FUND	1,600	0	1,600	.00	.00	1,600.00	.0%
01015800 TRANSIT DISTRICT							
01015800 522205 PROGRAM EX	44,084	0	44,084	44,084.00	.00	.00	100.0%
TOTAL TRANSIT DISTRICT	44,084	0	44,084	44,084.00	.00	.00	100.0%
TOTAL GENERAL GOVERNMENT	16,496,747	17,260	16,514,007	14,229,102.50	34,871.03	2,250,033.47	86.4%
02 PUBLIC SAFETY							
01022000 POLICE							
01022000 501101 FULL TIME/	5,742,351	0	5,742,351	4,323,790.63	.00	1,418,560.37	75.3%
01022000 501102 PART TIME/	55,918	0	55,918	23,064.00	.00	32,854.00	41.2%
01022000 501103 SAL-SEASON	0	0	0	10,470.00	.00	-10,470.00	100.0%*
01022000 501104 RELIEF/VAC	47,702	0	47,702	24,676.91	.00	23,025.09	51.7%
01022000 501105 OVERTIME	468,000	0	468,000	533,573.79	.00	-65,573.79	114.0%*



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01022000 501106 LONGEVITY	22,450	0	22,450	21,569.69	.00	880.31	96.1%
01022000 501109 COLLEGE IN	21,400	0	21,400	.00	.00	21,400.00	.0%
01022000 501112 SHIFTDIFF	42,504	0	42,504	44,435.92	.00	-1,931.92	104.5%*
01022000 501113 HOLIDAY	260,980	0	260,980	210,533.23	.00	50,446.77	80.7%
01022000 501114 TRAINING	80,000	0	80,000	70,327.18	.00	9,672.82	87.9%
01022000 501887 POLICE UNI	16,500	0	16,500	8,289.97	.00	8,210.03	50.2%
01022000 501888 UNIFORM AL	44,000	0	44,000	30,056.94	2,296.86	11,646.20	73.5%
01022000 522203 ANCILLARY	13,500	0	13,500	12,694.21	.00	805.79	94.0%
01022000 534401 OFFICE SUP	14,000	0	14,000	11,538.46	.00	2,461.54	82.4%
01022000 534402 PROGRAM SU	36,036	0	36,036	22,278.89	3,014.61	10,742.50	70.2%
01022000 534403 MTLN-CLNG	5,562	0	5,562	4,900.47	.00	661.53	88.1%
01022000 545503 PUBLIC REL	2,500	0	2,500	249.99	2,173.00	77.01	96.9%
01022000 556602 PRF DV-PRF	1,400	0	1,400	1,400.00	.00	.00	100.0%
01022000 556603 PRF DV-INS	26,577	0	26,577	20,123.48	908.00	5,545.52	79.1%
01022000 556604 PRF DV-PUR	500	0	500	182.97	.00	317.03	36.6%
01022000 567704 EXPENSE AC	11,700	0	11,700	9,042.94	.00	2,657.06	77.3%
01022000 578801 SERVICE CO	114,100	0	114,100	89,153.20	6,981.21	17,965.59	84.3%
01022000 578803 PROGRAM-RE	6,000	0	6,000	4,523.81	472.50	1,003.69	83.3%
01022000 578804 REFUSE REM	2,093	0	2,093	1,494.81	.00	598.19	71.4%
01022000 581888 CAPITAL QU	155,920	4,588	160,508	148,528.65	4,862.93	7,116.42	95.6%
01022000 589901 ANNUAL REN	5,000	0	5,000	2,817.48	.00	2,182.52	56.3%
01022000 590011 UTIL-HEAT	5,426	0	5,426	2,666.90	.00	2,759.10	49.2%
01022000 590012 ELECTRICIT	100,013	0	100,013	62,749.65	.00	37,263.35	62.7%
01022000 590013 WATER	2,933	0	2,933	2,195.84	.00	737.16	74.9%
01022000 590014 TELEPHONE	17,409	0	17,409	12,180.21	.00	5,228.79	70.0%
01022000 590015 TRAFFICLIT	8,100	0	8,100	6,025.26	.00	2,074.74	74.4%
TOTAL POLICE	7,330,574	4,588	7,335,162	5,715,535.48	20,709.11	1,598,917.41	78.2%
01022400 ANIMAL CONTROL							
01022400 501101 FULL TIME/	53,257	0	53,257	40,147.47	.00	13,109.53	75.4%
01022400 501102 PART TIME/	26,465	0	26,465	20,564.15	.00	5,900.85	77.7%
01022400 501105 OVERTIME	2,000	0	2,000	441.68	.00	1,558.32	22.1%
01022400 501887 UNIFORMCLG	400	0	400	189.50	.00	210.50	47.4%
01022400 501888 UNIFORMALL	600	0	600	556.20	.00	43.80	92.7%
01022400 522202 SVS-PROF	6,500	0	6,500	6,106.95	.00	393.05	94.0%
01022400 522203 SVS-ANCLRY	300	0	300	.00	.00	300.00	.0%
01022400 534402 PROGSUPPL	3,750	0	3,750	3,186.73	381.78	181.49	95.2%
01022400 545501 COM-LEGAL	850	0	850	543.75	.00	306.25	64.0%
01022400 556603 PRF DV-INS	150	0	150	150.00	.00	.00	100.0%
01022400 578801 MNINCE-SV	740	0	740	495.00	165.00	80.00	89.2%



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01022400 578802 MNTNCE-EQP	2,760	0	2,760	268.50	.00	2,491.50	9.7%
01022400 578804 MNTNCE-RES	698	0	698	719.69	.00	-21.69	103.1%*
01022400 581888 CAP OUTLAY	2,885	0	2,885	2,575.00	.00	310.00	89.3%
01022400 590011 UTIL-HEAT	2,274	0	2,274	1,409.19	.00	864.81	62.0%
01022400 590012 UTIL-ELECT	4,321	0	4,321	3,664.81	.00	656.19	84.8%
01022400 590013 UTIL-WATER	641	0	641	449.51	.00	191.49	70.1%
01022400 590014 UTIL-PHONE	331	0	331	237.28	.00	93.72	71.7%
TOTAL ANIMAL CONTROL	108,922	0	108,922	81,705.41	546.78	26,669.81	75.5%
01022500 CENTRAL EMRGNCY DISPATCH COMM							
01022500 522201 SVS-CLRC	0	600	600	360.00	.00	240.00	60.0%
TOTAL CENTRAL EMRGNCY DISPATCH COMM	0	600	600	360.00	.00	240.00	60.0%
01022600 EMERGENCY MEDICAL SERVICES							
01022600 501101 FULL TIME/	49,918	0	49,918	37,490.32	.00	12,427.68	75.1%
01022600 501102 PART TIME/	234,000	0	234,000	143,436.38	.00	90,563.62	61.3%
01022600 501105 OVERTIME	1,200	0	1,200	982.63	.00	217.37	81.9%
01022600 501888 UNIFORM AL	4,000	0	4,000	875.84	.00	3,124.16	21.9%
01022600 522202 PROFESSION	393,465	0	393,465	342,979.88	48,975.00	1,510.12	99.6%
01022600 522203 ANCILLARY	55,865	0	55,865	30,781.61	.00	25,083.39	55.1%
01022600 534401 OFFICE SUP	1,250	0	1,250	551.22	.00	698.78	44.1%
01022600 534402 PROGRAM SU	38,190	0	38,190	19,694.95	679.17	17,815.88	53.3%
01022600 534403 MTLN-CLNG	400	0	400	14.87	.00	385.13	3.7%
01022600 545503 PUBLIC REL	1,500	0	1,500	750.00	.00	750.00	50.0%
01022600 556601 PRF DV-SEM	1,000	0	1,000	.00	.00	1,000.00	.0%
01022600 556603 PRF DV-INS	8,765	0	8,765	2,820.00	.00	5,945.00	32.2%
01022600 567703 TRNSP-TRY	750	0	750	216.50	.00	533.50	28.9%
01022600 578801 SERVICE CO	955	0	955	689.25	107.75	158.00	83.5%
01022600 578802 EQUIPMENT/	5,500	0	5,500	1,162.66	107.25	4,230.09	23.1%
01022600 578804 REFUSE REM	698	0	698	553.60	.00	144.40	79.3%
01022600 581888 CAPITAL OV	128,429	0	128,429	57,054.65	.00	71,374.35	44.4%
01022600 589901 ANNUAL REN	2,780	0	2,780	1,746.95	.00	1,033.05	62.8%
01022600 590011 HEAT	6,498	0	6,498	3,675.91	.00	2,822.09	56.6%
01022600 590012 ELECTRICIT	13,036	0	13,036	7,555.12	.00	5,480.88	58.0%
01022600 590013 WATER	1,097	0	1,097	804.00	.00	293.00	73.3%
01022600 590014 TELEPHONE	2,319	0	2,319	1,423.62	.00	895.38	61.4%



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL EMERGENCY MEDICAL SERVICES	951,615	0	951,615	655,259.96	49,869.17	246,485.87	74.1%
01022800 FIRE MARSHAL							
01022800 501101 FULL TIME/	248,381	0	248,381	187,215.38	.00	61,165.62	75.4%
01022800 501102 PART TIME/	22,055	0	22,055	18,985.49	.00	3,069.51	86.1%
01022800 501105 OVERTIME	8,000	0	8,000	10,687.98	.00	-2,687.98	133.6%*
01022800 501887 UNIFORMCLG	700	0	700	190.60	.00	509.40	27.2%
01022800 501888 UNIFORMALL	3,000	0	3,000	2,254.35	.00	745.65	75.1%
01022800 522203 ANCILLARY	200	0	200	30.00	.00	170.00	15.0%
01022800 522205 PROGRAM EX	200	0	200	.00	.00	200.00	.0%
01022800 534401 MTL5-OFFCE	500	0	500	271.21	.00	228.79	54.2%
01022800 534402 PROGRAM SV	800	0	800	94.65	109.95	595.40	25.6%
01022800 556601 PRF DV-SEM	1,800	0	1,800	1,470.00	.00	330.00	81.7%
01022800 556602 PRF DV-PRF	1,500	0	1,500	1,305.00	.00	195.00	87.0%
01022800 556604 PRF DV-PUB	1,200	0	1,200	855.00	.00	345.00	71.3%
01022800 578802 EQUIPMENT/	1,000	0	1,000	220.00	769.90	10.10	99.0%
01022800 581888 CAPITAL OU	2,400	0	2,400	2,084.00	.00	316.00	86.8%
01022800 589901 RNTLS-A/LS	7,700	0	7,700	7,134.67	435.07	130.26	98.3%
01022800 590014 TELEPHONE	2,938	0	2,938	2,411.50	.00	526.50	82.1%
TOTAL FIRE MARSHAL	302,374	0	302,374	235,209.83	1,314.92	65,849.25	78.2%
01022824 FIRE MARSHAL-FIRE HYDRANTS							
01022824 590016 UTIL-FIRE	1,254,110	0	1,254,110	620,307.76	.00	633,802.24	49.5%
TOTAL FIRE MARSHAL-FIRE HYDRANTS	1,254,110	0	1,254,110	620,307.76	.00	633,802.24	49.5%
01023200 BUILDING OFFICIAL							
01023200 501101 FULL TIME/	317,651	0	317,651	195,092.51	.00	122,558.49	61.4%
01023200 501102 PART TIME/	24,180	0	24,180	29,651.88	.00	-5,471.88	122.6%*
01023200 501105 OVERTIME	5,000	0	5,000	3,214.27	.00	1,785.73	64.3%
01023200 501106 LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01023200 501888 UNIFORM AL	300	0	300	.00	.00	300.00	.0%
01023200 522204 CONTRACTUA	250	0	250	.00	.00	250.00	.0%



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01023200 534401 OFFICE SUP	1,535	0	1,535	802.77	.00	732.23	52.3%
01023200 545501 LEGAL NOTI	75	0	75	.00	.00	75.00	.0%
01023200 556601 SEMINARS/C	300	0	300	190.00	.00	110.00	63.3%
01023200 556602 PROFESSION	375	0	375	377.00	.00	-2.00	100.5%*
01023200 556604 PUBLICATIO	825	0	825	.00	.00	825.00	.0%
01023200 578801 MNTNCE-SV	2,392	0	2,392	2,392.00	.00	.00	100.0%
01023200 581888 CAPITAL OU	4,733	0	4,733	4,733.25	.00	-.25	100.0%*
TOTAL BUILDING OFFICIAL	358,041	0	358,041	236,878.68	.00	121,162.32	66.2%
01023400 EMERGENCY MANAGEMENT							
01023400 501102 SAL-PT/PER	34,080	0	34,080	31,461.45	.00	2,618.55	92.3%
01023400 501105 SAL-OVRTIM	19,689	0	19,689	11,847.80	.00	7,841.20	60.2%
01023400 501888 UNIFORMALL	600	0	600	1,466.00	.00	-866.00	244.3%*
01023400 534402 PROGSUPPL	2,000	0	2,000	1,525.71	.00	474.29	76.3%
01023400 578801 MNTNCE-SV	600	0	600	.00	.00	600.00	.0%
01023400 578802 MNTNCE-EQP	1,625	0	1,625	1,318.93	.00	306.07	81.2%
01023400 590014 TELEPHONE	13,589	0	13,589	8,229.29	.00	5,359.71	60.6%
TOTAL EMERGENCY MANAGEMENT	72,183	0	72,183	55,849.18	.00	16,333.82	77.4%
TOTAL PUBLIC SAFETY	10,377,819	5,188	10,383,007	7,601,106.30	72,439.98	2,709,460.72	73.9%
03 PUBLIC WORKS							
01030000 PUBLIC WORKS DIRECTOR							
01030000 501101 FULL TIME/	158,796	0	158,796	119,487.17	.00	39,308.83	75.2%
01030000 556601 PRF DV-SEM	320	600	920	900.00	.00	20.00	97.8%
01030000 556602 PRF DV-PRE	300	0	300	60.00	.00	240.00	20.0%
01030000 556604 PRF DV-PUB	0	0	0	20.00	.00	-20.00	100.0%*
01030000 567704 EXPENSE AC	250	0	250	.00	.00	250.00	.0%
01030000 590014 TELEPHONE	948	0	948	689.09	.00	258.91	72.7%
TOTAL PUBLIC WORKS DIRECTOR	160,614	600	161,214	121,156.26	.00	40,057.74	75.2%
01030025 PUBLIC WORKS -STREET LIGHTS							
01030025 590015 STREET AND	413,603	0	413,603	268,932.62	.00	144,670.38	65.0%



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL PUBLIC WORKS -STREET LIGHTS	413,603	0	413,603	268,932.62	.00	144,670.38	65.0%
<u>01030100 PUBLIC WORKS - HIGHWAY</u>							
01030100 501101 FULL TIME/	1,766,904	0	1,766,904	1,288,353.53	.00	478,550.47	72.9%
01030100 501102 SAL-PT/PER	22,774	0	22,774	18,604.06	.00	4,169.94	81.7%
01030100 501103 SEASONAL/T	7,500	0	7,500	12,116.32	.00	-4,616.32	161.6%*
01030100 501105 OVERTIME	42,500	0	42,500	62,644.49	.00	-20,144.49	147.4%*
01030100 501106 LONGEVITY	1,000	0	1,000	1,000.00	.00	.00	100.0%
01030100 501888 UNIFORM AL	23,815	0	23,815	22,640.51	.00	1,174.49	95.1%
01030100 522203 ANCILLARY	37,000	0	37,000	15,908.63	10,972.87	10,118.50	72.7%
01030100 534401 OFFICE SUP	2,500	0	2,500	1,636.41	159.96	703.63	71.9%
01030100 534402 PROGRAM SU	160,000	0	160,000	127,469.44	1,423.82	31,106.74	80.6%
01030100 534403 MTLN-CLNG	400	0	400	89.72	.00	310.28	22.4%
01030100 545503 PUBLIC REL	7,700	0	7,700	6,584.87	2,611.92	-1,496.79	119.4%*
01030100 556601 PRF DV-SEM	200	0	200	242.92	.00	-42.92	121.5%*
01030100 567702 TRNSP-VEH	0	0	0	57.37	.00	-57.37	100.0%*
01030100 578801 SERVICE CO	3,585	0	3,585	727.00	.00	2,858.00	20.3%
01030100 578802 EQUIPMENT/	0	0	0	735.09	.00	-735.09	100.0%*
01030100 578803 PROGRAM-RE	22,000	0	22,000	.00	.00	22,000.00	.0%
01030100 578804 MNTNCE-RFS	6,275	0	6,275	4,980.50	.00	1,294.50	79.4%
01030100 581888 CAPITAL OU	53,976	0	53,976	50,783.20	.00	3,192.80	94.1%
01030100 589901 ANNUAL REN	82,508	0	82,508	83,103.20	.00	-595.20	100.7%*
01030100 589902 OCCASIONAL	15,000	0	15,000	6,768.80	.00	8,231.20	45.1%
01030100 590011 HEAT	37,222	0	37,222	18,553.67	.00	18,668.33	49.8%
01030100 590012 ELECTRICIT	87,510	0	87,510	50,803.94	.00	36,706.06	58.1%
01030100 590013 WATER	5,190	0	5,190	4,060.79	.00	1,129.21	78.2%
01030100 590014 TELEPHONE	9,987	0	9,987	7,161.80	.00	2,825.20	71.7%
TOTAL PUBLIC WORKS - HIGHWAY	2,395,546	0	2,395,546	1,785,026.26	15,168.57	595,351.17	75.1%
<u>01030101 HW-SNOW REMOVAL</u>							
01030101 501105 SAL-OVRTIM	165,000	0	165,000	134,830.67	.00	30,169.33	81.7%
01030101 534402 PROGRAM SU	385,000	0	385,000	207,976.36	57,640.15	119,383.49	69.0%
TOTAL HW-SNOW REMOVAL	550,000	0	550,000	342,807.03	57,640.15	149,552.82	72.8%
<u>01030105 HW-CONSTRUCTION</u>							
01030105 522205 PROG EXP	250,000	0	250,000	120,466.68	68,001.32	61,532.00	75.4%



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL HW-CONSTRUCTION	250,000	0	250,000	120,466.68	68,001.32	61,532.00	75.4%
01030200 PUBLIC WORKS - BLD MAINTENANCE							
01030200 501101 FULL TIME/	518,662	0	518,662	338,439.46	.00	180,222.54	65.3%
01030200 501102 SAL-PT/PER	13,294	0	13,294	10,528.94	.00	2,765.06	79.2%
01030200 501105 SAL-OVRTIM	2,600	0	2,600	11,868.80	.00	-9,268.80	456.5%*
01030200 501106 SAL-LNGVIT	850	0	850	850.00	.00	.00	100.0%
01030200 501888 UNIFORM AL	1,225	0	1,225	860.97	.00	364.03	70.3%
01030200 522203 SVS-ANCLRY	95,000	0	95,000	68,122.73	21,830.90	5,046.37	94.7%
01030200 522204 SVS-CONTRC	5,270	0	5,270	4,800.00	.00	470.00	91.1%
01030200 534402 PROGRAM SV	5,000	0	5,000	563.99	.00	4,436.01	11.3%
01030200 578802 MNTNCE-EQP	176,060	0	176,060	146,216.83	7,984.09	21,859.08	87.6%
01030200 589902 OCCASIONAL	1,200	0	1,200	.00	.00	1,200.00	.0%
01030200 590017 SEWER FEE	119,768	0	119,768	104,666.61	.00	15,101.39	87.4%
TOTAL PUBLIC WORKS - BLD MAINTENANCE	938,929	0	938,929	686,918.33	29,814.99	222,195.68	76.3%
01030300 FLEET MAINTENANCE							
01030300 501101 SAL-FT/PER	556,030	0	556,030	377,681.27	.00	178,348.73	67.9%
01030300 501105 SAL-OVRTIM	10,200	0	10,200	10,556.58	.00	-356.58	103.5%*
01030300 501106 SAL-LNGVIT	500	0	500	500.00	.00	.00	100.0%
01030300 501888 UNIFORMALL	5,575	0	5,575	2,364.97	.00	3,210.03	42.4%
01030300 567701 TRNSP-GAS	357,192	0	357,192	375,651.50	.00	-18,459.50	105.2%*
01030300 567702 TRNSP-VEH	341,560	0	341,560	248,041.01	58,824.59	34,694.40	89.8%
01030300 578801 MNTNCE-SV	2,540	0	2,540	574.03	.00	1,965.97	22.6%
TOTAL FLEET MAINTENANCE	1,273,597	0	1,273,597	1,015,369.36	58,824.59	199,403.05	84.3%
01030400 RECYCLING CENTER							
01030400 501101 FULL TIME/	188,737	0	188,737	88,024.49	.00	100,712.51	46.6%
01030400 501105 OVERTIME	29,840	0	29,840	20,214.92	.00	9,625.08	67.7%
01030400 501888 UNIFORMALL	500	0	500	350.00	.00	150.00	70.0%
01030400 522204 CONTRACTUA	1,848,300	0	1,848,300	1,408,472.15	1,255.00	438,572.85	76.3%
01030400 522207 SPECCONTR	29,950	0	29,950	21,650.97	9,745.25	-1,446.22	104.8%*



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01030400 534402 PROGRAM SU	8,000	0	8,000	1,917.33	.00	6,082.67	24.0%
01030400 578801 MNTNCE-SV	1,298	0	1,298	1,298.00	.00	.00	100.0%
01030400 581886 HAZARDOUS	15,000	0	15,000	6,886.00	.00	8,114.00	45.9%
01030400 581888 CAPITAL OU	10,000	0	10,000	5,696.99	.00	4,303.01	57.0%
01030400 589901 RNTLS-A/LS	30,597	0	30,597	30,596.60	.00	.40	100.0%
TOTAL RECYCLING CENTER	2,162,222	0	2,162,222	1,585,107.45	11,000.25	566,114.30	73.8%
01030500 TOWN ENGINEER							
01030500 501101 FULL TIME/	440,040	0	440,040	300,295.31	.00	139,744.69	68.2%
01030500 501105 OVERTIME	12,000	0	12,000	6,968.11	.00	5,031.89	58.1%
01030500 501106 LONGEVITY	850	0	850	850.00	.00	.00	100.0%
01030500 501888 UNIFORMALL	840	0	840	614.91	720.01	-494.92	158.9%*
01030500 522202 PROFESSION	5,000	0	5,000	.00	1,500.00	3,500.00	30.0%
01030500 522203 SVS-ANCLRY	600	0	600	.00	.00	600.00	.0%
01030500 522204 SVS-CONTRC	3,634	0	3,634	3,597.53	.00	36.47	99.0%
01030500 534401 OFFICE SUP	2,800	0	2,800	977.90	1,563.50	258.60	90.8%
01030500 534402 PROGRAM SU	3,500	0	3,500	3,059.23	575.00	-134.23	103.8%*
01030500 545501 LEGAL NOTI	280	0	280	.00	.00	280.00	.0%
01030500 556602 PRF DUES	1,190	0	1,190	580.00	.00	610.00	48.7%
01030500 578802 EQUIPMENT/	2,000	0	2,000	90.00	.00	1,910.00	4.5%
01030500 589901 ANNUAL REN	4,120	0	4,120	4,119.86	.00	.14	100.0%
TOTAL TOWN ENGINEER	476,854	0	476,854	321,152.85	4,358.51	151,342.64	68.3%
TOTAL PUBLIC WORKS	8,621,365	600	8,621,965	6,246,936.84	244,808.38	2,130,219.78	75.3%
04 PUBLIC HEALTH							
01040000 HEALTH DISTRICT							
01040000 522205 PROGRAM EX	241,783	0	241,783	241,633.00	.00	150.00	99.9%
TOTAL HEALTH DISTRICT	241,783	0	241,783	241,633.00	.00	150.00	99.9%
01040200 VITAL STATISTICS							
01040200 522205 PROGRAM EX	500	0	500	.00	.00	500.00	.0%



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01040200 578803 PROGRAM-RE	500	0	500	492.36	.00	7.64	98.5%
TOTAL VITAL STATISTICS	1,000	0	1,000	492.36	.00	507.64	49.2%
01040400 NURSING - SENIORS							
01040400 501102 SAL-PT/PER	32,265	0	32,265	21,461.00	.00	10,804.00	66.5%
01040400 501106 SAL-LNGVIT	200	0	200	.00	.00	200.00	.0%
01040400 534402 MTLs-PROG	500	0	500	91.15	.00	408.85	18.2%
01040400 556602 PRF DUES	25	0	25	.00	.00	25.00	.0%
01040400 567703 TRNSP-TRV	100	0	100	16.12	.00	83.88	16.1%
TOTAL NURSING - SENIORS	33,090	0	33,090	21,568.27	.00	11,521.73	65.2%
01060400 NON PUBLIC SCHOOL							
01060400 501101 SAL-FT/PER	264,696	0	264,696	195,949.07	.00	68,746.93	74.0%
01060400 501102 SAL-PT/PER	14,930	0	14,930	10,106.25	.00	4,823.75	67.7%
01060400 501104 SAL-VAC, W	2,534	0	2,534	373.75	.00	2,160.25	14.7%
01060400 501106 SAL-LNGVIT	1,573	0	1,573	1,573.00	.00	.00	100.0%
01060400 534402 MTLs-PROG	1,045	0	1,045	335.44	98.69	610.87	41.5%
01060400 556601 PRF DV-SEM	60	0	60	95.00	.00	-35.00	158.3%*
01060400 567703 TRNSP-TRV	150	0	150	.00	.00	150.00	.0%
TOTAL NON PUBLIC SCHOOL	284,988	0	284,988	208,432.51	98.69	76,456.80	73.2%
TOTAL PUBLIC HEALTH	560,861	0	560,861	472,126.14	98.69	88,636.17	84.2%
05 SOCIAL SERVICES							
01050000 SOCIAL SERVICES							
01050000 501101 FULL TIME/	89,182	0	89,182	72,931.44	.00	16,250.56	81.8%
01050000 501102 PART TIME/	15,590	0	15,590	11,437.73	.00	4,152.27	73.4%
01050000 501103 SAL-SEASON	0	0	0	1,335.76	.00	-1,335.76	100.0%*
01050000 501105 SAL-OVRTIM	0	0	0	8,155.36	.00	-8,155.36	100.0%*
01050000 501106 LONGEVITY	412	0	412	412.00	.00	.00	100.0%



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01050000 534401 MTL5-OFFCE	750	0	750	624.04	.00	125.96	83.2%
01050000 556601 PRF DV-SEM	125	0	125	.00	.00	125.00	.0%
01050000 567703 TRAVEL REI	450	0	450	38.05	.00	411.95	8.5%
01050000 578802 EQUIPMENT/	100	0	100	15.94	.00	84.06	15.9%
01050000 581888 CAPITAL OU	800	0	800	.00	.00	800.00	.0%
01050000 589901 ANNUAL REN	600	0	600	.00	.00	600.00	.0%
01050000 590014 TELEPHONE	2,026	0	2,026	1,387.43	.00	638.57	68.5%
TOTAL SOCIAL SERVICES	110,035	0	110,035	96,337.75	.00	13,697.25	87.6%
01050200 COUNSELING CENTER							
01050200 501101 FULL TIME/	202,809	0	202,809	152,861.39	.00	49,947.61	75.4%
01050200 501105 SAL-OVRTIM	570	0	570	354.25	.00	215.75	62.1%
01050200 501106 SAL-LNGVIT	1,275	0	1,275	1,275.00	.00	.00	100.0%
01050200 522202 SVS-PROF	3,600	0	3,600	1,250.00	.00	2,350.00	34.7%
01050200 534401 MTL5-OFFCE	1,138	0	1,138	1,005.50	.00	132.50	88.4%
01050200 534402 MTL5-PROG	750	0	750	750.00	.00	.00	100.0%
01050200 545503 PUB REL	585	0	585	.00	.00	585.00	.0%
01050200 556602 PRF DUES	958	0	958	346.00	.00	612.00	36.1%
01050200 567703 TRNSP-TRV	1,500	0	1,500	762.93	.00	737.07	50.9%
01050200 578801 MNTNCE-SV	2,393	0	2,393	980.02	240.50	1,172.48	51.0%
01050200 590011 UTIL-HEAT	1,506	0	1,506	1,646.41	.00	-140.41	109.3%*
01050200 590012 UTIL-ELECT	2,623	0	2,623	1,440.65	.00	1,182.35	54.9%
01050200 590013 UTIL-WATER	211	0	211	145.43	.00	65.57	68.9%
01050200 590014 UTIL-PHONE	1,698	0	1,698	1,230.29	.00	467.71	72.5%
TOTAL COUNSELING CENTER	221,616	0	221,616	164,047.87	240.50	57,327.63	74.1%
01050600 SENIOR CITIZENS' SERVICES							
01050600 501101 FULL TIME/	46,734	0	46,734	18,048.15	.00	28,685.85	38.6%
01050600 501102 PART TIME/	91,006	0	91,006	70,114.30	.00	20,891.70	77.0%
01050600 501105 SAL-OVRTIM	0	0	0	349.87	.00	-349.87	100.0%*
01050600 501106 LONGEVITY	213	0	213	213.00	.00	.00	100.0%
01050600 522201 CLERICAL F	600	0	600	420.00	.00	180.00	70.0%
01050600 522205 PROGRAM EX	34,105	0	34,105	20,256.54	.00	13,848.46	59.4%
01050600 534401 OFFICE SUP	1,171	0	1,171	1,165.81	.00	5.19	99.6%
01050600 534403 MTL5-CLNG	1,700	0	1,700	249.23	.00	1,450.77	14.7%
01050600 545502 PUBLIC REP	300	0	300	638.48	.00	-338.48	212.8%*



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01050600 567703 TRAVEL REI	400	0	400	49.40	.00	350.60	12.4%
01050600 578801 SERVICE CO	7,733	0	7,733	3,452.89	653.71	3,626.40	53.1%
01050600 578802 EQUIPMENT/	4,000	0	4,000	711.03	.00	3,288.97	17.8%
01050600 578804 MNTNCE-RFS	0	0	0	1,107.10	.00	-1,107.10	100.0%*
01050600 581888 CAPITAL OU	26,174	0	26,174	5,774.20	.00	20,399.80	22.1%
01050600 590011 UTIL-HEAT	10,173	0	10,173	5,018.55	.00	5,154.45	49.3%
01050600 590012 ELECTRICIT	20,590	0	20,590	12,485.69	.00	8,104.31	60.6%
01050600 590013 WATER	1,501	0	1,501	1,023.59	.00	477.41	68.2%
01050600 590014 TELEPHONE	3,559	0	3,559	2,567.57	.00	991.43	72.1%
TOTAL SENIOR CITIZENS' SERVICES	249,959	0	249,959	143,645.40	653.71	105,659.89	57.7%
TOTAL SOCIAL SERVICES	581,610	0	581,610	404,031.02	894.21	176,684.77	69.6%
06 EDUCATION							
01060000 EDUCATION							
01060000 511151 FRINGE-M/D	1,074,689	-1,074,689	0	.00	.00	.00	.0%
01060000 511152 FRINGE-WC	0	0	0	21,320.74	.00	-21,320.74	100.0%*
01060000 522204 SVS-CONTRC	159,539	0	159,539	110,745.49	.00	48,793.51	69.4%
01060000 522205 PRG-EXP	85,893,093	1,551,745	87,444,838	51,819,509.87	.00	35,625,328.13	59.3%
01060000 567703 TRANSP-TRV	869,854	0	869,854	820,517.10	.00	49,336.90	94.3%
01060000 578805 XTRA ITEM	0	0	0	9,450.00	.00	-9,450.00	100.0%*
01060000 589901 RNTLS-A/Ls	245,432	0	245,432	188,698.08	.00	56,733.92	76.9%
01060000 595888 INT-BOND	2,191,878	0	2,191,878	1,805,450.02	.00	386,427.98	82.4%
01060000 597888 PRINC-BOND	4,512,150	0	4,512,150	3,796,150.00	.00	716,000.00	84.1%
TOTAL EDUCATION	94,946,635	477,056	95,423,691	58,571,841.30	.00	36,851,849.70	61.4%
01060200 SCHOOL NURSES							
01060200 501101 FULL TIME/	695,209	0	695,209	489,761.00	.00	205,448.00	70.4%
01060200 501102 PART TIME/	30,525	0	30,525	28,628.25	.00	1,896.75	93.8%
01060200 501104 RELIEF/VAC	7,395	0	7,395	1,952.25	.00	5,442.75	26.4%
01060200 501106 LONGEVITY	1,602	0	1,602	1,177.00	.00	425.00	73.5%
01060200 534401 OFFICE SUP	722	0	722	432.11	.00	289.89	59.8%
01060200 534402 PROGSUPPL	2,058	0	2,058	673.00	.00	1,385.00	32.7%
01060200 545504 POSTAGE	120	0	120	120.00	.00	.00	100.0%



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01060200 556601 PRF DV-SEM	120	0	120	45.00	.00	75.00	37.5%
01060200 556602 PRF DV-PRF	240	0	240	.00	.00	240.00	.0%
01060200 567703 TRAVEL REI	820	0	820	731.19	.00	88.81	89.2%
01060200 578801 MNINCE-SV	1,355	0	1,355	769.81	.00	585.19	56.8%
TOTAL SCHOOL NURSES	740,166	0	740,166	524,289.61	.00	215,876.39	70.8%
01060600 BUSINESS/EDUCATION INITIATIVE							
01060600 522202 SVS-PROF	20,000	0	20,000	12,750.75	.00	7,249.25	63.8%
01060600 522204 CONTRACTUA	8,000	0	8,000	2,100.00	.00	5,900.00	26.3%
01060600 534401 OFFICE SUP	450	0	450	287.91	.00	162.09	64.0%
01060600 534402 PROGRAM SU	300	0	300	35.00	.00	265.00	11.7%
01060600 545502 PUBLIC REP	300	0	300	74.95	.00	225.05	25.0%
01060600 567703 TRNSP-TRV	100	0	100	.00	.00	100.00	.0%
01060600 590011 HEAT	2,787	0	2,787	1,584.98	.00	1,202.02	56.9%
01060600 590012 ELECTRICIT	2,466	0	2,466	1,512.10	.00	953.90	61.3%
01060600 590014 TELEPHONE	346	0	346	237.28	.00	108.72	68.6%
TOTAL BUSINESS/EDUCATION INITIATIVE	34,749	0	34,749	18,582.97	.00	16,166.03	53.5%
TOTAL EDUCATION	95,721,550	477,056	96,198,606	59,114,713.88	.00	37,083,892.12	61.5%
07 LIBRARIES							
01070000 LIBRARIES							
01070000 501101 FULL TIME/	837,869	0	837,869	645,626.65	.00	192,242.35	77.1%
01070000 501102 PART TIME/	308,516	0	308,516	231,603.07	.00	76,912.93	75.1%
01070000 501105 LIBRARY -O	21,021	0	21,021	16,731.31	.00	4,289.69	79.6%
01070000 501106 LONGEVITY	2,325	0	2,325	2,125.00	.00	200.00	91.4%
01070000 522201 CLERICAL F	720	0	720	480.00	.00	240.00	66.7%
01070000 522205 PROGRAM EX	11,000	0	11,000	10,414.29	.00	585.71	94.7%
01070000 534401 OFFICE SUP	24,000	0	24,000	15,677.05	.00	8,322.95	65.3%
01070000 534402 PROGRAM SU	167,000	0	167,000	144,941.65	21,998.88	59.47	100.0%
01070000 545504 POSTAGE	500	0	500	55.38	.00	444.62	11.1%
01070000 578801 SERVICE CO	4,640	0	4,640	4,080.53	732.87	-173.40	103.7%*
01070000 578802 EQUIPMENT/	29,217	0	29,217	28,655.62	.00	561.38	98.1%
01070000 578803 PROGRAM-RE	4,750	0	4,750	1,501.09	70.00	3,178.91	33.1%



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01070000 578804 REFUSE REM	2,527	0	2,527	2,005.70	.00	521.30	79.4%
01070000 581888 CAPITAL QU	11,835	0	11,835	11,835.00	3,986.00	-3,986.00	133.7%*
01070000 589901 ANNUAL REN	26,883	0	26,883	9,370.97	14,270.72	3,241.31	87.9%
01070000 590011 HEAT	19,229	0	19,229	10,509.96	.00	8,719.04	54.7%
01070000 590012 ELECTRICIT	81,685	0	81,685	47,614.78	.00	34,070.22	58.3%
01070000 590013 WATER	1,980	0	1,980	1,352.67	.00	627.33	68.3%
01070000 590014 TELEPHONE	6,258	0	6,258	5,444.78	.00	813.22	87.0%
TOTAL LIBRARIES	1,561,955	0	1,561,955	1,190,025.50	41,058.47	330,871.03	78.8%
TOTAL LIBRARIES	1,561,955	0	1,561,955	1,190,025.50	41,058.47	330,871.03	78.8%
08 RECREATION AND PARKS							
01080000 PUBLIC EVENTS							
01080000 522205 PROGRAM EX	20,000	0	20,000	10,655.34	.00	9,344.66	53.3%
TOTAL PUBLIC EVENTS	20,000	0	20,000	10,655.34	.00	9,344.66	53.3%
01080300 TRUMBULL DAY COMMISSION							
01080300 522201 SVS-CLRC	720	0	720	.00	.00	720.00	.0%
TOTAL TRUMBULL DAY COMMISSION	720	0	720	.00	.00	720.00	.0%
01080400 RECREATION							
01080400 501101 FULL TIME/	165,829	0	165,829	124,805.70	.00	41,023.30	75.3%
01080400 501102 PART TIME/	63,631	-38,000	25,631	8,574.41	.00	17,056.59	33.5%
01080400 501102 YOUTH SAL-PT/PER	0	38,000	38,000	23,463.36	.00	14,536.64	61.7%*
01080400 501103 SAL-SEASON	0	0	0	432.00	.00	-432.00	100.0%*
01080400 501105 SAL-OVRTIM	1,680	0	1,680	2,075.09	.00	-395.09	123.5%*
01080400 501106 SAL-LNGVIT	850	0	850	850.00	.00	.00	100.0%
01080400 522201 CLERICAL F	900	-360	540	240.00	.00	300.00	44.4%
01080400 522201 YOUTH SVS-CLRC	0	360	360	.00	.00	360.00	.0%
01080400 522205 PROG EXP	283,500	-6,000	277,500	310,332.67	.00	-32,832.67	111.8%*



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01080400 522205 YOUTH PROG EXP	0	6,000	6,000	3,220.49	.00	2,779.51	53.7%*
01080400 534402 PROGSUPPL	13,124	-1,541	11,583	11,875.32	581.48	-873.80	107.5%*
01080400 534402 YOUTH PROGSUPPL	0	1,541	1,541	1,531.63	.00	9.37	99.4%*
01080400 545503 COM-PUB RL	325	-325	0	.00	.00	.00	.0%
01080400 545503 YOUTH COM-PUB RL	0	325	325	199.37	.00	125.63	61.3%*
01080400 556601 PRF DV-SEM	400	0	400	.00	.00	400.00	.0%
01080400 556602 PRF DV-PRF	400	0	400	150.00	.00	250.00	37.5%
01080400 567703 TRNSP-TRV	2,257	-300	1,957	2,240.06	.00	-283.06	114.5%*
01080400 567703 YOUTH TRNSP-TRV	0	300	300	119.32	.00	180.68	39.8%*
01080400 578801 MNTNCE-SV	1,168	0	1,168	723.78	181.26	262.96	77.5%
01080400 578804 MNTNCE-RFS	698	0	698	553.60	.00	144.40	79.3%
TOTAL RECREATION	534,762	0	534,762	491,386.80	762.74	42,612.46	92.0%
01080600 PARKS							
01080600 501101 FULL TIME/	880,628	0	880,628	654,242.95	.00	226,385.05	74.3%
01080600 501102 PART TIME/	21,517	-21,000	517	.00	.00	517.00	.0%
01080600 501103 SEASONAL/T	102,510	0	102,510	67,104.19	.00	35,405.81	65.5%
01080600 501105 OVERTIME	37,000	0	37,000	17,385.53	.00	19,614.47	47.0%
01080600 501106 LONGEVITY	1,850	0	1,850	1,850.00	.00	.00	100.0%
01080600 501120 AED STIP	800	0	800	800.00	.00	.00	100.0%
01080600 501888 UNIFORM AL	11,590	0	11,590	6,880.36	.00	4,709.64	59.4%
01080600 522201 SVS-CLRC	3,950	0	3,950	2,962.44	.00	987.56	75.0%
01080600 522203 SVS-ANCLRY	209,400	21,000	230,400	160,120.00	52,350.00	17,930.00	92.2%
01080600 534401 MTLN-OFFCE	750	0	750	326.39	.00	423.61	43.5%
01080600 534402 PROGRAM SU	65,000	0	65,000	34,046.94	15,516.97	15,436.09	76.3%
01080600 534403 MTLN-CLNG	5,600	0	5,600	.00	4,000.00	1,600.00	71.4%
01080600 545503 PUBLIC REL	3,500	0	3,500	2,800.00	700.00	.00	100.0%
01080600 556601 PRF DV-SEM	750	0	750	200.00	.00	550.00	26.7%
01080600 578801 SERVICE CO	10,414	0	10,414	500.00	.00	9,914.00	4.8%
01080600 578802 EQUIPMENT/	22,000	0	22,000	8,889.71	10,341.00	2,769.29	87.4%
01080600 578803 PROGRAM-RE	47,500	0	47,500	30,428.05	7,204.68	9,867.27	79.2%
01080600 578804 MNTNCE-RFS	434	0	434	344.80	.00	89.20	79.4%
01080600 581888 CAPITAL OU	46,695	0	46,695	32,154.20	13,073.20	1,467.60	96.9%
01080600 589901 ANNUAL REN	75,949	0	75,949	75,949.06	.00	-.06	100.0%*
01080600 589902 OCCASIONAL	7,000	0	7,000	.00	.00	7,000.00	.0%
01080600 590011 HEAT	7,966	0	7,966	4,858.02	.00	3,107.98	61.0%
01080600 590012 ELECTRICIT	113,094	0	113,094	64,999.10	.00	48,094.90	57.5%
01080600 590013 WATER	47,327	0	47,327	45,401.01	.00	1,925.99	95.9%
01080600 590014 TELEPHONE	17,161	0	17,161	13,933.40	.00	3,227.60	81.2%
TOTAL PARKS	1,740,385	0	1,740,385	1,226,176.15	103,185.85	411,023.00	76.4%



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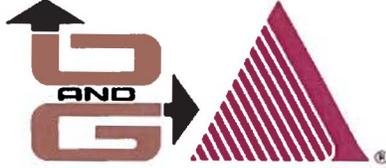
TOWN OF TRUMBULL
YEAR-TO-DATE BUDGET REPORT

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FOR 2012 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01080800 TREE WARDEN</u>							
01080800 501101 FULL TIME/	21,043	0	21,043	15,861.09	.00	5,181.91	75.4%
01080800 522205 PROGRAM EX	65,000	0	65,000	29,955.00	.00	35,045.00	46.1%
01080800 578806 EMERG SERV	20,000	62,000	82,000	91,795.00	.00	-9,795.00	111.9%*
TOTAL TREE WARDEN	106,043	62,000	168,043	137,611.09	.00	30,431.91	81.9%
<u>01080900 ARTS COMMISSION</u>							
01080900 501102 SAL-PT/PER	18,874	0	18,874	14,207.66	.00	4,666.34	75.3%
01080900 522201 SVS-CLRC	480	0	480	120.00	.00	360.00	25.0%
01080900 522205 PROGRAM EX	6,000	0	6,000	6,225.67	.00	-225.67	103.8%*
01080900 534401 OFFICE SUP	420	0	420	410.67	.00	9.33	97.8%
01080900 545503 COM-PUB RL	3,000	0	3,000	2,526.74	.00	473.26	84.2%
01080900 567703 TRNSP-TRV	100	0	100	54.39	.00	45.61	54.4%
TOTAL ARTS COMMISSION	28,874	0	28,874	23,545.13	.00	5,328.87	81.5%
TOTAL RECREATION AND PARKS	2,430,784	62,000	2,492,784	1,889,374.51	103,948.59	499,460.90	80.0%
<u>09 DEBT SERVICE</u>							
<u>01090000 DEBT SERVICE</u>							
01090000 595888 INTEREST G	1,413,999	0	1,413,999	1,358,272.25	.00	55,726.75	96.1%
01090000 596888 INTEREST -	107,475	0	107,475	273,803.47	.00	-166,328.47	254.8%*
01090000 597888 G/O BONDS	2,570,160	0	2,570,160	2,448,410.00	.00	121,750.00	95.3%
TOTAL DEBT SERVICE	4,091,634	0	4,091,634	4,080,485.72	.00	11,148.28	99.7%
TOTAL DEBT SERVICE	4,091,634	0	4,091,634	4,080,485.72	.00	11,148.28	99.7%
TOTAL GENERAL FUND	140,444,325	562,104	141,006,429	95,227,902.41	498,119.35	45,280,407.24	67.9%
TOTAL EXPENSES	140,444,325	562,104	141,006,429	95,227,902.41	498,119.35	45,280,407.24	
GRAND TOTAL	140,444,325	562,104	141,006,429	95,227,902.41	498,119.35	45,280,407.24	67.9%

** END OF REPORT - Generated by Maria Pires **



O&G INDUSTRIES, INC. / A.P. CONSTRUCTION A JOINT VENTURE

TRUMBULL HIGH SCHOOL

72 STROBEL ROAD

TRUMBULL, CT 06611

Renovation Project

CURRENT COST ANALYSIS

April 3, 2012

OWNERS REPRESENTATIVE

AFB MANAGEMENT

622 CLINTON AVE., BRIDGEPORT, CT 06604

ARCHITECT

JCJ ARCHITECTURE, INC. / WILES + ARCHITECTS

38 PROSPECT ST., HARTFORD, CT 06103



**Trumbull High School Renovation
Cost Summary Data
4/3/2012**

DRAFT

Construction Costs	
Committed Construction Costs (inc. Pending & Approved Changes)	50,422,891
Uncommitted Changes (inc. Estimated Changes)	\$ 342,991
CM Contingency Remaining	\$ 2,362,245
Sub-Total Projected GMP	\$ 53,128,127
Soft Costs	
Owners Cost - Committed	\$ 10,490,011
Uncommitted Additional Costs (added Design & CA Fees)	\$ 162,800
Sub-Total Owners Cost	\$ 10,652,811
Total Project Costs	\$ 63,780,938
Current Bonding Release	\$ 64,672,000
Variance = Current Owner Contingency	\$ 891,062
Anticipated Scope Revisions:	
Paving & Landscaping, Concession Stand & Exterior Ductwork	\$ 3,343,063
Possible Additional Scope Items	\$ 940,081
Possible Additional Technology & FF&E	\$ 328,025
Sub-Total Anticipated Scope Revisions	\$ 4,611,170
Total Anticipated Project Costs	\$ 69,283,170
Current Bonding Release	\$ 64,672,000
Variance - Over / (Under)	4,611,170

TRUMBULL HIGH SCHOOL
 Trumbull, Connecticut
OWNER "SOFT" COSTS:
 4/3/2012

DRAFT

Line Item	Budget	Paid/Committed as of 3/28/2012	Anticipated Costs	Total
NOTE - (THESE ARE SHOWN FOR GENERAL INFORMATION ONLY, O&G/JP CONST HAS NO ACCURATE RECORD OF, AND NO CONTROL OVER THESE COSTS. OWNER MUST CONFIRM ALL OF THESE COSTS)				
1	Land Acquisition	\$ -		
2	A/E Fees	\$ 3,311,925	\$ 3,475,387	\$ -
	a. A/E Reimbursables	\$ 151,000	\$ 134,863	\$ 16,137
	b. LEED Registration Fees	\$ -	\$ -	\$ 20,000
3	Misc. Administration Costs	\$ 45,000	\$ 60	\$ 44,940
4	Surveying (For Scope Outside of A/E Fees)	\$ -	\$ -	\$ -
5	Borings & GeoTech	\$ 11,950	\$ 11,950	\$ -
6	Traffic Study (inc in A/E Reimbursables)	\$ -	\$ -	\$ -
7	Peer Review	\$ 12,500	\$ 4,900	\$ -
8	Testing & Special Inspections	\$ 85,000	\$ 57,152	\$ 15,000
9	Independent Code Compliance Review	\$ -	\$ -	\$ -
10	Bid Printing & Mailing	\$ 45,000	\$ 38,634	\$ 6,366
11	FF&E Consultant	\$ 80,680	\$ 80,680	\$ -
12	Tech Consultant (inc in A/E Fees \$41,952)	\$ -	\$ -	\$ -
13	Abatement Consultant	\$ 68,700	\$ 167,657	\$ -
14	Insurance (Builders Risk)	\$ 163,969	\$ 16,320	\$ 147,649
15	Legal	\$ 100,000	\$ 28,003	\$ 71,997
16	Financing - Budget provided by Town Finance Director at commencement of Project	\$ 1,404,088	\$ 139,731	\$ 1,264,357
17	Moving & Storage	\$ 100,000	\$ 19,570	\$ 35,000
18	CT Permit Fee (By CM)	\$ -	\$ -	\$ -
19	Commissioning Agent	\$ 167,683	\$ 167,000	\$ -
20	Owners Representative	\$ 592,400	\$ 764,900	\$ -
21	Owner Consultant	\$ -	\$ 29,361	\$ 10,000
22	Misc. Work Items Contracted Directly by Owner	\$ 29,546	\$ 35,628	\$ -
23	Building Official Fees - Local Review	\$ 9,500	\$ 9,500	\$ -
24	F.F. & E	\$ 919,320	\$ 595,594	\$ 689,429
25	Technology Equipment	\$ 750,000	\$ 729,704	\$ 249,417
26	Telephone System (Portion to be bought direct by Owner)	\$ 125,000	\$ 115,461	\$ -
27	Security	\$ -	\$ -	\$ -
28	On Site work by Town	\$ 25,000	\$ 25,000	\$ -
29	Abatement (Allowance)	\$ 750,000	\$ 580,202	\$ 419,798
30	Fire Safing (Allowance)	\$ -	\$ 172,664	\$ 100,000
SUBTOTAL - SOFT COSTS (ESTIMATED)		\$ 8,948,261	\$ 7,399,921	\$ 10,490,011

**TRUMBULL HIGH SCHOOL
PHASE 5 & DUCT INSULATION**

April 3, 2012

COST SUMMARY

DRAFT

	QTY	U / M	Budget	Bid	Variance
CONSTRUCTION COSTS:					
1			\$ 448,900	\$ 643,479	\$ 194,579
			\$ -	\$ (13,440)	\$ (13,440)
			\$ -	\$ 23,550	\$ 23,550
			\$ -	\$ 7,122	\$ 7,122
			\$ -	\$ 11,300	\$ 11,300
2			\$ 2,055,160	\$ 2,003,575	\$ (51,585)
			\$ -	\$ 30,000	\$ 30,000
3			\$ 379,000	\$ 379,000	\$ -
			Subtotal:	\$ 3,084,586	\$ 201,526
REIMBURSABLES					
4			\$ 836	\$ 895	\$ 58
5			\$ 150,000	\$ 150,000	\$ -
6			\$ -	\$ -	\$ -
			Subtotal:	\$ 150,895	\$ 58
			Subtotal - Construction Costs	\$ 3,235,481	\$ 201,584
CONTINGENCY:					
1			\$ -	\$ -	\$ -
			Subtotal:	\$ -	\$ -
			Cost of the Work	\$ 3,235,481	\$ 201,584
C.M. BONDS & INSURANCE:					
1			\$ 22,754	\$ 24,266	\$ 1,512
2			\$ 18,810	\$ 20,060	\$ 1,250
			Subtotal:	\$ 3,279,807	\$ 204,346
C.M. FEES:					
1			\$ 7,500	\$ 7,500	\$ -
2			\$ 52,283	\$ 55,757	\$ 3,474
			TOTAL - AMENDMENT 1B TO GMP	\$ 3,343,063	\$ 207,820

Trumbull High School
Trumbull, Connecticut
Addition and Renovation



Possible Additional Scope Items



10/26/2011 (Updated 04/03/2012)

	Item #	Description	Qty	Budget Amount
FF&E	1	Additional Furnishing		\$ 225,500
Technology	2	Charging Carts		\$ 88,875
Design	3	Design Fees for Additional FF&E Items		\$ 13,650
SUB-TOTAL		Technology & FF&E Items		\$ 328,025
Construction	1	Misc Science Casework Items	LS	\$ 10,000
Construction	2	Acoustical panels at media center in atrium area	LS	\$ 29,700
Construction	3	Install Cost for Added Range & Icemaker	LS	\$ 1,500
Construction	4	Add electrical outlets at Computer Baby Storage Unit	4	\$ 2,000
Construction	5	Add trophy cases at entry to main gym -	LS	\$ 12,500
Construction	6	Revise HVAC in auditorium to add separate zone for stage	LS	\$ 31,000
Construction	7	Polish and seal existing Terrazzo floors & replace floor base	44,500 sf	\$ 291,659
Construction	8	Clean and Repoint exterior brickwork	LS	\$ 15,000
Construction	9	Replace remaining doors, above and beyond those currently scheduled for replacement	160	\$ 170,950
Construction	10	Change Hardware on all Existing Doors to Key alike	LS	\$ 37,610
Construction	11	Change Keying in Science Rooms	LS	\$ 3,600
Construction	12	Upgrade of Proposed new main sign in auditorium lobby area	1	\$ 22,288
Construction	13	Add motorization to all backstops in main gym	10	\$ 27,500
Construction	14	New Language Lab - allowance for additional data and power wiring	LS	\$ 25,000
Construction	15	Add theater office	1	\$ 1,500
Construction	16	New Floor in Auxiliary Gym	LS	\$ 81,107
Construction	17	Misc Padding in Gymnasium	LS	\$ 8,820
Construction	18	Temporary Weight Room Flooring	LS	\$ 1,380
Construction	19	Additional Tack and Markerboards	LS	\$ 25,000
Construction	20	Purchase power tool for Stage Rigging Winches	1	\$ 1,900
Construction	21	Miscellaneous items	LS	\$ 25,000
SUB-TOTAL		All Construction Related Items		\$ 825,014
		Permit Fees		\$ 239
		CM Fees, Bonds & Insurances		\$ 25,328
		Design Fees for Additional Scope Items		\$ 89,500
TOTAL				\$ 940,081

**BOARD OF FINANCE
MINUTES
February 9, 2012**

CALL TO ORDER

Chairman Elaine Hammers called the Board of Finance meeting to order at 7:10 p.m. at the Town Hall, Trumbull, Connecticut. All those present joined in the Pledge of Allegiance.

A moment of silence was held in memory of Mr. Crooks, the former Chairman of the Board, who passed away one year ago today.

PUBLIC COMMENT

There was no public comment.

Members present and absent were as follows:

PRESENT

Chairman, Elaine Hammers
Andrew Palo
Cindy Penkoff, Alternate
Paul Lavoie
Alex Remson, Alternate
Dave Rutigliano
Tom Tesoro

ABSENT

Steven Lupien

Also present: Maria Pires, Director of Finance; James Henderson, Internal Auditor; Timothy M. Herbst, First Selectman

DELIVERY OF 2012-2013 BUDGET- First Selectman Herbst

First Selectman Timothy M. Herbst presented the 2012-2013 budget to the Board of Finance:

- Trumbull is entering the fifth year of a global economic calamity that has had profound impact on our residents and on the region. We have had 95 homes foreclosed upon and 1800 sewer use delinquency liens have been filed.
- The Budget for fiscal year 2012-2013 maintains vital services, makes meaningful investments in public education and for the third consecutive year addresses the beleaguered pension fund.
- The revaluation of property will result in the decrease of real estate taxes for many residents and a redistribution of the tax burden from 85% residential, 15% commercial to 80% residential, 20% commercial.
- 2% of the expenditure increases in this budget relate directly to the debt service associated with Trumbull High School renovations, the sewer expansion project in North Nichols and beleaguered pension fund.
- Proposing a 3.47% increase to the Board of Education, which will allow for full day kindergarten to be implemented while maintaining existing services.

FISCAL YEAR 2011-12 SUPPLEMENTAL APPROPRIATION

02-12-01	Public Works	FROM:	Unrestricted – Fund Balance	3,000
		TO:	01030000-556601 Public Works Director- Professional Development Seminars	3,000
			Flagger class training as requested by OSHA.	

Mr. Lavoie moved seconded by Mr. Tesoro to approve a supplemental appropriation of \$3,000 from the Unrestricted Fund Balance to 01030000-556601 Public Works Director – Professional Development Seminars.

Ms. Pires indicated that these are required seminars. In response to Mr. Tesoro, she indicated that there are no other accounts to transfer the funds from.

Vote: 4-1 (Against: Palo)

02-12-02	Central Emergency Dispatch	FROM:	Unrestricted – Fund Balance	600
		TO:	01022500-522201 Central Emergency Dispatch- Clerical Services	600
			To cover clerical services for the fiscal year, inadvertently left out of budget.	

Mr. Lavoie moved seconded by Mr. Rutigliano to approve a supplemental appropriation of \$600 from the Unrestricted Fund Balance to 01022500-522201 Central Emergency Dispatch – Clerical Services

Vote: 4-1 (Against: Palo)

FISCAL YEAR 2011-2012 TRANSFERS

02-12-03	Tree Warden	FROM:	01080800-522205 Program Expenses	12,000
		TO:	01080800-578806 Emergency Services	12,000
			To move funds from Program Expenses, credited 10/13/11 at BOF meeting in error.	

Mr. Lavoie moved seconded by Mr. Palo to approve a supplemental appropriation of \$12,000 from the Unrestricted Fund Balance to 01080800-578806 Emergency Services

Vote: 5-0-0

TOWN TREASURER'S REPORT

We are on target to possibly exceed revenue projections over the next five (5) months.

INTERNAL AUDITORS REPORT - Jim Henderson

Mr. Henderson indicated that the time and attendance audit is underway. He also reported on the EMS audit, indicating that the outstanding receivables have been on the books between three (3) and four (4) years and recommends writing off the \$217,000 outstanding. The debts are uncollectable for the following reasons: bad address, lack of social security number; welfare recipients. Comstar recommends turning these over to FFR, their collection agency; however, the problem is that too long a period has elapsed and these individuals have either passed away or there are no funds remaining to pay their bill.

DISCUSSION ITEMS

- Year to Date Budget to Actual Report - Expenditures
Ms. Pires indicated that the Workman's Compensation keeps rising. There have been 2 payouts and a final settlement. She went on to add that the Public Works Department is over budget and we are still waiting for FEMA reimbursement. It was noted that the Fire Marshall is incurring overtime; however, the fees collected are then used to offset the expense.

APPROVAL OF MINUTES - January 12, 2012

Mr. Lavoie moved seconded by Mr. Rutigliano to approve the January 12, 2012 minutes.

Vote: 5-0-0

ADJOURNMENT

There being no further business to discuss, the Board of Finance adjourned by unanimous consent at 8:15 p.m.

Respectfully submitted


Phyllis Collier
Board of Finance Clerk

BOARD OF FINANCE

MARCH 13, 2012

VOTING SESSION ON FIRST SELECTMAN'S PROPOSED BUDGET FOR 2012-2013

Chairman Elaine Hammers called the Board of Finance meeting to order at 6:10 p.m. at the Town Hall, Trumbull, Connecticut. All those present joined in the Pledge of Allegiance.

PUBLIC COMMENT

There was no public comment.

Members present and absent were as follows:

PRESENT

Chairman, Elaine Hammers
Paul Lavoie
Dave Rutigliano
Andrew Palo
Cindy Penkoff, Alternate
Susan LaFrance, Alternate
Steven Lupien
Tom Tesoro

ABSENT

ALSO PRESENT

Maria Pires, Director of Finance; Dawn Savo, Assistant Director of Finance

PUBLIC COMMENT

None

The Chair noted that if there are no changes to an account, it is considered approved by unanimous consent.

01 GENERAL GOVERNMENT

01010000 Town Council

Total: \$85,523

01010100 The Trumbull Nature Commission

Total: \$ 7,469

Mr. Lavoie moved, seconded by Mr. Rutigliano to decrease account 590014 (Telephone) by \$864 to \$760.

VOTE: 6-0-0
Motion carries

There being no further discussion, the Chair called to approve the decrease to account 590014 (Telephone) by \$864 to \$760.

VOTE: 6-0-0
Motion carries

01010200 Ethics Commission

Total: \$120

01010400 First Selectman

Total: \$272,367

Mr. Lavoie moved, seconded by Mr. Rutigliano to increase account #501101 (F/T Salaries) by \$8,232.

This represents an increase from \$11.48 to \$18.00 per hour. Employee was originally at \$20.68 per hour and when she went full time, the salary was cut. The request is to increase the hourly rate to \$21.68, which will provide an annual increase of \$18,570.

Based upon this new information, Mr. Lavoie withdrew his motion, and Mr. Rutigliano withdrew his second.

Mr. Lupien moved, seconded by Mr. Tesoro to increase account #501101 (F/T Salaries) by \$18,570 to \$264,867.

VOTE: 6-0-0
Motion carries

Mr. Palo moved, seconded by Mr. Tesoro to decrease account #556601 (Professional Dev.-Seminars) by \$2,000 to \$2,000.

To eliminate the conference attended by the first selectmen in Washington D.C.

VOTE: 1-3-2 (Against: Hammers, Lavoie, Rutigliano) (Abstain: Tesoro, Lupien)
Motion fails

There being no further discussion, the Chair called to approve the amended total of \$272,367, an increase of \$18,570.

VOTE: 6-0-0
Motion carries

01010600 Probate

Total: \$13,540

01010800 Elections

Total: \$149,796

Mr. Lavoie moved, seconded by Mr. Tesoro increase account # 501102 (P/T Salaries) by \$620, to \$18,596.

This reflects a pay rate change for the Registrars who can only receive a raise when elected.

Mr. Lupien left the meeting at 6:45.

VOTE: 5-0-0
Motion carries

Mr. Lupien returned to the meeting at 6:50.

Mr. Tesoro moved, seconded by Mr. Palo to increase account # 522203 (Ancillary) by \$20,000, to \$59,300.

This increase will allow us to cover the cost of a referendum if one occurs. If we need one this year, we will have to do a supplemental, since it will be prior to July 1, 2012.

VOTE: 2-4-0 (Against: Hammers, Lavoie, Rutigliano, Palo)
Motion fails

There being no further discussion, the Chair called to approve the amended total of \$149,796, an increase of \$620.

VOTE: 6-0-0
Motion carries

01011000 Finance

Total: \$529,667

01011400 Board of Finance

Total: \$76,277

01011600 Tax Assessor

Total: \$340,340

01011800 Board of Assessment Appeals

Total: \$7,125

01012000 Tax Collector

Total: \$365,578

01012200 Purchasing

Total: \$77,309

01012400 Treasurer

Total: \$21,652

01012600 Technology

Total: \$439,556

Mr. Lavoie moved, seconded by Mr. Tesoro to decrease account #581888 (Capital Outlay) by \$12,750 to \$102,178.

During the Department Budget hearings, Mr. Chin requested the number of CAL licenses be increased from 100 to 250 at \$35 each for total increase of \$5,250 and a reduction of \$18,000 for 100 at \$180 each for SQL server for a net reduction of \$12,750.

VOTE: 6-0-0
Motion carries

There being no further discussion, the Chair called to approve the amended total of \$439,556, a decrease of \$12,750.

VOTE: 6-0-0
Motion carries

01012800 Town Attorneys

Total: \$300,000

01013000 Human Resources

Total: \$205,792

01013400 Employee Benefits

Total: \$13,226,206

Mr. Lupien moved, seconded by Mr. Tesoro to increase account #511150 (Fringe Fica) by \$4,481, to \$1,378,736.

VOTE: 6-0-0
Motion carries

Mr. Lavoie moved, seconded by Mr. Tesoro to decrease account #511151 (Fringe M/D) by \$22,140, to \$5,195,355.

We have just received new rates that allowed us to take a \$45,000 reduction, and we added \$22,860 for new positions, a net reduction of \$22,140.

VOTE: 6-0-0
Motion carries

Mr. Lavoie moved, seconded by Mr. Lupien to increase account #522202 (Professional Svces) by \$1030, to \$36,380.

This is to correct a clerical error.

VOTE: 6-0-0
Motion carries

Mr. Tesoro moved, seconded by Mr. Lupien to approve the amended total of \$13,226,206, a decrease of \$16,659.

VOTE: 6-0-0
Motion carries

01013600 Town Clerk

Total: \$255,080

01013800 Town Hall

Total: \$1,683,370

Mr. Lavoie moved, seconded by Mr. Rutigliano to decrease account #501102 (P/T Salaries) by \$15,210.

The elimination of the part time floater position; we should be able to find an alternative way to cover absences.

VOTE: 5-1-0 (Against: Tesoro)
Motion carries

Mr. Lavoie moved, seconded by Mr. Rutigliano to decrease account #581889 (Cap & Non Rec) by \$20,000.

This account is used to fund items of a one-time nature. Currently, this account has a balance of \$63,000 and funds have not been used in a number of years; therefore, it does not seem prudent to fund it again.

VOTE: 6-0-0
Motion carries

Mr. Lupien moved, seconded by Mr. Tesoro to approve the amended total of \$1,683,370, a decrease of \$35,210.

VOTE: 6-0-0
Motion carries

01014200 Planning & Zoning

Total: \$283,738

Mr. Lavoie moved, seconded by Mr. Rutigliano to increase account #501101 (F/T Salaries) from \$54,000 to \$62,400 and to decrease account #501101 (F/T Salaries) from \$43,630 to \$30,160, a net decrease of \$5,070.

To increase the proposed full time salary of the Zoning Enforcement Officer from \$54,000 to \$62,400 in order to recruit a qualified individual using funds gained by reducing the part time salary of the proposed Assistant Zoning Enforcement Officer from \$43,630 to \$30,160.

The Chair indicated that funds needed to be moved into the part time account. The Chair then asked Mr. Lavoie and Mr. Rutigliano to withdraw their motions. Mr. Lavoie withdrew his motion and Mr. Rutigliano withdrew his second.

The Chair called for a motion to create the part time position by transferring \$30,160 into #501102 (P/T Salaries).

Mr. Rutigliano moved, seconded by Mr. Lupien to decrease #501101 (F/T Salaries) by \$30,160 and increase #501102 (P/T Salaries) \$30,160.

VOTE: 6-0-0
Motion carries

Mr. Lavoie moved, seconded by Mr. Tesoro to approve the decrease to account #501101 (F/T Salaries) by \$30,160 to \$199,124.

VOTE: 6-0-0
Motion carries

There being no further discussion, the Chair called to approve the amended total of \$283,738, a decrease of \$5,070.

VOTE: 6-0-0
Motion carries

01014600 Economic Development

Total: \$120,720

Mr. Lavoie moved, seconded by Mr. Tesoro to increase account #501101 (F/T Salaries) from \$90,000 to \$95,000.

This increase in salary will allow us to attract the well-qualified candidates we need for the position.

VOTE: 5-1-0 (Against: Palo)
Motion carries

Mr. Lavoie moved, seconded by Mr. Lupien to decrease account #522202 (Prof. Services) from \$10,000 to \$5,000.

This reduction will permit the full time salary increase, without increasing the budgeted amount. Concern was expressed that we will not be providing enough resources for the new director to accomplish their goals. It was agreed that no one wanted to sabotage the efforts of the new director; however, we would want to see a project plan and listen to their ideas, etc. At that point, we can go back for additional funds; if we leave it at \$10,000 we would only be guessing at what would be needed.

VOTE: 4-2-0 (Against: Palo, Tesoro)
Motion carries

There being no further discussion, the Chair called to approve the total of \$120,720.

VOTE: 6-0-0
Motion carries.

01014800 Inland Wetlands Commission

Total: \$10,475

01015000 Recycling Commission

Total: \$,3700

01015400 Conservation Commission

Total: \$1,155

Mr. Tesoro moved, seconded by Mr. Palo to increase account #556602 (Prof. Dev.-Assoc. Dues) by \$310.

It was noted that only \$300 is needed for dues; \$40 was already requested, so only an additional \$260 is needed.

Mr. Tesoro withdrew his motion; Mr. Palo withdrew his second.

Mr. Tesoro moved, seconded by Mr. Palo to increase account #556602 (Prof. Dev.-Assoc. Dues) by \$260.

VOTE: 6-0-0
Motion carries

Mr. Lavoie moved, seconded by Mr. Tesoro to increase account #556601 (Prof. Dev.-Seminar/Conf.) by \$50.

VOTE: 6-0-0
Motion carries

Mr. Lupien moved, seconded by Mr. Tesoro to approve the amended total of \$1,155 an increase of \$310.

VOTE: 6-0-0
Motion carries

01015600 Clean Energy Fund

Total: \$1,600

01015800 Transit District

Total: \$44,084

01 General Government Total: \$18,522,239

Mr. Lupien moved, seconded by Mr. Tesoro to approve the amended General Government total of \$18,522,239, a decrease of \$51,053.

VOTE: 6-0-0
Motion carries

02 PUBLIC SAFETY

01022000 Police

Total: \$7,375,913

Mr. Lavoie moved, seconded by Mr. Rutigliano to decrease account #581888 (Capital Outlay) by \$15,740.

This will allow for the purchase of one additional car, the elimination of the canine and funding for the computers.

VOTE: 3-3-0 (Against: Palo, Tesoro, Lupien)
Motion fails

Mr. Tesoro moved, seconded by Mr. Lupien to decrease account #581888 (Capital Outlay) by \$13,700.

This will allow for the purchase of one additional car, the elimination of the canine, and partial funding for computers, should the need arise.

VOTE: 6-0-0
Motion carries

Mr. Tesoro moved, seconded by Mr. Palo to increase account #501101 (F/T Salaries) by \$49,000.

To add 2 6-month officers at a cost of \$49,000. This would enable the Police Department to move them into full time positions at a later date. If we hired and trained, we would only have them on the job for 6 months.

A concern was expressed that currently there are officers doing desk jobs that could possibly be replaced by civilians. Perhaps they should move them. In addition, there are about 10-12 officers due to retire; when that occurs there is going to be a large shortage. They can only handle about 3 new officers at a time; will have ability to hire from a larger pool as higher paid officers retire.

VOTE: 3-3-0 (Against: Lavoie, Rutigliano, Hammers)
Motion fails

Mr. Lupien moved, seconded by Mr. Palo to increase account #501101 (F/T Salaries) by \$24,500.

To add 1 6-month officer at a cost of \$24,500.

VOTE: 3-3-0 (Against: Lavoie, Rutigliano, Hammers)
Motion fails

Mr. Lupien moved, seconded by Mr. Rutigliano to approve the amended total of \$7,375,913, a decrease of \$13,700.

VOTE: 5-1-0 (Against: Tesoro)
Motion carries

01022400 Animal Control

Total: \$109,486

Mr. Lavoie moved, seconded by Mr. Tesoro to increase account #501102 (P/T Salaries) by \$1,500 to \$28,057.

This will provide for weekend summer help during the months of June, July, and August.

VOTE: 6-0-0
Motion carries

There being no further discussion, the Chair called to approve the amended total of \$109,486, an increase of \$1,500.

VOTE: 6-0-0
Motion carries

01022500 Central Emergency Dispatch

Total: \$720

01022600 EMS

Total: \$1,074,825

Mr. Tesoro moved, seconded by Mr. Palo to increase account #501102 (P/T Salaries) by \$30,000.

This will assist the EMS in becoming more competitive in the hiring of additional people.

VOTE: 1-4-1 (Against: Lavoie, Rutigliano, Palo, Hammers)
Motion fails

Mr. Lupien moved, seconded by Mr. Rutigliano to approve the total of \$1,074,825.

VOTE: 5-1-0 (Against: Tesoro)
Motion carries

01022800 Fire Marshal

Total: \$317,250

01022824 Fire Hydrants

Total: \$1,285,584

01023200 Building Official

Total: \$304,916

01023400 Emergency Management

Total: \$90,800

Mr. Palo moved, seconded by Mr. Tesoro to decrease account # 581888 (Capital Outlay) by \$19,500.

Eliminate the purchase of the Code Red System pending additional research with possibly using the Board of Education system. We need additional information.

These systems are used for 2 different purposes. The Code Red system has reverse 911, which is something we need in the case of an emergency. We do need an emergency system and it isn't a good idea to cut this one out. This is money well spent. This new system also offers elder care check-up during the day, which would benefit out seniors. Our existing system will not support this use. This new system will allow us to expand our capabilities.

We haven't done our due diligence; however, once we have, we can go for a supplemental.

VOTE: 2-4-0 (Against: Lavoie, Hammers, Rutigliano, Lupien)
Motion fails

Mr. Lupien moved, seconded by Mr. Tesoro to move \$19,500 from account # 581888 (Capital Outlay) to account # 578801 (MTCE-Service Contracts).

VOTE: 6-0-0
Motion carries

Mr. Lupien moved, seconded by Mr. Tesoro to approve the total of \$90,800.

VOTE: 6-0-0
Motion carries

02 Public Safety Total: \$10,559,494

There being no further discussion, the Chair called to approve the amended Public Safety total of \$10,559,494, a decrease of \$12,042.

VOTE: 6-0-0
Motion carries

The Chair called a break at 7:56; the meeting reconvened at 8:17.

03 PUBLIC WORKS

01030000 Public Works Director

Total: \$164,569

Mr. Lavoie moved, seconded by Mr. Lupien to increase account #556601 (Prof.Dev.Fees-Seminar/Conf) by \$1,000.

These seminars address staff safety and customer service issues.

VOTE: 6-0-0
Motion carries

Mr. Lupien moved, seconded by Mr. Tesoro to approve the amended total of \$164,569, a decrease of \$1,000.

VOTE: 6-0-0
Motion carries

01030025 Street Lights

Total: \$423,880

01030100 Public Works Highway

Total: \$2,396,321

Mr. Lavoie moved, seconded by Mr. Lupien to increase account #501888 (Uniform Allowance) by \$2,000, to \$20,815.

This relates to safety equipment, which should be restored due to the storm wear-and-tear last year.

VOTE: 6-0-0
Motion carries

Mr. Lupien moved, seconded by Mr. Tesoro to approve the amended total of \$2,396,321 an increase of \$2,000.

VOTE: 6-0-0
Motion carries

01030100 Snow Removal

Total: \$500,000

01030105 Highway-Construction

Total: \$250,000

01030200 Public Works – Building Maintenance

Total: \$917,706

01030300 Fleet Maintenance

Total: \$1,261,265

01030400 Recycling Center

Total: \$2,197,707

Mr. Lavoie moved, seconded by Mr. Lupien to reduce account #522204 (Contractual) by \$150,000 to \$1,849,334.

We have never come up to the contractual amount despite the fact that we could be responsible for this amount. With single stream recycling, this figure should be even lower; therefore, this reduction more accurately reflects the actual. The only concern is that since we can be held to the contractual amount, as soon as we take it out, we will be held liable for it.

VOTE: 5-1-0 (Against: Tesoro)
Motion carries

Mr. Lupien moved, seconded by Mr. Tesoro to approve the amended total of \$2,197,707 a decrease of \$150,000.

VOTE: 5-1-0 (Against: Tesoro)
Motion carries

01030500 Town Engineer

Total: \$499,464

03 Public Works Total: \$8,610,912

Mr. Lupien moved, seconded by Mr. Tesoro to approve the amended total of \$8,610,912 a decrease of \$147,000.

VOTE: 5-1-0 (Against: Tesoro)
Motion carries

04 PUBLIC HEALTH

01040000 Health District

Total: \$257,956

01040200 Vital Statistics

Total: \$1,000

01040400 Nursing-Senior/Well Child

Total: \$30,575

04 Public Health Total: \$289,531

Mr. Lupien moved, seconded by Mr. Tesoro to approve the Public Health total of \$289,531.

VOTE: 6-0-0
Motion carries

05 SOCIAL SERVICES

01050000 Social Services

Total: \$111,957

01050200 Counseling Center

Total: \$226,289

01050400 Youth Commission

Total: \$55,430

Mr. Tesoro moved, seconded by Mr. Lupien to increase account #522205 by \$9,000 to \$15,000.

This will allow them to reinstate programs that were previously cancelled. It was pointed out that this occurred when the Youth Commission was a part of the Recreation Department; however, the Youth Department indicated these activities would be reinstated with this budget provided they can find a place to hold their activities. This indicates that they do not need the additional funding. For the record, we are giving them exactly what they requested.

VOTE: 1–5–0 (Against: Hammers, Rutigliano, Lupien, Palo, Lavoie)
Motion fails

Mr. Lavoie moved, seconded by Mr. Palo to increase account #567703 (Transport-Travel Reimb) by \$300.

These funds are used to rent trucks to take their stuff from one site to another.

VOTE: 6–0–0
Motion carries

Mr. Lupien moved, seconded by Mr. Tesoro to increase account #567703 (Transport-Travel Reimb) by \$300.

VOTE: 5–1–0 (Against: Tesoro)
Motion carries

01050600 Senior Citizen's Services

Total: \$237,645

Mr. Tesoro moved, seconded by Mr. Lupien to increase account #522205 (Program Expense Account) by \$9,000 to \$53,130.

Allow for reinstatement of activities. This is an increase of \$9,000 over the actual requested amount.

VOTE: 1–4–1 (Against: Lavoie, Hammers, Rutigliano, Palo) (Abstained: Lupien)
Motion fails

Mr. Lavoie moved, seconded by Mr. Rutigliano to decrease account #522203 (Services Ancillary) by \$9,100 to 0.

This will eliminate the snack bar supplies and stipend for worker. The Health Department closed the snack bar because they were in violation of several health codes. We asked them how much they needed to correct the problems so they could serve snacks but as of yet have not heard. It was noted that this is not a health code issue, that they were told if they could generate fee income to off set the expense they could have the funds.

VOTE: 2–3–1 (Against: Tesoro, Palo, Rutigliano) (Abstained: Lupien)
Motion fails

Mr. Lupien moved, seconded by Mr. Tesoro to approve the total of \$237,645.

VOTE: 6–0–0
Motion carries

05 Social Services Total: \$631,321

Mr. Lupien moved, seconded by Mr. Tesoro to approve the amended Social Services total of \$631,321.

VOTE: 6–0–0
Motion carries

06 EDUCATION

The Chair noted the following changes be made to the Education Budget on the spreadsheet in the 2011-2012 Original Budget column:

- Decrease account #511151 (Fringe – M/D) by \$1,074,689. New total = 0
- Increase account #522205 (Program Expenses) by \$1,074,689. New total = \$86,967,782

01060000 Education

Mr. Tesoro moved, seconded by Mr. Palo to increase account #522205 (Program Expenses) by \$873,000.

This is the amount it will take to fund full day kindergarten while maintaining existing services, allowing the BOE to restore some of the services previously cut.

VOTE: 3–3–0 (Against: Hammers, Rutigliano, Lavoie)
Motion Fails

Mr. Tesoro moved, seconded by Mr. Lupien to approve the total of \$98,916,618.

This amount, according to the BOE, will not be sufficient to fund FDK. If the BOE is to fund the FDK, they will have to find ways to reduce costs in order to reallocate the approved funding.

VOTE: 4–1–1 (Against: Hammers) (Abstain: Rutigliano)
Motion Carries

01060200 School Nurses

Total: 702,737

01060400 Non Public Schools

Total: \$285,203

01060600 Business Education Initiative

Total: \$44,725

Mr. Lavoie moved, seconded by Mr. Tesoro to increase account #522205 (Program Expenses) by \$10,000.

These funds were inadvertently left out of the budget.

VOTE: 5–0–1 (Abstained: Palo)
Motion carries

06 Education Total: \$99,949,283

There being no further discussion, the Chair called for a motion to reconsider the Education Total.

Mr. Lupien moved, seconded by Mr. Tesoro to reconsider the Education Total.

VOTE: 6–0–0
Motion carries

There being no further discussion, the Chair called to approve the Education Total of \$99,949,283.

VOTE: 5–1–0 (Against: Tesoro)
Motion carries

07 LIBRARIES

01070000 Libraries

Total: \$1,573,481

Mr. Palo moved, seconded by Mr. Lupien to increase account #501101 (F/T Salaries) by \$54,491.

To fund the full time of Director of Children's Services position recently vacated due to retirement.

The Chair indicated that she would like to acknowledge Sue Horton for her efforts to work with the Board of Finance in order to reinstate the eliminated position. Sue was willing to cut her budget in several areas, including the removal of \$12,000 in Reference USA, which indicates just how important she feels the Director of Children's Services position is to the Town. We felt that her proposed cuts would hurt the overall functioning of the Library and decided to reinstate the position; however, we would be remiss if we didn't thank her for her efforts.

VOTE: 6–0–0
Motion carries

07 Libraries Total: \$1,573,481

Mr. Lupien moved, seconded by Mr. Tesoro to approve the amended total of \$1,573,481 an increase of \$54,491.

VOTE: 6–0–0
Motion carries

08 PARKS AND RECREATION

01080000 Public Events

Total: \$20,000

01080300 Trumbull Day

Total: 0

Mr. Lavoie moved, seconded by Mr. Lupien to decrease account # 522201 (Clerical Fees) by \$360.

The Commission has not met in a few years so the clerical fees are not necessary.

Vote: 6–0–0
Motion carries

01080400 Recreation

Total: \$489,256

01080600 Parks

Total: \$1,723,112

Mr. Lavoie moved, seconded by Mr. Tesoro to increase account #581888 (Capital Outlay) by \$2,300.

Add back the cost of a mower that the Parks Superintendent thought was important.

VOTE: 6-0-0

Motion carries

Mr. Lavoie moved, seconded by Mr. Tesoro to decrease account #590013 (Water) by \$10,000.

The budgeted increase based on the annualized amount seems excessive. It was mentioned that there had been a leak, which supposedly contributed to the increase.

VOTE: 6-0-0

Motion carries

Mr. Lupien moved, seconded by Mr. Tesoro to approve the amended total of \$1,723,112, a decrease of \$7,700.

VOTE: 6-0-0

Motion carries

01080800 Tree Warden

Total: \$116,043

01080900 Arts Commission

Total: \$28,874

08 Parks and Recreation Total: \$2,377,285

Mr. Lupien moved, seconded by Mr. Tesoro to approve the Parks and Recreation total of \$2,377,285 a decrease of \$8,060.

VOTE: 6-0-0

Motion carries

09 DEBT SERVICE

01090000 Debt Service

Total: \$4,123,400

Mr. Lupien moved, seconded by Mr. Tesoro to approve the debt service total of \$4,123,400.

The Chair indicated that the Town Council can reduce this amount; however, they cannot increase it.

VOTE: 6-0-0

Motion carries

09 Debt Service Total: \$4,123,400

TOTAL GENERAL FUND: \$146,636,946

Mr. Lupien moved, seconded by Mr. Tesoro to accept the amended General Fund total of \$146,636,946, a decrease of \$153,562.

VOTE: 6-0-0
Motion carries

ENTERPRISE FUNDS

20100000 W.P.C.A

Total: \$6,609,915

Mr. Lupien moved, seconded by Mr. Lavoie moved to accept the W.P.C.A. total of \$6,609,915.

VOTE: 5-0-1 (Abstained: Tesoro)
Motion carries

Mr. Tesoro moved, seconded by Mr. Lupien to reconsider the W.P.C.A.

VOTE: 6-0-0
Motion carries

Mr. Lupien moved, seconded by Mr. Tesoro to increase account #581888 (Capital Outlay) by \$32,500 to \$55,500.

VOTE: 6-0-0
Motion carries

Mr. Lupien moved, seconded by Mr. Tesoro to decrease account #589901 (Rentals – A/LS) by \$32,500 to \$6,000.

VOTE: 6-0-0
Motion carries

Mr. Lupien moved, seconded by Mr. Tesoro to approve the amended W.P.C.A. total of \$6,609,915.

VOTE: 6-0-0
Motion carries

21100000 Tashua Knolls Golf

Total: \$2,002,155

Mr. Lupien moved, seconded by Mr. Tesoro moved to approve the Tashua Knolls total of \$2,002,155.

VOTE: 6-0-0
Motion carries

Mr. Lupien moved, seconded by Mr. Rutigliano to reconsider Tashua Knolls.

VOTE: 6-0-0
Motion carries

Mr. Lavoie moved, seconded by Mr. Lupien to increase account #501105 (O/T Salary) by \$2,000 to \$37,000.

VOTE: 6-0-0
Motion carries

Mr. Lavoie moved, seconded by Mr. Lupien to increase account #590014 (Telephone) by \$3,000 to \$5,000.

VOTE: 5-1-0 (Against: Rutigliano)
Motion carries

Mr. Lavoie moved, seconded by Mr. Lupien to decrease account #590013 (Water) by \$5,000 to \$58,039.

VOTE: 6-0-0
Motion carries

Mr. Lupien moved, seconded by Mr. Tesoro moved to approve the Tashua Knolls total of \$2,002,155.

VOTE: 6-0-0
Motion carries

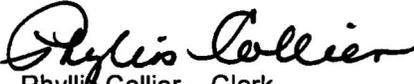
GRAND TOTAL: \$155,249,016

Mr. Lupien moved, seconded by Mr. Tesoro to approve the Grand Total of \$155,249,016, as presented.

VOTE: 6-0-0
Motion carries

The meeting adjourned at 9:25 p.m. by unanimous consent.

Respectfully submitted


Phyllis Collier – Clerk
Board of Finance